

DATE: November 25, 2008
TO: Mayor and City Council
FROM: Director of Library and Neighborhood Services
SUBJECT: Hayward Afterschool Tutoring Program

RECOMMENDATION

That Council adopts the attached resolution authorizing the City Manager to utilize federal funds granted by the United States Department of Education to the City of Hayward in the amount of \$263,318 to operate the Hayward Afterschool Tutoring Program, and to negotiate and execute all documents related to and in support of this activity.

BACKGROUND

In March of 2008, the City of Hayward was notified that it had been identified in the U.S. Department of Education Appropriations Act of 2008, under the Fund for the Improvement of Education Program, as a recipient of a grant in the amount of \$263,318 to support after-school programming. Subsequently, the City was invited to submit a plan demonstrating how it would expend the funds in accordance with applicable federal requirements. The City's plan was approved in September of 2008. The grant covers a five-year project period beginning October 1, 2008 to September 30, 2013.

DISCUSSION

The Hayward After-School Tutoring Program is designed to offer academic tutoring services to over 50 students per year over a five year period with the goal of improving their academic performance and to enhance their knowledge, skills, and/or proficiency in specified academic subject areas. These services will be provided in designated "study centers" in both the City's Main and Weekes Branch Libraries. The study centers will be equipped with dedicated mobile laptop computer labs, and will offer direct assistance to students from trained tutor volunteers as well as "real-time" tutoring assistance offered through the Live Homework Help service provided by Tutor.com.

The academic support provided will address the needs of students in grades 4-12 in a range of subject areas including: Math, Science, English, and Social Studies. These services will be offered on a drop-in basis to all interested students.

Because a significant proportion of Hayward residents speak Spanish, and some students have limited English language skills, the academic assistance offered will also be available in Spanish. When needed and where possible, assistance will be offered in other non-English languages as well. The services provided will be designed to supplement, compliment, and be consistent with curriculum taught in the Hayward Unified School District. Whenever possible, parents will be assisted so that they can support their students at home.

FISCAL IMPACT

There is no known fiscal impact for this recommendation; the Hayward After-School Tutoring program will be supported 100% by the federal grant.

PUBLIC CONTACT

Presentations describing the Hayward After-School Tutoring Program Plan are scheduled to be made before three City Commissions associated with the Library and Neighborhood Services Department prior to program implementation scheduled for January of 2008, as follows:

- Human Services Commission – December 3, 2008
- Library Commission – December 15, 2008
- Citizens Advisory Commission - December 17, 2008

These presentations will provide an opportunity for Commission members, as well as members of the public, to provide input to City staff about the program.

SCHEDULE

The project period for this program is from October 1, 2008 through September 30, 2013. October through December 2008 represents the start-up phase of the project. This is when the City works with the U.S. Department of Education to set up required mechanisms to transfer funds and submit annual progress reports. It is also the time that programmatic policies and procedures are worked out in detail; required equipment, services, and personnel are procured; volunteer tutors are recruited and trained; and marketing plans are implemented to recruit students.

The program implementation phase of the project is scheduled to start in January 2009 and continue to September 30, 2013. During this period ongoing volunteer recruitment, training, and supervision will take place, as will student recruitment and enrollment, and the provision of after-school tutoring services.

Program evaluation will be ongoing by Library and Neighborhood Services Department management staff, with changes made to the program model as needed to ensure success. Annual financial and program progress reports will also be due to the U.S. Department of Education in November of each year during the project period.

Prepared by:



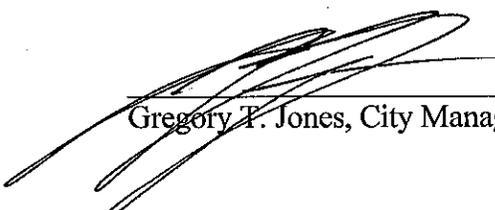
David Korth
Neighborhood Services Manager

Recommended by:



Lisa Rosenblum
Director, Library and Neighborhood Services Department

Approved by:



Gregory T. Jones, City Manager

Attachment: Draft Resolution

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

mve
H/13/08

RESOLUTION AUTHORIZING THE CITY MANAGER TO UTILIZE FEDERAL FUNDS GRANTED BY THE U.S. DEPARTMENT OF EDUCATION TO OPERATE THE HAYWARD AFTER-SCHOOL TUTORING PROGRAM AND TO EXECUTE ALL NECESSARY DOCUMENTS

WHEREAS, in March 2008, the City of Hayward was notified that it had been identified in the U.S. Department of Education Appropriations Act of 2008, under the Fund for the Improvement of Education, as a recipient of a grant in the amount of \$263,318 to support after-school programming, and the City was invited to submit a plan demonstrating how the funds could be expended in accordance with applicable federal requirements; and

WHEREAS, the Hayward After-School Tutoring Program (the Program) was approved in September 2008, and is designed to offer academic tutoring services to more than 50 students per year over a five-year period, from October 1, 2008, through September 30, 2013; and

WHEREAS, the Program services will be provided in study centers in the City's main and Weekes branch libraries and will address the needs of students in grades 4-12 in a range of subjects areas on a drop-in basis to all interested students.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward hereby authorizes the City Manager to utilize the federal funds granted by the U.S. Department of Education in the sum of \$263,318 for the Hayward After-School Tutoring Program and to negotiate and execute all necessary and required documents to implement the Program.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2008

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward