



**CITY COUNCIL BUDGET AND FINANCE COMMITTEE
SPECIAL MEETING
Wednesday, June 27, 2012
Conference Room 4B 4:00 PM**

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: *(The Public Comment section provides an opportunity to address the City Council Committee on items not listed on the agenda. The Committee welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Committee is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.)*

DISCUSSION ITEMS

1. FY 2013 & FY 2014 Budget Process Debrief *(Oral Report)*
2. Fiscal Year End 6/30/11 Single Audit Update *(Oral Report)*
3. Upcoming Department of Finance Work Plan *(Oral Report)*
4. DRAFT FY 2013 Meeting Schedule

COMMITTEE MEMBER ANNOUNCEMENTS AND REFERRALS

ADJOURNMENT

**MEETING CANCELED – 4:00PM, WEDNESDAY, JULY 25, 2012
NEXT MEETING– 4:00 PM, WEDNESDAY, SEPTEMBER, 26, 2012**

****Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website.*

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the Assistant City Manager at (510) 583-4300 or TDD (510) 247-3340.



COUNCIL BUDGET AND FINANCE COMMITTEE DRAFT FY 2013 MEETING SCHEDULE

Meeting Location: CITY HALL
4TH FLOOR CONFERENCE ROOM 4B
777 B STREET
HAYWARD, CALIFORNIA

Meeting Time: 4:00 P. M.

Meeting Dates: The Council Budget and Finance Committee meets monthly on the fourth Wednesday of the month, except for August, there is no meeting due to City Council Break. Special meetings will be scheduled as determined necessary by the Committee or the City Manager.

DATE	SUGGESTED TOPICS
September 26, 2012	General Fund Ten-Year Plan update Annual Investment Policy revision
October 24, 2012	Preliminary FYE 6/30/2012 financial status FY 2014 Mid-biennial Update – budget calendar
November 28, 2012	FY 2014 Mid-biennial Budget process planning
December 19, 2012 (3 rd Wednesday)	Preview of 6/30/2012 CAFR with external auditor FY 2012 Year-end review
January 23, 2013	Preliminary FY 2013 Mid-year review General Fund 10-year assumptions review
February 27, 2013	Budget Update
March 27, 2013	Budget Update
April 24, 2013	Preview of FY 2014 CIP Budget Preview of FY 2014 Mid-biennial Operating Budget
May 22, 2013	Budget Update
June 26, 2013	Budget Update
July 24, 2013	Discussion and Analysis of FY 2014 Mid-biennial budget process