CITY OF
HAYWARD
HEART OF THE BAY

#2

DATE: May 1, 2013

TO: Council Budget and Finance Committee

FROM: Director of Finance

SUBJECT: FY 2014 Proposed Mid-Biennial Operating Budget Update

RECOMMENDATION:

That the Committee review and comment on the attached FY 2014 Operating Budget Update (DRAFT).

BACKGROUND:

Transmitted herewith is a DRAFT of the FY 2014 Proposed Mid-Biennial Operating Budget Update. The entire Council is scheduled to review the finalized version of this document at a work session on May 7. The highlights of the FY 2014 Operating Budget Update can be found in the City Manager's Budget Message in the front of the document.

Prepared and Recommended by:
Tracy Vesely, Director of Finance

Approved by:

Fran David, City Manager

Attachments:
Attachment I: FY 2014 Proposed Mid-Biennial Operating Budget Update (DRAFT)

CITY OF
HAYWARD
HEART OF THE BAY

Proposed FY 2014
Mid-Biennial
Operating Budget Update

Director of Finance: Tracy Vesely

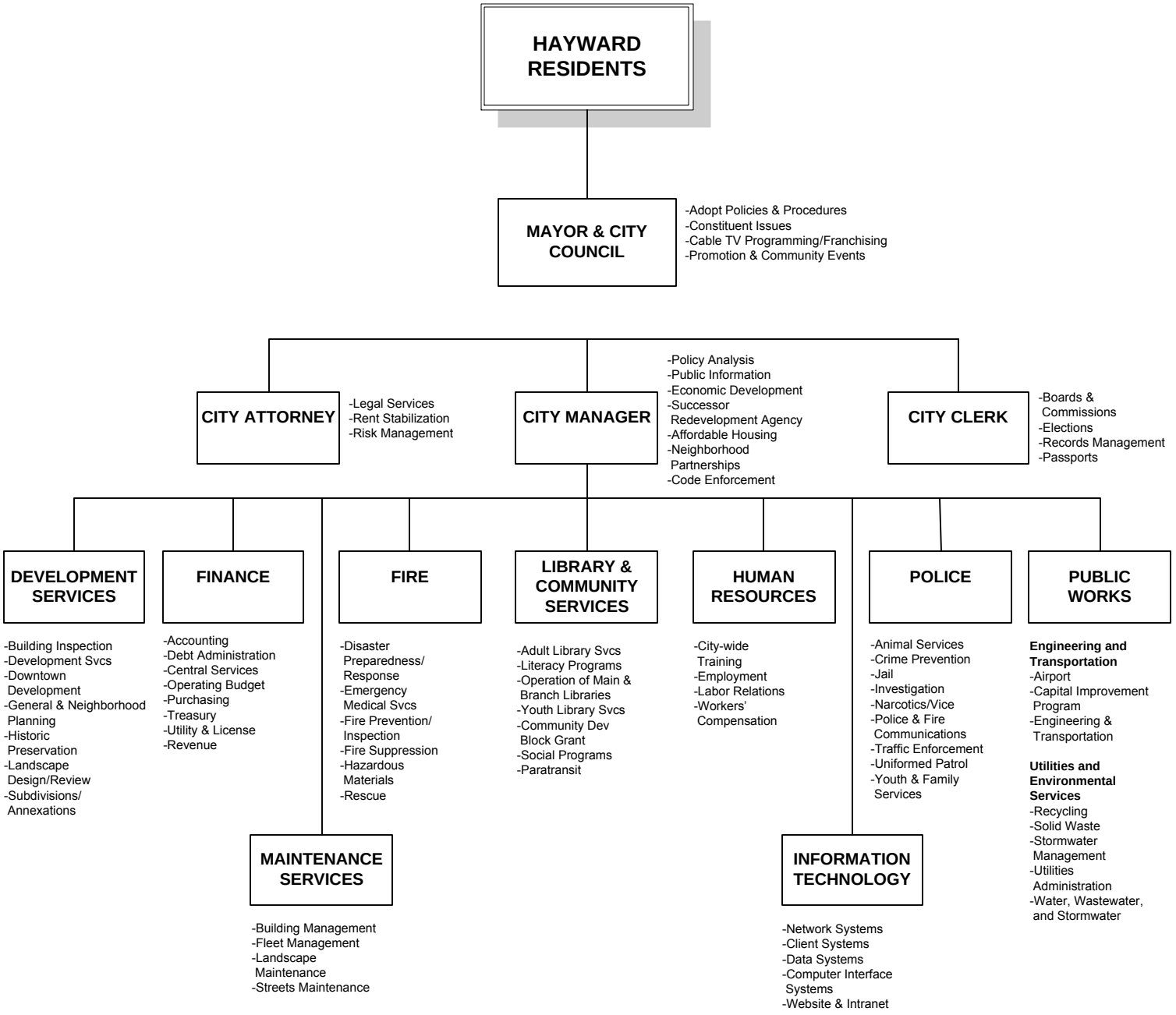
DRAFT May 1, 2013

Prepared by Department of Finance

Special thanks to:
Mark Guenther, Information Technology Director
Sarah Monnastes, Human Resources Analyst II
Nan Barton, Financial Analyst

This page left intentionally blank.

CITY OF HAYWARD ORGANIZATION



City of Hayward
Elected Officials

The Mayor and six Council members represent Hayward residents, adopt public policy, and approve resource allocations consistent with community priorities. The City Council generally meets the first, third, and fourth Tuesday of each month at 7:00 p.m. in Council Chambers, 2nd Floor of 777 B Street, Hayward, CA 94541. The public is invited and encouraged to attend Council meetings.

Michael Sweeney
Mayor
Term Expires 2014

Barbara Halliday
Council Member
Term Expires 2016

Greg Jones
Council Member
Term Expires 2016

Al Mendall
Council Member
Term Expires 2016

Marvin Peixoto
Council Member
Term Expires 2014

Mark Salinas
Council Member
Term Expires 2014

Francisco Zermeño
Council Member
Term Expires 2016

City of Hayward
Administrative Staff

Appointed by City Council

City Manager	Fran David
City Attorney	Michael Lawson
City Clerk	Miriam Lens

Department Directors

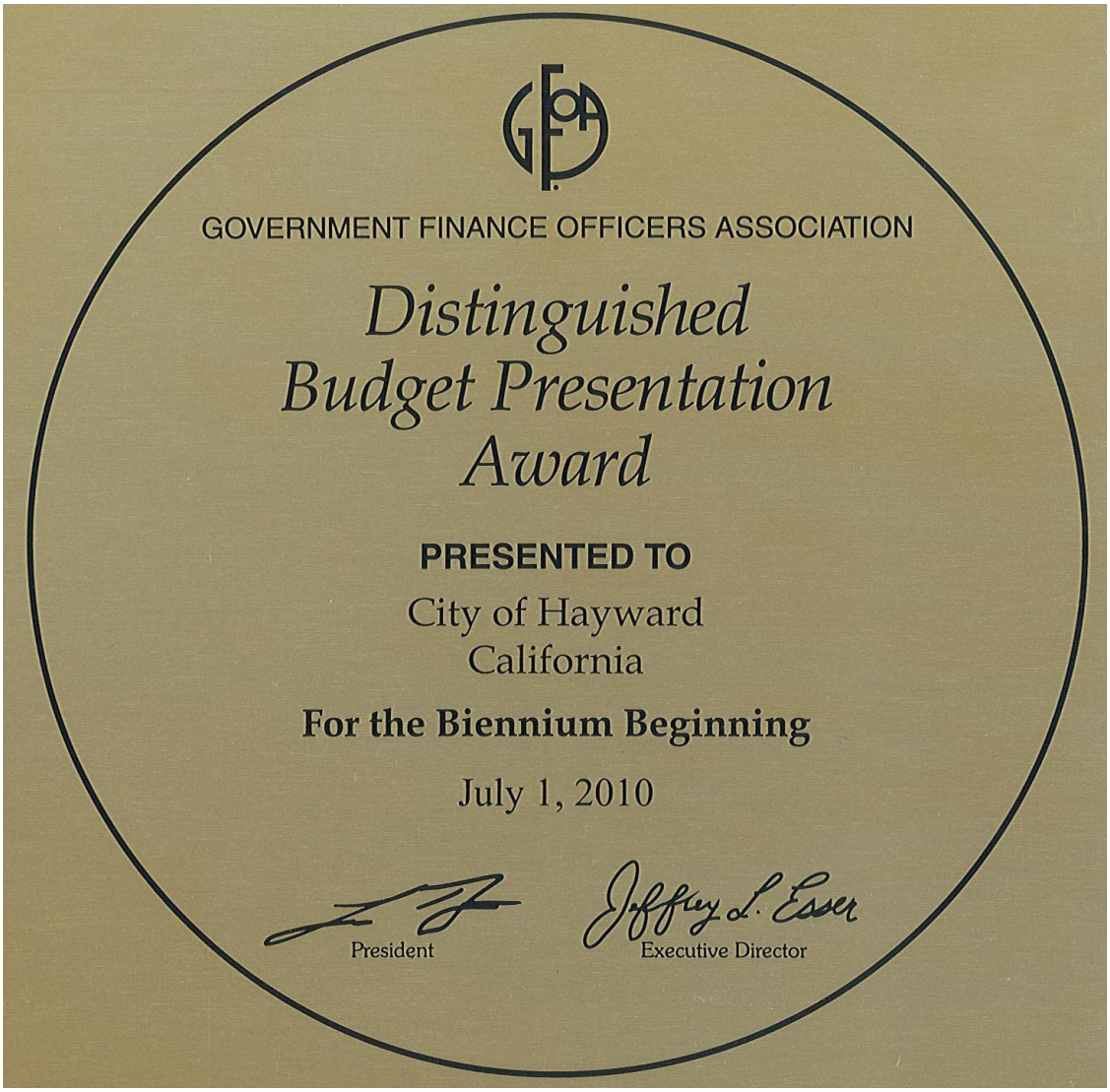
Assistant City Manager	Kelly McAdoo
Development Services	David Rizk
Finance	Tracy Vesely
Fire	Chief Garrett Contreras
Human Resources	Fran Robustelli
Information Technology	Mark Guenther
Library & Community Services	Sean Reinhart
Maintenance Services	Matt McGrath
Police	Chief Diane Urban
Public Works Engineering & Transportation	Morad Fakhrai
Public Works Utilities & Environmental Services	Alex Ameri

Budget Award

Government Finance Officers Association

The Government Finance Officers Association of the United States and Canada (GFOA) presented the City of Hayward with a *Distinguished Budget Presentation Award* for its bi-annual budget for the fiscal year beginning July 1, 2010. This is the highest budget award presented by GFOA. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a two-year period.


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Hayward
California

For the Biennium Beginning

July 1, 2010

President

Jeffrey L. Esser
Executive Director

Hayward City Council's Priorities
FISCAL YEAR 2013

Safe
TOP PRIORITY

- Improve public safety in targeted areas
  - Downtown - Neighborhoods - BART stations
  - Entertainment areas - Retail areas
- Continue consistent, determined use of the SMASH Program
- Reduce gang violence in Hayward
  - Develop & implement an improved gang enforcement strategy, including a gang injunction program
  - Support gang prevention and intervention programs through schools and other agencies
  - Partner with all applicable agencies and organizations to reduce gang activity in Hayward
- Reduce residential burglaries
- Reduce 'urban mining' and prevent illegal buying
- Improve safety of school campuses and routes to and from schools
  - Partner with HUSD to improve training and operations of school campus safety personnel
  - Enhance curfew and truancy enforcement
- Improve the shopping experience in all major retail areas, particularly Downtown and in malls and centers
- Reduce impact of unacceptable social behaviors —including panhandling—on commercial and retail areas of the community
- Improve disaster preparedness and disaster response in the community
- Continue to abate homeless encampments in the community

Clean
TOP PRIORITY

- Strengthen code enforcement and eliminate blight citywide
- Continue Neighborhood Partnership Program
  - Revise Strategic Plan to incorporate strategies for the next phase of the program
  - Implement next phase of program
- Strengthen and expand KHCG Task Force into neighborhood organizations
- Decrease litter in the city
- Decrease illegal dumping
- Prevention and rapid abatement of graffiti
- Improve graffiti prevention through increased use of public art in retail and commercial areas
- Control and/or regulate car sales in the public right-of-way

Green (Sustainable)
TOP PRIORITY

- Continue implementation of the Climate Action Plan
- Increase Hayward's sustainability as a community in all aspects of urban life
- Continue efforts to increase the overall tree inventory throughout the community
- Develop and implement residential and commercial energy efficiency and renewable energy programs, including non-General Fund financing components
- Increase use of clean and green energy such as solar photovoltaic and biogas-to-energy production at utility facilities
- Increase use of recycled water
- Continue to implement the "Healthy City" program and to gain national and state recognition
  - Partner with other agencies to fight obesity among Hayward youth
  - Pursue and implement a model urban agriculture program throughout the community
- Continue efforts to eliminate long-term homelessness in Hayward and identify housing for individuals when and where appropriate

Organizational Health

- Ensure a safe and healthy work environment
- Implement the selected Financial Enterprise/Enterprise Resource Planning (ERP) system
- Improve the organization's ability to apply business process analysis in decision making
- Redesign and deploy the City's website
- Continue staff development and succession planning
- Develop an employee attraction and retention program
- Strengthen the organization's ability and capacity to manage disasters
- Continue the development, adoption, and maintenance of strategic plans for key functions
  - Finance: develop
  - Economic Development: update and implement
  - Police: update and maintain
- Develop goals and corresponding metrics to assess progress in programmatic areas such as economic development, business attraction, and other key projects and programs

Land Use

- Conclude implementation of the 238 Settlement Agreement
- Implement a 238 Corridor land disposition strategy
- Adopt and implement Mission Boulevard Corridor Form-Based Code
- Redesign and update gateways and corridors; partner with County where appropriate
- Continue implementation of South Hayward BART TOD Project
- Revise the City's Sign Ordinance
- Develop a Downtown Specific Plan
- Develop framework, scope, budget, and funding for updating the General Plan
- Continue implementation of Airport development projects including California Air National Guard reuse
- Continue to implement Historic Preservation Program elements
- Continue to participate in development of a regional Sustainable Communities Strategy
- Update the City's Subdivision Ordinance

Fiscal Stability

- Implement programs and fiscal policies to resolve long-term, structural deficit
- Protect and maximize local revenues
- Increase community property values
  - Increase academic performance in Hayward schools in partnership with HUSD and the community
  - Brand, market, and promote the community of Hayward
- Determine strategy and funding options for economic development efforts following dissolution of the Redevelopment Agency
- Protect City's assets and key interests in the wake of the State's elimination of the Redevelopment Agency
- Strengthen and protect City's business community
  - Engage in and succeed at aggressive economic development
  - Protect and promote the City's industrial base
  - Strengthen Chamber, business and industrial partnerships
- Work with partners to successfully implement Promise Neighborhood grant and secure multi-year funding
- Through partnership with other agencies and organizations, develop and support the necessary elements to provide high-quality educational opportunities for all, throughout the community
- Work with partners in the community to improve the academic performance of all K-12 students
- Seek and secure outside funding:
  - Grants - Appropriations
  - Federal and State programs
- Develop long-term facilities master plan to identify and evaluate City facility needs and funding options

Note: Safe, Clean, and Green are the Council's top priorities with Organizational Health, Land Use, and Fiscal Stability supporting those priorities.

May 2012

Neighborhood Services, Fiscal Stability and Organizational Change Initiatives

Neighborhood Services Initiative

Element 1: Reorganization of Departments to Create Focus on Neighborhoods

- Integration of Neighborhood Services Programs (structure to be determined)
- Integration of Maintenance Services operations (structure to be determined)
- Evaluate Animal Control Services organizational placement

Element 2: Creation and Strengthening of Adopted Public Nuisance Ordinance

- Review for inclusion of all nuisance issues that are spread among other ordinances, such as graffiti, weed abatement, inoperative vehicles, etc.
- Adopt Demolition element within public nuisance ordinance

Element 3: Legal Support of Abatement Proceedings

- Request City Attorney evaluate need and provide continued necessary support for aggressive and immediate action to move to abatement after administrative citation process is exhausted.

Element 4: Additional Staffing for Community Preservation Efforts

- Evaluate alternative funding sources with the goal to provide additional code enforcement personnel to establish a Neighborhood Partnership Program. Funding proposed to come from citation process and RDA transfer with no General Fund impact as part of FY09 budget.

Element 5: Creation of Corridor Improvement Program

- Assign dedicated code enforcement personnel to major commercial corridors, working with Planning Staff to ensure compliance with original conditions of approval and enforce existing conditions.

Element 6: Creation of Neighborhood Partnership Program

- Development of a programmatic approach to establishing neighborhood/City relationship.
- Build system of integration of neighborhood needs with capital improvement requests and 10-year CIP and establish neighborhood project fund using surplus land sale as seed funding source as well as increased RDA funding where possible.

Future Element: Police Staffing

- Consistent with the future Police Department Strategic Plan, create neighborhood/district policing offices with CSO staffing and community meeting space in North, South and Central districts (to be determined) when resources become available.

Future Element: Neighborhood Leadership Academy

- Develop internal Neighborhood Leadership Academy for aspiring neighborhood leaders that want to learn about how the City operates, resource availability/constraints, etc.

Fiscal Stability Initiative

Element 1: Balanced General Fund Budget Policy

- Take actions necessary to eliminate use of reserves by July 1, 2009
- Focus on efficiency improvements and employee innovations
- Saving jobs top priority, but reduction of staff may be necessary
- Attrition first goal in reducing staffing numbers
- May recommend retirement enhancement to induce departures

Element 2: Long Range Financial Plans

- Council adoption of long range financial planning fiscal policy
- Development of General Fund 10-year Financial Plan
- Development of 10-year Financial Plans, Other major funds

Element 3: Internal Service Fund Establishment

- Fleet Replacement
- Facilities Replacement (components and capacity)
- Technology Replacement (components and capacity)
- Liability/Workers Compensation
- Retiree Medical Liability Fund
  - Determine estimated annual funding requirements for each fund
  - Use available one time monies as seed funding for establishing funds and build reserves over the 10-year plan

Element 4: Capital Improvement Program (CIP)

- Development of 10-year CIP
- Include operating cost obligations associated with projects
- Identify alternative funding sources for needed improvements
- Maximize Redevelopment investments

Element 5: Performance Based Budgeting (PBB)

- Establishment of outcome driven budgeting
- Inclusion of performance indicators (qualitative measurements)
- Inclusion of task measurements (quantitative measurements)
- Likely use of task force to develop

Element 6: Revenue Enhancement Efforts

- Establish full cost recovery as goal in appropriate areas
- Ensure fully-loaded charges to all funds back to General Fund
- Look at all possible/legal alternative funding sources
- Propose revenue measure to public to support service level maintenance
- Review fees annually for all services and apply CPI
- Evaluate inter-jurisdictional partnerships/fees for service (fleet maintenance partnership, technology services partnerships, etc.)

Organizational Change Initiative

Element 1: Mission, Ambitions, and Values Task Force

- Creation of the MAV Employee Task Force to establish the organization's Mission, Ambitions and Values

Element 2: Innovations Task Force

- Creation of an employee task force to look at best practices and evaluate for implementation (underway)

Element 3: Management Achieving Performance System (MAPS) Implementation

- Implementation of performance planning and evaluation system for all management and executive team staff (underway)

Element 4: Departmental Realignment for Service Delivery Improvement and increased accountability

- Develop budget recommendation to integrate all Maintenance Services operations (structure to be determined)
- Evaluate Development Services for possible integration of process elements
- Integrate Neighborhood Services programs (structure to be determined)

Element 5: Customer Service Task Force

- Creation of an employee task force to develop departmental customer service action plan framework

Element 6: Accountability

- Active enforcement of personnel policies regarding work environment, harassment, behavior, work habits, etc. Department Heads, managers, and supervisors to be held accountable for ensuring personnel policies are adhered to.
- The Human Resources Department will train at least two members of their staff to assist departments in conducting administrative investigations.
- Employee evaluations will be conducted regularly and in a quality manner and will be reviewed by appropriate departmental staff

Element 7: Outcome Orientation Development

- A process to develop benchmarks for all program areas will be established and included within future budget documents. Department Heads and their managers will be held accountable for establishing, measuring and working toward benchmark goals.
- Problem solving will become an organizational focus. "We can if" will replace "We can't because" within our organizational culture.

Table of Contents

City Council Priorities 1

Table of Contents/Budget Guide 3
Budget Message/Balancing Plan 5
Financial Summaries 17
General Fund 21
Staffing Summary 29

Department Financials .....
City Attorney 55
City Clerk 58
City Council & Mayor 59
City Manager 60
Development Services 68
Finance 74
Fire 83
Human Resources 88
Information Technology 91
Library & Community Services 92
Maintenance Services 100
Police 106
Public Works – Engineering & Transportation 114
Public Works – Utilities & Environmental Services 117

Supplemental
Resolutions 121
Glossary & Acronyms 142

Budget Guide

The purpose of the City of Hayward's budget is to provide a financial plan that integrates Council goal-setting into the budget process and supports the City Council Priorities and Initiatives. It also represents the official organizational plan by which City policies, priorities and programs are implemented. The budget serves as a communication tool with residents, businesses and employees about how the City's financial resources are allocated to provide services to the community.

The following is a brief outline of the contents of the budget book:

City Council Priorities: Each year, Council establishes and affirms their priorities for staff to help guide the development of the upcoming annual budget, and to provide a platform for assessing work productivity and performance at the end of each year

Budget Guide: The Budget Guide presents a brief description of the budget process and the key elements of the budget.

Budget Message/Balancing Plan: City Manager's transmittal letter to the City Council details the budget, including budget issues and policies that lead to the development of the budget and the plan to balance the budget.

Financial Summaries: Summary of financial analyses for all city funds.

General Fund: City's discretionary General Fund summaries of expenditures and revenues, detailed summaries of key General Fund revenues, ten-year forecast and reserves.

Enterprise/Internal Service Funds, and Other Revenue Funds: Multi-year forecasts and summaries for the city's key non-general fund operating funds.

Staffing Summary: Detailed information, both at the summary level and by department.

Departments: Provides department financial overviews.

Capital Improvement Program: Overview of major capital projects and the revenues, expenditures.

Supplemental: This section contains budget policies and practices, a financial reports section explaining various types of revenue and expenditure categories, financial policies and practices, a glossary with acronyms, and a community profile which gives an overview and information about the City of Hayward.

CITY OF
HAYWARD
HEART OF THE BAY

May 7, 2013 DRAFT (May 1, 2013)

Honorable Mayor and Members of the City Council:

I am pleased to submit to you the City of Hayward FY 2014 Proposed Mid-Biennial Operating Budget Update (FY 2014 Update) for your consideration over the next eight weeks prior to adopting the budget – which is tentatively scheduled for June 24, 2013. This is an update to the two-year budget previously adopted by Council in June 2012. The next two months will include several budget work sessions and a public hearing so that both City Council and the public will have an opportunity to review and comment on the recommended FY 2014 funding levels for City programs and services. While there are a few modifications, overall, the budget is fairly unchanged from the original FY 2014 budget.

While the trend appears toward improvement, most economic forecasters are looking at the economy in 2013 and into FY 2014 as being something of an up and down ride. The City of Hayward is just beginning to see glimmers of economic improvement. Sales tax revenues are improving and the real estate market is beginning to see some increased activity, albeit at reduced valuation levels from previous years. While revenues overall have increased by 10% since FY 2008, expenditures have increased by over 15%. Additionally, some revenue categories (e.g. Property Tax and Property Transfer Tax) have not reached 2008 levels. In 2008, revenues exceeded expenditures; and in 2014, expenditures exceed revenues. So while revenues are improving, our cost of operations, unfunded benefit liabilities and unmet capital needs continue to dramatically rise; hence, the City's ongoing structural gap.

When City Council adopted the biennial budget on June 26, 2012, they did so with the use of the General Fund Reserve for both FY 2013 and FY 2014 ($6.9 million projected for FY 2014). While the FY 2014 forecast was updated in March 2013 (revised use of reserve to $4 million), and has again been further refined as part of the budget process, there still exists a significant operating structural gap – currently projected at $2.3 million for FY 2014, which assumes all bargaining units achieve the 17% concession target – and grows with each fiscal year.

As the organization shifts its limited resources to address service needs, staff proposes some operational and department reorganizations in the FY 2014 Update. However, we have worked toward identifying offsetting revenues or expenditure reductions to mitigate any new costs. The budget is largely balanced through structural savings from compensation and benefit concessions made by the incredible contributions of our City employees, operating expenditure cuts, new revenue, and a limited use of the General Fund Reserve.

Office of the City Manager
777 B Street • Hayward • CA • 94541-5007
Tel: 510-583-4300 • Fax: 510-583-3601 • Website: www.hayward-ca.gov

The use of the Reserve (a one-time balancing measure) is intended to mitigate the need for further program and service reductions, while phasing in concession agreements with the bargaining groups and identifying additional long-term balancing measures. In addition, the use of the Reserve is also a mechanism to "buy time" while economic development efforts are employed to generate new revenues to further close the gap. The intent is to erase the remaining gap by FY 2015, achieving a budget that is structurally balanced – with a long-term plan to address remaining unfunded liabilities and capital needs.

FY 2014 CITY BUDGET OVERVIEW

Citywide Financials

The City operating budget is comprised of a number of different funding sources.[1] The General Fund is the largest single fund and represents the revenue for which the City Council has the most discretion. The total proposed City expenditure budget for the FY 2014 Update is $247.9 million, with a General Fund budget of $126.4 million.

The Proposed FY 2014 Update assumes additional labor concessions that reflect savings targets established for the labor groups with which the City is currently bargaining. These targets total $1.75 million ($1.1 million for the General Fund and $650,000 for other funds). Not realizing these savings will increase the gap and thus the use of the Reserve.

Table 1: City Expenditure Budget Summary – All Funds

in 1,000's	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Updated	$ FY 2014 Change	% FY 2014 Change
General Fund	121,952	123,524	127,094	126,403	(691)	-0.5%
All Other Funds	121,907	116,399	122,328	121,532	(796)	-0.7%
Total City Budget	**243,859**	**239,923**	**249,422**	**247,935**	(1,487)	-0.6%

The FY 2014 Update reflects minimal change in expenditures from the FY 2014 adopted budget – and the savings is attributed to assumed concession savings and some reductions in costs related to water and wastewater enterprise fund operations.

Citywide Staffing

Staffing resources over the last eleven years have shrunk by 20% in the General Fund from a high in FY 2003 of 772.8 General Fund positions to 621.55 positions as adopted for FY 2014 (a loss of 151.25 FTE). Total citywide staffing (inclusive of all operating funds) has shrunk by 16% since FY 2003 (from 937 to 790.5 FTE). This reduction in labor resources has been in response to budget shortfalls and has caused several departments to be at or below their critical minimum staffing levels, particularly in the administrative support areas. Other service delivery departments have been cut to the bone as well; and further reductions will likely necessitate the complete elimination of whole programs. In spite of years of these significant resource

[1] Other funds is comprised of all non-General Fund revenue sources with key funds including the City's enterprise funds (Water, Sewer, Airport, etc.), Internal Service Funds (Facilities, Equipment, Technology).

reductions, departments continue to provide high-quality services to Hayward residents through innovation, creativity, and extreme employee productivity.

The FY 2014 Update reflects a number of staffing changes due to department reorganizations and program changes, resulting in a net increase of 6.5 Full Time Equivalents (FTE) to the General Fund – largely offset by new grant or program revenues or expenditure reductions. In addition, there are 4.6 FTE changes that affect other revenue funds. Many of these changes were previously approved by City Council during the FY 2013 mid-year review.

The additional staffing strengthens identified weaknesses in administrative functions like Finance and Information Technology, and adds critical economic development-related positions in the City Manager's office. Other staffing changes support the needs of operating departments, including, adding key oversight and permit activity support to the Fire Department, increased analytical support for Development Services programs, and improved oversight at the Water Pollution Control Plant.

Table 2: Staffing Summary

FTE Summary	FY 2011	FY 2012	FY 2013	FY 2014 Adopted	FY 2014 Update	#Change	%Change
General Fund	652.7	616.6	621.6	621.6	628.1	6.5	1.0%
All Other Funds	183.5	169.8	169.8	168.9	173.5	4.6	2.7%
Total City Postions	836.2	786.4	791.4	790.45	801.55	11.1	1.4%

Proposed Department Staffing Changes

Over the course of FY 2013, departments have worked toward restructuring to best meet the service needs of the City. Several departments have made staffing changes to provide more efficient and improved services. Below is a summary of the "net" position changes in comparing the FY 2014 Adopted Budget to the FY 2014 Proposed Update.

City Manager +5 FTE

The primary changes to the City Manager's Office staffing levels are in the Economic Development Division. City Council adopted an Economic Development Strategic Plan in FY 2013 that provides vision and direction for the City's marketing/branding efforts and business attraction/retention efforts. In support of this plan, the Council authorized the reclassification of one position and the addition of two new positions. The Division will now have three professional positions supporting the economic development work efforts and one administrative support position. While these positions represent an added cost to the General Fund, the strategic plan highlights work efforts that will likely result in added revenues for the City, which is something bargaining units have been advocating.

Additionally, the Code Enforcement Division proposes to add a Code Enforcement Inspector, which is funded by, and will support the activities of, the Federal Promise Neighborhoods grant; and add one Senior Code Enforcement Inspector that will focus inspection efforts on use permit violations and construction without permits, areas where the City previously lacked enforcement resources. Both positions will be offset by either grant revenues or enforcement fees/fines, resulting in a limited (if any) cost impact to the General Fund.

The final addition to the City Manager's Office comes in the Housing Authority budget. Staff proposes to add a two year limited term Administrative Clerk position to the Mortgage Revenue Bond Fund. The position is supported from bond administrative fees paid by affordable housing developments in the City with no impact on the General Fund and will work on the backlog of administrative duties related to the monitoring of these housing developments.

Development Services +1 FTE

Staff is proposing the addition of an Administrative Analyst I/II to provide needed analytical support. Currently, the department receives support from .25 FTE of an analyst and this has proven to be insufficient to meet the demanding needs of such a complex department.

Finance Department +1.6FTE

In response to recent audit findings regarding the department's staffing, the department is embarking on a reorganization to enhance oversight and increase resources in critical areas. The net 1.6 FTE is the result of: elimination of a vacant Financial Analyst position and the creation of a new Deputy Director of Finance position; addition of a Revenue Manager position; increasing three part time Customer Account Clerk positions to full time. There is minimal General Fund impact – as the majority of this cost is offset by a position deletion in the General Fund and appropriate charges to enterprise funds for related services.

Fire Department +1FTE

The department is proposing to permanently establish a third Fire Staff Captain as part of its permit and prevention activities. This new position is entirely offset by corresponding increases in program revenues.

Information Technology Department +1.5FTE

The department is proposing to add a new technology analyst to support public safety operations and is proposing to increase a part-time video assistant position to full-time.

Public Works – Utilities & Environmental Services Department +1FTE

The department is proposing to add a Water Pollution Control Facility (WPCF) Operations Supervisor position. A mid-year adjustment was made to fund this position for six months, with the intent of phasing it out. It has since become apparent that retaining this position will provide the most effective operational and preventative maintenance control at the plant. The position if fully funded through the enterprise funds.

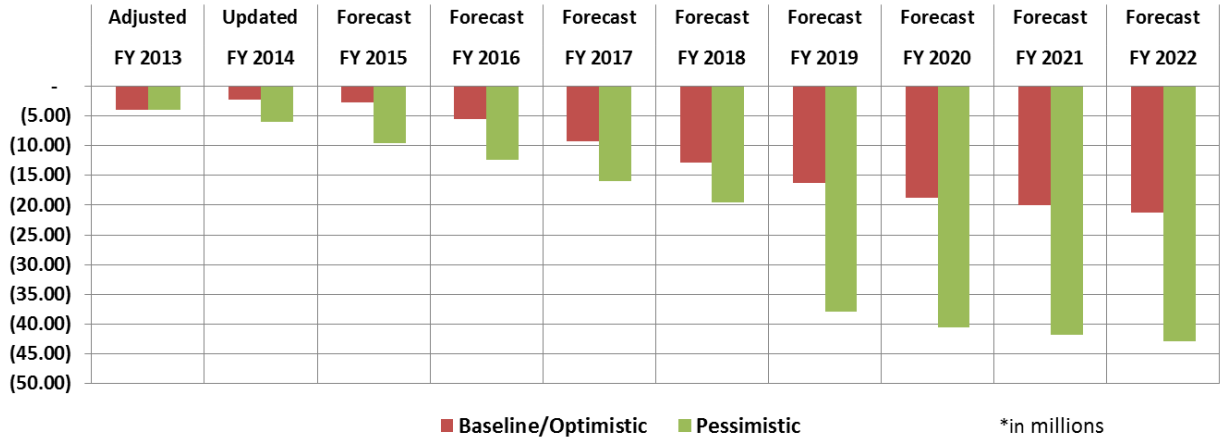
GENERAL FUND DISCUSSION

The General Fund represents about 51% of the City's total operating budget, providing many important services such as public safety, street maintenance, code enforcement, library and learning services, and other community programs for the residents of Hayward. The economic crisis has hit the General Fund the hardest of all of the City's revenue funds. The impacts of this crisis, coupled with long-term chronic shortfall between revenues and expenditures, required the implementation of significant balancing measures. If the City did nothing, the identified shortfall in FY 2014 could continue to grow to $43 million by FY 2022.

In considering the various assumptions, staff provides two Ten-Year Plan perspectives (Baseline/Optimistic & Pessimistic) to provide a range of General Fund impacts. Unfortunately, even the "optimistic" set of assumptions leaves the City with a continued structural gap. The key differences between these two sets of assumptions revolve around these drivers:

1. Continuation or sunset of the UUT
2. Continuation or loss of current concession agreements
3. Addition of new concession savings

Table 3: General Fund 10-Year Gap Forecast



Basic General Fund Ten-Year Plan Assumptions

The City's Ten-Year Plan is dynamic and is updated several times a year to serve as a long-term financial planning tool. The Plan contains a number of driving assumptions. While Table 3 identifies two different scenarios, the focus will be on the red bars, as these represent the FY 2014 General Fund budget as proposed in this update.

Baseline/Optimistic Assumptions

- Updated revenue assumptions for FY 2014; 2% - 3% growth in future years
- Utility Users Tax is re-authorized by the voters in 2018 – 0% growth
- All labor concessions carry forward as ongoing, structural change
- No across-the-board cost of living increases for FY 2013 – FY 2015; 2% annual growth FY 2016+
- Updated CalPERS rates from June 30, 2011 valuation & new rate increases effective FY 2016 due to amortization and smoothing policy changes (adopted by CalPERS 4/17/2013)
- Updated health rates effective January 1, 2013
- Vacancy savings: Non-sworn ($0), Police ($1.3M) and Fire ($350K); reduces in future years
- Funding for assumed debt service for Fire Station #7 rehabilitation project
- Funding for creation of vehicle replacement fund
- Additional labor concessions ($1.1M) are budgeted to bring all units to the 17% target
- Effective FY 2014, increased annual allocation toward funding the City's Retiree Medical (OPEB) required annual contribution to $4 million/year by FY 2019

Pessimistic Assumptions

- Savings achieved through current concession agreements sunset:
  - Firefighters Association Local 1909 and Fire Management; Fire Chief's Association: 7/1/13
  - Hayward Police Officers Association: 7/1/14
- Some bargaining units do not achieve 17% target
- UUT sunsets in FY 2019

Use of the General Fund Reserve

The estimated General Fund Reserve (cash) is about $23.7 million, and assumes the need to use about $4.0 million of the Reserve in FY 2013, which could change depending on the actual results of FY 2013. $25.3 million represents 20% of the gross proposed FY 2014 General Fund expenditure budget. 20% is a prudent reserve level for a city of Hayward's size and in keeping with current Council policy. Council has been wise in the past use of reserves, and staff has made every effort to maintain those reserve levels as close to Council policy as possible. The reserve is one-time funding that is intended for emergency needs (such as a catastrophic natural disaster). It also provides some flexibility to address one-time priority programs, smooth out economic swings, and to buffer the loss of state and federal funds.

After implementing significant balancing measures, making considerable adjustments to revenue projections, and assuming all labor concessions hit the 17% target and are on-going, the remaining operating *structural* General Fund gap is projected at $2.3 million in FY 2014. While this gap is reduced from prior projections, it does not include many of the unfunded City liabilities and capital needs. Table 4 illustrates the change in the projected gap from the original projections for FY 2014 and the revised projections for the FY 2014 Update that include increased revenues and increased concession savings.

Table 4: General Fund FY 2014 Gap

(in 1,000's)	**FY 2014 Adopted**	**FY 2014 Update**
Projected General Fund gap	**19,409**	**6,832**
Employee Concessions	(10,859)	(1,114)
Operating Expense (Reductions)/additions	(2,077)	422
New Revenue	(741)	(3,856)
General Plan Update	1,100	
Gap/Use of the General Fund Reserve	**6,832**	**2,284**

****FY 2014 Update reflects changes from the Adopted. For example, the $1.1M in employee concessions are new, assumed concessions as discussed in this document.***

Hayward's City Employees Help Close the Gap

When approaching the FY 2013 & FY 2014 Biennial Budget in late 2011, the original General Fund deficit for FY 2014 was projected at $19 million. Given the challenge of closing such a large shortfall, it was necessary to again turn to the strong partnership between the City and employees, with a goal of implementing recurring, structural change. All employee groups were asked to consider wage and benefit concessions of 17% to be achieved by FY 2015.
To date, most groups have achieved 10.5% to 17% in overall structural savings. Achieving these concession-driven savings has allowed the City to avoid significant service reductions and to preserve jobs.

The FY 2014 Update assumes the permanent continuation of these concessions and reflects an additional $1.1 million to represent the balance of concessions to bring all bargaining groups to a full 17%.

KEY FY 2014 BUDGET CHANGES

General Fund Revenues

Recognizing some economic improvement and having more complete revenue information for FY 2013, staff is proposing increases to several revenue projections. These recommendations build off of the projections presented this past March during the FY 2013 mid-year review. Overall, staff is proposing to increase FY 2014 revenues over the adopted by $3.86 million or 3.2%.

Table 5: FY 2014 General Fund Revenues

	Adopted FY 2013	Adusted FY 2013	Adopted FY 2014	Update FY 2014	FY 2014 $Change	FY 2014 %Change
Revenue						
Property Tax	35,768	35,768	36,588	37,541	953	2.6%
Sales Tax	26,590	27,940	27,312	29,500	2,188	8.0%
UUT	15,096	15,096	15,398	15,000	(398)	-2.6%
Franchise Fees	9,686	9,686	9,917	9,917	0	0.0%
Property Transfer Tax	3,525	4,000	3,600	4,500	900	25.0%
Business License Tax	2,448	2,448	2,497	2,500	3	0.1%
Transient Occupancy Tax	1,418	1,418	1,460	1,460	0	0.0%
Other Taxes - Emergency Facilities Tax	1,754	1,754	1,807	1,807	0	0.0%
Charges for Services	8,190	8,140	8,259	8,596	337	4.1%
Other Revenue	3,850	3,850	3,978	3,978	0	0.0%
Intergovernmental	2,713	3,302	2,728	3,341	613	22.5%
Fines and Forfeitures	2,570	2,770	2,579	1,869	(710)	-27.5%
Interest and Rents	453	453	264	264	0	0.0%
Total Revenue	**114,061**	**116,625**	**116,387**	**120,273**	**3,886**	**3.3%**
Transfers in	**3,867**	**3,836**	**3,875**	**3,845**	**(30)**	**-0.8%**
Total Revenue/Resources	**117,928**	**120,461**	**120,262**	**124,119**	**3,857**	**3.2%**

<u>Property Tax +$953K</u>

Property Tax is tied directly to assessed valuation and the decline in these revenues since 2009 (high of $40.7 million) coupled with California's tax controls, make rapid recovery unlikely. However, with the majority of the second installment of Property Tax revenues received in April 2013 by the City, and following a discussion with the County Assessor about projected FY 2014 valuations in late March, staff is proposing a modest increase to Property Tax revenue projections. While the market is still slow to recover, we are seeing some improvements in valuation and the Assessor has indicated that he will assess the full 2% growth on value for FY 2014 (the City then receives 1% of this as revenue).

The FY 2014 Adopted projection already increased over FY 2013 and assumed the new revenue generated by CalPine (about $800,000). The FY 2014 Update increase reflects this assumption, limited growth, and also includes $350,000 returned from the Real Property Tax Trust Fund as a redistribution of redevelopment revenues, which is allocated toward funding the Economic Development Strategic Plan.

Sales Tax +$2.2M

As discussed during the mid-year update, we are seeing an increase in Sales Tax receipts. In response to this improvement, revenue projections for FY 2014 have been adjusted accordingly – an 8% increase over original projections.

The most recent four quarters for Hayward of net cash receipts (March 2012-March 2013) indicate a 5.4% increase over the same period last year and a 14.8% increase for the most recent four quarters (April 2012 through March 2013) over the prior year. The projections for FY 2014 return the City to revenue levels similar to the higher level of 2008. Based on the City's current sales tax base, we do not anticipate seeing large jumps in sales tax receipts in future years. However, considering some economic development improvements and a sustained level receipts, staff assumes a steady economic growth of 3% - 4% in future years.

Utility Users Tax -$398K

Based on current receipts and the indication that we have reached the maximum market with regard to the tax, staff is recommending a slight (-2.6%) reduction to the FY 2014 projection. In addition to "market saturation," staff anticipates impacts from several consumer trends such as the increasing use of pre-paid or disposable mobile phones and the inability to assess the UUT on those related services. Staff feels that this tax has reached the vast majority of payees in the City and that without significant population or business growth, there will not be growth in the UUT. The zero-growth forecast reflects the fact that over time, revenues will erode do to the changing nature of telephone and related telecommunication services and result in the loss of related UUT revenue. This picture is further impacted by the potential actions the State and Federal governments could take regarding taxing telecommunications.

Real Property Transfer Tax +$900K

The FY 2014 Adopted Budget reflects a projection of $3.6 million in annual revenue from Real Property Transfer Tax, down by almost 50% since the $7.1 million received in FY 2007. In reviewing revenues year-to-date for FY 2013, we are seeing some trending upwards in this revenue and staff is recommending an increase in these projections. Residential transactions have increased and we are seeing some increase in commercial transactions as the lending market opens up again. The adjustment to the FY 2014 Update is $900K more than originally adopted and represents a 25% increase in revenues.

RPTT Volatility and Base Annual Revenues

Real Property Transfer Tax is volatile revenue – and is totally connected to Hayward's real estate market conditions, both value and rate of churn. It is reasonable to assume that Hayward will receive an annual base of revenues due to normal property turnover. However, given the unpredictability of this revenue, it is also reasonable to assume that spikes to this revenue are one-time in nature. Looking back over the last ten years – and projecting the next ten years – staff is considering an annual base of $4.5 - $5 million. Meaning, revenues received in excess of the established base should be considered non-recurring and used toward one-time expenses such as capital improvements and reduction of benefit liabilities. Establishing this prudent fiscal approach helps avoid the mistake of budgeting recurring costs against one-time spikes in revenue – thereby exacerbating the City's structural gap.

Charges for Services +$337K

This adjustment to revenues is largely related to a projected increase in fee revenue related to fire inspections due to increased fire inspection resources, as well as a variety of other minor revenue adjustments based on current trends. An offsetting expenditure is included in the Fire Department budget for a related revenue-generating position.

Intergovernmental +$613K

This adjustment is directly attributed to grant funding from the new $3.6 million Community Oriented Policing Services (COPS) Hiring Program grant award from the U.S. Department of Justice to help support the funding of nine police officer positions over a four year period – beginning in FY 2014 and ending in FY 2017. This amount represents the prorated, first year of grant funding.

Fines & Forfeitures -$710K

The loss of this revenue is directly attributed to the elimination of the Red Light Camera Program and is largely offset by a like reduction in associated program expenses. The loss of the red light program revenue of $1 million is offset by increases in other program revenues.

General Fund Expenditures

Overall – the proposed FY 2014 expenditures have reduced from the FY 2014 adopted budget by $662,000 or -.5%. While there are several "ups and downs," the primary reason for the projected change is the assumed $1.1 million in new employee concession savings.

Table 6: FY 2014 General Fund Expenditures

	Adopted FY 2013	Adusted FY 2013	Adopted FY 2014	Update FY 2014	FY 2014 $Change	FY 2014 %Change
Expenditures						
Salary	64,680	63,215	64,680	64,863	183	0.3%
Overtime	5,384	6,513	5,384	5,384	0	0.0%
Target Salary/Vacancy Savings	(1,500)	(1,270)	(1,650)	(1,650)	0	0.0%
Medical Benefits	9,854	9,854	10,840	10,886	46	0.4%
Dental Benefits	1,080	1,080	1,101	1,120	19	1.7%
Retiree Medical	2,321	2,586	2,428	2,347	(81)	-3.4%
Worker's Compensation	4,939	4,939	4,939	4,949	10	0.2%
Other Benefits	1,276	1,275	1,276	1,669	393	30.8%
PERS	15,317	15,193	16,804	15,912	(892)	-5.3%
Staffing Subtotal	**103,351**	**103,385**	**105,802**	**105,479**	**(323)**	-0.3%
Interdepartmental (ID) Charges	(5,113)	(5,300)	(5,295)	(5,295)	0	0.0%
Net Staffing Expense	**98,238**	**98,085**	**100,507**	**100,184**	**(323)**	-0.3%
Maintenance & Utilities	1,018	1,018	1,018	1,018	0	0.0%
Supplies & Services	6,374	6,374	6,527	6,092	(435)	-6.7%
Internal Service Fees	9,294	9,294	9,313	9,409	96	1.0%
Minor Capital	0	0	0	30	30	
Transfers Out (includes CIP)	8,600	8,600	9,646	10,784	1,138	11.8%
Assumed Labor Concessions				(1,114)	(1,114)	
FY 2013 Mid-Year Adjustments		**1,072**				
Total Expenditures	**123,524**	**124,443**	**127,011**	**126,403**	**(1,254)**	**-0.5%**

The key cost changes in Employee Services relate to the staffing modifications described previously (net increase of $183,000) and changes to the cost of benefits, particularly an adjustment in budgeted CalPERS retirement rates for FY 2014 (reduction of $892,000). This change is due to the FY 2014 actual rates provided by PERS being lower that the budgeted rates. When Council adopted the biennial budget, CalPERS had recently lowered the expected investment rate of return from 7.75% to 7.5% and staff was anticipating large rate increases in FY 2014. Because CalPERS ended up "smoothing" this rate increase, the full impact was not felt in FY 2014; therefore, the budgeted number was higher than the actual rates finalized by CalPERS for FY 2014.

On April 17, 2013, the CalPERS Board adopted changes to the CalPERS amortization and smoothing policies, resulting in significant employer rate increases starting in FY 2016. The General Fund Ten-Year Plan includes these estimated rate increases (phased over FY 2016 – FY 2020). These increases reflect phased growth as a percentage of payroll up to 8% - 14% by FY 2020. The precise rate amounts will likely be refined over the next six months as CalPERS finalizes the actual employer rates for all agencies.

Other key expenditure changes include a decrease in costs for Services & Supplies largely attributed to the elimination of the Red Light Camera Program and the resultant contract termination savings. The Update reflects an increased allocation toward the OPEB (Other Post Retirement Benefit) Retiree Medical unfunded liability of $918,000. This is basically an offset to the one-time savings experienced in the budgeted PERS rates and appropriately reallocates these benefit liability budgeted savings toward the severely underfunded OPEB liability.

Other Funds

Revenues and expenditures in other funds are largely unchanged. The most significant changes are related to the Water and the Wastewater Enterprise Funds.

Water Fund

- Lowering the assumed rate increase for FY 2014 from 14% to 6% - a reduction in assumed revenue of $2.1 million.
- Lowering the assumed cost of water from $26.6 million to $22.2 million due to reduced water consumption and cost savings related to pre-paying debt to the SFPUC.
- Allocating $100,000 to fund periodic landscape and other improvements on City-owned properties related to reducing irrigation water use.

Wastewater Fund

- The FY 2014 budget originally assumed a 4% sewer service charge increase. For the FY 2014 Update staff proposes no rate increase and lowers revenue projections accordingly.
- Reduction of $725,000 related to the maintenance agreement associated with a new fuel cell cogeneration facility. The City has decided to utilize a different technology and this funding is no longer needed and the allocation can be returned to fund balance. The FY 2015 budget will include a request for funds to support maintenance of the new cogeneration system.
- Add 1 FTE WPFC Operations Supervisor position (previously discussed in this report).

CONCLUSION

The City of Hayward has long prided itself as a lean and efficient organization, making the most of the resources entrusted to us. The prolonged recession has forced the organization to make hard choices about which services will be provided to the community, and how best to provide them. While the FY 2014 Update presents a balanced budget plan, the City must still resolve the remaining structural operating budget gap and establish a long-term funding plan for the City's unfunded liabilities and capital needs. Absent a significantly improved economy, this may involve more difficult choices and sacrifices in the immediate future. The projected FY 2014 General Fund operating budget gap is $2.3 million (with assumed labor concessions) and grows each fiscal year.

The budget reflects the presumed spending plan for FY 2014 in keeping with City Council priorities. However, there are many unfunded needs not represented in this budget that will impact future funding levels – including retirement and retiree medical benefit liabilities and capital infrastructure and technology needs.

I would like to thank both the City Council and City staff for the strong partnership that has enabled the City to effectively meet the challenges we face. All City employees, including the Mayor, Council, and executives, have all made impressive contributions toward reducing wage and benefits costs. It is through partnership with the City's bargaining groups and unrepresented employees that the City is able to close the structural deficit to the degree reflected in this budget; and Council's prudent use of reserves allows staff to present a balanced fiscal plan.

I look forward to FY 2014 as we make progress toward fiscal stability as well as the continued provision of quality services to Hayward citizens.

Sincerely,

Fran David
City Manager
ICMA-CM

This page left intentionally blank.

CITY OF HAYWARD
HEART OF THE BAY

All Operating Funds - Summary

$'s in 1000's

FY 2014 Proposed Updated

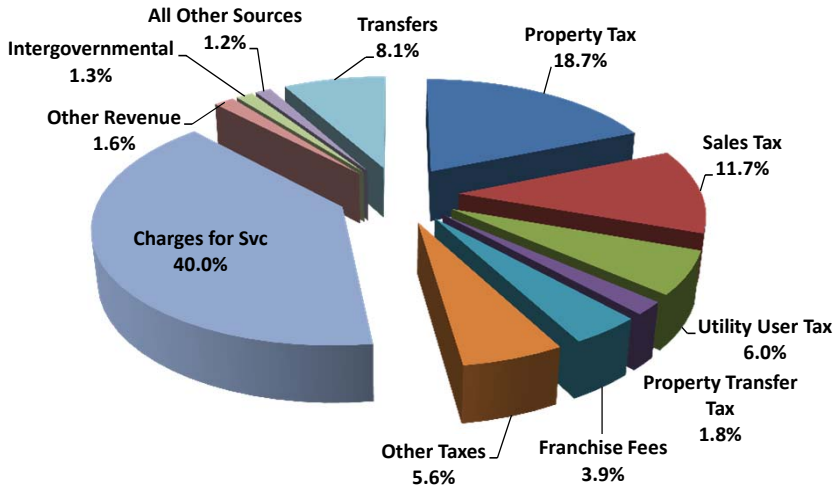
FY 2014

	General	Special Revenue	Debt Service	Enterprise	Internal Service	Successor RDA	TOTAL
Revenues							
Property Tax	37,541	-	-	-	-	9,603	47,144
Sales Tax	29,500	-	-	-	-	-	29,500
Utility User Tax (New Oct 2009)	15,000	-	-	-	-	-	15,000
Real Property Transfer Tax	4,500						4,500
Franchise Fees	9,917	-	-	-	-	-	9,917
Other Taxes	5,769	8,430	-	-	-	-	14,199
Charges for Service	8,596	-	-	70,316	21,830	-	100,742
Other Revenue	3,978	-	-	-	-	-	3,978
Intergovernmental	3,341	-	-	-	-	-	3,341
From All Other Sources	2,133	-	992	-	-	-	3,125
	120,275	**8,430**	**992**	**70,316**	**21,830**	**9,603**	**231,446**
Transfers from other funds*	**3,844**	**3,323**	**6,749**	**2,439**	**3,930**	**-**	**20,285**
Total Revenues	**124,119**	**11,753**	**7,741**	**72,755**	**25,760**	**9,603**	**251,731**
Expenditures							
Salary							
Regular	64,862	952	-	9,738	3,381	143	79,076
Overtime	5,384	-	-	382	166	-	5,932
Vacancy Savings	(1,650)	-	-	-	-	-	(1,650)
Benefits							
Medical Benefits	10,886	179	-	2,212	671	36	13,984
Retiree Medical	2,347	20	-	221	68	4	2,660
Other Benefits	7,738	66	-	1,127	282	8	9,221
PERS	15,912	185	-	1,900	650	28	18,675
Charges (to)/from other programs	(5,295)	(57)	12	596	117	97	(4,530)
Net Staffing Expense	**100,184**	**1,345**	**12**	**16,176**	**5,335**	**316**	**123,368**
Maintenance & Utilities	1,018	360	-	2,524	2,364	26	6,292
Supplies & Services	5,413	5,075	53	10,469	5,432	152	26,594
Internal Service Fee	9,409	69	-	2,445	411	2	12,336
Capital	30	-	-	-	-	-	30
Debt Service	-		7,765	4,954	1,754	800	15,273
All Other Uses	679	1,277	-	22,200	6,861	7	31,024
	16,549	**6,781**	**7,818**	**42,592**	**16,822**	**987**	**91,549**
Total Expense	**116,733**	**8,126**	**7,830**	**58,768**	**22,157**	**1,303**	**214,917**
Transfers to other funds*	**10,784**	**430**	**35**	**13,749**	**2,537**	**6,597**	**34,132**
Total Expenditures	**127,517**	**8,556**	**7,865**	**72,517**	**24,694**	**7,900**	**249,049**
(Use) / Add to fund balance	**(3,398)**	**3,197**	**(124)**	**238**	**1,066**	**1,703**	**2,682**

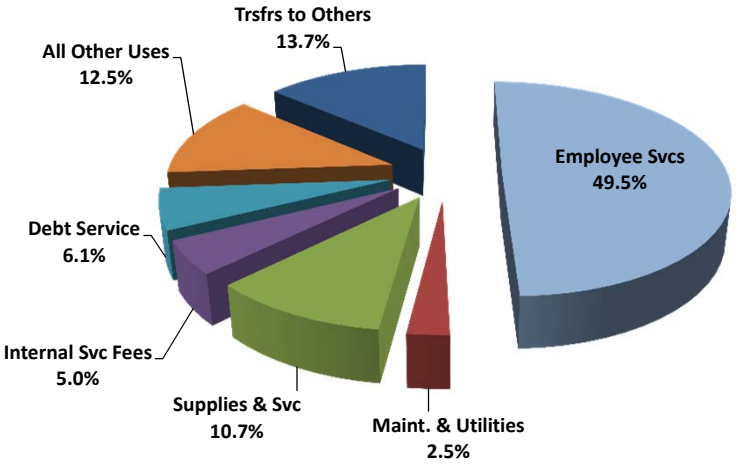
Note: General Fund column represents fund 100 only.

All Operating Funds	FY 2014
Summary of Revenues and Expenditures	Proposed Updated

FY 2014 All Operating Funds Revenues - By Type
$251.7 Million
(Amounts Stated in Millions)



FY 2014 All Operating Funds Expenditures - By Category
$249.0 Million
(Amounts Stated in Millions)



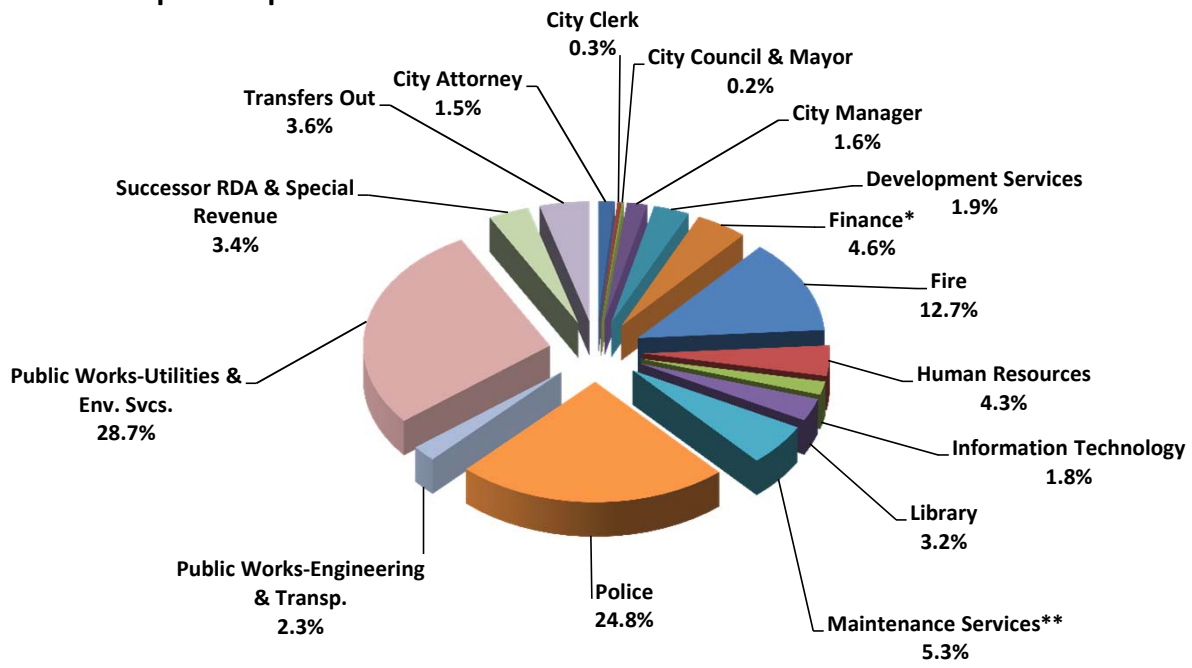
Summary of Expenditures by Department - All Funds

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
City Attorney	3,794,690	2,983,564	3,601,810	3,630,984	3,549,101
City Clerk	529,145	763,709	588,773	779,493	775,883
City Council & Mayor	505,022	495,426	528,091	541,590	505,797
City Manager	2,680,119	2,693,154	3,743,826	3,725,931	4,378,551
Development Services	5,515,238	6,367,384	4,467,440	4,566,068	7,749,113
Finance*	11,318,502	14,747,191	11,091,427	11,159,911	11,213,509
Fire	30,009,518	30,753,307	30,484,478	31,013,823	31,415,279
Human Resources	8,501,304	8,178,238	10,301,574	10,329,609	10,184,315
Information Technology	4,627,732	4,709,759	4,331,528	4,350,822	4,472,511
Library	9,538,831	6,605,193	7,552,421	7,599,345	7,560,687
Maintenance Services**	17,557,002	12,932,558	12,768,505	13,354,829	14,048,146
Police	58,993,451	59,151,308	59,535,147	60,765,523	58,778,718
Public Works-Engineering & Transp.	5,491,213	5,027,286	5,410,825	5,309,761	5,398,383
Public Works-Utilities & Env. Svcs.	54,533,566	63,953,981	68,819,880	74,588,839	69,423,502
Successor RDA & Special Revenue	24,630,277	7,263,480	8,098,503	8,309,749	8,813,179
Transfers Out	6,265,824	8,514,356	8,599,784	9,645,475	10,783,462
	$ 244,491,434	**$ 235,139,894**	**$ 239,924,012**	**$ 249,671,752**	**$ 249,050,136**

* Does not include Utility Billing (Water Fund) as this is already reported in Public Works Utilities & Environmental Services at the Fund level.

** Does not include Landscape Maintenance (Water Fund) or Street Maintenance (Stormwater Fund) as these are already reported in Public Works Utilities & Environmental Services at the Fund level.

FY 2014 Proposed Updated



This page left intentionally blank.

General Fund Summary and Cash Fund Balance Designations

$ in 1,000s	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
Beginning Cash Fund Balance	**$ 29,339**	**$ 29,549**	**$ 27,018**	**$ 21,422**	**$ 21,422**
Revenues					
Property Tax	$ 35,726	$ 35,715	$ 35,768	$ 36,588	$ 37,541
Sales Tax	25,492	26,346	26,590	27,312	29,500
Utility Users Tax	14,700	14,797	15,096	15,398	15,000
Franchise Fees	9,091	9,892	9,686	9,917	9,917
Real Property Transfer Tax	3,821	4,778	3,525	3,600	4,500
Other Taxes	5,342	5,814	5,620	5,764	5,769
Charges for Services	8,916	7,696	8,190	8,259	8,596
Inter-Governmental	5,046	3,716	2,713	2,728	3,341
Fines & Forfeitures	2,792	2,403	2,570	2,579	1,869
Other Revenues	3,417	3,797	3,850	3,978	3,978
Interest & Rents	548	510	453	264	264
Transfers In	6,462	4,514	3,867	3,875	3,844
Total Operating Revenues:	**$ 121,353**	**$ 119,978**	**$ 117,928**	**$ 120,262**	**$ 124,119**
Expenditures					
Salaries & Benefits	$ 96,827	$ 98,041	$ 98,238	$ 100,590	$ 100,184
Maintenance & Utilities	1,932	810	1,018	1,018	1,018
Supplies & Services	6,311	5,793	6,374	6,527	6,092
Internal Service Fees	9,600	9,280	9,294	9,313	9,409
Capital	53	71	-	-	30
Assumed Additional Concession Savings	-	-	-	-	(1,114)
Transfers Out	6,420	8,514	8,600	9,646	10,784
Total Operating Expenditures:	**$ 121,143**	**$ 122,509**	**$ 123,524**	**$ 127,094**	**$ 126,403**
Annual Surplus/(Shortfall)	**$ 210**	**$ (2,531)**	**$ (5,596)**	**$ (6,832)**	**$ (2,284)**
Ending Fund Cash Balance (CAFR)	**$ 29,549**	**$ 27,018**	**$ 21,422**	**$ 14,590**	**$ 19,138**

Cash Fund Balance Designations	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
Unassigned					
Contingencies	$ 10,695	$ 5,572	$ 5,000	$ 5,000	$ 5,000
Economic Uncertainty	9,350	7,020	5,855	259	4,138
Liquidity	4,675	5,810	5,000	5,000	5,000
Emergencies	-	4,000	5,000	5,000	5,000
Public Safety	1,000	1,000	-	-	-
Hotel Conference Center	190	190	-	-	-
Retirement Reserve	522	-	-	-	-
Undesignated Fund Balance	3,118	1,747	-	-	-
Total Designated Fund Balance	**$ 29,550**	**$ 25,339**	**$ 20,855**	**$ 15,259**	**$ 19,138**

DRAFT General Fund Ten-Year Plan: FY 2014 Proposed Update

	PY2 Actual FY 2011	PY1 Actual FY 2012	Year 1 Adopted FY 2013	Year 1 Adjusted FY 2013	Year 2 Adopted FY 2014	Year 2 Update FY 2014	Year 3 Forecast FY 2015	Year 4 Forecast FY 2016	Year 5 Forecast FY 2017	Year 6 Forecast FY 2018	Year 7 Forecast FY 2019	Year 8 Forecast FY 2020	Year 9 Forecast FY 2021	Year 10 Forecast FY 2022
Revenue														
Property Tax	35,726	35,716	35,768	35,768	36,588	37,541	38,260	38,995	40,090	41,219	42,395	43,607	44,856	46,143
Sales Tax	25,492	26,346	26,590	27,940	27,312	29,500	30,321	31,243	32,965	33,954	35,312	36,724	38,193	39,721
UUT	14,700	14,797	15,096	15,096	15,398	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Franchise Fees	9,091	9,892	9,686	9,686	9,917	9,917	10,358	10,488	10,235	10,024	9,849	9,709	9,600	9,519
Property Transfer Tax	3,821	4,778	3,525	4,000	3,600	4,500	4,590	4,682	4,775	4,871	4,968	5,068	5,169	5,272
Business License Tax	2,390	2,483	2,448	2,448	2,497	2,500	2,550	2,805	2,861	2,918	2,977	3,036	3,097	3,159
Transient Occupancy Tax	1,253	1,466	1,418	1,418	1,460	1,460	1,489	1,519	1,549	1,580	1,612	1,644	1,677	1,711
Other Taxes - Emergency Facilities Tax	1,699	1,751	1,754	1,754	1,807	1,807	1,816	1,825	1,834	1,843	1,853	1,862	1,871	1,881
Charges for Services	8,914	7,811	8,190	8,140	8,259	8,596	8,767	8,942	9,121	9,303	9,488	9,678	9,871	10,068
Other Revenue	3,417	3,797	3,850	3,850	3,978	3,978	4,113	4,255	4,404	4,560	4,724	4,897	5,078	5,268
Intergovernmental	5,046	3,717	2,713	3,302	2,728	3,341	3,756	3,772	3,387	2,804	2,821	2,838	2,856	2,875
Fines and Forfeitures	2,793	2,403	2,570	2,770	2,579	1,869	1,883	1,898	1,913	1,927	1,942	1,958	1,973	1,988
Interest and Rents	549	511	453	453	264	264	268	273	279	285	291	298	305	313
Total Revenue	**114,891**	**115,465**	**114,061**	**116,625**	**116,387**	**120,273**	**123,173**	**125,696**	**128,414**	**130,288**	**133,233**	**136,319**	**139,546**	**142,916**
Transfers in	6,462	4,514	3,867	3,836	3,875	3,845	3,943	4,084	4,231	4,385	4,547	4,715	4,892	5,077
Total Revenue/Resources	**121,354**	**119,979**	**117,928**	**120,461**	**120,262**	**124,119**	**127,115**	**129,780**	**132,645**	**134,673**	**137,779**	**141,034**	**144,438**	**147,993**
Expenditures														
Salaries & Benefits														
Salary	62,548	61,697	64,680	63,215	64,680	64,863	65,007	66,303	67,625	68,974	70,350	71,753	73,184	74,644
Overtime	5,261	5,412	5,384	6,513	5,384	5,384	5,384	5,492	5,602	5,714	5,828	5,944	6,063	6,185
Target Salary/Vacancy Savings	-	-	(1,500)	(1,270)	(1,650)	(1,650)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Medical Benefits	8,211	8,515	9,854	9,854	10,840	10,886	11,974	13,172	14,489	15,938	17,532	19,285	21,213	23,335
Dental Benefits	-	988	1,080	1,080	1,101	1,120	1,142	1,165	1,188	1,212	1,236	1,261	1,286	1,312
Retiree Medical	2,141	2,560	2,321	2,586	2,428	2,347	2,444	2,550	2,667	2,796	2,938	3,094	3,266	3,455
Worker's Compensation	-	4,877	4,939	4,939	4,939	4,949	5,091	5,190	5,294	5,396	5,504	5,611	5,724	5,838
Other Benefits	7,511	1,726	1,276	1,275	1,276	1,669	1,670	1,696	1,718	1,739	1,768	1,789	1,813	1,837
PERS	16,081	17,492	15,317	15,193	16,804	15,912	16,866	18,833	20,862	22,796	24,559	26,672	27,219	27,777
Furlough Savings	-	-					-	-	-	-	-	-	-	-
Salaries & Benefits Subtotal	**101,753**	**103,267**	**103,351**	**103,385**	**105,802**	**105,479**	**108,577**	**113,400**	**118,445**	**123,565**	**128,715**	**134,410**	**138,769**	**143,383**
Interdepartmental (ID) Charges	(5,047)	(5,332)	(5,113)	(5,300)	(5,212)	(5,295)	(5,295)	(5,401)	(5,509)	(5,619)	(5,731)	(5,846)	(5,963)	(6,082)
Net Staffing Expense	**96,706**	**97,935**	**98,238**	**98,085**	**100,590**	**100,184**	**103,282**	**108,000**	**112,936**	**117,946**	**122,983**	**128,564**	**132,806**	**137,300**
Operating Expenses														
Maintenance & Utilities	1,932	810	1,018	1,018	1,018	1,018	1,028	1,038	1,049	1,059	1,070	1,081	1,091	1,102
Supplies & Services	6,311	5,900	6,374	6,374	6,527	6,092	6,153	6,214	6,277	6,339	6,403	6,467	6,531	6,597
Internal Service Fees	9,721	9,280	9,294	9,294	9,313	9,409	9,503	9,598	9,694	9,791	9,889	9,988	10,088	10,189
Capital (now included in Transfers)	56	71	-	-	-	30	-	-	-	-	-	-	-	-
Transfers Out of the General Fund*	6,420	8,514	8,600	8,600	9,646	10,784	11,024	11,552	12,979	13,420	14,745	14,869	14,980	15,095
FY 2013 Mid-Year Adjustments				1,072										
Net Operating Expense	**24,440**	**24,575**	**25,286**	**26,358**	**26,504**	**27,333**	**27,708**	**28,403**	**29,999**	**30,609**	**32,107**	**32,404**	**32,691**	**32,983**
Expenditures Subtotal	**121,146**	**122,510**	**123,524**	**124,443**	**127,094**	**127,517**	**130,990**	**136,402**	**142,935**	**148,556**	**155,090**	**160,968**	**165,497**	**170,283**
Assumed Additional Labor Concessions						(1,114)	(1,114)	(1,114)	(1,114)	(1,114)	(1,114)	(1,114)	(1,114)	(1,114)
Total Expenditures	**121,146**	**122,510**	**123,524**	**124,443**	**127,094**	**126,403**	**129,876**	**135,288**	**141,821**	**147,442**	**153,976**	**159,854**	**164,383**	**169,169**
Total Surplus/(Shortfall)	**208**	**(2,531)**	**(5,596)**	**(3,982)**	**(6,832)**	**(2,284)**	**(2,761)**	**(5,509)**	**(9,176)**	**(12,769)**	**(16,197)**	**(18,820)**	**(19,944)**	**(21,176)**
Beginning Fund Balance	**29,343**	**29,550**	**27,764**	**27,764**	**22,168**	**23,782**	**21,498**	**18,737**	**6,172**	**(4,368)**	**(18,353)**	**(36,445)**	**(58,583)**	**(81,387)**
Change to Reserves	208	(2,531)	(5,596)	(3,982)	(6,832)	(2,284)	(2,761)	(5,509)	(9,176)	(12,769)	(16,197)	(18,820)	(19,944)	(21,176)
Change to Deposits														
Adjustments to fund balance		*745*												
Ending Fund Balance	**29,550**	**27,764**	**22,168**	**23,782**	**15,336**	**21,498**	**18,737**	**6,172**	**(4,368)**	**(18,353)**	**(36,445)**	**(58,583)**	**(81,387)**	**(104,995)**
City Council Reserve Policy	**24,229**	**24,502**	**24,705**	**24,889**	**25,419**	**25,281**	**25,975**	**27,058**	**28,364**	**29,488**	**30,795**	**31,971**	**32,877**	**33,834**
(20% of Total Expenditures)														
Under Reserve Policy			**(2,537)**	**(1,106)**	**(10,083)**	**(3,783)**	**(7,238)**	**(20,886)**	**(32,732)**	**(47,841)**	**(67,240)**	**(90,554)**	**(114,264)**	**(138,829)**
			-10%	*-4%*	*-40%*	*-15%*	*-28%*	*-77%*	*-115%*	*-162%*	*-218%*	*-283%*	*-348%*	*-410%*

Transfers Out include debt service, insurance, capital funding, OPEB liability funding

General Fund - Fund Transfer Summary

Fund Transfers (FY 2011 - 2014)

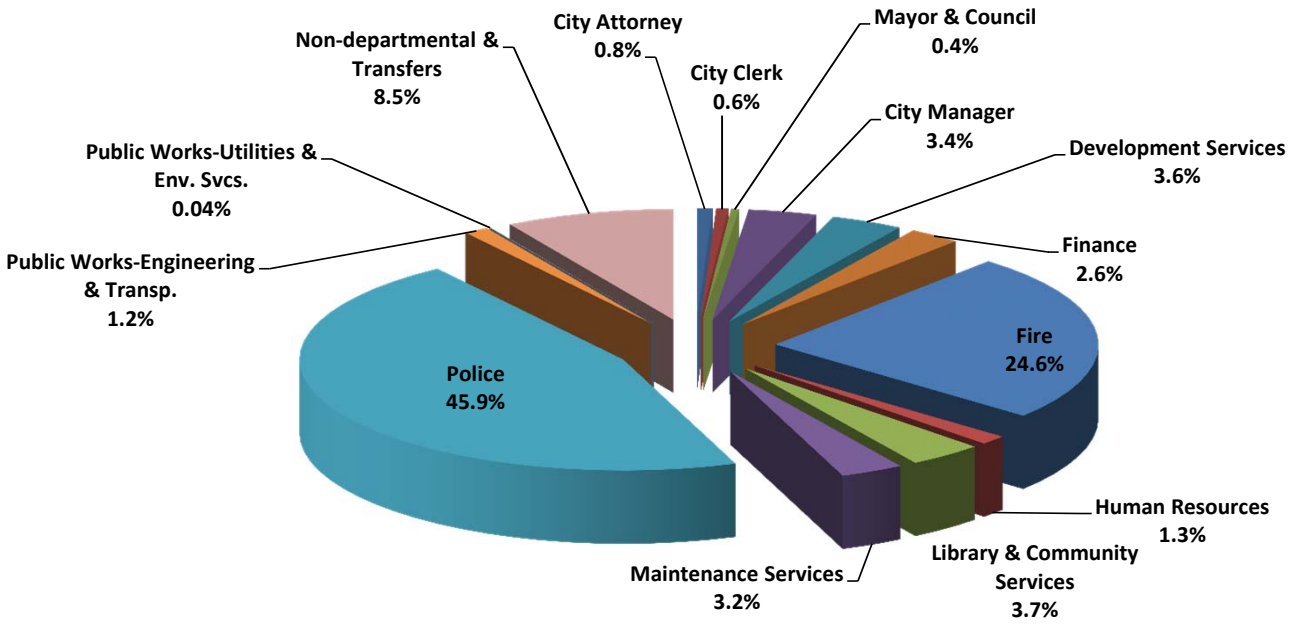
$'s in 1,000's	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
Transfers into the General Fund					
Transfer for Cost Allocation	2,783	2,696	2,449	2,449	2,449
Transfer from Special Gas Tax	2,225	1,691	1,140	1,148	1,148
Miscellaneous					
Transfer from Housing Mort Bond Fund	467	-	-	-	-
Transfer from Debt Service Close Out					
Transfer from Citizen's Option Grant	158	-	184	184	184
Transfer from Byrnes Justice Assist Grant	89	-	86	86	55
Transfer from Fleet Capital	24	-	-	-	-
Transfer from RDA, Gen Fund Repmt*	-	-	-	-	-
Transfer from RDA, Misc	165	128	-	-	-
Transfer from Local Imprv Dist Fund	357	-	-	-	-
Transfer from Comm Fac Dist Fund	175	-	8	8	8
Transfer from RDA, Low & Mod Housing	-	-	-	-	-
Transfer from Fire Education Reimbursement	-	-	-	-	-
Transfer from Debt Service	19	-	-	-	-
Transfer from Housing Fund	-	-	-	-	-
Transfers into the General Fund	**6,462**	**4,515**	**3,867**	**3,875**	**3,844**
Transfers out of the General Fund					
Transfer to Debt Service	2,772	2,781	2,822	2,809	2,809
Transfer for Risk Management Premium	2,347	2,465	2,331	2,331	2,621
Transfer to Centennial Hall		-	-	-	-
Transfer to Trans Sys Improvement Fund		50	350	350	350
Transfer to Worker's Compensation Fund	-	310	310	510	310
Transfer to Capital Projects	810	2,192	1,101	1,102	1,102
Transfer to Ent Rrc Plng	-	-	-	-	-
Transfer to COP	-	2	-	-	-
Transfer to Library Grant Fund	-	98	-	-	-
Transfer to Information Technology Operating	-	-	-	-	130
Transfer to Facilities Operating	163	-	-	-	-
Transfer to Fire Capital	326	429	797	1,369	1,369
To Tech Replacement Fund	-	-	209	216	216
Transfer to Equipment Management	-	42	500	600	600
Transfer to Police Capital	-	145	170	349	349
Transfer to Maintenance Services Capital	-	-	10	10	10
Transfer to Retiree Medical Fund	-	-	-	-	918
Transfers out of the General Fund	**6,418**	**8,514**	**8,600**	**9,646**	**10,784**

Summary of Expenditures by Department - General Fund

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
City Attorney	1,086,845	962,717	1,026,608	1,044,801	992,742
City Clerk	529,145	763,709	588,773	779,493	775,883
Mayor & Council	505,024	495,426	528,091	541,590	505,797
City Manager	2,630,849	2,753,799	3,743,826	3,725,931	4,378,551
Development Services	5,312,524	5,059,476	4,391,140	4,489,768	4,621,932
Finance	3,116,983	2,952,152	3,233,526	3,294,292	3,347,890
Fire	29,994,479	31,052,839	30,484,478	31,013,823	31,415,279
Human Resources	1,198,790	995,471	1,830,483	1,852,071	1,720,020
Library & Community Services	4,996,073	4,762,628	4,606,357	4,677,113	4,768,528
Maintenance Services	3,784,135	3,829,832	3,867,644	3,938,776	4,035,507
Police	58,887,700	58,825,906	59,091,147	60,495,523	58,539,718
Public Works-Engineering & Transp.	2,682,921	1,509,780	1,481,562	1,542,922	1,579,070
Public Works-Utilities & Env. Svcs.	-	29,022	51,207	51,689	51,906
Non-departmental & Transfers	6,419,609	8,516,000	8,599,784	9,645,475	10,783,462
	$ 121,145,077	**$ 122,508,757**	**$ 123,524,626**	**$ 127,093,267**	**$ 127,516,285**

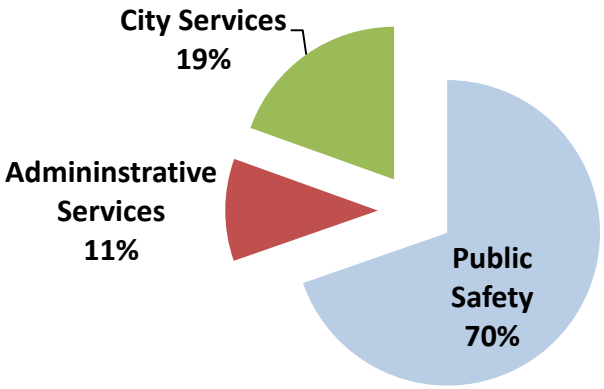
Note: Does not include assumed Labor Concession savings of $1.1 million.

FY 2014 = $127.5M

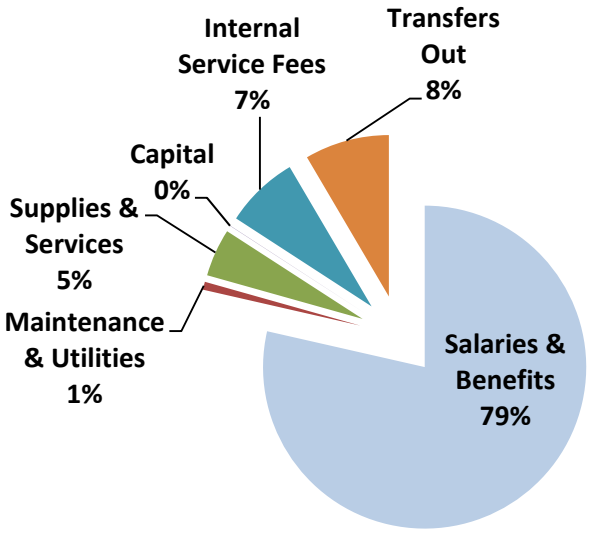


General Fund Expenditures Summary

FY 2014
General Fund Staffing by Service Area



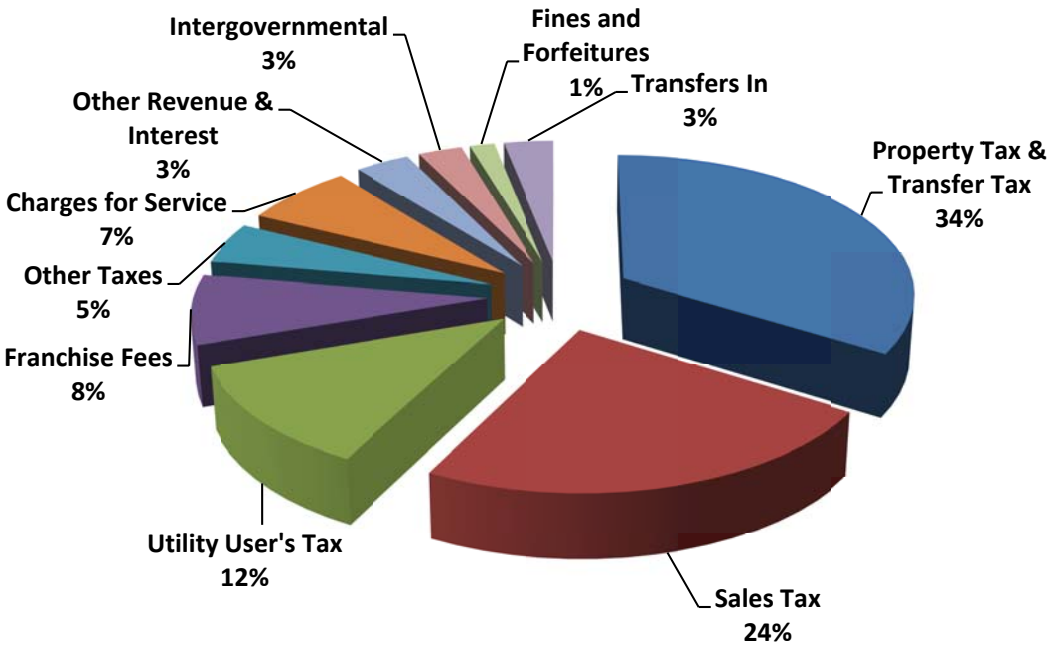
FY 2014
General Fund Expenditures by Category



General Fund Revenues by Source

FY 2014 General Fund Update

Revenues/Resources Summary
$124.1 million



Summary of General Fund Revenues

Revenues by Category *in 1,000's*	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
Property Taxes					
Property Tax Secured	$ 21,608	$ 21,587	$ 21,853	$ 22,616	$ 22,700
Property Tax Unsecured	1,328	1,384	1,167	1,179	1,300
In-Lieu (Enterprise Funds)	1,620	1,649	1,629	1,629	1,629
RDA Pass Thru	218	434	298	298	298
Trust Fund Redistribution (RDA)	-	-	-	-	350
Property Tax - VLF Swap	10,131	10,096	10,071	10,071	10,564
Airport	821	565	750	795	700
Total Property Taxes	**$ 35,726**	**$ 35,715**	**$ 35,768**	**$ 36,588**	**$ 37,541**
Sales & Use Tax					
Sales and Use Taxes	$ 18,243	$ 19,597	$ 19,827	$ 20,408	$ 21,300
Sales Tax/Public Safety	620	677	570	587	700
Sales Tax Triple Flip	6,629	6,072	6,193	6,317	7,500
Total Sales & Use Tax	**25,492**	**26,346**	**26,590**	**27,312**	**29,500**
Utility Users Tax	**14,700**	**14,797**	**15,096**	**15,398**	**15,000**
Franchise Fee Tax					
Franchise - Waste MGMT	$ 3,746	$ 3,951	$ 3,806	$ 3,997	$ 3,997
Franchise - Water	1,940	2,326	2,490	2,490	2,490
Franchise - Sewer	1,308	1,363	1,365	1,365	1,365
Franchise - PG & E	964	977	946	964	964
Franchise - Cable TV	1,133	1,275	1,079	1,101	1,101
Total Franchise Fee Tax	**9,091**	**9,892**	**9,686**	**9,917**	**9,917**
Real Property Transfer Tax	**$ 3,821**	**$ 4,778**	**$ 3,525**	**$ 3,600**	**$ 4,500**
Other Taxes					
Business License Tax	$ 2,390	$ 2,483	$ 2,448	$ 2,497	$ 2,500
Emergency Facilities Tax	1,699	1,751	1,754	1,807	1,809
Construction Tax	-	114	-	-	-
Transient Occupancy Tax	1,253	1,466	1,418	1,460	1,460
Total Other Taxes	**$ 5,342**	**$ 5,814**	**$ 5,620**	**$ 5,764**	**$ 5,769**
Charges for Services *(comprised of Licenses & Permits, Fees & Service Charges, Construction Related Fees)*					
Licenses and Permits					
Fire Licenses & Permits	$ 1,219	$ 1,327	$ 1,487	$ 1,515	$ 1,645
Police Licenses & Permits	233	322	300	305	305
Other Licenses & Permits	272	178	157	160	219
Total Licenses and Permits	**$ 1,724**	**$ 1,827**	**$ 1,944**	**$ 1,980**	**$ 2,169**
Fees and Service Charges					
Fire Fees & Svc Charges	$ 931	$ 727	$ 647	$ 660	$ 757
Police Fees & Svc Charges	1,022	932	939	948	979
Residential Rental Inspections	473	628	593	594	560
Vehicle Maintenance & Operations	35	44	-	-	22
Other Fees & Svc Charges	974	365	502	506	418
Total Fees and Service Charges	**$ 3,435**	**$ 2,696**	**$ 2,681**	**$ 2,708**	**$ 2,736**

Summary of General Fund Revenues

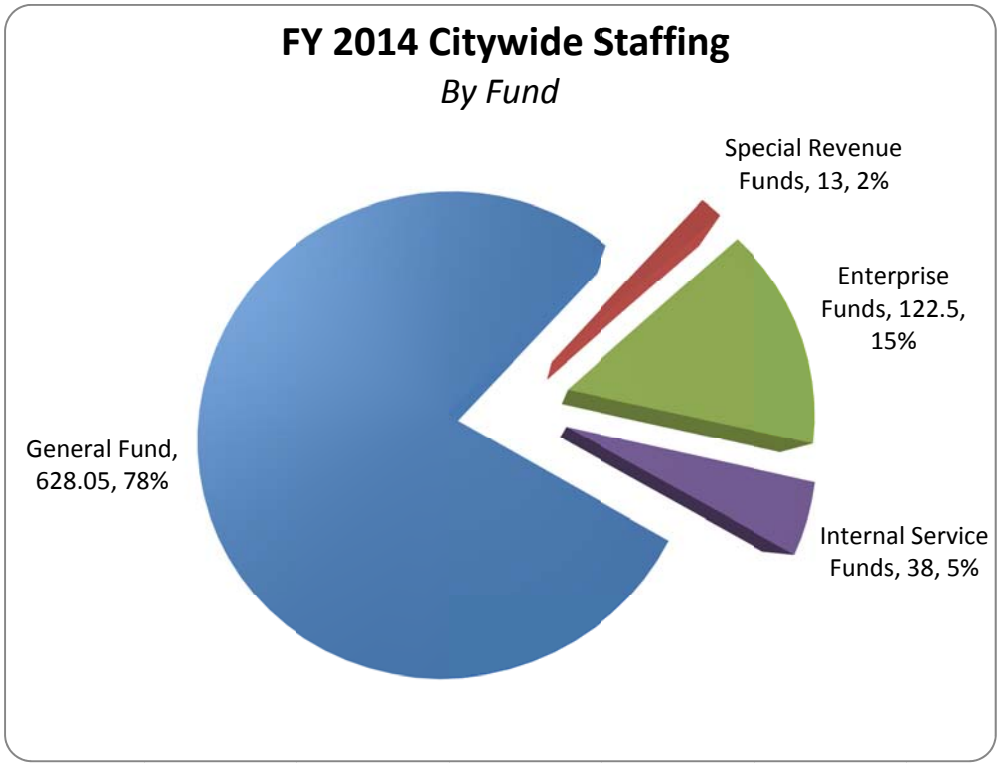
Revenues by Category *in 1,000's*	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
Construction Related Fees					
Construction Permits	$ 1,534	$ 1,351	$ 1,388	$ 1,388	$ 1,700
Plan Checking Fees	825	860	1,157	1,157	1,157
Supplemental Improvement Tax	243	143	306	312	120
New Construction Inspections	1,155	820	714	714	714
Total Construction Related Fees	**$ 3,757**	**$ 3,174**	**$ 3,565**	**$ 3,571**	**$ 3,691**
Total Charges for Services	**$ 8,916**	**$ 7,697**	**$ 8,190**	**$ 8,259**	**$ 8,596**
Inter-Governmental					
Police Grants/Reimb	$ 3,389	$ 3,035	$ 1,756	$ 1,756	$ 2,355
Fire County EMS Reimb	354	472	486	501	501
Vehicle License Fee (VLF)	695	76	76	76	76
State Mandate Reimb	126	30	-	-	-
Fire Mutual Aid Reimb	75	40	390	390	390
Library Grants	354	51	-	-	-
Miscellaneous	53	13	5	5	19
Total From Other Agencies	**$ 5,046**	**$ 3,717**	**$ 2,713**	**$ 2,728**	**$ 3,341**
Fines and Forfeitures					
Vehicle Fines	$ 189	$ 505	$ 203	$ 205	$ 205
Parking Citations - In House	525	542	738	743	863
Parking Citations - DMV	179	221	113	114	114
FTB Parking Tax Offset	36	77	4	4	4
Photo Red Light	1,303	486	1,000	1,000	-
Criminal Fines	394	453	430	430	430
Administrative Citations	54	9	-	-	5
Code Enforcement	-	-	-	-	165
Library Fines	112	110	82	83	83
Total Fines and Forfeitures	**$ 2,792**	**$ 2,403**	**$ 2,570**	**$ 2,579**	**$ 1,869**
Other Revenues					
Fairview Fire Protection District	$ 2,223	$ 2,450	$ 2,573	$ 2,701	$ 2,701
Workers' Comp Salary Reimb	1,035	1,199	1,200	1,200	1,200
Account closure (one-time)	-	-	-	-	-
Other	159	148	77	77	77
Total Other Revenues	**$ 3,417**	**$ 3,797**	**$ 3,850**	**$ 3,978**	**$ 3,978**
Interest & Rents					
Interest Earned	$ 127	$ 56	$ 150	$ 150	$ 150
Miscellaneous Interest Income	65	19	128	114	114
Laydown Rental Income	355	433	175	-	-
Vehicle Reimbursement	-	-	-	-	-
Building & Parking Rental	1	2	-	-	-
Total Interest & Rents	**$ 548**	**$ 510**	**$ 453**	**$ 264**	**$ 264**
Total General Fund Revenues	**$ 114,891**	**$ 115,466**	**$ 114,061**	**$ 116,387**	**$ 120,275**
Transfers In	6,462	4,514	3,867	3,875	3,844
Total Revenues Including Transfers	**$ 121,353**	**$ 119,980**	**$ 117,928**	**$ 120,262**	**$ 124,119**

Citywide Staffing

FY 2014 Citywide staffing totals 801.55 FTE.

The Staffing Summary Section provides an overview of City of Hayward staffing. In department sections, staffing schedules are presented by individual fund.

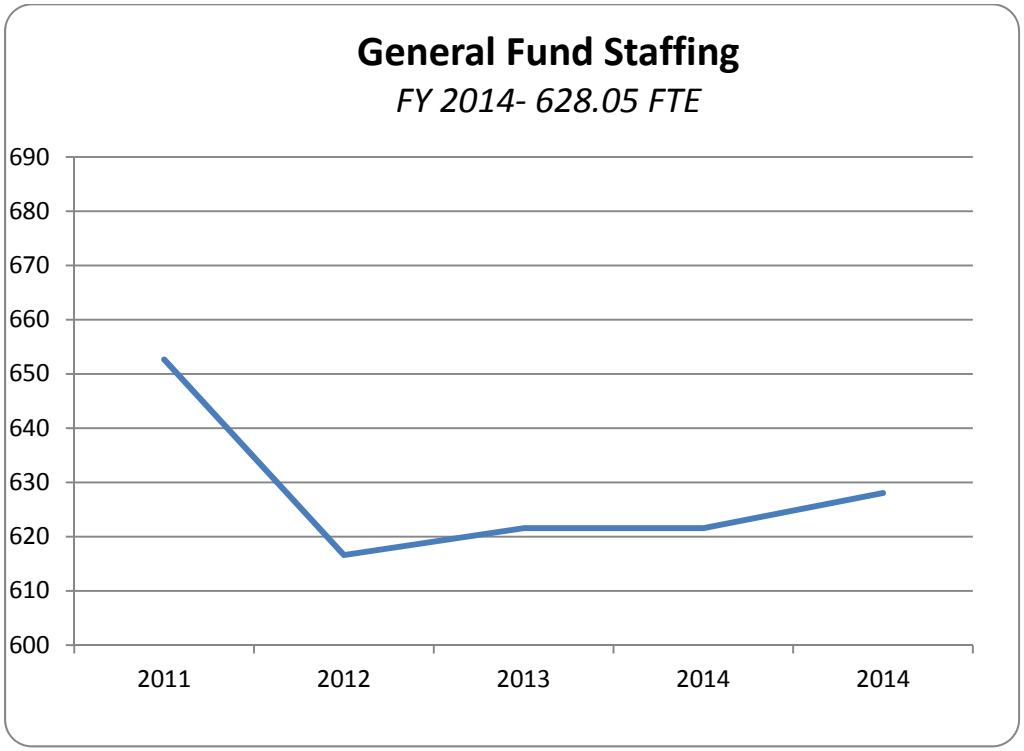
In FY 2014, adopted budget includes a total of 801.55 full time equivalent (FTE) positions. The majority of City staffing (78% or 628.05 FTE) is funded in the General Fund. For FY 2014, a net citywide increase of 11.1 FTE positions is included (when comparing the change from FY 2014 Adopted to FY 2014 Proposed Updated). The change includes a net increase of 6.5 FTE positions in the General Fund, a net increase of 2.00 FTE in Special Revenue Funds, a net increase of 2.1 FTE in Enterprise Funds, and a net increase of 0.5 FTE in Internal Service Funds.



General Fund

FY 2014 General Fund staffing totals 628.05 FTE.

In FY 2014, a net increase of 6.5 FTE positions is included (when comparing the change from FY 2014 Adopted to FY 2014 Proposed Updated). The increase of 6.5 FTE positions is a result of a combination of a number of department reorganizations and restructuring.

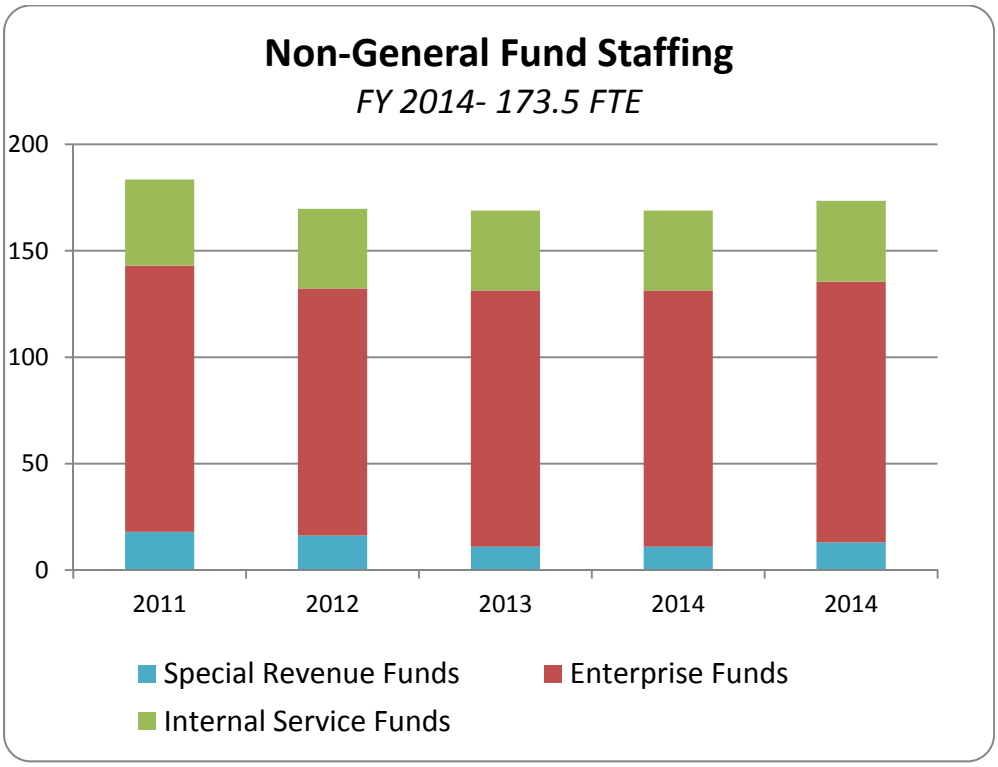


Non-General Fund Staffing Totals

FY 2014 Non-General Fund staffing totals 173.5 FTE.

Staffing outside of the General Fund falls into three different funding groups. The funding groups include Internal Service, Enterprise and Special Revenue.

In FY 2014, a net increase of 4.6 FTE is included (when comparing the change from FY 2014 Adopted to FY 2014 Proposed Updated). The increase of 4.6 FTE is a result of a combination of a number of department reorganizations and restructuring.



This page left intentionally blank.

CITY OF HAYWARD
HEART OF THE BAY

Citywide Staffing Summary - By Fund

		Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund						
100	General Fund [1]	**652.65**	**616.6**	**621.55**	**621.55**	**628.05**
Special Revenue Funds						
215	Recycling Fund	4	3	3	3	3
223	Housing Revolving Loan Program [2]	2	2	2	2	0
225	Community & Economic Dev Block Grant Fund [3]	2	2.25	2	2	4
227	Small Business Loan Delivery	1	1	0	0	0
235	Neighborhood Services Promise Grant [4]	0	0	0	0	2
241	Housing Authority	0	3	0	0	0
245	Housing Mortgage Bond Fund	1	1	1	1	1
246	Paratransit Fund	1	1	1	1	1
451	Redevelopment Agency Operating Fund	4	3	0	0	0
452	Low & Moderate Housing Fund	3	0	0	0	0
470	Redevelopment Successor Agency	0	0	2	2	2
		18	**16.25**	**11**	**11**	**13**
Enterprise Funds						
602	Stormwater Operating Fund [5]	10	9	9	9	10
612	Wastewater Operating Fund [6]	44.5	40.5	42	42	43
621	Water Operating Fund [7]	60	56	58.4	58.4	58.5
631	Airport Operating Fund	10.5	10.5	11	11	11
		125	**116**	**120.4**	**120.4**	**122.5**
Internal Service Funds						
710	Workers' Compensation Fund	2	2	2	2	2
711	Risk Management Fund	3	3	3	3	3
720	Facilities Management Fund	9	8	8	8	8
725	Information Technology Fund [8]	16.5	15.5	15.5	15.5	17
730	Fleet Management [9]	10	9	9	9	8
		40.5	**37.5**	**37.5**	**37.5**	**38**
		836.15	**786.35**	**790.45**	**790.45**	**801.55**

Staffing Changes to Updated FY 2014:

1. Addition of 6.5 FTE in General Fund.
2. Deletion of 2.0 FTE in Housing Revolving Loan Program Fund.
3. Addition of 2.0 FTE in Community & Economic Dev Block Grant Fund.
4. Addition of 2.0 FTE in Neighborhood Services Promise Grant Fund.
5. Addition of 1.0 FTE in Stormwater Operating Fund.
6. Addition of 1.0 FTE in Wastewater Operating Fund.
7. Addition of 0.1 FTE in Water Operating Fund.
8. Addition of 1.5 FTE in Information Technology Fund.
9. Deletion of 1.0 FTE in Fleet Management Fund.

CITY OF HAYWARD
HEART OF THE BAY

Citywide Staffing Summary By Department - All Funds					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
SUMMARY BY DEPARTMENT - ALL FUNDS					
City Attorney Department	9	8	8	8	8
City Clerk Department	4	4	4	4	4
City Council & Mayor Department	8	8	8	8	8
City Manager Department [1]	22	20	22	22	27
Development Services Department [2]	38.5	33.25	30	30	31
Finance Department [3]	26.25	25.5	27.4	27.4	29
Fire Department [4]	134.5	133.5	133.5	133.5	134.5
Human Resources Department	8.75	8	9	9	9
Information Technology [5]	16.5	15.5	15.5	15.5	17
Library & Community Services Department	43.45	39.1	39.55	38.55	38.55
Maintenance Services Department	59	53	53	53	53
Police Department	317.7	303.00	303.00	303.00	303.00
Public Works Department	148.5	135.5	0	0	0
Public Works - Engineering & Transportation	0	0	43	43	43
Public Works - Utilities & Environmental Services [6]	0	0	95.5	95.5	96.5
	738.65	**786.35**	**791.45**	**790.45**	**801.55**

Staffing Changes to Updated FY 2014:

1. Addition of 5.0 FTE City Manager Department.
2. Addition of 1.0 FTE Development Services Department.
3. Addition of 1.6 FTE Finance Department.
4. Addition of 1.0 FTE Fire Department.
5. Addition of 1.5 FTE Information Technology Department.
6. Addition of 1.0 FTE Public Works - Utilities & Environmental Services Department.

CITY OF HAYWARD
HEART OF THE BAY

City Attorney Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
City Attorney	1	1	1	1	1
Assistant City Attorney [1]	3	2	3	3	2
Deputy City Attorney II [2]	0	1	0	0	1
Legal Secretary I/II	2	1	1	1	1
	6	**5**	**5**	**5**	**5**
Risk Management Fund (711)					
Assistant City Attorney	2	2	1	1	1
Deputy City Attorney	0	0	1	1	1
Legal Secretary II	1	1	1	1	1
	3	**3**	**3**	**3**	**3**

Staffing Changes to Adopted FY 2014:

1. Deletion of 1.0 FTE Assistant City Attorney.
2. Addition of 1.0 FTE Deputy City Attorney II.

City Clerk Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Administrative Secretary	0	0	0	0	0
Senior Secretary	2	2	2	2	2
	4	**4**	**4**	**4**	**4**

Staffing Changes to Adopted FY 2014:

1. None.

City Council/Mayor Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Mayor	1	1	1	1	1
City Council	6	6	6	6	6
Administrative Secretary (Conf)	1	0	0	0	0
Executive Assistant	0	0	1	1	1
HR Administrative Secretary	0	1	0	0	0
	8	**8**	**8**	**8**	**8**

Staffing Changes to Adopted FY 2014:

1. None

CITY OF HAYWARD
HEART OF THE BAY

City Manager Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Neighborhood Development Manager	1	1	1	1	1
Economic Development Manager	1	1	1	1	1
Neighborhood Partnership Manager	1	1	1	1	1
Community Preservation Supervisor	1	1	0	0	0
Code Enforcement Supervisor	0	0	1	1	1
Senior Code Enforcement Inspector [1]	0	0	0	0	1
Code Enforcment Inspector [2]	0	0	0	0	7
Community Preservation Inspector [2]	5	4	4	4	0
Housing Inspector [2]	0	0	3	3	0
Economic Development Specialist [3]	0	0	0	0	2
Economic Development Coordinator [4]	0	0	1	1	0
Community & Media Relations Officer	0	0	1	1	1
Executive Assistant	1	1	1	1	1
Senior Secretary [5]	0	0	0	0	1
Secretary	1	1	1	1	1
Management Fellow	0	0	1	1	1
Administrative Clerk I/II	0	0	1	1	1
	13	**12**	**19**	**19**	**22**
Small Business Loan Fund (227)					
Economic Development Coordinator	1	1	0	0	0
	1	**1**	**0**	**0**	**0**
Neighborhood Services-Promise Grant (235)					
Code Enforcement Inspector (1/1/2014) [6]	0	0	0	0	1
Community Service Officer [7]	0	0	0	0	1
	0	**0**	**0**	**0**	**2**
Housing Authority Fund (241)					
Housing Manager	0	1	0	0	0
Housing Development Specialist	0	1	0	0	0
Secretary	0	1	0	0	0
	0	**3**	**0**	**0**	**0**

CITY OF HAYWARD
HEART OF THE BAY

City Manager Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
Housing Mortgage Bond Fund (245)					
Housing Development Specialist	0	0	1	1	1
Community Programs Specialist	1	1	0	0	0
	1	**1**	**1**	**1**	**1**
Redevelopment Operating Fund (451)					
Redevelopment Director	1	1	0	0	0
Redevelopment Project Manager	2	1	0	0	0
Senior Secretary	1	1	0	0	0
	4	**3**	**0**	**0**	**0**
Low & Moderate Housing Fund (452)					
Housing Manager	1	0	0	0	0
Housing Development Specialist	1	0	0	0	0
Secretary	1	0	0	0	0
	3	**0**	**0**	**0**	**0**
Redevelopment Successor Agency (470)					
Redevelopment Project Manager [8]	0	0	1	1	0
Administrative Analyst I/II [9]	0	0	0	0	1
Senior Secretary [10]	0	0	1	1	0
Administrative Clerk I/II [10]	0	0	0	0	1
	0	**0**	**2**	**2**	**2**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Senior Code Enforcement Inspector.
2. Reclass of 4.0 FTE Comm. Pres. Inspectors and 3.0 FTE Housing Inspectors to 7.0 FTE Code Enforcement Inspectors.
3. Addition of 2.0 FTE Economic Development Specialists.
4. Deletion of 1.0 FTE Economic Development Coordinator.
5. Addition of 1.0 FTE Senior Secretary.
6. Addition of 1.0 FTE Code Enforcement Inspector (Promise Grant - 2 Year position)
7. Addition of 1.0 FTE Community Service Officer (Promise Grant - 2 Year position)
8. Deletion of 1.0 FTE Redevelopment Project Manager.
9. Addition of 1.0 FTE Administrative Analyst I/II.
10. Underfilling of 1.0 FTE Senior Secretary with 1.0 Administrative Clerk I/II.

CITY OF HAYWARD
HEART OF THE BAY

Development Services Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Development Services Director	1	1	1	1	1
City Building Official	1	1	1	1	1
Planning Manager	1	1	1	1	1
Landscape Architect	0	1	1	1	1
Development Review Engineer	1	1	1	1	1
Supervising Building Inspector	1	0	0	0	0
Supervising Housing Inspector	1	1	0	0	0
Plan Checking Engineer	1	1	1	1	1
Senior Planner	2	2	2	2	2
Associate Planner	3	3	3	3	3
Senior Plan Checker	1	1	1	1	1
Senior Building Inspector/Electrical	1	1	1	1	1
Senior Building Inspector/Plum-Mech.	1	1	1	1	1
Senior Building Inspector/Structural	1	1	1	1	1
Administrative Analyst I/II [1]	1	0.75	0	0	1
Plan Checker	2	2	2	2	2
Senior Housing Inspector	0	0	0	0	0
Development Review Specialist	1	0	0	0	0
Building Inspector	4	3	3	3	3
Housing Inspector	3	2	0	0	0
Senior Permit Technician	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Graphics/Planning Illustrator	0.5	0.5	1	1	1
Permit Technician	3	4	4	4	4
Senior Secretary	2	1	1	1	1
Secretary	2	2	2	2	2
Administrative Clerk II	2	0	0	0	0
	38.5	**33.25**	**30**	**30**	**31**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Administrative Analyst I/II.

CITY OF HAYWARD
HEART OF THE BAY

Finance Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Director Of Finance	1	1	1	1	1
Deputy Director of Finance [1]	0	0	0	0	1
Finance Operations Manager	1	0	0	0	0
Purchasing & Services Manager	1	1	1	1	1
Accounting Manager	0	1	1	1	1
Budget Officer	1	1	0	0	0
Revenue Manager [2]	0	0	0	0	1
Revenue Officer	1	0	0	0	0
Financial Analyst [3]	0	0	2	2	1
Finance Supervisor	0	1	1	1	1
Senior Accountant	1	1	1	1	1
Administrative Analyst II	0	0	0	0	0
Senior Accounting Technician	4	2	2	2	2
Administrative Secretary	1	1	0	0	0
Accounting Technician [4]	1	3	3	3	2
Purchasing Assistant	1	0	0	0	0
Purchasing Technician	0	1	1	1	1
Finance Technician [4]	0	0	1	1	2
Senior Account Clerk	2	2	2	2	2
Senior Customer Account Clerk	1	1	1	1	1
Customer Account Clerk [8]	2.75	2	2.5	2.5	3
Mail & Purchasing Clerk	1	1	1	1	1
	19.75	**19**	**20.5**	**20.5**	**22**
Water Fund (621)					
Senior Accounting Technician [5]	1	1	1	1	0
Accounting Technician [6]	0	0	0	0	1
Senior Customer Account Clerk	2	2	2	2	2
Customer Account Clerk [7]	3.5	3.5	3.5	3.5	4
Administrative Clerk I [9]	0	0	0.4	0.4	0
	6.5	**6.5**	**6.9**	**6.9**	**7**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Deputy Director of Finance.
2. Addition of 1.0 FTE Revenue Manager.
3. Deletion of 1.0 FTE Financial Analyst.

Finance Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014

4. Reclass of 1.0 FTE Accounting Technician to 1.0 FTE Finance Technician.
5. Deletion of 1.0 FTE Senior Accounting Technician.
6. Addition of 1.0 FTE Accounting Technician.
7. Addition of 0.5 FTE Customer Account Clerk (increase 2 - 0.75 FTE Customer Account Clerks to 1.0 FTE).
8. Addition of 0.5 FTE Customer Account Clerk.
9. Deletion of 0.4 FTE Administrative Clerk I.

CITY OF HAYWARD
HEART OF THE BAY

Fire Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Fire Chief	1	1	1	1	1
Deputy Fire Chief	2	2	2	2	2
Fire Marshal	1	1	1	1	1
Fire Training Officer	1	1	1	1	1
Staff Fire Captain [1]	2	2	2	2	3
Battalion Chief (56 Hr)	6	6	6	6	6
Fire Captain (56 Hr)	33	33	33	33	33
Apparatus Operator (56 Hr)	33	33	33	33	33
Firefighter (56 Hr)	41	41	41	41	41
Hazardous Materials Program Coordinator	1	1	1	1	1
Fire Protection Engineer	1	1	1	1	1
Emergency Medical Services Coordinator	1	1	1	1	1
Fire Prevention Inspector	2	2	2	2	2
Fire Services Supervisor	0	0	1	1	1
Administrative Analyst III	1	1	1	1	1
Hazardous Materials Investigator	2	2	2	2	2
Administrative Secretary	1	1	0	0	0
Permit Technician	2	2	0	0	0
Fire Services Technician I/II	0	0	3	3	3
Senior Secretary	1	1	0	0	0
Secretary	1	1	0	0	0
Administrative Clerk I/II	1	0	1	1	1
Mail Clerk	0.5	0.5	0.5	0.5	0.5
	134.5	**133.5**	**133.5**	**133.5**	**134.5**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Staff Fire Captain (40 HR).

CITY OF HAYWARD
HEART OF THE BAY

Human Resources Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Human Resources Director	1	1	1	1	1
Human Resources Manager	1	1	1	1	1
Senior Human Resources Analyst	0	0	0	0	0
Human Resources Analyst I/II	3	3	3	3	3
Human Resources Administrative Secretary [1]	1	0	1	1	0
Human Resources Technician [1]	0.75	1	1	1	2
	6.75	**6**	**7**	**7**	**7**
Worker's Compensation Fund (710)					
Employee Benefits Administrator	1	0	0	0	0
Human Resources Analyst I/II	0	1	1	1	1
Human Resources Technician	1	1	1	1	1
	2	**2**	**2**	**2**	**2**

Staffing Changes to Adopted FY 2014:

1. Deletion of 1.0 FTE Human Resources Administrative Secretary.
2. Addition of 1.0 FTE Human Resources Technician.

CITY OF HAYWARD
HEART OF THE BAY

Information Technology Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
Information Technology Fund (725)					
Information Technology Director	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Data & Systems Coordinator	1	1	1	1	1
Network Systems Specialist	2	1	1	1	1
Technology Solutions Analyst I/II [1]	0	0	0	0	1
Geographic Info Systems Coordinator	1	1	1	1	1
Programmer Analyst	2	2	2	2	2
IT Analyst I/II	0	0	1	1	1
Web Specialist	1	1	1	1	1
Network/Microcomputer Specialist	4	4	3	3	3
Administrative Secretary	1	1	1	1	1
Audio Video Specialist	1	1	1	1	1
Secretary (Conf)	0	0	0	0	0
Data Systems Operator	1	1	1	1	1
Technical Assistant	0.5	0.5	0	0	0
Video Assistant [2]	0	0	0.5	0.5	1
	16.5	**15.5**	**15.5**	**15.5**	**17**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Technology Solutions Analyst I/II (FY2013).
2. Increase 0.5 FTE Video Assistant to 1.0 FTE Video Assistant.

CITY OF HAYWARD
HEART OF THE BAY

Library & Community Services Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Library & Neighborhood Services Director	0	0	0	0	0
Library & Community Services Director	1	1	1	1	1
Social Services Planning Manager	0	0	0	0	0
Library Operations Manager	1	1	1	1	1
Supervising Librarian I	4	3	3	3	3
Administrative Secretary	1	1	1	1	1
Information Systems Support Technician	1	1	1	1	1
Librarian I	8	6.5	6.5	6.5	6.5
Educational Services Coordinator	0	0	1	1	1
Literacy Program Coordinator	1	1	1	1	1
Lead Library Assistant	3	2	1	1	1
Senior Library Assistant	3	3	3	3	3
Library Assistant	8	7.5	7.5	7.5	7.5
Administrative Clerk I	0.25	0.25	0.25	0.25	0.25
Senior Library Page	3	2.4	2.4	2.4	2.4
Library Page	4.2	4.2	3.9	3.9	3.9
	38.45	**33.85**	**33.55**	**33.55**	**33.55**
Housing Revolving Loan Program (Fund 223)					
Senior Property Rehabilitation Specialist	1	1	0	0	0
Administrative Analyst I/II [1]	0	0	1	1	0
Secretary [2]	1	1	1	1	0
	0	**0**	**2**	**2**	**0**
Community & Economic Development Block Grant Fund (Funds 225)					
Community Services Manager [3]	0	0	0	0	1
Social Services Planning Manager [4]	1	1	1	1	0
Property Rehabilitation Specialist	0	0	0	0	0
Community Programs Specialist	1	1	0	0	0
Administrative Analyst I/II [5]	0	0.25	1	1	3
	2	**2.25**	**2**	**2**	**4**

Library & Community Services Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
Paratransit Fund (246)					
Senior Property Rehabilitation Specialist	0	0	1	1	1
Paratransit Coordinator	1	1	0	0	0
	1	**1**	**1**	**1**	**1**

Staffing Changes to Adopted FY 2014:

1. Deletion of 1.0 FTE Administrative Analyst I/II (FY2013).
2. Deletion of 1.0 FTE Secretary.
3. Addition of 1.0 FTE Community Services Manager.
4. Deletion of 1.0 FTE Social Services Planning Manager.
5. Additon of 2.0 FTE Administrative Analyst I/II (FY2013).

CITY OF HAYWARD
HEART OF THE BAY

Maintenance Services Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Director Of Maintenance Services	1	1	1	1	1
Landscape Maintenance Manager	1	0	0	0	0
Streets Maintenance Supervisor	1	1	1	1	1
Landscape Maintenance Supervisor	0	1	1	1	1
Administrative Analyst II	1	1	1	1	1
Senior Maintenance Leader [1]	1	1	1	1	2
Groundskeeper III	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Tree Trimmer	3	3	2	2	2
Maintenance Leader	2	2	2	2	2
Groundskeeper II	1	0	1	1	1
Maintenance Worker/Laborer [2,3]	7	4	4	4	3
Sweeper Equipment Operator	0	1	1	1	1
Groundskeeper I/Laborer	10	8	8	8	8
Secretary	0	1	1	1	1
	30	**26**	**26**	**26**	**26**
Stormwater Fund (602)					
Lead Sweeper Equipment Operator	1	0	0	0	0
Senior Sweeper Equipment Operator [4]	0	1	1	1	0
Sweeper Equipment Operator [5]	3	3	3	3	4
Maintenance Worker	2	2	2	2	3
	6	**6**	**6**	**6**	**7**
Water Fund (621)					
Groundskeeper II	2	2	2	2	2
Groundskeeper I	2	2	2	2	2
	4	**4**	**4**	**4**	**4**
Facilities Fund (720)					
Facilities & Building Manager	1	1	1	1	1
Administrative Analyst I/II	1	1	1	1	1
Electrician I/II	1	1	1	1	1

Maintenance Services Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
Facilities Painter II	1	1	1	1	1
Facilities Carpenter II	2	2	2	2	2
Facilities Painter I	1	1	1	1	1
Storekeeper - Expediter	1	0	0	0	0
Facilities Service Worker II	1	1	1	1	1
	9	**8**	**8**	**8**	**8**
Fleet Fund (730)					
Equipment Manager	1	0	0	0	0
Fleet Management Supervisor	0	1	1	1	1
Equipment Mechanic I/II [6]	7	6	6	6	5
Senior Secretary	1	1	1	1	1
Equipment Parts Storekeeper	1	1	1	1	1
	10	**9**	**9**	**9**	**8**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Senior Maintenance Leader.
2. Addition of 1.0 FTE Maintenance Worker (FY2013).
3. Deletion of 1.0 FTE Maintenance Worker.
4. Deletion of 1.0 FTE Senior Sweeper Equipment Operator.
5. Addition of 1.0 FTE Sweeper Equipment Operator
6. Deletion of 1.0 FTE Equipment Mechanic I/II (FY2013).

CITY OF HAYWARD

Police Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Chief Of Police	1	1	1	1	1
Police Captain	2	2	2	2	2
Operations Support Services Manager	1	1	1	1	1
Police Lieutenant	11	11	11	11	11
Youth & Family Services Administrator	1	1	1	1	1
Police Sergeant [1]	25	25	25	25	26
Inspector [2]	13	12	10	10	7
Police Officer [3]	149	142.5	142	142	144
Counseling Supervisor	2	1	1	1	1
Administrative Analyst III	2	2	1	1	1
Crime Analyst	0	0	1	1	1
Animal Services Administrator	1	1	1	1	1
Personnel & Training Administrator [4]	0	0	0	0	1
Communications Administrator	1	1	1	1	1
Jail Administrator	1	0	0	0	0
Records Administrator	1	1	1	1	1
Property/Evidence Administrator	1	1	1	1	1
Property & Evidence Supervisor	1	1	1	1	1
Police Programs Analyst I/II	0	0	1	1	1
Communications Supervisor	4	4	4	4	4
Family Counselor I	8	8	8	8	8
Jail Supervisor	4	4	4	4	4
Communications Operator	18.5	18.5	19	19	19
Crime Prevention Supervisor	1	0	0	0	0
Administrative Secretary	2	2	2	2	2
Animal Services Supervisor [5]	1	1	1	1	0
Records Supervisor	3	3	3	3	3
Crime Scene Technician	4	4	4	4	4
Community Service Officer [6]	19	20	21	21	20
Crime Prevention Specialist	2	2	2	2	2
Property Technician [7]	3	2	2	2	3
Animal Control Officer [8]	1	1	1	1	2
Secretary	3	3	3	3	3
Police Records Clerk II [9]	19	17	17	17	16
Animal Shelter Supervisor	2	2	2	2	2
Animal Care Attendant	9	8	8	8	8
Traffic Safety Assistant	1.2	0	0	0	0
	317.7	**303**	**303**	**303**	**303**

Staffing Changes to Adopted FY 2014:

1. Addition of 1.0 FTE Police Sergeant.
2. Deletion of 3.0 FTE Inspectors.
3. Additon of 2.0 FTE Police Officers.
4. Addition of 1.0 FTE Personnel & Training Administrator (FY2013).
5. Deletion of 1.0 FTE Animal Services Supervisor (FY2013).

CITY OF HAYWARD

Police Staffing Summary					
	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014

6. Deletion of 1.0 FTE Community Service Officer (Redflex).
7. Addition of 1.0 FTE Property Technician.
8. Addition of 1.0 FTE Animal Control Officer (FY2013).
9. Deletion of 1.0 FTE Police Records Clerk II.

CITY OF HAYWARD
HEART OF THE BAY

Public Works - Engineering & Transportation Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
General Fund (100)					
Director Of Public Works	1	1	1	1	1
Deputy Director of Pulbic Works	1	1	0	0	0
Assistant City Engineer	1	1	1	1	1
Transportation Manager	1	1	1	1	1
Senior Civil Engineer	1	1	1	1	1
Senior Transportation Engineer	0	0	1	1	1
Supervising Construction Inspector	1	1	1	1	1
Survey Engineer	1	0	0	0	0
Assoc Civil Engineer/Assist Civil Engineer	9	9	9	9	9
Assoc Transportation Engineer	2	1	1	1	1
Senior Construction Inspector	2	2	2	2	2
Administrative Analyst I/II	2	2	1	1	1
Assistant Transportation Engineer	1	1	1	1	1
Surveyor	1	1	1	1	1
Construction Inspector	4	3	3	3	3
Engineering Technician	4	4	4	4	4
Traffic Signal Technician	0	0	1	1	1
Administrative Secretary	1	1	0	0	0
Senior Secretary	2	2	2	2	2
Secretary	1	1	1	1	1
	36	**33**	**32**	**32**	**32**
Airport Fund (631)					
Airport Manager	1	1	1	1	1
Airport Operations Manager	1	1	1	1	1
Administrative Analyst I/II	1	1	1	1	1
Administrative Secretary	1	0	0	0	0
Senior Airport Maintenance Worker	1	1	1	1	1
Airport Maintenance Worker	4	4	4	4	4
Secretary	1	1	1	1	1
Senior Secretary	0	1	1	1	1
Airport Attendant	0	0	0	0	0
Administrative Intern	0.5	0	0	0	0
Noise Abatement Analyst	0	0.5	1	1	1
	10.5	**10.5**	**11**	**11**	**11**

Staffing Changes to Adopted FY 2014:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Public Works - Utilities & Environmental Services Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
Recycling Fund (215)					
Solid Waste Manager	1	1	1	1	1
Recycling Specialist	1	1	1	1	1
Sustainability Technician [1]	0	0	0	0	1
Secretary [2]	1	1	1	1	0
Administrative Intern	1	0	0	0	0
	4	**3**	**3**	**3**	**3**
Stormwater Fund (602)					
Water Pollution Control Admin	1	1	1	1	1
Water Pollution Control Source Inspector	2	1	1	1	1
Secretary	1	1	1	1	1
	4	**3**	**3**	**3**	**3**
Waste Water Fund (612)					
Water Pollution Control Facility (WPCF) Manager	1	1	1	1	1
WPCF Operations & Maintenance Manager [3]	1	0	0	0	1
Senior Utilities Engineer	1	1	1	1	1
WPCF Maintenance Supervisor	1	1	1	1	1
WPCF Operations Supervisor [4,5]	1	1	1	1	1
Lab Supervisor	1	1	1	1	1
Associate Civil Engineer	1	1	1.5	1.5	1.5
Electrician I/II	4	4	4	4	4
Senior Water Pollution Source Control Inspector	1	1	1	1	1
Senior Utility Leader	1	1	1	1	1
Water Pollution Source Control Inspector	3	2	2	2	2
WPCF Lead Operator	6	6	6	6	6
Utilities Maintenance Mechanic	4	4	4	4	4
Laboratory Technician	3	2	2	2	2
WPCF Operator	6	5	5	5	5
Utility Leader	2	2	2	2	2
Equipment Operator	1	1	1	1	1
Utility Worker	4	4	4	4	4
Administrative Analyst I/II	0	0	1	1	1
Senior Secretary	1	1	1	1	1
Maintenance Worker	1	1	1	1	1
Technical Intern	0.5	0.5	0.5	0.5	0.5

CITY OF HAYWARD
HEART OF THE BAY

Public Works - Utilities & Environmental Services Staffing Summary

	Adjusted 2011	Adopted 2012	Adopted 2013	Adopted 2014	Proposed Updated 2014
	44.5	**40.5**	**42**	**42**	**43**
Water Fund (621)					
Director of Public Works	0	0	1	1	1
Deputy Director of Public Works	1	1	0	0	0
Utilities Superintendent	1	1	0	0	0
Landscape Architect	1	0	0	0	0
Utilities Operations & Maintenance Manager	1	1	1	1	1
Environmental Services Manager	0	0	1	1	1
Senior Utilities Engineer	1	1	1	1	1
Utilities Maintenance Supervisor	1	1	0	0	0
Utilities Operations & Maintenance Supervisor	0	0	1	1	1
Utilities Field Services Supervisor	0	0	1	1	1
Associate Civil Engineer	1	1	1	1	1
Administrative Analyst III	1	1	1	1	1
Electrician I/II	1	1	1	1	1
Senior Utility Leader	1	1	1	1	1
Senior Utility Customer Service Leader	1	1	1	1	1
Senior Utility Service Representative	1	1	1	1	1
Utilities Maintenance Mechanic	5	5	5	5	5
Utility Leader	3	3	3	3	3
Administrative Secretary	1	1	2	2	2
Cross Connection Control Specialist	1	1	1	1	1
Water Meter Mechanic	3	3	3	3	3
Equipment Operator	2	2	2	2	2
Utilities Service Worker	2	2	2	2	2
Utility Worker	14	11	11	11	11
Senior Secretary	1	1	1	1	1
Storekeeper - Expediter	1	1	1	1	1
Backflow/Cross Connection Tester	1	1	1	1	1
Water Meter Reader	2.5	2.5	2.5	2.5	2.5
Secretary	1	1	1	1	1
	49.5	**45.5**	**47.5**	**47.5**	**47.5**

Staffing Changes to Adopted FY 2014:

1. Additon of 1.0 FTE Sustainability Technician.
2. Deletion of 1.0 FTE Secretary.
3. Addition of 1.0 FTE WPCF Operations & Maintenance Manager (FY2013).
4. Deletion of 1.0 FTE WPCF Operations Supervisor (FY2013).
5. Addition of 1.0 FTE WPCF Operations Supervisor.

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Attorney Department**
All Funds Summary - By Category | All Funds

All Funds Summary - By Category

Funding: General Fund and Risk Management Fund.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	82,280	47,660	37,615	38,367	38,367
Risk Management Fund	3,360,980	3,454,227	3,273,845	3,273,845	3,490,252
Risk Management Fund Balance	(653,133)	(1,433,380)	(698,643)	(687,662)	(933,893)
	2,790,127	**2,068,507**	**2,612,817**	**2,624,550**	**2,594,726**
Fund Subsidy					
General Fund Subsidy	**1,004,563**	**915,057**	**988,993**	**1,006,434**	**954,375**
Total Revenues	**3,794,690**	**2,983,564**	**3,601,810**	**3,630,984**	**3,549,101**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,008,269	897,740	1,020,020	1,020,020	970,818
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	110,147	106,616	118,391	130,231	125,140
Retiree Medical	19,629	14,424	14,424	14,424	14,400
Other Benefits	59,940	55,127	62,732	63,020	53,337
PERS	200,038	168,492	185,900	202,631	190,844
Charges (to)/from other programs	(15,050)	(2,160)	-	-	-
Net Staffing Expense	**1,382,973**	**1,240,239**	**1,401,467**	**1,430,326**	**1,354,539**
Maintenance & Utilities	738	1,442	1,800	1,800	1,800
Supplies & Services	1,998,710	1,321,853	1,792,829	1,792,829	1,787,729
Internal Service Fees	94,263	92,484	78,168	78,483	77,487
Capital	-	-	-	-	-
Net Operating Expense	**2,093,711**	**1,415,779**	**1,872,797**	**1,873,112**	**1,867,016**
Transfers out to other funds	**318,006**	**327,546**	**327,546**	**327,546**	**327,546**
Total Expenditures	**3,794,690**	**2,983,564**	**3,601,810**	**3,630,984**	**3,549,101**

All Funds Summary - By Program

Funding: General Fund and Risk Management Fund.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	82,280	47,660	37,615	38,367	38,367
Risk Management Fund	3,360,980	3,454,227	3,273,845	3,273,845	3,490,252
Risk Management Fund Balance	(653,133)	(1,433,380)	(698,643)	(687,662)	(933,893)
	2,790,127	**2,068,507**	**2,612,817**	**2,624,550**	**2,594,726**
Fund Subsidy					
General Fund Subsidy	**1,004,563**	**915,057**	**988,993**	**1,006,434**	**954,375**
Total Revenues	**3,794,690**	**2,983,564**	**3,601,810**	**3,630,984**	**3,549,101**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds By Program					
General Fund	1,086,843	962,717	1,026,608	1,044,801	992,742
Risk Management Fund	2,707,847	2,020,847	2,575,202	2,586,183	2,556,359
Total Expenditures	**3,794,690**	**2,983,564**	**3,601,810**	**3,630,984**	**3,549,101**
Net Change			-	-	-

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Attorney Department**

Department: 100-1300 | **General Fund**

Office of the City Attorney

Description: General legal services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
REVENUES					
Revenue					
Rental Review Fees	82,280	47,660	37,615	38,367	38,367
Total Revenues	**$82,280**	**$47,660**	**$37,615**	**$38,367**	**$38,367**
EXPENDITURES					
Expenditures					
Salary					
Regular	694,925	648,032	689,379	689,379	651,163
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	68,772	62,493	64,956	71,452	77,613
Retiree Medical	13,086	9,015	9,015	9,015	9,000
Other Benefits	41,062	37,599	41,576	41,756	35,373
PERS	139,840	116,937	125,640	136,947	128,006
Charges (to)/from other programs	(8,130)	2,502	-	-	-
Net Staffing Expense	**949,555**	**876,578**	**930,566**	**948,549**	**901,155**
Maintenance & Utilities	738	1,200	1,500	1,500	1,500
Supplies & Services	71,439	22,244	43,529	43,529	38,429
Internal Service Fees	65,110	62,695	51,013	51,223	51,658
Capital Outlay	-	-	-	-	-
Net Operating Expense	**137,287**	**86,139**	**96,042**	**96,252**	**91,587**
Total Expenditures	**$1,086,843**	**$962,717**	**$1,026,608**	**$1,044,801**	**$992,742**
General Fund Subsidy	**$1,004,563**	**$915,057**	**$988,993**	**$1,006,434**	**$954,375**

FY 2014 Significant Budget Changes:

1. Decrease 1.0 FTE Assistant City Attorney (FY2013).
2. Increase 1.0 FTE Deputy City Attorney II (FY2013).

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Clerk Department**

100-1400 | General Fund

Office of the City Clerk

Description: Office of the City Clerk.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Update
REVENUES					
Revenue					
Sale 0f Documents - Passports	16,454	13,057	16,370	16,697	16,697
Sale of Documents - Election	-	11,000	-	-	-
Sale of Documents - General	2,002	1,789	899	917	917
Total Revenues	**18,456**	**25,846**	**17,269**	**17,614**	**17,614**
EXPENDITURES					
Expenditures					
Salary					
Regular	277,146	306,057	332,333	332,333	330,978
Overtime	-	1,436	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	40,362	45,344	48,807	53,687	54,709
Retiree Medical	8,724	7,212	7,212	7,212	7,200
Other Benefits	18,528	23,709	22,360	22,504	19,430
PERS	53,353	68,049	60,567	66,018	65,064
Charges (to)/from other programs	6,602	67	-	-	-
Net Staffing Expense	**404,714**	**451,874**	**471,279**	**481,754**	**477,381**
Maintenance & Utilities	676	640	800	800	800
Supplies & Services	47,750	35,977	42,280	42,280	42,280
Internal Service Fees	76,005	77,983	74,414	74,659	75,422
Election Expense	-	197,235	-	180,000	180,000
Net Operating Expense	**124,430**	**311,835**	**117,494**	**297,739**	**298,502**
Total Expenditures	**529,145**	**763,709**	**588,773**	**779,493**	**775,883**
General Fund Subsidy	**510,689**	**737,863**	**571,504**	**761,879**	**758,269**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Council & Mayor Department**

Department: 100-1100 | General Fund

Office of the City Council and Mayor

Description: Office of the City Council and Mayor.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	268,100	266,624	268,840	268,840	272,122
Overtime	-	619	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	91,122	77,334	92,024	101,227	64,168
Retiree Medical	-	14,424	14,424	14,424	14,400
Other Benefits	39,967	19,128	19,951	20,095	18,437
PERS	36,324	44,165	45,383	49,465	48,699
Charges (to)/from other programs	-	-	-	-	-
Net Staffing Expense	**435,513**	**422,294**	**440,622**	**454,051**	**417,826**
Supplies & Services	33,276	36,207	58,628	58,628	58,628
Internal Service Fees	36,233	36,925	28,841	28,911	29,343
Net Operating Expenses	**69,509**	**73,132**	**87,469**	**87,539**	**87,971**
Total Expenditures	**505,022**	**495,426**	**528,091**	**541,590**	**505,797**
General Fund Subsidy	**505,022**	**495,426**	**528,091**	**541,590**	**505,797**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Manager Department**
All Funds Summary - By Category | All Funds

All Funds Summary - By Category

Funding: General, Redevelopment, Successor Agency RDA and Special Revenue funds.

	FY 2011 Actual	FY2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In From Other Funds					
General Fund Revenue	347,690	192,219	616,916	616,916	724,716
Promise Grant Revenue	-	-	-	-	371,696
Housing Mortgage Rev Bond Prog	148,941	198,817	138,828	97,453	90,078
Home Loan Program	75,328	180,595	255,270	-	242,507
Rental Housing Development Grants	6,126	4,990	-	-	-
Downtown Business Improvement Prog	105,364	89,694	50,000	50,000	50,000
Redevelopment Agency	12,279,824	5,230,788	-	-	-
Successor Agency RDA	-	3,375,429	9,363,306	9,602,654	9,602,654
Housing Authority	583,890	5,670,452	2,712,304	3,403,122	3,403,122
Home Ownership Loan Program	18,436	57,732	-	-	-
Neighborhood Stabilization Grant Program	820,034	1,817,089	-	-	-
	14,385,632	16,817,805	13,136,624	13,770,145	14,484,773
(Contribution to)/ Use of Fund Balance					
Promise Grant	-	-	-	-	(734)
Housing Mortgage Rev Bond Prog	1,026,888	(29,083)	109,734	152,461	35,681
Home Loan Program	49,951	(30,246)	-	-	-
Rental Housing Development Grants	(6,126)	(4,990)	-	-	-
Downtown Business Improvement Prog	19,388	(19,555)	5,000	5,000	5,000
Redevelopment Agency	8,182,743	(4,906,279)	-	-	-
Successor Agency RDA	-	(299,611)	(2,553,999)	(1,690,786)	(1,702,643)
Housing Authority	785,091	(3,796,633)	(2,583,970)	(3,310,155)	(3,284,182)
Home Ownership Loan Program	(219,515)	(319,399)	602,030	-	-
Neighborhood Stabilization Grant Program	441,758	(261,312)	-	-	-
	10,280,177	(9,667,108)	(4,421,205)	(4,843,480)	(4,946,144)
Fund Subsidy					
General Fund Subsidy	2,332,430	2,500,935	3,126,910	3,109,015	3,653,835
Total Revenues	**26,998,238**	**9,651,632**	**11,842,329**	**12,035,680**	**13,192,464**
EXPENDITURES					
Expenditures					
Salary					
Regular	2,102,174	1,881,953	2,198,324	2,198,324	2,516,219
Overtime	4,207	20,290	-	-	-
FY11 EE Commitment - FY12 Furloughs Fourloughs	-	-	-	-	-
Benefits					
Medical Benefits	222,268	223,310	342,182	376,403	495,207
Retiree Medical	45,801	32,003	39,666	39,666	48,600
Other Benefits	119,516	136,529	153,601	154,393	175,226
PERS	389,437	428,409	398,986	434,895	492,425
Charges (to)/from other programs	13,795	(120,480)	(21,154)	62,517	48,137
Net Staffing Expense	**2,897,199**	**2,602,014**	**3,111,605**	**3,266,198**	**3,775,814**

All Funds Summary - By Category

Continued

	FY 2011 Actual	FY2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
Supplies & Services	1,383,395	975,168	1,001,274	882,220	1,199,557
Pass Thru Payments	1,241,590	-	-	-	-
ERAF Payments	910,283	-	-	-	-
Grants & Loans	3,053,104	2,626,289	240,036	-	228,035
Community Promotions	117,777	118,051	102,000	102,000	27,000
HUSD/HARD Contracts	236,081	9,000	9,000	9,000	9,000
Hayward Clean and Green	9,802	8,361	10,000	10,000	10,000
Neighborhood Initiatives	2,808	4,011	17,060	17,060	15,060
Eden Info & Referral	-	-	-	-	-
Internal Service Fees	242,438	219,785	252,025	252,795	252,352
Maintenance & Utilities	37,558	28,539	38,061	38,822	39,971
Loan Interest	-	-	31,141	27,289	27,289
Principal Retirement	-	-	768,859	772,711	772,711
Project Expenditures	121,387	506,297	304,160	7,000	163,704
Capital	708	-	-	-	30,000
Net Operating Expense	**7,356,929**	**4,495,501**	**2,773,616**	**2,118,897**	**2,774,679**
Transfers to Other Funds	**16,900,189**	**2,859,119**	**5,957,108**	**6,650,585**	**6,641,237**
Total Expenditures	**27,154,317**	**9,956,634**	**11,842,329**	**12,035,680**	**13,191,730**
Net Change			-	-	734

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **City Manager Department**
All Funds Summary - By Category | All Funds

All Funds Summary - By Program

Funding: Redevelopment, Successor Agency RDA and Special Revenue funds.

	FY 2011 Actual	FY2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In From Other Funds					
General Fund Revenue	347,690	192,219	616,916	616,916	724,716
Promise Grant	-	-	-	-	371,696
Housing Mortgage Rev Bond Prog	148,941	198,817	138,828	97,453	90,078
Home Loan Program	75,328	180,595	255,270	-	242,507
Rental Housing Development Grants	6,126	4,990	-	-	-
Downtown Business Improvement	105,364	89,694	50,000	50,000	50,000
Redevelopment Agency Summary	12,279,824	5,230,788	-	-	-
Successor Agency RDA	-	3,375,429	9,363,306	9,602,654	9,602,654
Housing Authority	583,890	5,670,452	2,712,304	3,403,122	3,403,122
Home Ownership Loan Program	18,436	57,732	-	-	-
Neighborhood Stabilization Grant Program	820,034	1,817,089	-	-	-
	14,385,632	16,817,805	13,136,624	13,770,145	14,484,773
(Contribution to)/ Use of Fund Balance					
Promise Grant	-	-	-	-	(734)
Housing Mortgage Rev Bond Prog	1,026,888	(29,083)	109,734	152,461	35,681
Home Loan Program	49,951	(30,246)	-	-	-
Rental Housing Development Grants	(6,126)	(4,990)	-	-	-
Downtown Business Improvement	19,388	(19,555)	5,000	5,000	5,000
Redevelopment Agency Summary	8,182,743	(4,906,279)	-	-	-
Successor Agency RDA	-	(299,611)	(2,553,999)	(1,690,786)	(1,702,643)
Housing Authority	785,091	(3,796,633)	(2,583,970)	(3,310,155)	(3,284,182)
Home Ownership Loan Program	(219,515)	(319,399)	602,030	-	-
Neighborhood Stabilization Program	441,758	(261,312)	-	-	-
	10,280,177	(9,667,108)	(4,421,205)	(4,843,480)	(4,946,144)
Fund Subsidy					
General Fund Subsidy	2,332,430	2,500,935	3,126,910	3,109,015	3,653,835
Total Revenues	**26,998,238**	**9,651,632**	**11,842,329**	**12,035,680**	**13,192,464**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds					
Office of the City Manager	2,680,119	2,693,154	3,743,826	3,725,931	4,378,551
Promise Grant	-	-	-	-	370,962
Housing Mortgage Rev Bond Prog	1,175,829	169,734	248,562	249,914	125,759
Home Loan Program	125,279	150,349	255,270	-	242,507
Downtown Business Improvement	124,752	70,139	55,000	55,000	55,000
Redevelopment Agency Summary	20,462,566	324,509	-	-	-
Successor Agency RDA	-	3,380,820	6,809,307	7,911,868	7,900,011
Housing Authority	1,168,981	1,582,152	128,334	92,967	118,940
Home Ownership Loan Program	155,000	30,000	602,030	-	-
Neighborhood Stabilization Program	1,261,791	1,555,777	-	-	-
Total Expenditures	**27,154,317**	**9,956,634**	**11,842,329**	**12,035,680**	**13,191,730**
Net Change	(156,079)	(305,002)	-	-	734

Department Summary | **City Manager Department**

Department: 100-1200 | General Fund

City Manager Department - General Fund Summary

Description: Office of the City Manager,Economic Development,Neighborhood Services, and Community

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Community Preservation Fees	329,326	180,251	176,200	176,200	171,553
Rental Inspection Fees	-	-	440,716	440,716	388,163
Fines and Forfeitures	-	-	-	-	165,000
Other Revenue	18,364	11,968	-	-	-
Total Revenues	**347,690**	**192,219**	**616,916**	**616,916**	**724,716**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,388,843	1,463,485	1,894,214	1,894,214	2,160,160
Overtime	4,207	20,102	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits	-	-			
Medical Benefits	147,030	170,199	307,285	338,016	425,486
Retiree Medical	28,353	21,636	34,257	34,257	39,600
Other Benefits	79,759	107,149	133,827	134,511	147,145
PERS	261,672	329,872	344,454	375,455	423,612
Charges (to)/from other programs	(252,574)	(292,370)	(2,601)	(56,612)	(90,939)
Net Staffing Expense	1,657,289	1,820,073	2,711,436	2,719,841	3,105,064
Maintenance & Utilities	9,459	6,877	12,671	12,671	13,820
Supplies & Services	454,202	543,429	638,124	611,124	928,461
Community Promotions	117,777	118,051	102,000	102,000	27,000
HUSD/HARD Contracts	236,081	9,000	9,000	9,000	9,000
Hayward Clean and Green	9,802	8,361	10,000	10,000	10,000
Neighborhood Initiatives	2,808	4,011	17,060	17,060	15,060
Eden Info & Referral	-	-	-	-	-
Internal Service Fees	191,994	183,352	243,535	244,235	240,146
Capital	708	-	-	-	30,000
Net Operating Expense	1,022,830	873,081	1,032,390	1,006,090	1,273,487
Total Expenditures	**2,680,119**	**2,693,154**	**3,743,826**	**3,725,931**	**4,378,551**
General Fund Subsidy	**2,332,430**	**2,500,935**	**3,126,910**	**3,109,015**	**3,653,835**

Program Summary | **City Manager Department**

Programs: 100-1201 | General Fund

Office of the City Manager-Administration

Description: Office of the City Manager.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	449,624	522,454	579,342	579,342	620,102
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	39,478	52,417	74,203	81,624	96,040
Retiree Medical	6,543	5,409	9,015	9,015	9,000
Other Benefits	24,207	33,543	39,434	39,614	37,421
PERS	73,745	102,190	105,585	115,087	121,900
Charges (to)/from other programs	(116,439)	(93,202)	25,159	25,410	(9,729)
Net Staffing Expense	477,159	622,811	832,738	850,092	874,734
Maintenance & Utilities	1,984	1,246	1,700	1,700	1,700
Supplies & Services	283,052	156,686	198,436	171,436	198,436
Internal Service Fees	74,596	77,813	66,060	66,270	56,854
Capital	708	-	-	-	-
Net Operating Expense	360,341	235,745	266,196	239,406	256,990
Total Expenditures	**837,500**	**858,556**	**1,098,934**	**1,089,498**	**1,131,724**
General Fund Subsidy	**837,500**	**858,556**	**1,098,934**	**1,089,498**	**1,131,724**
Program Staffing FTE	**3.0**	**3.0**	**5.0**	**5.0**	**5.0**

FY 2014 Significant Budget Changes:

1. None.

Program Summary | **City Manager Department**

Program: 100-1225 | General Fund

Office of the City Manager - Code Enforcement

Description: Community Preservation and Rental Inspection.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Community Preservation Fees	-	-	176,200	176,200	171,553
Miscellaneous Fees	-	-	-	-	5,000
Fines & Forfeitures	-	-	-	-	165,000
Rental Inspection Fees	-	-	440,716	440,716	388,163
Total Revenues	**-**	**-**	**616,916**	**616,916**	**729,716**
EXPENDITURES					
Expenditures					
Salary					
Regular	-	60,606	900,722	900,722	1,018,955
Benefits					
Medical Benefits	-	-	183,232	201,557	204,722
Retiree Medical	-	-	19,833	19,833	21,600
Other Benefits	-	-	65,169	65,565	71,819
PERS	-	-	163,391	178,097	199,274
Charges (to)/from other programs	-	-	(27,760)	(82,022)	(81,210)
Net Staffing Expense	-	60,606	1,304,587	1,283,752	1,435,160
Maintenance & Utilities	-	39	10,341	10,341	11,490
Supplies & Services	-	-	66,368	66,368	84,705
Internal Service Fees	-	-	159,972	160,392	161,329
Capital	-	-	-	-	30,000
Net Operating Expense	-	39	236,681	237,101	287,524
Total Expenditures	**-**	**60,645**	**1,541,268**	**1,520,853**	**1,722,684**
General Fund Subsidy	**-**	**60,645**	**924,352**	**903,937**	**992,968**
Program Staffing FTE	**-**	**-**	**11.0**	**11.0**	**12.0**

FY 2014 Significant Budget Changes:

1. Reclass of 4.0 FTE Community Preservation Inspectors to 4.0 FTE Code Enforcement Inspectors.
2. Reclass of 3.0 FTE Housing Inspectors to 3.0 FTE Code Enforcement Inspectors.
3. Addition of 1.0 FTE Senior Code Enforcement Inspector.

Program Summary | **City Manager Department**

Program: 100-4603 | General Fund

Office of the City Manager - Economic Development

Description: Economic Development.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Other Revenue	1,073	-	-	-	-
Total Revenues	**1,073**	**-**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	145,862	143,015	271,316	271,316	378,269
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	13,225	13,651	29,852	32,837	102,820
Retiree Medical	2,181	1,803	3,606	3,606	7,200
Other Benefits	8,207	10,844	19,218	19,290	28,108
PERS	28,044	32,637	49,447	53,897	74,360
Charges (to)/from other programs	(152,272)	(44,251)	-	-	-
Net Staffing Expense	45,246	157,699	373,439	380,946	590,757
Maintenance & Utilities	281	215	300	300	300
Supplies & Services	54,681	74,233	148,259	148,259	418,259
Community Promotions	117,777	118,051	102,000	102,000	27,000
Internal Service Fees	3,313	3,857	9,670	9,705	14,030
Net Operating Expense	176,051	196,356	260,229	260,264	459,589
Total Expenditures	**221,297**	**354,055**	**633,668**	**641,210**	**1,050,346**
General Fund Subsidy	**220,224**	**354,055**	**633,668**	**641,210**	**1,050,346**
Program Staffing FTE	**1.0**	**1.0**	**2.0**	**2.0**	**4.0**

FY 2014 Significant Budget Changes:

1. Deletion of 1.0 FTE Economic Development Coordinator.
2. Addition of 2.0 FTE Economic Development Specialists.
3. Addition of 1.0 FTE Senior Secretary.

Division Summary | **City Manager Department**

Division: 100-1220 | General Fund

Office of the City Manager - Neighborhood Services

Description: Neighborhood Services Admin.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Grants	-	5,111	-	-	-
Community Preservation Fees	329,326	180,251	-	-	-
Other Revenue	17,291	11,968	-	-	-
Total Revenues	**346,617**	**197,330**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	793,357	798,016	142,834	142,834	142,834
Overtime	4,207	20,102	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	94,327	104,131	19,998	21,998	21,904
Retiree Medical	19,629	14,424	1,803	1,803	1,800
Other Benefits	47,344	62,762	10,006	10,042	9,797
PERS	159,884	195,045	26,031	28,374	28,078
Charges (to)/from other programs	16,137	(154,917)	-	-	-
Net Staffing Expense	1,134,884	1,039,563	200,672	205,051	204,413
Maintenance & Utilities	7,193	5,416	330	330	330
Supplies & Services	116,469	312,510	225,061	225,061	227,061
HUSD/HARD Contracts	236,081	9,000	9,000	9,000	9,000
Hayward Clean and Green	9,802	8,361	10,000	10,000	10,000
Neighborhood Initiatives	2,808	4,011	17,060	17,060	15,060
Eden Info & Referral	-	-	-	-	-
Internal Service Fees	114,085	101,682	7,833	7,868	7,933
Capital	-	-	-	-	-
Net Operating Expense	486,438	440,980	269,284	269,319	269,384
Total Expenditures	**1,621,323**	**1,480,543**	**469,956**	**474,370**	**473,797**
General Fund Subsidy	**1,274,706**	**1,283,213**	**469,956**	**474,370**	**473,797**
Program Staffing FTE	**9.0**	**8.0**	**1.0**	**1.0**	**1.0**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Development Services Department**
All Funds Summary - By Category | All Funds

All Funds Summary - By Category

Funding: General Fund, Energy Efficiency Cons. Block Grant, and Park District Funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
General Fund Revenue	4,401,366	3,834,153	3,544,607	3,544,607	3,856,827
Park Districts	654,913	371,698	113,297	113,297	3,700,518
Energy Efficiency Conserv. Block Grant	233,898	793,167	-	-	-
	5,290,178	**4,999,018**	**3,657,904**	**3,657,904**	**7,557,345**
(Contribution)/Use of Fund Balance					
Park District Funds	(429,867)	143,043	925,672	925,672	(573,337)
	(429,867)	**143,043**	**925,672**	**925,672**	**(573,337)**
Fund Subsidy					
General Fund Subsidy	**1,032,209**	**1,225,323**	**846,533**	**945,161**	**765,105**
Total Revenues	**5,892,520**	**6,367,384**	**5,430,109**	**5,528,737**	**7,749,113**
EXPENDITURES					
Expenditures					
Salary					
Regular	3,284,048	3,088,430	2,922,726	2,922,726	2,963,767
Overtime	5,122	8,343	2,700	2,700	2,700
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	454,768	454,934	438,480	482,329	536,599
Retiree Medical	85,059	61,302	54,090	54,090	55,800
Other Benefits	200,185	233,419	192,397	193,441	193,759
PERS	658,637	771,949	528,819	576,416	580,006
Charges (to)/from other programs	(335,492)	(509,900)	(612,609)	(607,976)	(598,044)
Net Staffing Expense	**4,352,327**	**4,108,477**	**3,526,603**	**3,623,726**	**3,734,587**
Maintenance & Utilities	12,897	8,879	8,650	8,650	8,650
Supplies & Services	513,629	705,559	1,340,880	1,340,880	3,445,192
Internal Service Fees	760,269	751,302	553,976	555,481	560,684
Capital	19,500	-	-	-	-
Projects	233,898	793,167	-	-	-
Net Operating Expense	**1,540,193**	**2,258,907**	**1,903,506**	**1,905,011**	**4,014,526**
Total Expenditures	**5,892,520**	**6,367,384**	**5,430,109**	**5,528,737**	**7,749,113**

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Development Services Department**
All Funds Summary - By Program | All Funds

All Funds Summary - By Program

Description: General Fund, Energy Efficiency Conservation, Block Grant, and Park District Funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Building	4,183,575	3,582,297	2,980,933	2,980,933	3,293,153
Planning	217,791	251,856	563,674	563,674	563,674
Energy Efficiency Conserv. Block Grant	233,898	793,167	-	-	-
Park Districts	654,913	371,698	113,297	113,297	3,700,518
	5,290,178	**4,999,018**	**3,657,904**	**3,657,904**	**7,557,345**
(Contribution)/Use of Fund Balance					
Park District Funds	(429,867)	143,043	925,672	925,672	(573,337)
	(429,867)	**143,043**	**925,672**	**925,672**	**(573,337)**
Fund Subsidy					
General Fund Subsidy	**1,032,209**	**1,225,323**	**846,533**	**945,161**	**765,105**
Total Revenues	**5,892,520**	**6,367,384**	**5,430,109**	**5,528,737**	**7,749,113**
EXPENDITURES					
Expenditures					
Administration	377,282	392,525	418,273	425,514	552,006
Building	3,463,714	3,250,503	2,795,112	2,859,691	2,876,238
Planning	1,592,579	1,416,448	1,177,755	1,204,563	1,193,688
Energy Efficiency Conserv. Block Grant	233,898	793,167	-	-	-
Park Districts	225,046	514,741	1,038,969	1,038,969	3,127,181
Total Expenditures	**5,892,520**	**6,367,384**	**5,430,109**	**5,528,737**	**7,749,113**

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Development Services Department**
Department: 100-3600 | General Fund

Development Services - General Fund Summary

Description: Administration, Building, and Planning.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	1,585,285	1,418,978	1,446,656	1,446,656	1,758,876
From Other Agencies	-	-	-	-	-
Fees & Service Charges	2,798,437	2,413,429	2,097,506	2,097,506	2,097,506
Other Revenue	17,644	1,746	445	445	445
Total Revenues	**4,401,366**	**3,834,153**	**3,544,607**	**3,544,607**	**3,856,827**
EXPENDITURES					
Expenditures					
Salary					
Regular	3,284,048	3,088,430	2,922,726	2,922,726	2,963,767
Overtime	5,122	8,343	2,700	2,700	2,700
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	454,768	454,934	438,480	482,329	536,599
Retiree Medical	85,059	61,302	54,090	54,090	55,800
Other Benefits	200,185	233,419	192,397	193,441	193,759
PERS	658,637	771,949	528,819	576,416	580,006
Charges (to)/from other programs	(339,971)	(517,411)	(613,909)	(609,276)	(603,244)
Net Staffing Expense	**4,347,848**	**4,100,966**	**3,525,303**	**3,622,426**	**3,729,387**
Maintenance & Utilities	12,897	8,879	8,650	8,650	8,650
Supplies & Services	293,062	198,329	303,211	303,211	323,211
Internal Service Fees	760,269	751,302	553,976	555,481	560,684
Capital	19,500	-	-	-	-
Net Operating Expense	**1,085,728**	**958,510**	**865,837**	**867,342**	**892,545**
Total Expenditures	**5,433,575**	**5,059,476**	**4,391,140**	**4,489,768**	**4,621,932**
General Fund Subsidy	**1,032,209**	**1,225,323**	**846,533**	**945,161**	**765,105**

CITY OF HAYWARD
HEART OF THE BAY

Program Summary | **Development Services Department**

Program: 100 - 4601 | General Fund

Administration

Description: Department Administration.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	308,842	308,344	242,861	242,861	322,590
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	44,246	44,199	26,959	29,655	55,305
Retiree Medical	6,543	5,409	3,606	3,606	5,400
Other Benefits	15,492	17,922	15,236	15,308	19,555
PERS	62,789	66,174	44,261	48,244	63,415
Charges (to)/from other programs	(107,167)	(100,629)	41,933	42,353	41,933
Net Staffing Expense	**330,745**	**341,419**	**374,856**	**382,027**	**508,198**
Maintenance & Utilities	508	1,200	500	500	500
Supplies & Services	6,530	10,920	16,738	16,738	16,738
Internal Service Fees	39,499	38,986	26,179	26,249	26,570
Capital	-	-	-	-	-
Net Operating Expense	**46,537**	**51,106**	**43,417**	**43,487**	**43,808**
Total Expenditures	**377,282**	**392,525**	**418,273**	**425,514**	**552,006**
General Fund Subsidy	**377,282**	**392,525**	**418,273**	**425,514**	**552,006**
Division Staffing FTE	**3.0**	**2.75**	**2.0**	**2.0**	**3.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Administrative Analyst I.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Development Services Department**
Division: 100 - 2700 | General Fund

Building

Description: Building Inspection.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	1,534,270	1,351,168	1,446,656	1,446,656	1,758,876
Fees & Service Charges	2,646,500	2,230,214	1,534,277	1,534,277	1,534,277
Other Revenue	2,805	915	-	-	-
Total Revenues	**4,183,575**	**3,582,297**	**2,980,933**	**2,980,933**	**3,293,153**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,821,735	1,735,357	1,552,233	1,552,233	1,538,216
Overtime	4,261	4,384	2,200	2,200	2,200
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	266,561	293,853	271,292	298,422	309,291
Retiree Medical	47,982	36,060	30,651	30,651	30,600
Other Benefits	114,371	137,842	104,163	104,739	106,800
PERS	364,568	449,513	280,289	305,517	300,727
Charges (to)/from other programs	91,704	7,801	(10,665)	-	-
Net Staffing Expense	**2,711,182**	**2,664,810**	**2,230,163**	**2,293,762**	**2,287,834**
Maintenance & Utilities	10,761	6,783	6,500	6,500	6,500
Supplies & Services	265,019	133,113	227,061	227,061	247,061
Internal Service Fees	457,252	445,797	331,388	332,368	334,843
Capital	19,500	-	-	-	-
Net Operating Expense	**752,533**	**585,693**	**564,949**	**565,929**	**588,404**
Total Expenditures	**3,463,714**	**3,250,503**	**2,795,112**	**2,859,691**	**2,876,238**
General Fund Subsidy	**(719,861)**	**(331,794)**	**(185,821)**	**(121,242)**	**(416,915)**
Division Staffing FTE	**22.0**	**20.0**	**17.0**	**17.0**	**17.0**

FY 2014 Significant Budget Changes:

1. None

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Development Services Department**
Division: 100 - 1500 | General Fund

Planning

Description: Current and Advanced planning; Rt 238 Bypass Study, and Mt. Eden Annexation II.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	51,015	67,810	-	-	-
From Other Agencies	-	-	-	-	-
Fees & Service Charges	151,938	183,215	563,229	563,229	563,229
Other Revenue	14,838	831	445	445	445
Total Revenues	**217,791**	**251,856**	**563,674**	**563,674**	**563,674**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,153,470	1,044,729	1,127,632	1,127,632	1,102,961
Overtime	861	3,959	500	500	500
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	143,962	116,882	140,229	154,252	172,003
Retiree Medical	30,534	19,833	19,833	19,833	19,800
Other Benefits	70,322	77,655	72,998	73,394	67,404
PERS	231,279	256,262	204,269	222,655	215,864
Charges (to)/from other programs	(324,507)	(424,583)	(645,177)	(651,629)	(645,177)
Net Staffing Expense	**1,305,921**	**1,094,737**	**920,284**	**946,637**	**933,355**
Maintenance & Utilities	1,627	896	1,650	1,650	1,650
Supplies & Services	21,513	54,296	59,412	59,412	59,412
Internal Service Fees	263,518	266,519	196,409	196,864	199,271
Net Operating Expense	**286,658**	**321,711**	**257,471**	**257,926**	**260,333**
Total Expenditures	**1,592,579**	**1,416,448**	**1,177,755**	**1,204,563**	**1,193,688**
General Fund Subsidy	**1,374,788**	**1,164,592**	**614,081**	**640,889**	**630,014**
Division Staffing FTE	**13.5**	**10.5**	**11.0**	**11.0**	**11.0**

FY 2014 Significant Budget Changes:

1. None.

All Funds Summary - By Category

Funding: General Fund, Water, and Debt Service funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In From Other Funds					
General Fund Revenue	3,667,273	3,972,819	3,866,000	3,957,000	3,960,000
Debt Service	8,044,109	4,958,921	7,750,477	7,740,503	7,702,103
	11,711,382	**8,931,740**	**11,616,477**	**11,697,503**	**11,662,103**
(Contribution)/Use of Fund Balance					
Debt Service Funds	**157,404**	**4,061,607**	**103,266**	**103,266**	**163,516**
Fund Subsidy					
General Fund Subsidy	(550,284)	(1,020,667)	(632,474)	(662,708)	(612,110)
Water Fund Subsidy	892,996	957,274	1,006,977	1,022,163	1,208,940
	342,712	**(63,393)**	**374,503**	**359,455**	**596,830**
Total Revenues	**12,211,498**	**12,929,954**	**12,094,246**	**12,160,224**	**12,422,449**
EXPENDITURES					
Expenditures By Category					
Salary					
Regular	1,906,416	1,845,459	2,170,385	2,170,385	2,360,264
Overtime	11,874	8,961	8,000	8,000	8,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	256,269	288,488	390,091	429,103	466,539
Retiree Medical	58,887	46,878	52,287	52,287	52,200
Other Benefits	122,947	147,441	141,427	142,399	148,332
PERS	353,864	424,612	392,280	427,583	459,644
Charges (to)/from other programs	(4,574)	11,398	(47,688)	(48,248)	(98,023)
Net Staffing Expense	**2,705,683**	**2,773,237**	**3,106,782**	**3,181,509**	**3,396,956**
Maintenance & Utilities	4,156	6,842	6,845	6,845	6,845
Supplies & Services	807,327	617,943	604,880	604,880	647,429
Internal Service Fees	390,572	398,958	367,267	368,492	369,618
Postage	144,133	159,057	201,264	201,264	201,264
Principal	3,125,880	3,331,671	3,595,240	3,715,000	3,755,000
Interest	4,457,138	4,310,647	4,176,968	4,047,234	4,010,337
Capital	708	-	-	-	-
Net Operating Expense	**8,929,913**	**8,825,118**	**8,952,464**	**8,943,715**	**8,990,493**
Transfers Out To Other Funds	**575,903**	**4,106,110**	**35,000**	**35,000**	**35,000**
Total Expenditures	**12,211,498**	**15,704,465**	**12,094,246**	**12,160,224**	**12,422,449**
Net Change			**-**	**-**	**-**

All Funds Summary - By Program

Funding: General Fund, Water, and Debt Service funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
General Fund	3,667,273	3,972,819	3,866,000	3,957,000	3,960,000
Debt Service	8,044,109	11,742,799	7,750,477	7,740,503	7,702,103
	11,711,382	**15,715,618**	**11,616,477**	**11,697,503**	**11,662,103**
(Contribution)/Use of Fund Balance					
Debt Service Funds	**157,404**	**52,240**	**103,266**	**103,266**	**163,516**
Fund Subsidy					
General Fund Subsidy	(550,284)	(1,020,667)	(632,474)	(662,708)	(612,110)
Water Fund Subsidy	892,996	957,274	1,006,977	1,022,163	1,208,940
	342,712	**(63,393)**	**374,503**	**359,455**	**596,830**
Total Revenues	**12,211,498**	**15,704,465**	**12,094,246**	**12,160,224**	**12,422,449**
EXPENDITURES					
Expenditures By Program					
Administration	742,503	552,008	809,791	825,183	787,464
Accounting	1,189,013	1,188,003	1,202,049	1,225,248	1,205,146
Purchasing	513,723	536,490	545,944	553,481	553,099
Revenue	671,751	675,651	675,742	690,380	802,181
Utility Billing	892,996	957,274	1,006,977	1,022,163	1,208,940
Debt Service	8,201,513	11,795,039	7,853,743	7,843,769	7,865,619
Total Expenditures	**12,211,498**	**15,704,465**	**12,094,246**	**12,160,224**	**12,422,449**
Net Change	-	-	-	-	-

Finance - General Fund Summary

Description: Administration, Accounting, Purchasing, and Revenue.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Business Tax	2,388,857	2,483,442	2,448,000	2,497,000	2,500,000
Transient Occupancy Tax	1,252,797	1,465,937	1,418,000	1,460,000	1,460,000
Other Revenue	25,620	23,440	-	-	-
Total Revenues	**3,667,273**	**3,972,819**	**3,866,000**	**3,957,000**	**3,960,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,531,776	1,472,180	1,736,592	1,736,592	1,923,062
Overtime	10,722	7,566	2,000	2,000	2,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	219,254	228,505	322,819	355,104	375,386
Retiree Medical	43,620	34,257	37,863	37,863	39,600
Other Benefits	95,190	114,145	112,759	113,497	119,197
PERS	281,414	329,375	313,605	341,828	374,731
Charges (to)/from other programs	(96,240)	(57,686)	(146,018)	(147,478)	(322,279)
Net Staffing Expense	2,085,736	2,128,342	2,379,620	2,439,406	2,511,697
Maintenance & Utilities	2,301	5,180	2,000	2,000	2,000
Supplies & Services	623,026	420,840	438,288	438,288	416,248
Internal Service Fees	337,540	345,703	315,160	316,140	319,487
Postage	67,678	52,087	98,458	98,458	98,458
Capital	708	-	-	-	-
Net Operating Expense	1,031,253	823,810	853,906	854,886	836,193
Total Expenditures	**3,116,989**	**2,952,152**	**3,233,526**	**3,294,292**	**3,347,890**
General Fund Subsidy	**(550,284)**	**(1,020,667)**	**(632,474)**	**(662,708)**	**(612,110)**

Program Summary | **Finance Department**

Program: 100-1711 | General Fund

Administration

Description: Department Administration.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	301,487	265,524	446,472	446,472	492,664
Overtime	9,635	4,570	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	3,464	32,710	81,291	89,421	78,440
Retiree Medical	6,543	5,409	7,212	7,212	7,200
Other Benefits	13,799	18,867	27,937	28,081	27,066
PERS	43,037	53,575	81,369	88,692	96,848
Charges (to)/from other programs	1,332	10,822	(38,000)	(38,380)	(96,642)
Net Staffing Expense	379,297	391,477	606,281	621,498	605,576
Maintenance & Utilities	529	1,061	1,200	1,200	1,200
Supplies & Services	325,398	124,210	166,540	166,540	144,500
Internal Service Fees	36,300	35,260	35,470	35,645	35,888
Postage	270	-	300	300	300
Capital	708	-	-	-	-
Net Operating Expense	363,206	160,531	203,510	203,685	181,888
Total Expenditures	**742,503**	**552,008**	**809,791**	**825,183**	**787,464**
General Fund Subsidy	**742,503**	**552,008**	**809,791**	**825,183**	**787,464**
Division Staffing FTE	**3.0**	**3.0**	**4.0**	**4.0**	**4.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Deputy Director of Finance.
2. Deletion of 1.0 FTE Financial Analyst.

Accounting

Description: Accounting program.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Other Revenue	25,491	21,573	-	-	-
Total Revenues	**25,491**	**21,573**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	646,388	605,622	652,000	652,000	644,280
Overtime	-	1,395	2,000	2,000	2,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	116,968	92,148	119,888	131,878	123,623
Retiree Medical	17,448	14,424	14,424	14,424	14,400
Other Benefits	42,286	48,125	42,628	42,916	40,932
PERS	122,706	127,779	117,470	128,041	125,001
Charges (to)/from other programs	(23,062)	(7,100)	-	-	-
Net Staffing Expense	922,734	882,393	948,410	971,259	950,236
Maintenance & Utilities	1,417	2,647	500	500	500
Supplies & Services	16,200	51,203	12,187	12,187	12,187
Internal Service Fees	101,982	102,966	96,483	96,833	97,754
Audit	141,489	143,986	140,469	140,469	140,469
Postage	5,190	4,808	4,000	4,000	4,000
Net Operating Expense	266,279	305,610	253,639	253,989	254,910
Total Expenditures	**1,189,013**	**1,188,003**	**1,202,049**	**1,225,248**	**1,205,146**
General Fund Subsidy	**1,163,522**	**1,166,430**	**1,202,049**	**1,225,248**	**1,205,146**
Division Staffing FTE	**8.0**	**8.0**	**8.0**	**8.0**	**8.0**

FY 2014 Significant Budget Changes:

1. None

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Finance Department**

Division: 100-1740 | General Fund

Purchasing and Central Services

Description: Purchasing and Central Services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Other Revenue	128	1,867	-	-	-
Total Revenues	**128**	**1,867**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	249,062	250,933	249,723	249,723	249,723
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	27,757	29,938	32,966	36,263	35,551
Retiree Medical	6,543	5,409	5,409	5,409	5,400
Other Benefits	16,161	19,153	16,437	16,545	15,549
PERS	48,464	60,141	44,746	48,773	48,264
Charges (to)/from other programs	(3,989)	(488)	-	-	-
Net Staffing Expense	343,999	365,086	349,281	356,713	354,487
Maintenance & Utilities	354	1,472	300	300	300
Supplies & Services	31,553	20,459	40,438	40,438	40,438
Internal Service Fees	117,301	131,328	120,925	121,030	122,874
Postage	20,516	18,145	35,000	35,000	35,000
Capital	-	-	-	-	-
Net Operating Expense	169,724	171,404	196,663	196,768	198,612
Total Expenditures	**513,723**	**536,490**	**545,944**	**553,481**	**553,099**
General Fund Subsidy	**513,595**	**534,623**	**545,944**	**553,481**	**553,099**
Division Staffing FTE	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

FY 2014 Significant Budget Changes:

1. None

Revenue

Description: Revenue collection program.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Business Tax	2,388,857	2,483,442	2,448,000	2,497,000	2,500,000
Transient Occupancy Tax	1,252,797	1,465,937	1,418,000	1,460,000	1,460,000
Total Revenues	**3,641,653**	**3,949,379**	**3,866,000**	**3,957,000**	**3,960,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	334,839	350,101	388,397	388,397	536,395
Overtime	1,086	1,601	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	71,065	73,709	88,674	97,542	137,772
Retiree Medical	13,086	9,015	10,818	10,818	12,600
Other Benefits	22,944	28,000	25,757	25,955	35,650
PERS	67,207	87,880	70,020	76,322	104,618
Charges (to)/from other programs	(70,520)	(60,920)	(108,018)	(109,098)	(225,637)
Net Staffing Expense	439,706	489,386	475,648	489,936	601,398
Maintenance & Utilities	-	-	-	-	-
Supplies & Services	108,385	80,982	78,654	78,654	78,654
Internal Service Fees	81,957	76,149	62,282	62,632	62,971
Postage	41,702	29,134	59,158	59,158	59,158
Capital	-	-	-	-	-
Net Operating Expense	232,044	186,265	200,094	200,444	200,783
Total Expenditures	**671,751**	**675,651**	**675,742**	**690,380**	**802,181**
General Fund Subsidy	**(2,969,903)**	**(3,273,728)**	**(3,190,258)**	**(3,266,620)**	**(3,157,819)**
Division Staffing FTE	**5.75**	**5.0**	**5.5**	**5.5**	**7.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Revenue Manager.
2. Reclass of 1.0 FTE Accounting Technician to 1.0 FTE Finance Technician.
3. Addition of 0.5 FTE Customer Account Clerk.

Debt Service - Summary

Description: Debt service accounts are used to account for the accumulation of resources for, and the payment of general long-term debt.

$'s in 1,000s	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Certificate of Participation	9,069	1,334	3,000	3,000	3,000
Hayward Redevelopment Agency	3,666	207	-	-	-
Successor RDA	-	216	-	-	-
Special Assessment	1,361,218	910,307	988,700	988,700	950,300
	1,373,953	**912,064**	**991,700**	**991,700**	**953,300**
Fund Transfers In From Other Funds					
Various	6,670,156	10,830,735	6,758,777	6,748,803	6,748,803
	6,670,156	**10,830,735**	**6,758,777**	**6,748,803**	**6,748,803**
Total Revenues	**8,044,109**	**11,742,799**	**7,750,477**	**7,740,503**	**7,702,103**
EXPENDITURES					
Expenditures					
Charges (to)/from other programs	9,878	7,168	8,316	8,316	12,474
Supplies & Services	32,715	39,443	38,219	38,219	52,808
Interest	4,457,138	4,310,647	4,176,968	4,047,234	4,010,337
Principal Retirement	3,125,880	3,331,671	3,595,240	3,715,000	3,755,000
	7,625,610	**7,688,929**	**7,818,743**	**7,808,769**	**7,830,619**
Fund Transfers Out To Other Funds					
Various	575,903	4,106,110	35,000	35,000	35,000
	575,903	**4,106,110**	**35,000**	**35,000**	**35,000**
Total Expenditures	**8,201,513**	**11,795,039**	**7,853,743**	**7,843,769**	**7,865,619**
Net Change	**(157,404)**	**(52,240)**	**(103,266)**	**(103,266)**	**(163,516)**

Debt Service - Summary By Type

Description: Debt service accounts are used to account for the accumulation of resources for, and the payment of general long-term debt.

$'s in 1,000s	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Certificate of Participation	2,713,550	2,784,767	2,724,955	2,711,646	2,711,646
Hayward Redevelopment Agency	3,944,341	1,238,847	-	-	-
Successor RDA	-	6,783,878	4,009,822	4,013,157	4,013,157
Special Assessment	1,386,218	935,307	1,015,700	1,015,700	977,300
Total Revenues	**8,044,109**	**11,742,799**	**7,750,477**	**7,740,503**	**7,702,103**
EXPENDITURES					
Certificate of Participation	2,793,332	2,855,981	2,722,208	2,708,899	2,708,899
Hayward Redevelopment Agency	3,941,362	5,243,874	-	-	-
Successor RDA	-	2,774,511	4,012,458	4,015,793	4,015,793
Special Assessment	1,466,819	920,673	1,119,077	1,119,077	1,140,927
Total Expenditures	**8,201,513**	**11,795,039**	**7,853,743**	**7,843,769**	**7,865,619**
Net Change	**(157,404)**	**(52,240)**	**(103,266)**	**(103,266)**	**(163,516)**

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Fire Department**
General Fund - Summary By Category | General Fund

Fire - General Fund Summary

Description: Administration, Special Operations, and Operations.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	1,226,697	1,327,009	1,427,968	1,456,528	1,645,177
Fees & Service Charges	933,397	687,460	644,638	657,534	756,895
Fairview FPD Reimbursement	2,222,787	2,449,534	2,573,000	2,701,000	2,701,000
EMS Reimbursement	353,869	471,825	486,000	501,000	501,000
Mutual Aid Reimbursement	74,530	39,787	390,000	390,000	390,000
Mt Eden Fire Services	39,440	39,942	-	-	-
Other Revenue	265,865	316,876	193	193	193
Total Revenues	**5,116,584**	**5,332,433**	**5,521,799**	**5,706,255**	**5,994,265**
EXPENDITURES					
Expenditures					
Salary					
Regular	16,820,438	16,953,509	16,965,612	16,965,612	17,174,918
Overtime	1,887,308	2,104,502	2,523,646	2,523,646	2,523,646
Vacancy Savings*	-	-	(500,000)	(650,000)	(350,000)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	1,756,017	1,854,847	2,083,120	2,291,450	2,337,012
Retiree Medical	516,588	696,662	696,662	696,662	796,500
Other Benefits	1,929,145	2,026,792	1,763,803	1,768,519	1,806,497
PERS	4,673,352	4,767,910	4,654,665	5,118,116	4,818,363
Charges (to)/from other programs	(2,532)	(12,176)	-	-	-
Net Staffing Expense	27,580,315	28,392,046	28,187,508	28,714,005	29,106,936
Maintenance & Utilities	78,631	69,812	59,000	59,000	59,000
Supplies & Services	667,133	634,528	600,657	600,657	585,690
Internal Service Fees	1,680,299	1,654,162	1,637,313	1,640,161	1,663,653
Capital	3,140	2,759	-	-	-
Net Operating Expense	2,429,204	2,361,261	2,296,970	2,299,818	2,308,343
Total Expenditures	**30,009,518**	**30,753,307**	**30,484,478**	**31,013,823**	**31,415,279**
General Fund Subsidy	**24,892,934**	**25,420,874**	**24,962,679**	**25,307,568**	**25,421,014**

**Target Vacancy Savings*
Note: $390,000 of budgeted overtime is budgeted for mutual aid.

General Fund - Summary By Program

Description: Administration, Special Operations, and Operations.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Administration	38,475	-	-	-	-
Special Operations	2,161,137	2,018,351	2,072,799	2,114,255	2,402,265
Operations	2,916,972	3,314,082	3,449,000	3,592,000	3,592,000
Total Revenues	**5,116,584**	**5,332,433**	**5,521,799**	**5,706,255**	**5,994,265**
EXPENDITURES					
Expenditures					
Administration	617,179	793,013	633,211	645,927	643,196
Special Operations	2,389,008	2,390,898	2,372,781	2,426,188	2,701,713
Operations	27,003,331	27,868,928	27,478,486	27,941,708	28,070,370
Total Expenditures	**30,009,518**	**31,052,839**	**30,484,478**	**31,013,823**	**31,415,279**
General Fund Subsidy	**24,892,934**	**25,720,406**	**24,962,679**	**25,307,568**	**25,421,014**

CITY OF HAYWARD
HEART OF THE BAY

Division Summary
Division: 100-1910

Fire Department
General Fund

Administration

Description: Department Administration.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Other Revenue	38,475	-	-	-	-
Total Revenues	**38,475**	**-**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	325,168	517,582	386,685	386,685	386,682
Overtime	-	651	-	-	-
Vacancy Savings	-	-	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	28,421	24,434	21,863	24,049	16,569
Retiree Medical	8,397	9,139	9,139	9,139	9,900
Other Benefits	28,069	32,749	32,250	32,358	33,363
PERS	106,426	130,938	114,724	125,050	116,460
Charges (to)/from other programs	-	(6,674)	-	-	-
Net Staffing Expense	496,480	708,819	564,661	577,281	562,974
Maintenance & Utilities	1,088	-	500	500	500
Supplies & Services	59,087	28,081	31,096	31,096	29,719
Internal Service Fees	60,524	56,113	36,954	37,050	50,003
Capital	-	-	-	-	-
Net Operating Expense	120,699	84,194	68,550	68,646	80,222
Total Expenditures	**617,179**	**793,013**	**633,211**	**645,927**	**643,196**
General Fund Subsidy	**578,704**	**793,013**	**633,211**	**645,927**	**643,196**
Division Staffing FTE	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Fire Department**
Division: 100-1920 | General Fund

Special Operations

Description: Hazardous Materials and Fire Prevention programs.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	1,226,697	1,327,009	1,427,968	1,456,528	1,645,177
Fees & Service Charges	933,397	687,460	644,638	657,534	756,895
Other Revenue	1,043	3,882	193	193	193
Total Revenues	**2,161,137**	**2,018,351**	**2,072,799**	**2,114,255**	**2,402,265**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,470,529	1,387,397	1,404,550	1,404,550	1,579,576
Overtime	33,726	68,203	35,000	35,000	35,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	175,602	169,588	196,641	216,306	269,283
Retiree Medical	35,769	42,089	40,286	40,286	52,200
Other Benefits	122,711	134,844	123,543	123,975	141,555
PERS	341,514	379,785	336,342	369,108	396,390
Net Staffing Expense	2,179,852	2,181,906	2,136,362	2,189,225	2,474,004
Maintenance & Utilities	1,841	1,485	500	500	500
Supplies & Services	41,873	53,628	82,583	82,583	72,557
Internal Service Fees	165,442	153,879	153,336	153,880	154,652
Net Operating Expense	209,156	208,992	236,419	236,963	227,709
Total Expenditures	**2,389,008**	**2,390,898**	**2,372,781**	**2,426,188**	**2,701,713**
General Fund Subsidy	**227,871**	**372,547**	**299,982**	**311,933**	**299,448**
Division Staffing FTE	**13.0**	**13.0**	**12.0**	**12.0**	**13.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Staff Fire Captain (40 Hrs).

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Fire Department**
Division: 100-1930 | General Fund

Operations

Description: Fire Operations.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Fairview FPD Reimbursement	2,222,787	2,449,534	2,573,000	2,701,000	2,701,000
EMS Reimbursement	353,869	471,825	486,000	501,000	501,000
Mutual Aid Reimbursement	74,530	39,787	390,000	390,000	390,000
Mt Eden Fire Services	39,440	39,942	-	-	-
Other Revenue	226,346	312,994	-	-	-
Total Revenues	**2,916,972**	**3,314,082**	**3,449,000**	**3,592,000**	**3,592,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	15,024,740	15,048,530	15,174,377	15,174,377	15,208,660
Overtime	1,853,582	2,335,180	2,488,646	2,488,646	2,488,646
Vacancy Savings*	-	-	(500,000)	(650,000)	(350,000)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	1,551,994	1,660,825	1,864,616	2,051,095	2,051,160
Retiree Medical	472,422	645,434	647,237	647,237	734,400
Other Benefits	1,778,364	1,859,199	1,608,010	1,612,186	1,631,579
PERS	4,225,412	4,257,187	4,203,599	4,623,958	4,305,513
Charges (to)/from other programs	(2,532)	(5,502)	-	-	-
Net Staffing Expense	24,903,982	25,800,853	25,486,485	25,947,499	26,069,958
Maintenance & Utilities	75,702	68,327	58,000	58,000	58,000
Supplies & Services	566,173	552,819	486,978	486,978	483,414
Internal Service Fees	1,454,333	1,444,170	1,447,023	1,449,231	1,458,998
Capital	3,140	2,759	-	-	-
Net Operating Expense	2,099,349	2,068,075	1,992,001	1,994,209	2,000,412
Total Expenditures	**27,003,331**	**27,868,928**	**27,478,486**	**27,941,708**	**28,070,370**
General Fund Subsidy	**24,086,359**	**24,554,846**	**24,029,486**	**24,349,708**	**24,478,370**
Division Staffing FTE	**118.5**	**117.5**	**118.5**	**118.5**	**118.5**

FY 2014 Significant Budget Changes:

1. None.

**Target Vacancy Savings*

Note: $390,000 of budgeted overtime is budgeted for mutual aid.

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Human Resources Department**
All Funds Summary - By Category | All Funds

All Funds Summary - By Category

Funding: General Fund and Internal Service funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In from Other Funds					
General Fund Revenue	26,354	29,626	-	-	-
Worker's Compensation Fund	5,499,980	6,042,798	6,197,627	6,397,627	6,197,627
Employee Benefits Fund	2,539,657	3,027,162	2,631,526	2,631,526	2,631,526
	8,065,991	**9,099,586**	**8,829,153**	**9,029,153**	**8,829,153**
(Contributions)/Use of Fund Balance					
Worker's Compensation	202,073	(1,412,344)	(323,944)	(517,497)	(330,740)
Employee Benefits	(171,688)	(474,849)	(34,118)	(34,118)	(34,118)
	30,385	**(1,887,193)**	**(358,062)**	**(551,615)**	**(364,858)**
Fund Subsidy					
General Fund Subsidy	**1,140,531**	**965,845**	**1,830,483**	**1,852,071**	**1,720,020**
Total Revenues	**9,236,908**	**8,178,238**	**10,301,574**	**10,329,609**	**10,184,315**
EXPENDITURES					
Expenditures By Expense Category					
Salary					
Regular	779,764	615,324	831,538	831,538	798,999
Overtime	2,046	2,355	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	118,338	90,329	135,793	149,374	96,298
Retiree Medical	19,629	14,424	16,227	16,227	16,200
Other Benefits	50,451	39,002	56,189	56,513	47,485
PERS	142,562	109,419	150,783	164,353	155,603
Charges (to)/from other programs	(106,775)	(455)	-	-	(38,033)
Net Staffing Expense	**1,006,014**	**870,398**	**1,190,530**	**1,218,005**	**1,076,552**
Worker's Compensation Expense	4,842,917	3,508,712	4,900,530	4,900,530	4,900,530
Retiree Medical Benefits	2,367,969	2,552,313	2,597,408	2,597,408	2,597,408
Maintenance & Utilities	1,738	2,059	500	500	500
Supplies & Services	747,451	966,554	1,320,052	1,320,052	1,317,052
Internal Service Fees	116,842	119,487	133,839	134,399	133,425
Capital	-	-	-	-	-
Net Operating Expense	**8,076,917**	**7,149,125**	**8,952,329**	**8,952,889**	**8,948,915**
Transfers Out To Other Funds	**153,976**	**158,715**	**158,715**	**158,715**	**158,848**
Total Expenditures	**9,236,908**	**8,178,238**	**10,301,574**	**10,329,609**	**10,184,315**
Net Change	-	-	-	-	-

All Funds Summary - By Program

Funding: General Fund and Internal Service funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In from Other Funds					
General Fund	26,354	29,626	-	-	-
Worker's Compensation Fund	5,499,980	6,042,798	6,197,627	6,397,627	6,197,627
Employee Benefits Fund	2,539,657	3,027,162	2,631,526	2,631,526	2,631,526
	8,065,991	**9,099,586**	**8,829,153**	**9,029,153**	**8,829,153**
(Contributions)/Use of Fund Balance					
Worker's Compensation	202,073	(1,412,344)	(323,944)	(517,497)	(330,740)
Employee Benefits	(171,688)	(474,849)	(34,118)	(34,118)	(34,118)
	30,385	**(1,887,193)**	**(358,062)**	**(551,615)**	**(364,858)**
Fund Subsidy					
General Fund Subsidy	**1,140,531**	**965,845**	**1,830,483**	**1,852,071**	**1,720,020**
Total Expenditures	**9,236,908**	**8,178,238**	**10,301,574**	**10,329,609**	**10,184,315**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds By Program					
HR - General Fund	1,166,885	995,471	1,830,483	1,852,071	1,720,020
Worker's Compensation	5,702,053	4,630,454	5,873,683	5,880,130	5,866,887
Employee Benefits	2,367,969	2,552,313	2,597,408	2,597,408	2,597,408
Total Expenditures	**9,236,908**	**8,178,238**	**10,301,574**	**10,329,609**	**10,184,315**
Net Change	**-**	**-**	**-**	**-**	**-**

Department Summary | **Human Resources Department**

Department: 100-1600 | General Fund

Human Resources

Description: Human Resources.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Medicare Part D Subsidy	26,354	29,639	-	-	-
Interim Supplement Impv Tax	-	(28)	-	-	-
HR Outside Training	-	15	-	-	-
Total Revenues	**26,354**	**29,626**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	632,814	463,277	675,450	675,450	642,645
Overtime	768	1,382	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	86,083	55,886	98,700	108,571	65,598
Retiree Medical	15,267	10,818	12,621	12,621	12,600
Other Benefits	39,749	28,575	44,959	45,211	37,656
PERS	113,468	82,588	122,336	133,346	124,867
Charges (to)/from other programs	(106,775)	(118,817)	-	-	(38,033)
Net Staffing Expense	**781,374**	**523,709**	**954,066**	**975,199**	**845,333**
Maintenance & Utilities	1,738	2,059	500	500	500
Supplies & Services	293,249	378,322	772,838	772,838	769,838
Internal Service Fees	90,524	91,381	103,079	103,534	104,349
Capital Outlay		-	-	-	-
Net Operating Expense	**385,511**	**471,762**	**876,417**	**876,872**	**874,687**
Total Expenditures	**1,166,885**	**995,471**	**1,830,483**	**1,852,071**	**1,720,020**
General Fund Subsidy	**1,140,531**	**965,845**	**1,830,483**	**1,852,071**	**1,720,020**

FY 2014 Significant Budget Changes:

1. Deletion of 1.0 FTE HR Administrative Secretary (FY2013).
2. Addition of 1.0 FTE Human Resources Technician (FY2013).

CITY OF HAYWARD
HEART OF THE BAY

Fund Summary | **Information Technology Department**

Fund: 725 | Internal Service Fund

Information Technology

Description: Citywide Information Technology

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Information Technology Internal Service Fee	4,072,640	3,937,886	4,038,968	4,061,453	4,061,453
Fund Interest	(6,339)	9,140	6,000	6,000	6,000
PEG Revenue	226,697	256,791	220,000	220,000	220,000
Other Revenue	33,039	34,925	32,000	32,000	32,000
Total Revenue	**4,326,037**	**4,238,742**	**4,296,968**	**4,319,453**	**4,319,453**
Fund Transfers In from					
General Fund	467,485	379,692			130,000
Total Transfers In	**467,485**	**379,692**	**-**	**-**	**130,000**
Total Revenues	**4,793,522**	**4,618,434**	**4,296,968**	**4,319,453**	**4,449,453**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,559,787	1,561,129	1,560,825	1,560,825	1,626,263
Overtime	52,093	66,395	41,000	41,000	41,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	175,927	187,112	217,988	239,788	288,950
Retiree Medical	34,896	28,848	28,848	28,848	30,600
Other Benefits	92,832	110,297	93,027	93,585	98,849
PERS	295,481	366,136	271,107	295,508	305,370
Charges (to)/from other programs	(1,265)	1,272	-	-	-
Net Salary & Benefits	2,209,751	2,321,189	2,212,795	2,259,554	2,391,032
Maintenance & Utilities	720,382	708,340	628,720	628,720	628,720
Supplies & Services	550,395	539,850	631,101	631,101	628,401
Internal Service Fees	119,317	140,511	142,412	142,412	129,674
Debt Svc Computer Equip	111,480	115,976	123,394	103,486	103,486
Debt Svc VOIP	262,055	-	-	-	-
Debt Svc CAD/RMS	467,485	379,692	405,226	397,669	397,669
Capital	5,498	(463,535)	-	-	-
Net Operating Expense	2,236,612	1,420,834	1,930,853	1,903,388	1,887,950
Fund Transfers Out to					
General Fund - Cost Allocation	127,877	131,713	131,713	131,713	131,713
Cap Proj Transf To Tech Replacement	-	759,591	-	-	-
Information Technology Capital Fund	-	20,265	-	-	-
Liability Insurance Premium	53,492	56,167	56,167	56,167	61,816
	181,369	**967,736**	**187,880**	**187,880**	**193,529**
Total Expenditures	**4,627,732**	**4,709,759**	**4,331,528**	**4,350,822**	**4,472,511**
Net Change	**165,790**	**(91,325)**	**(34,560)**	**(31,369)**	**(23,058)**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Technology Solutions Analyst II (FY2013).
2. Increase of 0.5 FTE Video Assistant to 1.0 FTE Video Assistant.

