



CITY OF
HAYWARD
HEART OF THE BAY

6

DATE: December 15, 2009
TO: Mayor and City Council
FROM: City Manager, City Attorney and City Clerk
SUBJECT: A Resolution of the City of Hayward Adjusting the Time for City Council Meetings

RECOMMENDATION

That Council approves a resolution adjusting the time for regular meetings to seven (7) o'clock p.m., effective January 5, 2010.

DISCUSSION

Pursuant to Section 2-1.00 of the Municipal Code, this resolution will adjust the time for City Council meetings so that the meetings start one hour earlier, at seven (7) o'clock p.m. In addition to adjusting the time of the City Council's regular meetings, staff recommends that work sessions/informational presentations, which provide general information and updates to the Council and require no Council action, be incorporated within regular meetings.

The proposed change will provide for more constituent participation and will enhance the transparency of work session meetings, as they will now be televised. In an effort to keep our constituents and businesses informed about the proposed changes, staff will do outreach by preparing a press release, posting information on the City's Website and Cable Channel, displaying information on the Southland Electronic Board, and notifying various agenda subscribers.

Recommended by:

Gregory T. Jones, City Manager

Michael Lawson, City Attorney

Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to be "Gregory T. Jones", written over a horizontal line.

Gregory T. Jones, City Manager

Attachment: Draft Resolution related to time change for Council meetings

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward