



CITY OF
HAYWARD
HEART OF THE BAY

**COUNCIL BUDGET AND
FINANCE COMMITTEE**

OCTOBER 30, 2014

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CITY COUNCIL BUDGET & FINANCE COMMITTEE MEETING

October 30, 2014

ROOM: 4A, City Hall

TIME: 4:30 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: *(The Public Comment section provides an opportunity to address the City Council Committee on items not listed on the agenda. The Committee welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Committee is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.)*

1. Approval of Minutes of September 24, 2014
[Minutes](#)
2. Review 2014 Resident Satisfaction Survey Results *(presentation by Godbe Research)*
3. Review FY 2015 Meeting Schedule
[FY 2015 Meeting Schedule](#)

COMMITTEE MEMBER ANNOUNCEMENTS AND REFERRALS

ADJOURNMENT

NEXT REGULAR MEETING – NOVEMBER 17, 2014, 4:30PM, ROOM 4A

****Materials related to an item on the agenda submitted to the Council Committee after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website.****

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Individuals must request accommodation at least 48 hours in advance of the meeting by contacting the Assistant City Manager at (510) 583-4300 or TDD (510) 247-3340.

HAYWARD CITY COUNCIL, 777 B STREET, HAYWARD, CA 94541
[HTTP://WWW.HAYWARD-CA.GOV](http://www.hayward-ca.gov)



CITY COUNCIL BUDGET & FINANCE COMMITTEE MEETING

Meeting Minutes of September 24, 2014

Call to Order: 4:30pm

Members Present: Councilmembers Greg Jones and Sarah Lamnin

Members Absent: Mayor Barbara Halliday

Staff: Fran David, Kelly McAdoo, Tracy Vesely, Dustin Claussen

Guests: Councilmember Elisa Marquez; Nancy Jones, The PFM Group

Public Comments: None

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1. Committee reviewed the meetings minutes for the July 23, 2014 City Council Budget & Finance Committee meeting. *Action: unanimous approval*
 2. The Committee received a presentation by Nancy Jones of The PFM Group on an overview of the City's investment portfolio. *No Action was taken.*
 3. The Committee reviewed the proposed FY 2015 Statement of Investment Policy and concurred with the staff recommendations. *No Action was taken.*
 4. The Committee discussed the upcoming budget process regarding a one-year or a two-year process. The Committee suggested that staff consider a two-year process if workload and the new financial system implementation allow it. *No Action was taken.*
 5. The Committee reviewed the draft FY 2015 meeting schedule and suggested this item remain as a standing item on future agendas. *No Action was taken.*

Committee Members/Staff Announcements and Referrals: None.

Adjournment: The meeting was adjourned at 5:30 pm



**COUNCIL BUDGET AND FINANCE COMMITTEE
FY 2015 MEETING SCHEDULE (tentative)
October 30, 2014**

Meeting Location: 777 B STREET - CITY HALL - 4TH FLOOR CONFERENCE ROOM 4B
HAYWARD, CALIFORNIA

Meeting Time: 4:30 P. M.

Meeting Dates: The Council Budget and Finance Committee generally meet monthly on the fourth Wednesday of the month, except for August, due to City Council Break. Special meetings will be scheduled as determined necessary by the Committee or the City Manager.

DATE	SUGGESTED TOPICS (subject to change)
July 23, 2014	FY 2014 annual audit process (external auditor)
September 24, 2014	Investment portfolio update (external investment manager) FY 2015 Statement of Investment Policy review Discuss upcoming budget process (one-year or two-year)
October 30, 2014	Community Survey review
November 17, 2014	FY 2014 year-end General Fund financial status FY 2015 1 st quarter review FY 2014 CAFR review (external auditor)
December 8, 2014	FY 2016 & FY 2017 tentative budget process calendar Draft Purchasing Policies Review Benefit liabilities funding plan/risk management
January 21, 2015	General Fund Ten-Year Plan review Preliminary FY 2015 Mid-year review
February 25, 2015	Budget policies review Enterprise Resource Planning (ERP) Implementation Update
March 25, 2015	FY 2016 & FY 2017 budget process update Annual City debt & benefit liabilities review
April 22, 2015	FY 2015 3 rd Quarter review Preview of FY 2016 CIP budget & Ten-Year CIP Preview of FY 2016 & FY 2017 Biennial Operating Budget
May 27, 2015	FY 2016 & FY 2017 budget update
June 24, 2015	FY 2016 & FY 2017 budget debrief

Non-scheduled future agenda topics:

- Master Fee Study Update
- Measure A Renewal
- Affordable Care Act Update
- Community Facilities District Formation Review