All Funds Summary - By Category

Funding: General and Special Revenue funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In From Other Funds					
General Fund Revenue	401,085	152,931	82,407	83,231	83,231
Community & Econ Block Grant	1,787,308	2,815,112	2,192,816	2,251,040	1,612,847
Paratransit Program	811,007	685,441	703,000	728,000	728,000
Community & Economic Block - Stimulus Grants	70,964	-	-	-	-
Homeless Prev Rapid Housing - Stimulus Grants	-	-	-	-	-
	3,070,364	**3,653,484**	**2,978,223**	**3,062,271**	**2,424,078**
(Contribution)/Use of Fund Balance					
Community & Econ Block Grant	1,845,841	(1,468,736)	(234,500)	(95,442)	176,477
Paratransit Program	(317,296)	(189,252)	284,748	38,634	274,835
Community & Economic Block - Stimulus Grants	57,401	-	-	-	-
Homeless Prev Rapid Housing - Stimulus Grants	293,666	-	-	-	-
	1,879,612	**(1,657,988)**	**50,248**	**(56,808)**	**451,312**
Fund Subsidy					
General Fund Subsidy	**4,588,854**	**4,609,697**	**4,523,950**	**4,593,882**	**4,685,297**
Total Revenues	**9,538,831**	**6,605,193**	**7,552,421**	**7,599,345**	**7,560,687**
EXPENDITURES					
Expenditures					
Salary					
Regular	2,705,269	2,612,028	2,591,033	2,591,033	2,607,271
Vacancy Savings	-	-	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	366,208	390,712	446,315	490,949	458,329
Retiree Medical	139,584	106,377	100,968	100,968	100,800
Other Benefits	173,803	201,319	164,915	165,989	156,726
PERS	507,578	619,031	452,494	493,219	487,539
Charges (to)/from other programs	46,357	25,197	(49,966)	(51,251)	(128,417)
Net Staffing Expense	**3,938,800**	**3,954,664**	**3,705,759**	**3,790,907**	**3,682,248**
Maintenance & Utilities	117,305	184,940	177,627	177,627	177,627
Supplies & Services	3,609,138	1,210,114	2,503,563	2,458,525	2,682,834
Stimulus Grant	422,031	-	-	-	-
Grants	441,400	302,038	278,000	278,000	339,100
Internal Service Fees	717,342	716,754	611,872	613,972	614,224
Capital	28,784	-	-	-	-
Net Operating Expense	**5,336,000**	**2,413,846**	**3,571,062**	**3,528,124**	**3,813,785**
Transfers to Other Funds	**264,031**	**236,683**	**275,600**	**280,314**	**64,654**
Total Expenditures	**9,538,831**	**6,605,193**	**7,552,421**	**7,599,345**	**7,560,687**
Net Change	**-**	**-**	**-**	**-**	**-**

All Funds Summary - By Program

Funding: General and Special Revenue funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	401,085	152,931	82,407	83,231	83,231
Community & Econ Block Grant	1,787,308	2,815,112	2,192,816	2,251,040	1,612,847
Paratransit Program	811,007	685,441	703,000	728,000	728,000
Community & Economic Block - Stimulus Grants	70,964	-	-	-	-
Homeless Prev Rapid Housing - Stimulus Grants	-	-	-	-	-
	3,070,364	**3,653,484**	**2,978,223**	**3,062,271**	**2,424,078**
(Contribution)/Use of Fund Balance					
Community & Econ Block Grant	1,817,331	(1,418,736)	(234,500)	(66,932)	176,477
Paratransit Program	(317,296)	(189,252)	284,748	38,634	274,835
Community & Economic Block - Stimulus Grants	57,401	-	-	-	-
Homeless Prev Rapid Housing - Stimulus Grants	293,666	-	-	-	-
	1,851,102	**(1,607,988)**	**50,248**	**(28,298)**	**451,312**
Fund Subsidy					
General Fund Subsidy	**4,588,854**	**4,609,697**	**4,523,950**	**4,593,882**	**4,685,297**
Total Revenues	**9,510,321**	**6,655,193**	**7,552,421**	**7,627,855**	**7,560,687**
EXPENDITURES					
Expenditures and Transfers Out to Other Funds					
Administration	431,570	410,664	463,044	473,784	452,329
Library Services	4,065,137	3,964,550	3,726,987	3,787,003	3,780,176
Community Services	493,232	387,414	416,326	416,326	536,023
Community & Econ Block Grant	3,633,149	1,346,376	1,958,316	2,155,598	1,789,324
Paratransit Program	493,712	496,189	987,748	766,634	1,002,835
Community & Economic Block - Stimulus Grants	128,365	-	-	-	-
Homeless Prev Rapid Housing - Stimulus Grants	293,666	-	-	-	-
Total Expenditures	**9,538,831**	**6,605,193**	**7,552,421**	**7,599,345**	**7,560,687**
Net Change	**(28,510)**	**50,000**	**-**	**28,510**	**-**

CITY OF HAYWARD
HEART OF THE BAY

Department Summary | **Library & Community Services Department**

Department: 100 - 3300 | General Fund

Library - General Fund Summary

Description: Administration, Library, and Community Services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Library Fines	112,486	110,461	82,407	83,231	83,231
Grants	288,599	45,849	-	-	-
Other Revenue	-	(3,379)	-	-	-
Total Revenues	**401,085**	**152,931**	**82,407**	**83,231**	**83,231**
EXPENDITURES					
Expenditures					
Salary					
Regular	2,152,379	2,087,844	2,116,772	2,116,772	2,122,938
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	281,785	309,907	355,791	391,372	364,836
Retiree Medical	126,498	95,559	91,953	91,953	91,800
Other Benefits	140,119	161,772	135,330	136,224	128,434
PERS	395,524	486,343	366,060	399,006	392,739
Charges (to)/from other programs	34,158	(53,504)	30,000	29,515	88,597
Net Staffing Expense	3,130,463	3,087,921	3,095,906	3,164,842	3,189,344
Maintenance & Utilities	117,198	184,940	177,627	177,627	177,627
Supplies & Services	597,743	512,201	483,030	483,030	483,030
Grants	441,400	302,038	278,000	278,000	339,100
Internal Service Fees	674,351	675,528	571,794	573,614	579,427
Capital	28,784	-	-	-	-
Net Operating Expense	1,859,476	1,674,707	1,510,451	1,512,271	1,579,184
Total Expenditures	**4,989,939**	**4,762,628**	**4,606,357**	**4,677,113**	**4,768,528**
General Fund Subsidy	**4,588,854**	**4,609,697**	**4,523,950**	**4,593,882**	**4,685,297**

Program Summary | **Library & Community Services Department**

Program: 100-3331 | General Fund

Administration

Description: Department administration.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	262,445	244,238	288,203	288,203	290,587
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	49,402	45,909	57,995	63,795	41,618
Retiree Medical	6,543	5,409	5,409	5,409	5,400
Other Benefits	16,006	17,273	20,100	20,208	18,210
PERS	53,365	53,160	52,526	57,253	57,124
Charges (to)/from other programs	-	363	-	-	-
Net Staffing Expense	387,762	366,352	424,233	434,868	412,939
Maintenance & Utilities	92	1,200	-	-	-
Supplies & Services	2,244	86	-	-	-
Internal Service Fees	41,472	43,026	38,811	38,916	39,390
Capital	-	-	-	-	-
Net Operating Expense	43,808	44,312	38,811	38,916	39,390
Total Expenditures	**431,570**	**410,664**	**463,044**	**473,784**	**452,329**
General Fund Subsidy	**431,570**	**406,720**	**463,044**	**473,784**	**452,329**

FY 2014 Significant Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Library & Community Services Department**

Division: 100-3310 | General Fund

Library Services

Description: Library services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Library Fines	112,486	110,461	82,407	83,231	83,231
Grants	288,599	41,905	-	-	-
Other Revenue	-	(3,379)	-	-	-
Total Revenues	**401,085**	**148,987**	**82,407**	**83,231**	**83,231**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,889,934	1,843,606	1,828,569	1,828,569	1,832,351
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	232,383	263,998	297,796	327,577	323,218
Retiree Medical	119,955	90,150	86,544	86,544	86,400
Other Benefits	124,113	144,499	115,230	116,016	110,224
PERS	342,158	433,183	313,534	341,753	335,615
Charges (to)/from other programs	(14,498)	(57,233)	(48,451)	(48,936)	(48,451)
Net Staffing Expense	2,694,046	2,718,203	2,593,222	2,651,523	2,639,357
Maintenance & Utilities	117,106	183,740	177,577	177,577	177,577
Supplies & Services	219,412	84,680	144,307	144,307	144,307
Books & Materials	372,910	345,425	278,898	278,898	278,898
Internal Service Fees	632,879	632,502	532,983	534,698	540,037
Capital	28,784	-	-	-	-
Net Operating Expense	1,371,091	1,246,347	1,133,765	1,135,480	1,140,819
Total Expenditures	**4,065,137**	**3,964,550**	**3,726,987**	**3,787,003**	**3,780,176**
General Fund Subsidy	**3,664,052**	**3,815,563**	**3,644,580**	**3,703,772**	**3,696,945**

FY 2014 Significant Changes:

1. None.

Division Summary | **Library & Community Services Department**

Division: 100-3320 | General Fund

Community Services

Description: Social Services Program.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Charges (to)/from other programs	48,656	3,366	78,451	78,451	137,048
Net Staffing Expense	48,656	3,366	78,451	78,451	137,048
Maintenance & Utilities	-	-	50	50	50
Supplies & Services	3,177	82,010	59,825	59,825	59,825
Grants	441,400	302,038	278,000	278,000	339,100
Internal Service Fees	-	-	-	-	-
Capital	-	-	-	-	-
Net Operating Expense	444,577	384,048	337,875	337,875	398,975
Total Expenditures	**493,232**	**387,414**	**416,326**	**416,326**	**536,023**
General Fund Subsidy	**493,232**	**387,414**	**416,326**	**416,326**	**536,023**

FY 2014 Significant Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Fund Summary | **Library & Community Services Department**

Funds: 223, 225, 227, 229, 230, 231 | Special Revenue Fund

Community & Economic Block Grant - By Category

Description: Funds received from the U.S. Department of Housing and Urban Development.
Activities include providing housing, neighborhood facilities, and economic development serving low and moderate-income residents and downtown commercial building facade improvements.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Grants	1,201,712	2,316,606	1,619,289	1,619,289	1,240,325
Delayed Loan Payments	233,333	141,819	150,000	175,000	182,500
Principal Payments	144,888	169,095	138,600	138,600	138,600
Interest Earned	10,212	23,164	40,830	40,830	50,330
Other Revenue	12,776	10,136	42,500	42,500	1,092
	1,602,921	**2,660,820**	**1,991,219**	**2,016,219**	**1,612,847**
Transfers In From Other Funds					
From Revlvg Loan to Com Econ Dev Blk Grant	62,707	119,007	-	-	-
From HRLP Loan to HRLP Admin	-	-	201,597	206,311	-
From Sm Bus Loan to Sm Bus Loan Delivery	121,680	35,285	-	-	-
	184,387	**154,292**	**201,597**	**234,821**	**-**
Total Revenues	**1,787,308**	**2,815,112**	**2,192,816**	**2,251,040**	**1,612,847**
EXPENDITURES					
Expenditures					
Salary					
Regular	467,222	437,047	375,170	375,170	380,360
Vacancy Savings	-	-	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	71,204	66,652	70,526	77,579	85,068
Retiree Medical	10,905	9,015	7,212	7,212	7,200
Other Benefits	28,410	32,557	22,796	22,940	22,264
PERS	94,818	109,811	68,375	74,529	74,771
Charges (to)/from other programs	14,096	27,309	(92,084)	(93,004)	(235,594)
Net Staffing Expense	**686,655**	**682,391**	**451,995**	**464,426**	**334,069**
Maintenance & Utilities	107	-	-	-	-
Supplies & Services	38,537	175,879	95,591	81,635	26,044
Internal Service Fees	35,550	34,024	27,343	27,518	20,134
Grants	2,622,066	231,669	1,122,057	1,315,975	1,358,760
Project Costs	-	-	-	-	-
Net Operating Expense	**2,696,260**	**441,572**	**1,244,991**	**1,425,128**	**1,404,938**
Fund Transfers Out to					
From Revlvg Loan to Com Econ Dev Blk Grant	62,707	-	-	-	-
From HRLP Loan to HRLP Admin	-	119,007	201,597	206,311	-
From Sm Bus Loan to Sm Bus Loan Delivery	121,680	35,285	-	-	-
Cost Allocation to General Fund	50,901	52,428	44,040	44,040	44,040
Liability Insurance Premium	14,946	15,693	15,693	15,693	6,277
	250,234	**222,413**	**261,330**	**266,044**	**50,317**
Total Expenditures	**3,633,149**	**1,346,376**	**1,958,316**	**2,155,598**	**1,789,324**
Net Difference Gain (Use) of Fund Bal	**(1,845,841)**	**1,468,736**	**234,500**	**95,442**	**(176,477)**

FY 2014 Significant Changes:

1. Deletion of 1.0 FTE Social Services Planning Manager.
2. Addition of 1.0 FTE Community Services Manager.

Fund Summary Continued **Library & Community Services Department**

Fund: 223, 225, 227, 229, 230, 231 Special Revenue Fund

Community & Economic Block Grant - By Program

Description: Funds received from the U.S. Department of Housing and Urban Development.
Activities include providing housing, neighborhood facilities, and economic development serving low and moderate-income residents and downtown commercial building facade improvements.

		FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES						
Revenue						
223	Revolving Loan Program - Admin	63,010	68,704	581,597	586,311	-
225	Comm Econ Dev Blk Grant	1,040,436	1,933,084	1,246,789	1,246,789	1,195,417
227	Small Business Loan Delivery	121,521	184,889	35,000	35,000	-
229	Revolving Loan Program	224,645	383,684	150,000	175,000	175,000
230	Rental Rehab Grant	-	-	-	-	-
231	Small Business Revolving Loan	366,206	194,751	179,430	179,430	242,430
	Total Revenues	**1,815,818**	**2,765,112**	**2,192,816**	**2,222,530**	**1,612,847**
EXPENDITURES						
Expenditures						
223	Revolving Loan Program - Admin	80,419	122,784	581,597	586,311	-
225	Comm Econ Dev Blk Grant	3,006,074	694,953	717,747	974,385	1,114,324
227	Small Business Loan Delivery	190,115	170,290	34,015	34,161	-
229	Revolving Loan Program	62,858	123,093	351,597	381,311	175,000
231	Small Business Revolving Loan	293,683	235,256	273,360	179,430	500,000
	Total Expenditures	**3,633,149**	**1,346,376**	**1,958,316**	**2,155,598**	**1,789,324**
Net Difference Gain (Use) of Fund Bal		**(1,817,331)**	**1,418,736**	**234,500**	**66,932**	**(176,477)**

FY 2014 Significant Changes:

1. Deletion of 1.0 FTE Social Services Planning Manager.
2. Addition of 1.0 FTE Community Services Manager.

All Funds Summary - By Category

Funding: General Fund; Water Fund; Stormwater Fund; Facilities Mgmt Fund; Centennial Hall; and Mgmt Fleet Fund.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
General Fund Revenue	66,102	73,484	300,000	300,000	420,000
Stormwater Revenue	12,259	13,462	-	-	-
Facilities Revenue	3,238,843	3,808,976	3,516,544	3,487,744	3,495,244
Centennial Hall Revenue	-	-	-	-	-
Fleet Revenue	7,784,057	4,837,206	4,627,889	5,007,889	5,495,889
LLD/MD	729,910	826,131	836,357	836,357	836,357
	11,831,171	**9,559,259**	**9,280,790**	**9,631,990**	**10,247,490**
(Contribution)/Use of Fund Balance					
Facilities	(420,256)	(452,243)	9,269	8,870	64,114
Centennial Hall	-	-	-	-	-
Fleet Management	(304,121)	(83,322)	(63,979)	100,412	146,254
LLD/MD	(136,724)	(18,478)	(25,219)	(25,219)	(25,219)
	(861,101)	**(554,043)**	**(79,929)**	**84,063**	**185,149**
Fund Subsidy					
General Fund Subsidy - Maint Svc	3,718,028	3,756,348	3,567,644	3,638,776	3,615,507
General Fund Subsidy - Facilities	-	-	-	-	-
Stormwater Fund Subsidy - Streets	1,452,214	1,370,249	1,599,318	1,622,692	1,597,594
Water Fund Subsidy - Landscape	682,293	746,142	744,535	755,025	839,567
	5,852,535	**5,872,739**	**5,911,497**	**6,016,493**	**6,052,668**
Transfers In From Other Funds	**898,780**	**184,456**	**-**	**-**	**-**
Total Revenues	**17,721,385**	**15,062,411**	**15,112,358**	**15,732,546**	**16,485,307**
EXPENDITURES					
Expenditures					
Salary					
Regular	4,095,372	3,770,572	3,939,236	3,939,236	3,925,043
Overtime	264,389	402,201	419,778	419,778	449,778
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	800,987	821,956	914,844	1,006,334	1,020,629
Retiree Medical	128,679	95,559	95,559	95,559	95,400
Other Benefits	483,691	543,604	487,399	488,977	481,442
PERS	794,401	946,294	716,397	780,872	770,758
Charges (to)/from other programs	(199,361)	(394,264)	(109,919)	(111,740)	(105,540)
Net Staffing Expense	**6,368,159**	**6,185,922**	**6,463,294**	**6,619,016**	**6,637,510**
Maintenance & Utilities	2,255,656	2,285,071	2,466,646	2,480,146	2,600,727
Supplies & Services	2,517,680	2,517,631	2,443,450	2,484,000	2,603,692
Internal Service Fees	1,593,832	1,523,026	1,542,888	1,544,043	1,532,978
Debt Service	1,463,547	1,360,361	1,219,680	1,228,941	1,253,155
Capital Outlay	1,050	-	-	-	-
Net Operating Expense	**7,831,765**	**7,686,089**	**7,672,664**	**7,737,130**	**7,990,552**
Transfers Out to Other Funds	**3,521,461**	**1,190,400**	**976,400**	**1,376,400**	**1,857,245**
Total Expenditures	**17,721,385**	**15,062,411**	**15,112,358**	**15,732,546**	**16,485,307**
Net Change	**-**	**-**	**-**	**-**	**-**

All Funds Summary - By Program

Funding: General Fund; Water Fund; Stormwater Fund; Facilities Mgmt Fund; Centennial Hall; and Mgmt Fleet Fund.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Landscape - General Fund	33,483	35,875	-	-	-
Streets - General Fund	289,906	424,767	300,000	300,000	420,000
Streets - Stormwater	12,259	13,462	-	-	-
Facilities - Internal Svc Fund	3,859,373	3,808,976	3,516,544	3,487,744	3,495,244
Centennial Hall - Enterprise Fund	-	-	-	-	-
Fleet Management - Internal Svc Fund	7,784,057	4,837,206	4,627,889	5,007,889	5,495,889
LLD/MD - Special Revenue Fund	729,910	826,131	836,357	836,357	836,357
	12,708,987	9,946,417	9,280,790	9,631,990	10,247,490
(Contribution)/Use of Fund Balance					
Facilities	(420,256)	(452,243)	9,269	8,870	64,114
Centennial Hall	-	-	-	-	-
Fleet Management	(304,121)	(83,322)	(63,979)	100,412	146,254
LLD/MD	(136,724)	(18,478)	(25,219)	(25,219)	(25,219)
	(861,101)	(554,043)	(79,929)	84,063	185,149
Fund Subsidy					
Gen Fund Subsidy - Maint Svc	3,718,028	3,756,348	3,567,644	3,638,776	3,615,507
Gen Fund Subsidy - Centennial Hall	-	-	-	-	-
Transfers In - Fleet Management	278,250	184,456	-	-	-
Water Fund Subsidy - Landscape	682,293	746,142	744,535	755,025	839,567
Stormwater Subsidy - Streets	1,452,214	1,370,249	1,599,318	1,622,692	1,597,594
	6,130,785	6,057,195	5,911,497	6,016,493	6,052,668
Total Revenues	**17,978,671**	**15,449,569**	**15,112,358**	**15,732,546**	**16,485,307**
EXPENDITURES					
Expenditures					
Administration - Gen Fund	191,648	204,277	59,084	64,447	65,677
Landscape - Gen Fund	2,198,725	2,181,254	2,359,691	2,401,806	2,376,022
Landscape - Water Fund	682,293	746,142	744,535	755,025	839,567
Streets - Gen Fund	1,393,758	1,444,301	1,448,869	1,472,523	1,593,808
Streets - Stormwater Fund	1,464,472	1,383,711	1,599,318	1,622,692	1,597,594
Facilities	3,439,117	3,356,733	3,525,813	3,496,614	3,559,358
Centennial Hall	-	-	-	-	-
Fleet	7,758,186	4,938,340	4,563,910	5,108,301	5,642,143
LLD/MD	593,186	807,653	811,138	811,138	811,138
Total Expenditures	**17,721,385**	**15,062,411**	**15,112,358**	**15,732,546**	**16,485,307**
Net Change	**257,286**	**387,158**	**-**	**-**	**-**

Maintenance Services - General Fund Summary

Description: Administration, Landscape Maintenance, and Street Maintenance.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Interest & Rents	-	-	-	-	-
Fees & Service Charges	12,410	12,563	300,000	300,000	420,000
Other Revenue	53,692	60,921	-	-	-
Total Revenues	**66,102**	**73,484**	**300,000**	**300,000**	**420,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,950,078	1,826,148	1,937,774	1,937,774	1,940,345
Overtime	132,956	195,278	285,778	285,778	285,778
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	411,670	412,794	458,633	504,499	495,650
Retiree Medical	65,430	46,878	46,878	46,878	46,800
Other Benefits	226,770	258,715	228,847	229,614	224,812
PERS	373,380	456,835	353,161	384,945	381,435
Charges (to)/from other programs	(703,155)	(630,555)	(787,992)	(795,872)	(688,317)
Net Staffing Expense	**2,457,130**	**2,566,093**	**2,523,079**	**2,593,616**	**2,686,503**
Maintenance & Utilities	193,468	183,379	238,119	238,119	238,118
Supplies & Services	204,308	209,542	220,415	220,415	220,410
Internal Service Fees	929,225	870,818	886,031	886,626	890,476
Net Operating Expense	**1,327,001**	**1,263,739**	**1,344,565**	**1,345,160**	**1,349,004**
Total Expenditures	**3,784,131**	**3,829,832**	**3,867,644**	**3,938,776**	**4,035,507**
General Fund Subsidy	**3,718,028**	**3,756,348**	**3,567,644**	**3,638,776**	**3,615,507**

Program Summary | **Maintenance Services Department**

Program: 100-3501, 100-2657 | General Fund

Administration

Description: Department administration.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
EXPENDITURES					
Expenditures					
Salary					
Regular	266,138	289,201	342,368	342,368	342,368
Overtime	603	1,864	-	-	-
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	33,755	31,214	39,179	43,097	43,174
Retiree Medical	6,543	5,409	5,409	5,409	5,400
Other Benefits	12,651	17,714	20,449	20,557	17,934
PERS	52,272	59,128	62,397	68,013	67,303
Charges (to)/from other programs	(223,707)	(223,480)	(438,514)	(442,898)	(438,514)
Net Staffing Expense	**148,256**	**181,050**	**31,288**	**36,546**	**37,665**
Maintenance & Utilities	508	1,200	2,400	2,400	2,400
Supplies & Services	3,045	466	6,515	6,515	6,515
Internal Service Fees	39,839	21,561	18,881	18,986	19,097
Capital Outlay	-	-	-	-	-
Net Operating Expense	**43,391**	**23,227**	**27,796**	**27,901**	**28,012**
Total Expenditures	**191,648**	**204,277**	**59,084**	**64,447**	**65,677**
General Fund Subsidy	**191,648**	**204,277**	**59,084**	**64,447**	**65,677**
Program Staffing FTE	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

FY 2014 Significant Budget Changes:

1. None.

Division Summary | **Maintenance Services Department**

Division: 100-2300 | General Fund

Landscape Maintenance

Description: General fund landscape and tree trimming/removal activities.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Fees & Service Charges	204	161	-	-	-
Other Revenue	33,278	35,714	-	-	-
Total Revenues	**33,483**	**35,875**	**-**	**-**	**-**
EXPENDITURES					
Expenditures					
Salary					
Regular	999,569	906,938	949,818	949,818	935,884
Overtime	24,416	38,064	61,000	61,000	61,000
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	211,313	232,848	259,331	285,265	273,135
Retiree Medical	34,896	25,242	25,242	25,242	25,200
Other Benefits	118,553	136,579	123,114	123,505	120,212
PERS	186,423	236,130	173,107	188,684	183,977
Charges (to)/from other programs	(120,981)	(117,661)	(6,585)	(6,652)	(1,720)
Net Staffing Expense	**1,454,188**	**1,458,140**	**1,585,027**	**1,626,862**	**1,597,688**
Maintenance & Utilities	147,189	141,550	177,100	177,100	177,100
Supplies & Services	60,505	55,313	63,016	63,016	63,016
Internal Service Fees	536,843	526,251	534,548	534,828	538,218
Capital Outlay	-	-	-	-	-
Net Operating Expense	**744,537**	**723,114**	**774,664**	**774,944**	**778,334**
Total Expenditures	**2,198,725**	**2,181,254**	**2,359,691**	**2,401,806**	**2,376,022**
General Fund Subsidy	**2,165,242**	**2,145,379**	**2,359,691**	**2,401,806**	**2,376,022**
Division Staffing FTE	**16.0**	**14.0**	**14.0**	**14.0**	**14.0**

FY 2014 Significant Budget Changes:

1. None.

Division Summary | **Maintenance Services Department**

Division: 100-2400 | General Fund

Street Maintenance

Description: General field maintenance, street patching, sidewalk repair, and traffic services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Interest & Rents	-	-	-	-	-
Fines & Forfeitures	257,286	387,158			
Fees & Service Charges	12,206	12,402	300,000	300,000	420,000
Other Revenue	20,414	25,207	-	-	-
Total Revenues	**289,906**	**424,767**	**300,000**	**300,000**	**420,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	684,371	630,009	645,588	645,588	662,093
Overtime	107,937	155,350	224,778	224,778	224,778
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	166,603	148,732	160,123	176,137	179,341
Retiree Medical	23,991	16,227	16,227	16,227	16,200
Other Benefits	95,565	104,422	85,284	85,552	86,666
PERS	134,684	161,577	117,657	128,248	130,155
Charges (to)/from other programs	(358,467)	(289,414)	(342,893)	(346,322)	(248,083)
Net Staffing Expense	**854,685**	**926,903**	**906,764**	**930,208**	**1,051,150**
Maintenance & Utilities	45,772	40,629	58,619	58,619	58,618
Supplies & Services	140,758	153,763	150,884	150,884	150,879
Internal Service Fees	352,543	323,006	332,602	332,812	333,161
Capital Outlay	-	-	-	-	-
Net Operating Expense	**539,073**	**517,398**	**542,105**	**542,315**	**542,658**
Total Expenditures	**1,393,758**	**1,444,301**	**1,448,869**	**1,472,523**	**1,593,808**
General Fund Subsidy	**1,103,852**	**1,019,534**	**1,148,869**	**1,172,523**	**1,173,808**
Division Staffing FTE	**11.0**	**9.0**	**9.0**	**9.0**	**9.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Maintenance Worker/Laborer (FY2013).
2. Deletion of 2.0 FTE Maintenance Worker/Laborer.
3. Addition of 1.0 FTE Senior Maintenance Leader.

