

**DATE:** July 28, 2009

**TO:** Mayor and City Council

**FROM:** Director of Public Works

**SUBJECT:** Authorization for the City Manager to Execute an Application for a Used Oil Recycling Grant from the California Integrated Waste Management Board

**RECOMMENDATION**

That Council adopts the attached resolution authorizing an application for a grant from the Used Oil Recycling Fund under the California Oil Recycling Enhancement Act.

**DISCUSSION**

The City will soon be applying for the 15<sup>th</sup> cycle grant funding under the California Oil Recycling Enhancement Act. This act requires the California Integrated Waste Management Board (CIWMB) to provide annual block grants to local governments to establish collection programs encouraging used oil recycling. The grant program is noncompetitive, but local governments must meet eligibility requirements and report how the grant money is expended. To be eligible for grant funding, the City must include a public education element in its used motor oil recycling program and provide curbside recycling service, or ensure that adequate certified collection centers are available to accept used motor oil and used motor oil filters from the public. Hayward has used previous grants in a variety of ways, including purchasing and applying storm drain stencils, promoting residential collection of used motor oil via direct-mail literature, and providing brochures used as inserts in garbage bills. The City also contributes up to twenty percent of each annual award to the Alameda County Waste Management Authority for a countywide promotional campaign using advertisements on AC Transit buses, bus shelters, and BART stations. A small portion of the funds is also used to pay staff expenses for managing the grant contract.

The term of the 15<sup>th</sup> grant cycle funding will be July 1, 2009 through June 30, 2012. Hayward is eligible to receive about \$20,000 in FY 2010. Grant cycles overlap since a new grant cycle is issued each fiscal year and funds for each grant cycle must be spent within three fiscal years. The total funding anticipated has been reduced by about 50 percent from previous years because the balance will be retained by the state to help offset its budget deficit. Proposed tasks include continuing to disseminate literature regarding the residential curbside oil collection service and the services offered by the certified used oil collection centers in the City, paying for expenses

incurred by Equipment Maintenance to remove its used motor oil and used motor oil filters, and contributing to the countywide campaign led by the Alameda County Waste Management Authority. The Council resolution covers applications over the next five years (FY 2010-2014) because CIWMB staff has approved doing so, rather than for three years, as has been previous practice.

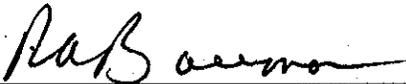
### **FISCAL IMPACT**

As noted above, the City will receive approximately \$20,000 for the 15<sup>th</sup> grant cycle rather than the usual \$40,000. There is no cost to the City as a result of the City's use of these funds, which are used to pay for the specific expenses cited previously, as well as staff expenses to manage the contract. Also this is an annual grant, which is already budgeted as revenue in Fund 214.

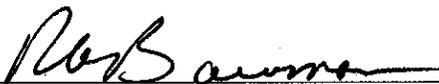
### **NEXT STEPS**

The grant proposal will be submitted to the CIWMB by the July 30 deadline, along with a copy of the City Council resolution authorizing submittal of the application. A copy of the application is available for review in the Office of the City Clerk.

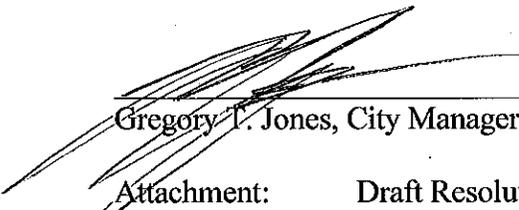
Prepared by:

*Pa*   
\_\_\_\_\_  
Alex Ameri, Deputy Director of Public Works

Recommended by:

  
\_\_\_\_\_  
Robert A. Bauman, Director of Public Works

Approved by:

  
\_\_\_\_\_  
Gregory T. Jones, City Manager

Attachment:      Draft Resolution

**DRAFT**

MH  
7/9/09

HAYWARD CITY COUNCIL

RESOLUTION NO. 09-

Introduced by Council Member \_\_\_\_\_

**RESOLUTION AUTHORIZING THE APPLICATION FOR  
GRANT FUNDS FROM THE USED OIL RECYCLING FUND  
UNDER THE CALIFORNIA OIL RECYCLING  
ENHANCEMENT ACT AND PARTICIPATION IN A  
COOPERATIVE PROJECT**

WHEREAS, the California Oil Recycling Enhancement Act provides funds to cities and counties for establishing and maintaining local used oil collection programs that encourage recycling or appropriate disposal of used oil; and

WHEREAS, the California Integrated Waste Management Board is the responsible agency for administration of the program funds; and

WHEREAS, the application procedures established by the California Integrated Waste Management Board require applicants to authorize by resolution the submittal of said application; and

WHEREAS, the City of Hayward will enter into an agreement with the State of California to obtain grant funds under the California Oil Recycling Enhancement Act; and

WHEREAS, the Alameda County Waste Management Authority has agreed to act as lead agency for a cooperative program, approved by the California Integrated Waste Management Board, in the County of Alameda to utilize block grant funds to support a regional outreach effort to further the goals of recycling used oil; and

WHEREAS, the City of Hayward desires to participate in the outreach program by designating up to 20 percent of its block grant funds to such a program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that:

- i. The submittal of applications to the California Integrated Waste Management Board for Used Oil Recycling Block Grants from 2009/2010 through 2013/2014 is hereby authorized;
- ii. The City Manager or his designee is hereby authorized to execute in the name of the City of Hayward all necessary applications,

contracts, payment requests, agreements, and amendments thereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant applications.

BE IT FURTHER RESOLVED that the City Council authorizes the City's participation in cooperative projects with the Alameda County Waste Management Authority acting in the lead capacity, and further authorizes the appropriation of up to 20 percent of the City's award of 2009/2010 through 2013/2014 Used Oil Recycling Block Grant funds to be paid to the Alameda County Waste Management Authority for the implementation of the cooperative project. The City Council further authorizes the Alameda County Waste Management Authority to execute all necessary applications, contracts, payment requests, agreements, and amendments thereto for the purposes of securing the grant funds and to implement and carry out the cooperative projects.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2009

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward