



OFFICE OF THE CITY CLERK

DATE: December 16, 2014
TO: City Council
FROM: City Clerk *JMP*
RE: Agenda Item #3, Attachment IV - Revision to the City's Conflict of Interest Code

Attached to this memorandum is the revised Attachment IV for Item #3, Revision to the City's Conflict of Interest Code, on the December 16, 2014 Council agenda.

Attachment IV, Category 4 has been revised by removing the reference to "task force" and to be consistent with Attachment III and the elimination of the Keep Hayward Clean and Green Task Force from the Designated Positions.

CATEGORY 4 currently reads:

"All designated positions in this category shall disclose investments, management positions with business entities and sources of income from business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the designated person's department, division, board, commission, committee or task force."

CATEGORY 4 is proposed to read:

"All designated positions in this category shall disclose investments, management positions with business entities and sources of income from business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the designated person's department, division, board, commission, committee ~~or task force.~~"

DISCLOSURE CATEGORIES - APPENDIX C

CATEGORY 1

All designated positions in this category shall disclose all sources of income, all investments and management positions with business entities, and all interests in real property located in the City of Hayward.

Designated positions in this category must complete **all** schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule B: Interest in Real Property
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts
- Schedule E: Income – Travel Payments, Advances, and Reimbursements

CATEGORY 2

All designated positions in this category shall disclose all interests in real property located in the City of Hayward.

Designated positions in this category must complete Form 700 Statement of Economic Interests Schedule B: Interest in Real Property.

CATEGORY 3

All designated positions in this category shall disclose investments, management positions with business entities and sources of income from business entities, which provide services, supplies, materials, machinery or equipment of the type utilized by the City of Hayward.

Designated positions in this category must complete the following schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts

CATEGORY 4

All designated positions in this category shall disclose investments, management positions with business entities and sources of income from business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the designated person's department, division, board, commission, or committee.

Designated positions in this category must complete the following schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts

CATEGORY 5

All designated positions in this category shall disclose all investments, management positions with business entities and sources of income from business entities, and interests in real property, which are subject to the regulatory, permit or licensing authority of the City of Hayward.

Designated positions in this category must complete **all** schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule B: Interest in Real Property
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts
- Schedule E: Income – Travel Payments, Advances, and Reimbursements

CATEGORY 6

All designated positions in this category shall disclose all investments, management positions with business entities and sources of income from business entities which engage in land development, construction or the acquisition or sale of real property, and all interests in real property in the City of Hayward.

Designated positions in this category must complete **all** schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule B: Interest in Real Property
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts
- Schedule E: Income – Travel Payments, Advances, and Reimbursements

CATEGORY 7

All designated positions in this category shall disclose all investments, management positions with business entities and sources of income (including gifts, loans, travel payments, or income from a nonprofit organization) if the source is of the type to receive grants or other monies from or through the City of Hayward.

Designated positions in this category must complete the following schedules on the Form 700 Statement of Economic Interests Form:

- Schedule A-1: Investments
- Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts
- Schedule C: Income, Loans, and Business Positions
- Schedule D: Income – Gifts