All Funds Summary - By Category

Funding: General Fund, Special Revenue, and Enterprise funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	7,238,512	5,648,937	4,024,884	4,039,209	3,039,209
Community Oriented Policing Grant	150,134	243,329	-	-	184,000
Byrnes Grant	89,528	71,548	86,000	86,000	55,000
Narcotic Asset Seizure	17,148	547,735	-	-	-
	7,495,322	**6,511,549**	**4,110,884**	**4,125,209**	**3,278,209**
(Contribution)/Use of Fund Balance					
Community Oriented Policing Grant	7,994	(243,329)	184,000	184,000	-
Byrnes Grant	90	-	-	-	-
Narcotic Asset Seizure	41,582	(293,881)	174,000	-	-
	49,666	**(537,210)**	**358,000**	**184,000**	**-**
Fund Subsidy					
General Fund Subsidy	**51,754,939**	**53,176,969**	**55,066,263**	**56,456,314**	**55,500,509**
Total Revenues	**59,299,927**	**59,151,308**	**59,535,147**	**60,765,523**	**58,778,718**
EXPENDITURES					
Expenditures By Expense Category					
Salary					
Regular	31,365,655	30,881,527	31,951,769	31,951,769	31,878,151
Overtime	2,313,743	1,817,175	2,563,623	2,563,623	2,563,623
Vacancy Savings*	-	-	(1,000,000)	(1,000,000)	(1,300,000)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	4,300,051	4,444,200	5,105,238	5,615,807	5,534,218
Retiree Medical	1,065,885	1,502,319	1,258,739	1,365,789	1,175,700
Other Benefits	4,594,500	4,326,729	4,380,034	4,390,798	4,385,732
PERS	8,497,358	9,298,420	7,826,217	8,594,578	7,948,915
Charges (to)/from other programs	11,357	20,790	-	-	-
Net Staffing Expense	**52,148,550**	**52,291,160**	**52,085,620**	**53,482,364**	**52,186,339**
Maintenance & Utilities	362,992	344,909	507,723	507,723	505,723
Supplies & Services	2,187,524	2,187,124	2,188,383	2,188,383	1,478,703
Internal Service Fees	4,284,633	3,946,622	4,309,421	4,317,053	4,368,953
Capital	68,482	309,945	-	-	-
Net Operating Expense	**6,903,631**	**6,788,600**	**7,005,527**	**7,013,159**	**6,353,379**
Transfers to other funds	**247,746**	**71,548**	**444,000**	**270,000**	**239,000**
Total Expenditures	**59,299,927**	**59,151,308**	**59,535,147**	**60,765,523**	**58,778,718**
Net Change	**-**	**-**	**-**	**-**	**-**

**Target Vacancy Savings*

All Funds Summary - By Program

Funding: General Fund and Special Revenue funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers in from Other Funds					
Office of the Chief	60,744	39,424	48,000	48,000	48,000
Field Operations	2,208,691	1,332,074	1,218,139	1,218,534	218,534
Investigations	2,155,905	1,645,078	1,420,589	1,420,667	1,420,667
Support Services	1,292,706	1,128,789	988,156	1,002,008	1,002,008
Special Programs	1,537,457	1,503,572	350,000	350,000	350,000
Community Oriented Policing Grant	150,134	243,329	-	-	184,000
Byrnes Grant	89,528	71,548	86,000	86,000	55,000
Narcotic Asset Seizure	17,148	547,735	-	-	-
	7,512,312	**6,511,549**	**4,110,884**	**4,125,209**	**3,278,209**
(Contribution)/Use of Fund Balance					
Community Oriented Policing Grant	7,994	(243,329)	184,000	184,000	-
Byrnes Grant	90	-	-	-	-
Narcotic Asset Seizure	41,582	(293,881)	174,000	-	-
	49,666	**(537,210)**	**358,000**	**184,000**	**-**
Fund Subsidy					
General Fund Subsidy	**51,754,939**	**53,176,969**	**55,066,263**	**56,456,314**	**55,500,509**
Total Revenues	**59,316,917**	**59,151,308**	**59,535,147**	**60,765,523**	**58,778,718**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds					
Office of the Chief	2,290,791	2,390,875	2,539,775	2,592,025	2,725,410
Field Operations	30,777,302	30,365,078	29,707,388	30,441,923	29,240,454
Investigations	13,759,201	13,986,753	15,016,897	15,384,487	14,788,404
Support Services	10,357,579	10,366,036	10,197,953	10,402,432	10,141,549
Special Programs (Grants)	1,808,578	1,717,164	1,629,134	1,674,656	1,643,901
Community Oriented Policing Grant	158,128	-	184,000	184,000	184,000
Byrnes Grant	89,618	71,548	86,000	86,000	55,000
Narcotic Asset Seizure	58,730	253,854	174,000	-	-
Total Expenditures	**59,299,927**	**59,151,308**	**59,535,147**	**60,765,523**	**58,778,718**
Net Change	**16,990**	**-**	**-**	**-**	**-**

Police - General Fund Summary

Description: Office of the Chief, Field Ops Special Ops Spt Svcs, and Spec Progs.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	318,830	322,110	299,554	304,805	304,805
Photo Red Light	1,302,895	485,643	1,000,000	1,000,000	-
Interest & Rents	-	-	-	-	-
Intergovernmental	3,681,080	3,034,905	1,755,275	1,755,275	1,755,275
Fees & Service Charges	1,115,892	932,059	969,684	978,758	978,758
Other Revenue	819,815	874,220	371	371	371
Total Revenues	**7,238,512**	**5,648,937**	**4,024,884**	**4,039,209**	**3,039,209**
EXPENDITURES					
Expenditures					
Salary					
Regular	31,365,655	30,881,527	31,951,769	31,951,769	31,878,151
Overtime	2,313,743	1,817,175	2,563,623	2,563,623	2,563,623
Vacancy Savings*	-	-	(1,000,000)	(1,000,000)	(1,300,000)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	4,300,051	4,444,200	5,105,238	5,615,807	5,534,218
Retiree Medical	1,065,885	1,502,319	1,258,739	1,365,789	1,175,700
Other Benefits	4,594,500	4,326,729	4,380,034	4,390,798	4,385,732
PERS	8,497,358	9,298,420	7,826,217	8,594,578	7,948,915
Charges (to)/from other programs	11,357	20,790	-	-	-
Net Staffing Expense	**52,148,550**	**52,291,160**	**52,085,620**	**53,482,364**	**52,186,339**
Maintenance & Utilities	362,992	344,909	507,723	507,723	505,723
Supplies & Services	2,163,031	2,175,124	2,188,383	2,188,383	1,478,703
Internal Service Fees	4,284,633	3,946,622	4,309,421	4,317,053	4,368,953
Capital	34,245	68,091	-	-	-
Net Operating Expense	**6,844,901**	**6,534,746**	**7,005,527**	**7,013,159**	**6,353,379**
Total Expenditures	**58,993,451**	**58,825,906**	**59,091,147**	**60,495,523**	**58,539,718**
General Fund Subsidy	**51,754,939**	**53,176,969**	**55,066,263**	**56,456,314**	**55,500,509**

**Target Vacancy Savings*

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Police Department**

Division: 100-1801 | General Fund

Office of the Chief

Description: Office of the Chief, Office of Ethical Standards, Crime Analysis and Human Resources.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	-	-	-	-	-
Intergovernmental	53,145	39,245	48,000	48,000	48,000
Other Revenue	7,599	179	-	-	-
Total Revenues	**60,744**	**39,424**	**48,000**	**48,000**	**48,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	1,074,168	1,059,684	1,246,357	1,246,357	1,390,250
Overtime	17,071	5,854	18,000	18,000	18,000
Vacancy Savings	-	-	-	-	(53,202)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	109,657	143,419	202,014	222,217	241,277
Retiree Medical	26,718	32,024	36,680	39,072	36,300
Other Benefits	135,198	133,528	146,864	147,224	159,303
PERS	265,930	307,047	304,340	333,437	343,771
Charges (to)/from other programs	130,531	64,780	-	-	-
Net Staffing Expense	**1,759,272**	**1,746,336**	**1,954,255**	**2,006,307**	**2,135,699**
Maintenance & Utilities	15,614	38,589	12,500	12,500	12,500
Supplies & Services	382,549	485,175	466,137	466,137	466,137
Internal Service Fees	133,356	120,775	106,883	107,081	111,074
Capital	-	-	-	-	-
Net Operating Expense	**531,519**	**644,539**	**585,520**	**585,718**	**589,711**
Total Expenditures	**2,290,791**	**2,390,875**	**2,539,775**	**2,592,025**	**2,725,410**
General Fund Subsidy	**2,230,047**	**2,351,451**	**2,491,775**	**2,544,025**	**2,677,410**
Division Staffing FTE	**8.0**	**7.0**	**10.0**	**10.0**	**11.0**

FY 2014 Significant Budget Changes:

1. Addition of 1.0 FTE Personnel & Training Administrator

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Police Department**

Division: 100-1802 | General Fund

Field Operations

Description: Patrol, Special Enforcement, Community Services, and Abandoned Vehicle. Includes Photo Red Light revenue and contract expense.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses and Permits	35,449	34,427	27,768	28,163	28,163
Photo Red Light	1,302,895	485,643	1,000,000	1,000,000	-
Intergovernmental	150,134	-	-	-	-
Fees & Service Charges	231,101	245,814	190,000	190,000	190,000
Other Revenue	489,112	566,190	371	371	371
Total Revenues	**2,208,691**	**1,332,074**	**1,218,139**	**1,218,534**	**218,534**
EXPENDITURES					
Expenditures					
Salary					
Regular	16,378,248	15,962,307	15,823,455	15,823,455	15,766,657
Overtime	1,235,888	950,203	1,715,823	1,715,823	1,715,823
Vacancy Savings	-	-	(801,588)	(801,588)	(662,973)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	2,185,434	2,192,685	2,389,308	2,628,263	2,554,539
Retiree Medical	588,564	933,448	704,122	774,314	653,700
Other Benefits	2,763,604	2,477,389	2,389,059	2,393,883	2,412,234
PERS	4,827,015	5,098,219	4,158,655	4,574,413	4,173,966
Charges (to)/from other programs	(197,372)	(46,512)	-	-	-
Net Staffing Expense	**27,781,381**	**27,567,739**	**26,378,834**	**27,108,563**	**26,613,946**
Maintenance & Utilities	8,506	5,701	16,400	16,400	14,400
Supplies & Services	710,000	757,825	794,344	794,344	84,664
Internal Service Fees	2,277,415	2,033,813	2,517,810	2,522,616	2,527,444
Capital	-	-	-	-	-
Net Operating Expense	**2,995,921**	**2,797,339**	**3,328,554**	**3,333,360**	**2,626,508**
Total Expenditures	**30,777,302**	**30,365,078**	**29,707,388**	**30,441,923**	**29,240,454**
General Fund Subsidy	**28,568,612**	**29,033,004**	**28,489,249**	**29,223,389**	**29,021,920**
Division Staffing FTE	**151.2**	**145.5**	**135.0**	**135.0**	**134.0**

FY 2014 Significant Budget Changes:

1. Deletion of 1.0 FTE Police Officer.
2. Addition of 1.0 FTE Police Sergeant.
3. Deletion of 1.0 FTE Community Service Officer.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Police Department**

Division: 100-1803 | General Fund

Investigations

Description: Criminal Investigations, Intel & Information, Property & Evidence, Crime Scene Unit, and Youth & Family Services.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	25,620	30,818	29,000	29,000	29,000
Intergovernmental	1,944,753	1,415,567	1,337,679	1,337,679	1,337,679
Fees & Service Charges	42,140	59,874	53,910	53,988	53,988
Other Revenue	143,391	138,819	-	-	-
Total Revenues	**2,155,905**	**1,645,078**	**1,420,589**	**1,420,667**	**1,420,667**
EXPENDITURES					
Expenditures					
Salary					
Regular	7,486,225	7,514,381	8,394,914	8,394,914	8,218,109
Overtime	559,577	386,956	508,800	508,800	508,800
Vacancy Savings	-	-	(198,412)	(198,412)	(331,023)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	1,013,305	1,043,628	1,267,932	1,394,736	1,366,910
Retiree Medical	239,808	340,569	329,309	358,798	301,200
Other Benefits	1,071,393	1,024,107	1,152,443	1,154,999	1,138,887
PERS	2,042,049	2,256,651	2,100,749	2,307,924	2,085,489
Charges (to)/from other programs	(216,572)	(60,116)	-	-	-
Net Staffing Expense	**12,195,784**	**12,506,176**	**13,555,735**	**13,921,759**	**13,288,372**
Maintenance & Utilities	35,683	23,860	60,963	60,963	60,963
Supplies & Services	572,654	515,156	537,157	537,157	537,157
Internal Service Fees	955,080	873,470	863,042	864,608	901,912
Capital	-	68,091	-	-	-
Net Operating Expense	**1,563,417**	**1,480,577**	**1,461,162**	**1,462,728**	**1,500,032**
Total Expenditures	**13,759,201**	**13,986,753**	**15,016,897**	**15,384,487**	**14,788,404**
General Fund Subsidy	**11,603,296**	**12,341,675**	**13,596,308**	**13,963,820**	**13,367,737**
Division Staffing FTE	**70.0**	**66.0**	**63.0**	**63.0**	**63.0**

FY 2014 Significant Budget Changes:

1. Deletion of 3.0 FTE Inspectors.
2. Addition of 3.0 FTE Police Officers.
3. Deletion of 1.0 FTE Police Records Clerk II.
4. Addition of 1.0 FTE Property Technician.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Police Department**

Division: 100-1804 | General Fund

Support Services

Description: Police Records Management, Jail, Animal Services Bureau, Public Safety.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Licenses & Permits	257,761	256,865	242,786	247,642	247,642
Interest & Rents	-	-	-	-	-
Intergovernmental	12,582	76,521	19,596	19,596	19,596
Fees & Service Charges	842,651	626,371	725,774	734,770	734,770
Other Revenue	179,713	169,032	-	-	-
Total Revenues	**1,292,706**	**1,128,789**	**988,156**	**1,002,008**	**1,002,008**
EXPENDITURES					
Expenditures					
Salary					
Regular	5,512,992	5,407,181	5,467,852	5,467,852	5,459,833
Overtime	437,477	402,114	321,000	321,000	321,000
Vacancy Savings	-	-	-	-	(211,851)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	876,920	943,169	1,114,326	1,225,766	1,216,002
Retiree Medical	174,480	137,028	138,831	138,831	138,600
Other Benefits	465,709	535,000	533,713	536,413	512,965
PERS	1,091,126	1,325,651	991,940	1,081,217	1,067,872
Charges (to)/from other programs	123,559	24,997	-	-	-
Net Staffing Expense	**8,682,263**	**8,775,140**	**8,567,662**	**8,771,079**	**8,504,421**
Maintenance & Utilities	303,189	276,759	417,860	417,860	417,860
Supplies & Services	453,344	395,573	390,745	390,745	390,745
Internal Service Fees	918,782	918,564	821,686	822,748	828,523
Capital	-	-	-	-	-
Net Operating Expense	**1,675,316**	**1,590,896**	**1,630,291**	**1,631,353**	**1,637,128**
Total Expenditures	**10,357,579**	**10,366,036**	**10,197,953**	**10,402,432**	**10,141,549**
General Fund Subsidy	**9,064,873**	**9,237,247**	**9,209,797**	**9,400,424**	**9,139,541**
Division Staffing FTE	**79.5**	**75.5**	**86.0**	**86.0**	**86.0**

FY 2014 Significant Budget Changes:

1. Deletion of 1.0 Animal Services Supervisor.
2. Addition of 1.0 Animal Control Officer.

CITY OF HAYWARD
HEART OF THE BAY

Division Summary | **Police Department**

Division: 100 - 1805 | General Fund

Special Programs (Grants)

Description: Temporary grants.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Fines and Forfeitures	16,990	-	-	-	-
Grant Revenue	1,520,467	1,503,572	350,000	350,000	350,000
Total Revenues	**1,537,457**	**1,503,572**	**350,000**	**350,000**	**350,000**
EXPENDITURES					
Expenditures					
Salary					
Regular	914,022	937,974	1,019,191	1,019,191	1,043,302
Overtime	63,731	72,048	-	-	-
Vacancy Savings	-	-	-	-	(40,951)
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits				-	
Medical Benefits	114,735	121,299	131,658	144,825	155,490
Retiree Medical	36,315	59,250	49,797	54,774	45,900
Other Benefits	158,596	156,705	157,955	158,279	162,343
PERS	271,239	310,852	270,533	297,587	277,817
Charges (to)/from other programs	171,211	37,641	-	-	-
Net Staffing Expense	**1,729,849**	**1,695,769**	**1,629,134**	**1,674,656**	**1,643,901**
Supplies & Services	44,484	21,395	-	-	-
Capital	34,245	-	-	-	-
Net Operating Expense	**78,728**	**21,395**	**-**	**-**	**-**
Total Expenditures	**1,808,578**	**1,717,164**	**1,629,134**	**1,674,656**	**1,643,901**
General Fund Subsidy	**271,121**	**213,592**	**1,279,134**	**1,324,656**	**1,293,901**
Division Staffing FTE	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Public Works Department
Engineering & Transportation
All Funds

Department Summary
All Funds Summary - By Category

All Funds Summary - By Category

Funding: General Fund and Enterprise funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In from Other Funds					
General Fund Revenue	219,048	189,974	214,248	217,644	217,957
Airport Maint & Operation	2,882,322	2,959,486	3,102,162	3,169,534	3,114,121
	3,101,370	**3,149,460**	**3,316,410**	**3,387,178**	**3,332,078**
(Contribution)/Use of Fund Balance					
Airport Maint & Operation	(23,399)	(536,133)	827,101	597,305	705,192
	(23,399)	**(536,133)**	**827,101**	**597,305**	**705,192**
Fund Subsidy					
General Fund Subsidy	**2,413,242**	**1,372,280**	**1,267,314**	**1,325,278**	**1,361,113**
Total Revenues	**5,491,213**	**3,985,607**	**5,410,825**	**5,309,761**	**5,398,383**
EXPENDITURES					
Expenditures By Expense Category					
Salary					
Regular	3,817,593	4,169,594	4,053,887	4,053,887	4,096,738
Overtime	40,464	57,886	23,400	23,400	23,400
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	464,458	533,030	637,001	700,705	732,186
Retiree Medical	100,326	84,741	77,529	77,529	77,400
Other Benefits	260,594	345,163	311,400	312,913	306,501
PERS	743,972	978,306	733,238	799,229	798,309
Charges (to)/from other programs	(3,348,210)	(3,922,666)	(3,510,726)	(3,550,162)	(3,504,743)
Net Staffing Expense	**2,079,198**	**2,246,054**	**2,325,729**	**2,417,501**	**2,529,791**
Maintenance & Utilities	1,358,865	203,167	224,667	228,962	228,962
Supplies & Services	339,058	336,530	406,916	407,275	405,023
Internal Service Fees	839,840	867,667	757,645	759,255	742,218
Capital	-	-	-	-	-
Net Operating Expense	**2,537,762**	**1,407,364**	**1,389,228**	**1,395,492**	**1,376,203**
Transfers Out to Other Funds	**874,253**	**1,373,868**	**1,695,868**	**1,496,768**	**1,492,389**
Total Expenditures	**5,491,213**	**5,027,286**	**5,410,825**	**5,309,761**	**5,398,383**
Net Change	**-**	**(1,041,679)**	**-**	**-**	**-**

Department Summary
All Funds Summary - By Program

All Funds Summary - By Program

Funding: General Fund and Enterprise funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	219,048	189,974	214,248	217,644	217,957
Hayward Executive Airport	2,882,322	2,959,486	3,102,162	3,169,534	3,114,121
	3,101,370	**3,149,460**	**3,316,410**	**3,387,178**	**3,332,078**
(Contribution)/Use of Fund Balance					
Hayward Executive Airport	(23,399)	(536,133)	827,101	597,305	705,192
	(23,399)	**(536,133)**	**827,101**	**597,305**	**705,192**
Fund Subsidy					
General Fund Subsidy	**2,413,242**	**1,372,280**	**1,267,314**	**1,325,278**	**1,361,113**
Total Revenues	**5,491,213**	**3,985,607**	**5,410,825**	**5,309,761**	**5,398,383**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds By Program					
General Fund	2,632,291	1,562,254	1,481,562	1,542,922	1,579,070
Executive Airport	2,858,923	2,423,353	3,929,263	3,766,839	3,819,313
Total Expenditures	**5,491,213**	**3,985,607**	**5,410,825**	**5,309,761**	**5,398,383**
Net Change	-	-	-	-	-

CITY OF HAYWARD
HEART OF THE BAY

Public Works Department
Engineering & Transportation
General Fund

Division Summary
Division: 100 - 2100

Engineering & Transportation

Description: Eng & Transportation Svc; Plan Checking, Survey and Mapping, Construction Inspection, Design, Transportation Planning & Op, and Street Lighting.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Sales and Other Taxes	-	-	-	-	1,700
Interest and Rents	-	-	-	-	22,160
Intergovernmental	26,735	13,257	4,800	4,800	18,900
Fees & Service Charges	119,557	107,019	169,787	173,183	136,197
Other Revenue	72,756	69,698	39,661	39,661	39,000
Total Revenues	**219,048**	**189,974**	**214,248**	**217,644**	**217,957**
EXPENDITURES					
Expenditures					
Salary					
Regular	2,725,532	3,097,622	3,188,161	3,188,161	3,207,670
Overtime	23,000	36,969	6,400	6,400	6,400
FY11 EE Commitment - FY12 Furloughs	-	-	-	-	-
Benefits					
Medical Benefits	333,352	398,087	478,323	526,159	554,535
Retiree Medical	71,973	59,499	57,696	57,696	57,600
Other Benefits	167,638	240,786	218,297	219,449	216,139
PERS	542,923	752,185	576,050	627,893	625,657
Charges (to)/from other programs	(3,027,634)	(3,699,453)	(3,640,266)	(3,680,997)	(3,689,309)
Net Staffing Expense	**836,785**	**885,695**	**884,661**	**944,761**	**978,692**
Maintenance & Utilities	1,150,429	2,431	9,899	9,899	9,899
Supplies & Services	45,390	38,315	67,239	67,239	64,987
Internal Service Fees	551,955	583,339	519,763	521,023	525,492
Net Operating Expense	**1,747,775**	**624,085**	**596,901**	**598,161**	**600,378**
Total Expenditures	**2,584,559**	**1,509,780**	**1,481,562**	**1,542,922**	**1,579,070**
General Fund Subsidy	**2,365,511**	**1,319,806**	**1,267,314**	**1,325,278**	**1,361,113**
Division Staffing FTE	**33.0**	**30.0**	**32.0**	**32.0**	**32.0**

FY 2014 Significant Budget Changes:

1. None.

CITY OF HAYWARD
HEART OF THE BAY

Public Works Department
Utilities & Environmental Services
All Funds

Department Summary
All Funds Summary - By Category

All Funds Summary - By Category

Funding: General Fund, Special Revenue, and Enterprise funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers In from Other Funds					
General Fund Revenue	-	-	8,095	8,257	8,257
Recycling Program	966,766	679,558	568,500	478,500	478,500
Stormwater Maint & Operation	2,732,682	2,747,763	2,705,000	2,712,000	2,712,000
Waste Water Maint & Operation	20,575,286	23,139,828	22,446,038	26,159,815	25,359,815
Water Maint & Operation	29,911,805	35,860,271	38,329,274	43,530,316	41,430,316
Regional Water Inter-Tie	4,700	51,071	50,000	50,000	83,500
	54,191,239	**62,478,491**	**64,106,907**	**72,938,888**	**70,072,388**
(Contribution)/Use of Fund Balance					
Recycling Program	(493,634)	60,075	195,610	217,014	194,947
Stormwater Maint & Operation	(285,327)	(387,141)	(19,318)	5,480	(33,193)
Waste Water Maint & Operation	209,475	1,314,394	930,043	644,752	977,186
Water Maint & Operation	639,368	470,982	3,596,026	771,773	(1,831,475)
Regional Water Inter-Tie	5,836	(11,842)	(32,500)	(32,500)	-
	75,718	**1,446,468**	**4,669,861**	**1,606,519**	**(692,535)**
Fund Subsidy					
General Fund Subsidy	**28,046**	**29,022**	**43,112**	**43,432**	**43,649**
Total Revenues	**54,295,003**	**63,953,981**	**68,819,880**	**74,588,839**	**69,423,502**
EXPENDITURES					
Expenditures By Expense Category					
Salary					
Regular	8,466,372	8,227,769	8,982,544	8,982,544	9,103,460
Overtime	444,169	508,100	364,900	364,900	364,900
FY11 EE Commitment - FY12 Furloughs	-	(232,704)	-	-	-
Benefits					
Medical Benefits	1,463,198	1,564,544	1,835,973	2,019,582	2,085,925
Retiree Medical	257,358	198,330	207,345	207,345	207,000
Other Benefits	1,132,329	1,100,027	1,046,330	1,049,764	1,054,936
PERS	1,647,447	2,101,347	1,626,051	1,772,393	1,776,351
Charges (to)/from other programs	(105,958)	358,286	405,506	409,562	501,824
Net Staffing Expense	**13,304,914**	**13,825,699**	**14,468,649**	**14,806,090**	**15,094,396**
Maintenance & Utilities	1,817,238	2,486,914	2,203,417	2,928,842	2,308,842
Supplies & Services	8,194,681	10,524,769	10,212,728	10,129,728	10,274,922
Internal Service Fees	2,343,384	2,247,889	2,276,409	2,279,244	2,252,538
Water Purchases	15,435,741	20,177,473	24,800,000	26,600,000	22,200,000
Debt Service	4,851,382	5,016,600	5,117,739	4,953,997	4,953,997
Capital	-	-	-	-	-
Net Operating Expense	**32,642,426**	**40,453,645**	**44,610,293**	**46,891,811**	**41,990,299**
Transfers Out to Other Funds	**8,347,663**	**9,674,637**	**9,740,938**	**12,890,938**	**12,338,807**
Total Expenditures	**54,295,003**	**63,953,981**	**68,819,880**	**74,588,839**	**69,423,502**
Net Change	**-**	**-**	**-**	**-**	**-**

CITY OF HAYWARD
HEART OF THE BAY

Public Works Department
Utilities & Environmental Services
All Funds

Department Summary
All Funds Summary - By Program

All Funds Summary - By Program

Funding: General Fund, Special Revenue, and Enterprise funds.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue and Transfers in from Other Funds					
General Fund Revenue	-	-	8,095	8,257	8,257
Recycling Program	966,766	679,558	568,500	478,500	478,500
Stormwater	2,732,682	2,747,763	2,705,000	2,712,000	2,712,000
Wastewater	20,575,286	23,139,828	22,446,038	26,159,815	25,359,815
Water	29,911,805	35,860,271	38,329,274	43,530,316	41,430,316
Regional Water Inter-Tie	4,700	51,071	50,000	50,000	83,500
	54,191,239	**62,478,491**	**64,106,907**	**72,938,888**	**70,072,388**
(Contribution)/Use of Fund Balance					
Recycling Program	(493,634)	60,075	195,610	217,014	194,947
Stormwater	(285,327)	(387,141)	(19,318)	5,480	(33,193)
Wastewater	209,475	1,314,394	930,043	644,752	977,186
Water	639,368	470,982	3,596,026	771,773	(1,831,475)
Regional Water Inter-Tie	5,836	(11,842)	(32,500)	(32,500)	-
	75,718	**1,446,468**	**4,669,861**	**1,606,519**	**(692,535)**
Fund Subsidy					
General Fund Subsidy	**28,046**	**29,022**	**43,112**	**43,432**	**43,649**
Total Revenues	**54,295,003**	**63,953,981**	**68,819,880**	**74,588,839**	**69,423,502**
EXPENDITURES					
Expenditures and Transfer Out to Other Funds By Program					
General Fund	28,046	29,022	51,207	51,689	51,906
Recycling	473,132	739,633	764,110	695,514	673,447
Stormwater	2,447,354	2,360,622	2,685,682	2,717,480	2,678,807
Wastewater	20,784,761	24,454,222	23,376,081	26,804,567	26,337,001
Water	30,551,173	36,331,253	41,925,300	44,302,089	39,598,841
Regional Water Inter-Tie	10,536	39,229	17,500	17,500	83,500
Total Expenditures	**54,295,003**	**63,953,981**	**68,819,880**	**74,588,839**	**69,423,502**
Net Change	**-**	**-**	**-**	**-**	**-**

CITY OF HAYWARD
HEART OF THE BAY

Public Works Department
Utilities & Environmental Services
General Fund

Program Summary
Program: 100 - 4632

Solid Waste Program

Description: Oversee the City's contract with Waste Management of Alameda County.

	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	FY 2014 Proposed Updated
REVENUES					
Revenue					
Fees & Service Charges	-	-	8,095	8,257	8,257
Total Revenues	**-**	**-**	**8,095**	**8,257**	**8,257**
EXPENDITURES					
Expenditures					
Salary					
Regular	-	-			
Overtime	-	-			
Vacancy Savings	-	-			
FY11 EE Commitment - FY12 Furloughs	-	-			
Benefits					
Medical Benefits	-	-			
Retiree Medical	-	-			
Other Benefits	-	-			
PERS	-	-			
Charges (to)/from other programs	26,490	26,753	48,278	48,760	48,977
Net Staffing Expense	**26,490**	**26,753**	**48,278**	**48,760**	**48,977**
Maintenance & Utilities	144	-	-	-	-
Supplies & Services	1,411	2,269	2,929	2,929	2,929
Internal Service Fees	-	-	-	-	-
Capital	-	-	-	-	-
Net Operating Expense	**1,556**	**2,269**	**2,929**	**2,929**	**2,929**
Total Expenditures	**28,046**	**29,022**	**51,207**	**51,689**	**51,906**
General Fund Subsidy	**28,046**	**29,022**	**43,112**	**43,432**	**43,649**

FY 2014 Significant Budget Changes:

1. None.

This page left intentionally blank.

Resolutions

CITY OF
HAYWARD
HEART OF THE BAY

HAYWARD CITY COUNCIL

RESOLUTION NO. 12-119

Introduced by Council Member Zermeño

RESOLUTION APPROVING THE OPERATING BUDGET OF THE CITY OF HAYWARD FOR FISCAL YEARS 2013 AND 2014; ADOPTING APPROPRIATIONS FOR FISCAL YEAR 2013, EXCEPT FOR THE SOCIAL SERVICES PROGRAM

WHEREAS, the City Manager has submitted to the City Council of the City of Hayward estimates of revenues from all sources and estimates of expenditures required for the proper conduct of the activities of the City of Hayward for fiscal years 2013 and 2014 contained in those documents entitled "City of Hayward Recommended Operating Budget Fiscal Years 2013 and 2014," with adjustments to the Recommended Budget as approved at the June 19, 2012 Council Public Hearing; and

WHEREAS, four Council Work Sessions and a public hearing were held by the City Council of the City of Hayward, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the budget recommended by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That the budget presented by the City Manager in the document entitled "City of Hayward Recommended Biennial Operating Budget Fiscal Years 2013 and 2014" including Council Priorities and Service Delivery Outcomes, with adjustments to the Recommended Budget as outlined in the June 19, 2012 Public Hearing Budget Report is hereby approved and adopted as the budget of the City of Hayward for FY 2013 and FY 2014, with the specific exception of the Social Services Program, which is separately addressed in Resolution No. 12-122. Copies of the budget documents and the staff reports presented by the City Manager are on file in the office of the City Clerk and are hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.

2. That except as may be otherwise provided, any and all expenditures relating to the objectives described in the budget are hereby approved and authorized and payments therefore may be made by the Director of Finance of the City of Hayward without further action of Council.

3. That for the purposes of determining whether the City Manager is authorized to execute a contract for a commodity or service pursuant to City Charter section 701 subsection 8, the City Manager shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the priorities and service delivery outcomes of the Council's appropriations as set forth in this budget.

4. The City Manager shall have the authority to bind and prepay all coverage and to negotiate and execute all documents necessary to obtain the insurance, third party administration services, loss fund stabilization and defense of claims budgeted for in the Liability Insurance Fund. In consultation with the City Attorney, the City Manager and/or City Attorney shall be authorized to represent the City on the board of the Exclusive Risk Management Authority of California and take any and all actions necessary or appropriate to advance the City's interests in connection with risk management services and procuring of insurance coverage.

5. The Director of Finance is hereby authorized to transfer the amounts from one fund to another as indicated in Exhibit A at such time as he/she may determine, giving consideration to the intended purposes for which the transfers are made and available balances in each of the funds.

6. The amounts as reflected in Exhibit B are hereby appropriated for expenditure.

7. Any monies received during FY 2013 as a consequence of a grant application approved by the City Council are hereby appropriated for the purposes for which the grant has been approved. Such appropriation includes authorization for the City Manager to expend such monies and for the Director of Finance to make payments therefore in accordance with the terms and conditions and for the purposes of the grant.

8. The Director of Finance is directed to comply with GASB 31 (Unrealized investment gains and losses) and is authorized to make such entries as are required to the City's financial records. In addition, the Director of Finance is authorized to make such changes to the budget as are required by GASB 31.

9. There are hereby appropriated the following amounts to Reserves and Designations of Fund Balances, which the Director of Finance shall enter upon the records and reflect in the financial statement of the City:

General Fund	FY 2013
Designated for:	
Economic Uncertainty	4,743
Liquidity	5,000
Emergencies	5,000
Contingencies	5,000
Total Designated Fund Balance	**19,743**
Proposed Use of the Reserve	**5,596**
Total Reserved and Designated	**$25,339**

In addition to the above specified amounts, the balances in each fund that are not otherwise appropriated are hereby appropriated to Contingency Reserves in those funds.

Expenditures from Reserves or Designated Fund Balances shall require the approval of the City Council.

10. The Director of Finance is hereby authorized and directed to distribute the above appropriations, transfers, and reserves to the various accounts of the City in accordance with generally accepted accounting principles and consistent with the purposes and objectives as outlined in the approved budget.

11. Any contract for professional service included in the annual budget that will cost more than $25,000 shall be executed by the City Manager only upon approval of the contract by the City Council given at a meeting of the City Council.

12. The City Manager is hereby authorized to enter into a revolving loan Credit Agreement with Bank of the West, in a form which is satisfactory to the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _June 26_, 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Quirk, Halliday, Peixoto, Salinas, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:
_____
City Attorney of the City of Hayward

FY 2013 Fund Transfers To/From

EXHIBIT A

General Fund Transfers In				
100	9801	215	Cost Allocation From Recycling Fund	(72,573)
100	9801	225	Cost Allocation From CDBG Fund	(44,040)
100	9801	241	Cost Allocation From Low & Mod Fund	(40,531)
100	9801	246	Cost Allocation From Paratransit	(11,132)
100	9801	602	Cost Allocation From StormWater	(90,363)
100	9801	611	Cost Allocation From Sewer Revenue	(418,725)
100	9801	621	Cost Allocation From Water	(824,700)
100	9801	631	Cost Allocation From Airport	(114,181)
100	9801	710	Cost Allocation From Workers Comp	(152,438)
100	9801	711	Cost Allocation From Liability Insurance	(327,546)
100	9801	720	Cost Allocation From Facilities Fund	(108,187)
100	9801	725	Cost Allocation From Tech Services Fund	(131,713)
100	9801	730	Cost Allocation From Equipment Mgmt	(113,170)
100	9804	210	Tranfer From Gas Tax Fund	(1,140,000)
100	9835	278	Tranfer From Citizens Option Pub	(184,000)
100	9840	273	Transfer-Byrnes Justice Assist Grant	(86,000)
100	9892	870	Misc Transfer From CFD #1 Trustee	(8,000)
			Tranfers In Total	**(3,867,299)**
General Fund Transfers Out				
100	9905	410	Transfer To Capital Projects	1,101,000
100	9905	415	Transfer To Police Capital FD	170,000
100	9905	416	Transfer to Fire Capital FD	797,000
100	9909	711	Liability Insurance Allocation	2,330,829
100	9919	420	Capital Transfer To Transp Sys Improve	350,000
100	9921	417	Supplemental To Maintenance Services	10,000
100	9921	726	Supplemental To Tech Rplcmt Fund	209,000
100	9937	320	D/S ABAG 2001-02 (ABAG 33)	96,115
100	9947	320	D/S City Hall Debt Service	2,624,175
100	9967	330	D/S Promissory Note-Fire S Equipment	100,000
100	9992	320	Misc Trsfr To COP	1,665
100	9992	710	Misc Trsfr To Workers Comp Fund	310,000
100	9992	731	Misc Trsfr To Fleet Capital	500,000
			Transfers Out Total	**8,599,784**
Recycling Fund				
215	9901	100	Trsfr Out Cost Allocation to General Fund	72,573
215	9909	711	Trsfr Out Liability Insurance Allocation	12,555
			Recycling Fund	**85.128**
HRLP Revolving Loan Program-Admin				
223	9892	229	Trsfr In Misc Trsfr From FTHBP Fund	(201,597)
223	9909	711	Trsfr Out To Liability Insurance Allocation	6,278
			HRLP Revolving Loan Program-Admin	**(195,319)**
Community Development Block Grant Fund (CDBG)				
225	9901	100	Trsfr Out Cost Allocation to General Fund	44,040
225	9909	711	Trsf Out To Liability Insurance Allocation	6,277
			Com Devel Block Grant Fund (CDBG)	**50,317**
Small Business Loan Delivery Fund				
227	9909	711	Trsfr Out To Liability Insurance Allocation	3,138
			Small Business Loan Delivery Fund	**3,138**

HRLP Revolving Loan Fund				
229	9992	223	Trsfr Out Misc Trsfr To Hrlp Rvlvg Loan	201,597
			HRLP Revolving Loan Fund	**201,597**
Housing Authority-Low/Mod HSG				
241	9892	247	Trsfr In From First Time Homebuyer	(602,030)
241	9892	433	Trsfr In From RT 238 Admin	(738,672)
241	9892	470	Trsfr In From Successor Agency	(1,292,172)
241	9901	100	Trsfr Out Cost Alloc To General Fund	40,531
241	9909	711	Trsfr Out To Liability Insurance Fund	9,415
			Housing Authority-Low/Mod HSG	**(2,582,928)**
Housing Mortgage Bond Fund				
245	9909	711	Trsfr Out To Liability Insurance Allocation	3,138
			Housing Mortgage Bond Fund	**3,138**
Housing Mortgage Bond Fund				
246	9901	100	Trsfr Out Cost Alloc To General Fund	11,132
246	9909	711	Trsfr Out To Liability Insurance Allocation	3,138
			Housing Mortgage Bond Fund	**14,270**
Housing Authority-Low/Mod Home Loans				
247	9992	241	Trsfr Out To Housing Authority	602,030
			Housing Auth-Low/Mod Home Loans	**602,030**
Narcotics Asset Seizure-DOT				
272	9931	415	Trsfr Out To Police Capital	174,000
			Narcotics Asset Seizure-DOT	**174,000**
Byrnes Justice Assist Grant Fund				
273	9940	100	Trsfr Out Byrnes Justice Assist G	86,000
			Byrnes Justice Assist Grant Fund	**86,000**
Citizen's Option in for Public Safety Fund				
278	9935	100	Trsfr Out To Gen'l Fr Citizens Opt	184,000
			Citizen's Opt in for Public Safety Fund	**184,000**
Successor Agency RDA Debt Svc				
312	9817	470	Trsfr In D/S-Tabs RDA Success Agency	(3,368,982)
312	9847	470	Trsfr In D/S-06Tabs Fr RDA Suc Agency	(636,340)
312	9892	470	Trsfr In Misc Trsfr Fr Success Agency	(4,500)
			Successor Agency RDA Debt Svc	**(4,009,822)**
Certificates of Participation Fund				
320	9837	100	Trsfr In D/S ABAG 2001-02 (ABAG 33)	(96,115)
320	9847	100	Trsfr In D/S City Hall Debt Service	(2,624,175)
320	9892	100	Trsfr In Misc Trsfr From General Fund	(1,665)
			Certificates of Participation	**(2,721,955)**
Successor Agency-RDA of COH				
470	9917	312	Trsfr Out D/S-Tabs RDA Suc Agcy Dbt Svc	3,368,982
470	9947	312	Trsfr Out D/S-06Tabs RDA Suc Agency	636,340
470	9992	241	Trsfr Out To Housing Authority	1,292.172
470	9992	312	Trsfr Out Misc Trsfr-D/S Tabs Suc Agency	4,500
			Successor Agency-RDA of COH	**5,301,994**

Stormwater Maint. & Operations Fund				
602	9901	100	Trsfr Out Cost Allocation To Gen Fund	90,363
602	9909	711	Trsfr Out To Liability Insurance Alloc	34,537
			Stormwater Maint. & Operations Fund	**124,900**
Sewer Revenue Fund				
611	9817	613	Trsfr In D/S ABAG 2001-02 (ABAG XXIV)	(78,846)
611	9837	616	Trsfr In D/S07 Sewer Rev Refund Bds	(367,228)
611	9877	613	Trsfr In D/S CA SWRCB Loan/Sewer	(219,714)
611	9877	613	Trsfr In D/S CA SWRCB Loan/Sewer	(1,363,750)
611	9892	616	Trsfr In Misc Trsfr Fr WWTP Replace	(500)
611	9901	100	Trsfr Out Cost Allocation to Gen Fund	418,725
611	9908	614	Trsfr Out Capital Reserves to Sewer	1,000,000
611	9908	616	Trsfr Out Capital Reserves to WWTP	2,000,000
611	9919	726	Trsfr Out Capital Trsfr to Tech Serv ERP	124,500
611	9932	613	Trsfr Out Connect Fee Tran To Sewer Imp	2,000,000
			Sewer Revenue Fund	**3,513,187**
Wastewater Revenue & Oper. Fund				
612	9909	711	Trsfr Out To Liability Insurance Allocation	367,747
612	9970	732	Trsfr Out To Fleet Mgmt-Ent Capital	350,000
			Wastewater Revenue & Oper. Fund	**717,747**
Water Maintenance & Oper. Fund				
621	9817	622	Trsfr In D/S 1996 HPFA Fr Water Imprv	(78,846)
621	9837	622	Trsfr In D/S 04 Water Sys Transfer	(301,309)
621	9892	631	Trsfr In Misc Trsfr From Airport	(189,119)
621	9901	100	Trsfr Out Cost Alloc To General Fund	824,700
621	9909	711	Trsfr Out To Liability Insurance Allocation	292,738
621	9916	623	Trsfr Out Capital Reserves To Water	2,000,000
621	9919	726	Trsfr Out Capital Trsfr to Tech Serv ERP	152,500
			Water Maintenance & Oper. Fund	**2,700,664**
Airport Operations Fund				
631	9901	100	Trsfr Out Cost Alloc To General Fund	114,181
631	9909	711	Trsfr Out To Liability Insurance Allocation	66,568
631	9916	632	Trsfr Out Cap Reserves To Airport Capital	1,300,000
631	9919	726	Trsfr Out Cap Trsfr to Tech Serv ERP	26,000
631	9992	621	Trsfr Out Misc Trsfr to Water Maintenance	189,119
			Airport Operations Fund	**1,695,868**
Workers' Compensation Fund				
710	9805	100	Trsfr In From General Fund	(310,000)
710	9901	100	Trsfr Out Cost Allocation To Gen Fund	152,438
710	9909	711	Trsfr Out To Liability Insurance Alloc	6,277
			Workers' Compensation Fund	**(151,285)**
Risk Management Fund				
711	9809	100	Trsfr In Liab Ins Alloc-General Fund	(2,330,829)
711	9809	215	Trsfr In Liab Ins Alloc-Recycling	(12,555)
711	9809	223	Trsfr In Liab Ins Alloc-HRLP Rev L P	(6,278)
711	9809	225	Trsfr In Liab Ins Alloc-Block Grant	(6,277)
711	9809	227	Trsfr In Liab Ins Alloc-Bus Develop	(3,138)
711	9809	241	Trsfr In Liab Ins Alloc-Low & Mod Hsg	(9,415)

