



**CITY OF HAYWARD
DEPARTMENT OF PUBLIC WORKS
ENGINEERING & TRANSPORTATION
MEMORANDUM**

TO: City Council

THROUGH: Fran David, City Manager

FROM: Morad Fakhrai, Director of Public Works - Engineering & Transportation

DATE: November 12, 2013

SUBJECT: Consent Item; Proposed Ground Lease with Meridian Aviation

The purpose of this memorandum is to correct a typographical error in the Staff Report dated November 12, 2013 entitled "Resolution Authorizing the City Manager to Negotiate and Execute a Ground Lease with Meridian Aviation, Inc. for Lease of a Parcel of Land at the Hayward Executive Airport." Please take note that on page 65 of the Staff Report, the last sentence under the bullet point for Phase two should read: "This phase will be completed within nine years of the exercise of the lease option." The original report mistakenly stated that this phase would be completed within five years.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "M. Fakhrai", written over a horizontal line.

Morad Fakhrai
Director of Publics Works - Engineering & Transportation

A handwritten signature in blue ink, appearing to read "Fran David", written over a horizontal line.

Fran David
City Manager