711	9809	245	Trsfr In Liab Ins Alloc-Housing Mortg	(3,138)
711	9809	246	Trsfr In Liab Ins Alloc-Meas B2 PRTRNST	(3,138)
711	9809	602	Trsfr In Liab Ins Alloc-Stormwater	(34,537)
711	9809	612	Trsfr In Liab Ins Alloc-WWTP M & O	(367,747)
711	9809	621	Trsfr In Liab Ins Alloc-Water M & O	(292,738)
711	9809	631	Trsfr In Liab Ins Alloc-Airport	(66,568)
711	9809	710	Trsfr In Liab Ins Alloc-Workers Comp	(6,277)
711	9809	720	Trsfr In Liab Ins Alloc-Facilities FD	(31,683)
711	9809	725	Trsfr In Liab Ins Alloc-Tech Services FD	(56,167)
711	9809	730	Trsfr In Liab Ins Alloc-Equip Mgmt	(43,360)
711	9901	100	Trsfr Out Cost Alloc to General Fund	327,546
			Risk Management Fund	**(2,946,299)**
Facilities Management Fund				
720	9901	100	Trsfr Out Cost Alloc To General Fund	108,187
720	9909	711	Trsfr Out To Liability Insurance Alloc	31,683
720	9919	721	Trsfr Out Cap Proj Trsfr To Fac Cap FD	160,000
			Facilities Management Fund	**299,870**
Technology Services Fund				
725	9901	100	Trsfr Out Cost Alloc To General Fund	131,713
725	9909	711	Trsfr Out To Liability Insurance Alloc	56,167
			Technology Services Fund	**187,880**
Fleet Management Fund				
730	9901	100	Trsfr Out Cost Alloc To General Fund	113,170
730	9909	711	Trsfr Out To Liability Insurance Fund	43,360
730	9992	731	Trsfr Out Misc Trsfr to Fleet Mgmt Cap	520,000
			Fleet Management Fund	**676,530**
Comm. Facility Dist. #1-Trustee Fund				
870	9992	100	Trsfr Out Misc Trsfr To General Fund	8,000
870	9992	871	Trsfr Out To CFD #1 Adm FD	27,000
			Comm. Facility Dist. #1-Trusteee Fund	**35,000**
Comm. Facility Dist. #1 -Adm Fund				
871	9892	870	Trsfr In Misc From CFD #1 Trustee	(27,000)
			Comm. Facility Dist. #1 -Adm Fund	**(27,000)**

FY 2013 Fund Expenditure Appropriations - Operating Budget

EXHIBIT B

General Fund		
100		123,524,626
Special Revenue Funds		
213	Recycling Fund	122,500
214	Recycling Fund	40,000
215	Recycling Fund	601,610
223	HRLP Revolving Loan Prog	581,597
225	CDBG	717,747
227	Small Business Loan	34,015
228	Home Loan Fund	255,270
229	Revolving Fund Loan	351,597
231	Small Business Revolving	273,360
245	Housing Mortgage Bond Fund	248,562
246	Paratransit Fund	987,748
261	Park Dedication - Zone A	15,260
262	Park Dedication - Zone B	15,260
263	Park Dedication - Zone C	15,260
264	Park Dedication - Zone D	15,260
265	Park Dedication - Zone E	15,260
270	Downtown Bus Improvement	55,000
272	DOT	174,000
273	Byrne Justice Assistance	86,000
278	Citizen's Option for Public Safety	184,000
818	MD 2	88,230
820	LLD Zone 6	9,725
821	LLD Zone 9	1,815
822	LLD Zone 10	157,445
823	LLD Zone 11	143,658
824	LLD Zone 12	44,915
825	LLD Zone 13	6,295
831	LLD Zone 1	6,780
832	LLD Zone 2	7,775
833	LLD Zone 3	110,845
834	LLD Zone 4	20,815
835	LLD Zone 5	5,195
836	MD 1	35,195
837	LLD Zone 7	164,195
839	LLD Zone 8	8,255
	Special Revenue Fund Total	5,600,444
Enterprise Funds		
602	Stormwater	2,685,682
611	Wastewater Revenue	12,396,808
612	Wastewater	10,979,273
621	Water	41,925,300
631	Airport	3,929,263
628	Regional Intertie	17,500
	Enterprise Fund Total	71,933,826
Debt Service Funds		
312	SRDA Debt Service	4,012,458
320	Certificate of Participation	2,722,208
529	LID 16 Debt Service	246,063
534	LID 17 Debt Service	37,585
870	CFD #1	823,429

871	CFD #1 Adm Fund	16,158
	Debt Service Fund Total	7,857,901
Internal Service Funds		
710	Worker's Compensation	5,873,683
711	Risk Management	2,575,202
720	Facilities	3,525,813
725	Technology Services	4,331,528
730	Fleet	4,563,910
740	Employee Benefits	2,597,408
	Internal Service Fund Total	23,467,544

REDEVELOPMENT SUCCESSOR AGENCY OF THE CITY OF HAYWARD

RESOLUTION NO. RSA- 12-05

Introduced by Agency Member Zermeño

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD, ACTING AS THE GOVERNING BOARD OF THE SUCCESSOR AGENCY FOR THE REDEVELOPMENT AGENCY OF THE CITY OF HAYWARD, APPROVING THE BUDGET OF THE REDEVELOPMENT SUCCESSOR AGENCY OF THE CITY OF HAYWARD AND ADOPTING APPROPRIATIONS FOR FISCAL YEAR 2013

WHEREAS, the City Manager has submitted to the Successor Agency of the Redevelopment Agency (the "Redevelopment Successor Agency") of the City of Hayward estimates of revenue from all sources and estimates of expenditures required for the proper conduct of the activities of the Redevelopment Successor Agency of the City of Hayward for fiscal year 2013; and

WHEREAS, a public hearing was held by the Redevelopment Successor Agency of the City of Hayward, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the recommended budget.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Successor Agency of the City of Hayward that:

1. The budget presented by the City Manager is hereby approved and adopted as the budget of the Redevelopment Successor Agency of the City of Hayward for FY 2013. The budget presented by the City Manager and approved by this resolution appears on pages 115, of the document entitled FY 2013 & FY 2014 Recommended Biennial Operating Budget, which is hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.

2. Any and all expenditures relating to the objectives described in the budget are hereby approved and authorized and payments therefore may be made by the Finance Director of the City of Hayward.

3. The following amounts are hereby appropriated for expenditure:

4. Except as limited in paragraph 6 of this resolution, the City Manager is authorized without further action from Council to enter into a contract or agreement for any commodity or service included in the annual budget of the Redevelopment Successor Agency.

5. For the purposes of determining whether the City Manager has the authority to execute a contract for a commodity or service pursuant to section 4 above, the City Manager shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the objectives of the Redevelopment Successor Agency's appropriations as set forth in this budget.

6. Any contract for professional service included in the annual budget that will cost more than $25,000 shall be executed by the City Manager only upon approval of the contract by the Redevelopment Successor Agency Board given at a meeting of the Redevelopment Successor Agency.

HAYWARD, CALIFORNIA June 26, 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: AGENCY MEMBERS: Zermeño, Quirk, Halliday, Peixoto, Salinas, Henson
CHAIR: Sweeney

NOES: AGENCY MEMBERS: None

ABSTAIN: AGENCY MEMBERS: None

ABSENT: AGENCY MEMBERS: None

ATTEST: _____
Secretary of the Redevelopment Successor Agency
of the City of Hayward

APPROVED AS TO FORM:

_____
General Counsel

HOUSING AUTHORITY OF THE CITY OF HAYWARD

RESOLUTION NO. HA 12-02

Introduced by Commissioner Zermeño

RESOLUTION CONFIRMING THE PROPOSED HAYWARD HOUSING AUTHORITY BUDGET FOR FISCAL YEAR 2013

WHEREAS, the Executive Director has submitted to the Hayward Housing Authority Board of Directors estimates of revenues from all sources and estimates of expenditures required for the proper conduct of the activities of the Hayward Housing Authority for fiscal year 2013 contained in those documents entitled "FY 2013 & FY 2014 Recommended Biennial Operating Budget" with adjustments to the Recommended Budget as specified in the budget report of June 19, 2012; and

WHEREAS, a public hearing was held by the Housing Authority Board of Directors, on June 19, 2012, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the budget recommended by the Executive Director; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Hayward Housing Authority as follows:

1. That the budget for FY2013 presented by the Executive Director in the document entitled FY 2013 & FY 2014 Recommended Biennial Operating Budget, with adjustments to the Recommended Budget as outlined in the June 19, 2012 budget report, is hereby accepted and confirmed as the budget of the Hayward Housing Authority for FY 2013. Copies of the budget documents and the staff reports presented by the Executive Director are on file in the office of the City Clerk and are hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.

2. The following amounts are hereby appropriated for expenditure:

Fiscal Year 2013 Expenditure Budget		
Housing Authority Fund (Fund 241)	$	128,334
Housing Authority-Home Ownership Loans (Fund 247)	$	602,030
Total:	$	730,364

3. The Director of Finance is directed to comply with GASB 31 (Unrealized investment gains and losses) and is authorized to make such entries as are required to the Housing Authority's financial records. In addition, the Director of Finance is authorized to make such changes to the budget as are required by GASB 31.

HAYWARD, CALIFORNIA, June 26, 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: COMMISSION MEMBERS: Zermeño, Quirk, Halliday, Peixoto, Salinas, Henson
CHAIR: Sweeney

NOES: COMMISSION MEMBERS: None

ABSTAIN: COMMISSION MEMBERS: None

ABSENT: COMMISSION MEMBERS: None

ATTEST: _____
Secretary of the Hayward Housing Authority

APPROVED AS TO FORM:

_____
General Counsel

HAYWARD CITY COUNCIL

RESOLUTION NO. 12-121

Introduced by Council Member Zermeño

RESOLUTION APPROVING CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEAR 2013

WHEREAS, the City Manager has submitted to the City Council of the City of Hayward estimates of revenues from all sources and estimates of expenditures required for the proper conduct of the activities of the City of Hayward for Fiscal Year 2013 contained in those documents entitled "City of Hayward Fiscal Year 2013 Recommended Budget" and "Ten-Year Capital Improvement Program FY13 – FY22"; and

WHEREAS, a public hearing was held by the City Council of the City of Hayward on June 19, 2012, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the Capital Improvement Program budget recommended by the City Manager; and

WHEREAS, by Resolution No.12-119, dated June 26, 2012, the City Council adopted the budget and appropriated funds for operating expenses for Fiscal Year 2012.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That the Capital Improvement Projects for Fiscal Year 2013, as embodied in the Ten-Year Capital Improvement Program FY13 – FY22, are hereby adopted as the Capital Improvement Program for Fiscal Year 2013. Copies of the budget documents and the staff reports presented by the City Manager are on file in the office of the City Clerk and are hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.

2. That except as may be otherwise provided, any and all expenditures relating to the objectives described in the Capital Improvement Program budget are hereby approved and authorized and payments therefore may be made by the Director of Finance without further action of Council.

3. That for the purposes of determining whether the City Manager is authorized to execute a contract for a commodity or service pursuant to City Charter section 701 subsection 8, the City Manager shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the objectives of the Council's appropriations as set forth in this Capital Improvement Program budget.

4. The following are hereby approved for expenditure:

I. CAPITAL PROJECTS EXPENDITURE APPROPRIATIONS

Gas Tax Fund (210)	6,192,000
Measure B Tax Fund [Local Transportation] (211)	2,140,000
Measure B Tax Fund [Pedestrian & Bicycle] (212)	515,000
Capital Improvement Fund (410)	2,109,000
Street System Improvement Fund (413)	10,300,000
Police Capital Project (415)	300,000
Fire Capital Project (416)	1,044,000
Maintenance Services Capital (417)	10,000
Library and Community Services Capital (418)	700,000
Transportation System Improvement Fund (420)	538,000
Route 238 Fund (430)	24,810,000
Sewer Capital Improvement Fund (613)	18,145,000
Sewer Replacement Fund (614)	2,345,000
Wastewater Treatment Plant Replacement Fund (616)	13,668,000
Water Improvement Fund (622)	9,206,000
Water Replacement Fund (623)	6,753,000
Airport Capital Fund (632)	3,404,000
Facilities Internal Service Fund (721)	416,000
Technology Services Internal Service Fund (726)	1,700,000
Fleet Management General Fund (731)	1,033,000
Fleet Management Enterprise (732)	947,000
TOTAL: ALL CAPITAL FUNDS	106,275,000

5. The Director of Finance is hereby authorized to transfer the following amounts from one fund to another as indicated below at such time as she may determine, giving consideration to the intended purposes for which the transfers are made and available balances in each of the funds.

II. FUND TRANSFERS

FROM FUND:	TO FUND:	AMOUNT:
Gas Tax (210)	General (100)	1,140,000
Route 238 (430)	Gas Tax (210)	200,000
General (100)	Capital Fund (410)	1,101,000
Gas Tax (210)	Street System Improvements (413)	1,486,000
Route 238 (430)	Street System Improvements (413)	250,000
General (100)	Police Capital Project (415)	170,000
Narcotics Asset Forfeiture (272)	Police Capital Project (415)	174,000

General (100)	Fire Capital Project (416)	797,000
General (100)	Maintenance Services Capital (417)	10,000
General (100)	Transp System Improvement (420)	350,000
Sewer Operations (611)	Sewer Capital (613)	2,000,000
Water System Capital (622)	Sewer Capital (613)	2,000,000
Technology Svcs Operating (725)	Sewer Capital (613)	405,000
Sewer Operations (611)	Sewer Replacement (614)	1,000,000
Sewer Operations (611)	WPCF Replacement (616)	2,000,000
Water Operating (621)	Water System Replacement (623)	2,000,000
Water System Capital (622)	Water System Replacement (623)	500,000
Airport Operations (631)	Airport Capital (632)	1,300,000
Facilities Operating (720)	Facilities Capital (721)	160,000
General (100)	Tech Svcs Capital (726)	209,000
Capital Fund (410)	Tech Svcs Capital (726)	320,000
Sewer Operations (611)	Tech Svcs Capital (726)	124,500
Water Operating (621)	Tech Svcs Capital (726)	152,500
Airport Operating (631)	Tech Svcs Capital (726)	26,000
General (100)	Fleet Capital (731)	500,000
Fleet Operating (730)	Fleet Capital (731)	520,000
Stormwater Operating (602)	Fleet Management Enterprise (732)	85,000
Sewer Operating (612)	Fleet Management Enterprise (732)	590,000
Water Operating (621)	Fleet Management Enterprise (732)	286,000
Airport Operations (631)	Fleet Management Enterprise (732)	71,000

In order to provide for completion of work on projects previously authorized but not completed as of June 30, 2011, in addition to the above appropriations for capital expenditures, appropriation balances remaining as of June 30, 2012, for capital projects previously authorized but uncompleted, are hereby appropriated for expenditure in fiscal year 2013.

6. Any monies received during Fiscal Year 2013 as a consequence of a grant application approved by the City Council are hereby appropriated for the purposes for which the grant has been approved. Such appropriation includes authorization for the City Manager to expend such monies and for the Finance Director to make payments therefore in accordance with the terms and conditions and for the purposes of the grant.

7. The Director of Finance is hereby authorized and directed to distribute the above appropriations to the various accounts of the City in accordance with generally accepted accounting practices and consistent with the purposes and objectives as outlined in the approved budget.

8. The budget for capital projects for Fiscal Year 2013, as contained in the document entitled "Ten-Year Capital Improvement Program FY13 – FY22," is hereby approved.

9. Any contract for professional service included in the annual budget that will cost more than $25,000 shall be executed by the City Manager only upon approval of the contract by the City

Council given at a meeting of the City Council.

IN COUNCIL, HAYWARD, CALIFORNIA June 26, 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Quirk, Halliday, Peixoto, Salinas, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:
_____
City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 12-120

Introduced by Council Member Zermeño

RESOLUTION ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2013

WHEREAS, on November 6, 1979, the citizens of the State of California approved Proposition 4, which added Article XIII B to the Constitution of the State of California to place various limitations on the fiscal powers of State and local government; and

WHEREAS, on June 5, 1990, the citizens of the State of California approved Proposition 111, which provided new Proposition 111 adjustment formulas; and

WHEREAS, Senate Bill 1352, enacted by the Legislature of the State of California, provides for the implementation of Article XIII by defining various terms in this article; and

WHEREAS, pursuant to the requirements of Senate Bill 1352, the City Council, on June 19, 2012 adopted a Resolution that gave notice, as required by law, that the City Council would establish the City of Hayward appropriations limit for FY 2013 by a Resolution of the City Council on June 26, 2012.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward adopt a Resolution establishing the appropriations limit at $226,378,611for FY 2013 pursuant to Article XIIIB of the Constitution of the State of California based on the calculations for the appropriations limit.

BE IT FURTHER RESOLVED, that in accordance with the requirements of State law regarding the appropriations limit, the annual adjustment factors for 2013 shall be the City of Hayward population growth and the California per capita income factor.

IN COUNCIL, HAYWARD, CALIFORNIA June 26 , 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Quirk, Halliday, Peixoto, Salinas, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

_____
City Attorney of the City of Hayward

This page left intentionally blank.

Glossary & Acronyms

CITY OF
HAYWARD
HEART OF THE BAY

Glossary and Acronyms

2-1-1: 2-1-1 is a free, non-emergency, confidential, 3-digit phone number and service that provides easy access to housing information, and critical health and human services. 2-1-1 operates 24 hours a day, 7 days a week with multi-lingual capabilities.

Account Balance: Total dollars remaining in an account after current revenues are added and current expenditures are subtracted.

(ACTA) Alameda County Transportation Authority: The agency that administers the Alameda County transportation sales tax program.

(ACTIA) Alameda County Transportation Improvement Authority: The agency that administers the re-authorized Alameda County transportation sales tax program.

Activity: An accounting entity created to capture the revenues and expenses connected with a specific unit of work or service responsibility.

(ADA) American Disabilities Act: The Americans with Disabilities Act gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, State and local government services, and telecommunications.

(ALS) Advanced Life Support: implies that an emergency medical technician (EMT) is capable of performing advanced life support skills as either an EMT-A (Advanced), EMT-I (Intermediate) or an EMT-P (Paramedic), commonly referred to simply as a paramedic or medic. Also known as (FRALS) First Responder Advanced Life Support.

Appropriation: An authorization granted by the City Council to make expenditures and to incur obligations for specific purposes.

(ARRA) American Recovery and Reinvestment Act: On Feb. 13, 2009, Congress passed the American Recovery and Reinvestment Act of 2009. It was signed it into law four days later. As a direct response to the economic crisis, the Recovery Act has three immediate goals: Create new jobs and save existing ones; Spur economic activity and invest in long-term growth; Foster unprecedented levels of accountability and transparency in government spending.

Assessed Valuation: A dollar value placed on real estate or other property by Alameda County as a basis for levying property taxes.

Audit: A review of the City's accounts by an independent accounting firm to verify that the City's financial statements accurately reflect the City's financial position.

Balanced Budget: The budget for a fund is balanced when total budgeted resources, including revenues, transfers in from other funds, and unallocated fund balance from previous years meet or exceed total budgeted use of resources, including expenditures and transfers out to other funds.

(BALIS) - Bay Area Library Information System: organization of public libraries created to enhance local library and information services through cooperative resource sharing. It is one of fifteen such cooperatives in California which are helping their members share the resources to better serve library users. The BALIS service area covers three counties: Alameda, Contra Costa and San Francisco, with a combined population of approximately three million.

(BART) Bay Area Rapid Transit: providing train service throughout the San Francisco metropolitan area including the East Bay.

Base Budget: Estimate of the funding level required to continue existing service levels during the next fiscal year, including the deletion of current year funding for one-time activities and additions necessary to meet current expenditure patterns and to provide for anticipated inflationary cost increases.

(BAAQMD) Bay Area Air Quality Management District: Agency which sponsors programs and regulates industry and employers to promote clean air.

(BIA) Business Improvement District: is a public-private partnership in which businesses in a defined area pay an additional tax or fee in order to fund improvements within the district's boundaries. Also known as (DBI) Downtown Business Improvement.

Bond: Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principal amount, with interest at predetermined intervals.

Budget: A comprehensive financial plan of operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

(CAD/RMS) Public Safety Computer Aided Dispatch/Records Management System: This system provides support for public safety dispatch and the management of the related records and reports that results from police and fire responses

(CALEA): Commission on Accreditation for Law Enforcement Agencies: It was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive

associations: International Association of Chiefs of Police (IACP); National Organization of Black Law Enforcement Executives (NOBLE); National Sheriffs' Association (NSA); and the Police Executive Research Forum (PERF). The purpose of CALEA's Accreditation Programs is to improve the delivery of public safety services, primarily by maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.

(CalPERS) California Public Employees' Retirement Systems: The retirement system, administered by the State of California, to which all permanent City employees belong.

Capital Acquisitions: Items of a permanent or semi-permanent nature that cost in excess of $5,000.

Capital Improvements: A permanent major addition to the City's real property assets including the design, construction, purchase, or major renovation of land, buildings, or facilities. Examples are the installation or repair of new or existing streets, traffic signals, sewer lines, roads, and parks.

(CDBG) Community Development Block Grant: Federal funding that allows communities to create flexible, locally designed comprehensive community development strategies to enable them to develop viable urban communities (Title I, Housing and Community Development Act of 1974).

(CIP) Capital Improvement Program: An ongoing plan of single and multiple year capital expenditures, which is updated annually.

(COPs) Certificates of Participation: A lending agreement secured by a lease on the acquired asset or other Coty assets

(CPI) Consumer Price Index: An indicator of inflation, used in some salary-increase or other calculations.

Debt Service: The payment of interest and principal on borrowed funds.

Deficit: The result of an excess of expenditures over resources.

Department: A major administrative division of the City with overall management responsibility for an operation or a group of related operations within a functional area.

Designated Reserve: Funds specifically appropriated and set aside for anticipated expenditure requirements which are uncertain.

Division: An organizational sub-unit of a department which encompasses a substantial portion of the duties assigned to a department.

Eden I & R (Information and Referral): For over 34 years, Eden I & R has been successfully fulfilling its mission of "*linking people and resources*" by consistently and creatively responding to the community's changing needs. The agency's services are the results of collaborations that depend on the work of hundreds of community-based organizations. Because no other centralized source for health, housing, and human services information exists anywhere else in Alameda County, Eden I&R has become a critical resource for thousands of at-risk individuals, such as youth, non-English speakers, the economically disadvantaged, people living with HIV/AIDS, domestic violence survivors, the elderly, disabled, the homeless, and human service agencies seeking services or housing for their clients.

Employee Services: An expenditure category used to account for the salaries, overtime, and benefits for City employees.

Encumbrance: A commitment of funds for goods or services for which the expenditure has not yet occurred.

Enterprise Fund: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supported by user charges. In Hayward, examples of enterprise funds are those for water, sewer, and the airport.

(EOC) Emergency Operations Center: A centralized location where individuals responsible for responding to a large-scale emergency can have immediate communication with each other and with City management for the purpose of enhancing coordination in exercising direction and control of emergency response and recovery efforts.

(ERAF) Educational Revenue Augmentation Fund: In 1992, the State of California found itself in a serious deficit position. To meet its obligations to fund education at specified levels under Proposition 98, the state enacted legislation that shifted partial financial responsibility for funding education to local government (cities, counties, and special districts). The state did this by instructing county auditors to shift the allocation of local property tax revenues from local government to "educational revenue augmentation funds" (ERAFs), directing that specified amounts of city, county and other local agency property taxes be deposited into these funds to support schools.

(ERP) Enterprise Resource Planning: It is an integrated computer-based system used to manage internal and external resources including tangible assets, financial resources, materials, and human resources. It is a software architecture

whose purpose is to facilitate the flow of information between all business functions inside the boundaries of the organization and manage the connections to outside stakeholders. Built on a centralized database and normally utilizing a common computing platform, ERP systems consolidate all business operations into a uniform and enterprise wide system environment

(ESG) Emergency Shelter Grant: The Emergency Shelter Grants program provides homeless persons with basic shelter and essential supportive services. It can assist with the operational costs of the shelter facility, and for the administration of the grant. ESG also provides short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. The City of Hayward does not receive a direct annual allocation of ESG funds.

Expenditure: The amount of cash paid or to be paid for services rendered, goods received or an asset purchased.

(FB) Fund Balance: The total dollars remaining in a fund after current expenditures for operations and capital improvements are subtracted.

(FD) Fund: A separate, independent accounting entity used to set forth the financial position of results of operations related to the specific purpose for which the fund was created. Examples of funds used in the City of Hayward are the General Fund, the Community Development Block Grant Fund, and the Airport Operations Fund.

Franchise Fee: State statutes provide cities with the authority to impose fees on privately owned utility and other companies for the privilege of using city owned rights-of-way. The franchise fee is negotiated between the City and the utility.

For the City of Hayward, franchise fees are charged to the following: Waste Management of Alameda County (WMAC) (collection and disposal of residential and commercial waste), Pacific Gas & Electric Company (PG&E) (distribution of electric power and natural gas), and Comcast Cable (cable television provider).

The City Of Hayward owns and operates its own water distribution and wastewater collection and treatment systems, in which it charges a franchise fee to the utility funds, as authorized by State law.

(FTE) Full-time Equivalent: The decimal equivalent of a position converted to a full-time basis. For example, one person working half time would count as 0.5 FTE; one person working full-time would count as 1.0 FTE.

(FY) Fiscal Year: The twelve-month period to which the annual budget applies. In Hayward, this period of time is July 1 through June 30.

Gann Limit: State of California legislation that limits a City's appropriations growth rate to changes in population and either the change in California per capita income or the change in the local assessment roll due to non-residential new construction.

(GASB) Governmental Accounting Standards Board: This is the organization that establishes generally accepted accounting principles for state and local governments.

(GF) General Fund: The City's principal operating fund, which is supported by general taxes and fees and which can be used for any legal government purpose.

(GIS) Geographic Information System: It is any system that captures, stores, analyzes, manages, and presents data that are linked to a location. In the simplest terms, GIS is the merging of cartography and database technology. GIS systems are used in cartography, remote sensing, land surveying, utility management, photogrammetric, geography, urban planning, emergency management, navigation, and localized search engines.

Grant: A contribution by a government or other organization to support a particular function or project. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the recipient.

(HA) Housing Authority: Housing Authority provides affordable housing opportunities through a variety of mechanisms and programs. Among the powers, duties and functions of the Housing Authority are the ability to acquire, construct, finance, operate, rehabilitate, refinance, or development affordable housing.

(HARD) Hayward Area Recreation and Park District: The Hayward Area Recreation & Park District is an independent special use district providing park and recreation services for over 250,000 residents living within a 64 square-mile area which includes the City of Hayward, Castro Valley, San Lorenzo and the unincorporated Ashland, Cherryland and Fairview districts.

(HODAG) Rental Housing Development Grant: The Housing Development Action Grant program has been defunct since 1989. However, between 1983 and 1989, these funds were used to establish rent-stabilized housing for low income-eligible tenant households.

(HOME) HOME Investment Partnerships Program: HOME provides formula grants to States and localities that communities use-often in partnership with local nonprofit

groups-to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people.

(HRLP) Housing Rehabilitation Loan Program: Through this CDBG-funded, City-operated program, grants and deferred, below-market-rate loans are made to eligible households to maintain their housing, by improving accessibility, correcting code violations, and making health and safety related repairs.

(HUD) Housing and Urban Development: Department of Housing and Urban Development: the United States federal department that administers federal programs dealing with better housing and urban renewal; created in 1965

(HUSD) Hayward Unified School District: The Hayward Unified School District is comprised of 23 Elementary schools, 5 Middle schools, 3 High schools, an Alternative High School, English Language Center, Adult Education Center, and childcare centers for pre-school children. They have over 20,000 students in grades K-12 who interact with teachers in Hayward Unified's classrooms each day who bring with them diverse cultures, heritages, languages, and economic conditions.

Interdepartmental Charges and Credits: A mechanism through which one program may bill another program (charges) and be reimbursed (credits) for the cost of various services provided. Interdepartmental charges and credits are based on the actual, direct costs of the service provided. They function as cost allocation tools, allowing the financial reports to more accurately reflect the real cost of individual programs.

Infrastructure: Facilities on which the continuance and growth of the community depend on, such as roads, sidewalks, parks, public buildings, etc.

Inter-fund Transfers: The movement of money from one fund to another for costs associated with liability insurance, worker's compensation, and cost allocation. Most transfers are made on a quarterly basis.

(ISF) Internal Service Fund: A fund that is used to finance and account for goods and /or services provided by one City department to other City departments on a cost-reimbursement basis. These include the Worker's Compensation Insurance, Liability Insurance, and Equipment Management funds.

(KHCG) Keep Hayward Clean and Green: The KHCG Task Force was formed by the City Council to assist Council and City staff in addressing issues that impact community appearance. The Task Force currently has 20 members, including a liaison from the Hayward Youth Commission. Members will get involved with clean-up efforts, encourage involvement by other community members, and assist the City in improving policies and procedures to support the overall KHCG effort.

(LLD) Landscape and Lighting District: A 1972 State of California Act: Landscaping and Lighting District is a flexible tool used by local government agencies to pay for landscaping, lighting and other improvements and services in public areas. As a form of benefit assessment, it is based on the concept of assessing only those properties that benefit from improvements financed, either directly or indirectly through increased property values. Because it is considered a benefit assessment, a 1972 Act assessment is not subject to Proposition 13 limitations.

(L & M) Low and Moderate Housing Program: The Low and Moderate Housing Fund provides housing assistance within and outside of the Redevelopment Area. Eligible activities include: assistance to first-time homebuyers; rehabilitation of single family and multifamily residences; gap financing for affordable housing; and acquisition, demolition, and new construction of rental or ownership housing.

(MD) Maintenance District: Maintenance Districts are formed for the payment, in whole or in part, of the costs and expenses of maintaining and operating public improvements which are local in nature and which specially benefit the lots or parcels assessed. It is intended that the costs and expenses of maintaining and operating such public improvements shall be payable from annual benefit assessments apportioned among the lots or parcels of property within the established maintenance district, the nature and formula.

Maintenance and Utilities: An expenditure category used to account for costs related to the repair and maintenance of equipment, buildings, and grounds that are not performed by City employees. This category also includes utility charges for some departments.

(MHR) Minor Home Repair: The Minor Home Repair Program provides grants for low-income Hayward homeowners, including seniors and people with disabilities, to make accessibility modifications, correct code violations and health and safety related repairs. The program emphasizes energy-efficient options and environmentally-friendly materials.

(MOU) Memorandum of Understanding: The documented agreements resulting from labor negotiations between the City of Hayward and its bargaining units.

Non-recurring Costs: One-time activities for which the expenditure should be budgeted only in the fiscal year in which the activity is undertaken.

Object: A term used in the expenditure classification to distinguish the article purchased or services obtained, for example, salaries, utility costs, or office supplies.
(OPEB) Other Post Employment Benefits: Post-employment benefits are those benefits other than pension benefits, including post-employment healthcare (retiree medical) and other non-pension benefits.

Operating Budget: Annual appropriation of funds to support ongoing program costs, including employee services, maintenance, supplies, and equipment.

Ordinance: A formal legislative enactment by the City Council, which has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a state statute or constitutional provision.

Overhead: Charges to various funds to cover the cost of administrative services, rent, custodial services, etc.

(PEG) Public/Educational/Government service: The availability of a cable or state franchise holder's system for public, educational, or governmental use by various agencies, institutions, organizations, groups, and individuals, including the City and its designated access providers, to acquire, create, and distribute programming not under a state franchise holder's editorial control.

(PG&E) Pacific Gas and Electric: Pacific Gas and Electric Company, incorporated in California in 1905, is one of the largest combination natural gas and electric utilities in the United States. Based in San Francisco, the company is a subsidiary of PG&E Corporation. The company provides natural gas and electric service to approximately 15 million people throughout a 70,000-square-mile service area in northern and central California. Pacific Gas and Electric Company and other utilities in the state are regulated by the California Public Utilities Commission. The CPUC was created by the state Legislature in 1911.

Program: An activity or group of activities that is an organizational subunit of a department, and is directed toward providing a particular service or support function. Each City department may be responsible for a number of programs.

Property Tax: Property tax is an ad valorem (value-based) tax imposed on real property and tangible personal property within the City's jurisdiction.

The largest element of property tax includes secured or real property. For most of us, real property is our house and the land on which the house was built. Property Tax is determined by two factors: the assessed value of the property and the tax rate for the area in which the property is located.

The two factors are controlled through the provisions of Proposition 13. The other element of property tax includes non-secured (or personal property), which is tangible property, such as machinery.

Business owners who have a taxable personal property cost of $100,000 or more are required to submit a Business Property Statement annually. Similarly, owners of aircraft and boats are required to file a Vessel Property Statement.

Proprietary Fund: A term also used to describe enterprise funds or those funds used to account for City operations that are financed and operated like private business enterprises, i.e., facilities and services owned by the City.

(RDA) Redevelopment Agency: The Redevelopment Agency is an independent body responsible for developing and implementing redevelopment projects in the Hayward Redevelopment area. The Agency Board is comprised of the City Council. The fund supports expenditures related to the development and implementation of redevelopment projects in Hayward.

Reserved Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use or not available for appropriation.

FY2013 & FY2014 will use new reserve definitions and the current Designation will be titled Committed, Assigned or Unassigned.

Resolution: A special order by the City Council that requires less legal formality than an ordinance in terms of public notice prior to approval.

Resources: Total amount available for appropriation, including estimated revenues, beginning fund balances, and fund transfers.

Revenue: Income received during the fiscal year from taxes, fees, permits, franchises, interest, and intergovernmental sources.

(RPTT) Real Property Transfer Tax: RPTT is levied when real property is sold, based on the sale price. It is typically paid by the buyer, but can be paid by the seller or a combination of the two. The City Council has the authority to set a real property transfer tax as a general tax. In FY 1992-93, the City increased its real property transfer tax to $4.50 per thousand dollars, based on the full purchase price of residential, commercial, and industrial property transfers.

When combined with the $1.10 documentary stamp tax levied by Alameda County, the total rate applied to property sales in Hayward is $5.60 per thousand dollars.

Real Property Transfer Tax is a volatile revenue source; based solely on the frequency and magnitude of local real estate transactions. As real estate transactions increase, so does this revenue source, assuming sales prices remain stable or increase.

Salaries and Benefits: A budget category that accounts for salaries of employees, overtime, and employee benefits, such as retire and medical premiums.

Sales Tax: Sales Tax is an excise tax imposed on retailers for the privilege of selling tangible personal property.

Special Revenue Fund: A fund used to account for revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Examples of Hayward special revenue funds are the Small Business Economic Development Loan, Recycling, and Local Law Enforcement Block Grant funds.

Structural Deficit: The permanent financial gap that results when, discounting economic cycles, ongoing revenues do not match or keep pace with ongoing expenditures.

Supplies and Services: An expenditure category used to account for all departmental expenses except for personnel, maintenance, utilities, and capital costs.

(TOT) Transient Occupancy Tax: A tax imposed on travelers who stay in temporary lodging facilities within the City.

Undesignated Fund Balance: Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore available for appropriation.

Use Tax: Use Tax is an excise tax imposed on a person for the storage, use, or other consumption of tangible personal property purchased from any retailer.

(UUT) Utility Users Tax: The UUT may be imposed by a city on the consumption of utility services, including (but not limited to) electricity, gas, water, sewer, telephone (including cell phone and long distance), sanitation and cable television. The rate of the tax and the use of its revenues are determined by the local agency. A UUT may be imposed as a special tax, earmarked for a specific purpose, or a general tax to be used for a variety of municipal service needs at the discretion of the city council. The tax is levied by the city, collected by the utility as a part of its regular billing procedure, and then remitted to the city.

(VLF) Vehicle License Fee: The “true” VLF component is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The in-lieu tax is calculated based on individual vehicles’ market value and depreciation rate.