



CITY OF  
**HAYWARD**  
HEART OF THE BAY

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**DATE:** September 23, 2008  
**TO:** Mayor and City Council  
**FROM:** City Clerk  
**SUBJECT:** Revisions to the Conflict of Interest Code

**RECOMMENDATION**

That Council adopts the attached resolution accepting the revisions to the Conflict of Interest Code for the City of Hayward.

**BACKGROUND**

The Political Reform Act of 1974 requires every local government agency to review its Conflict of Interest Code biennially to determine if it must be amended. Section 9.1 of the City's Administrative Rules is the City's Conflict of Interest Code (Code). No revisions have been made since 2002.

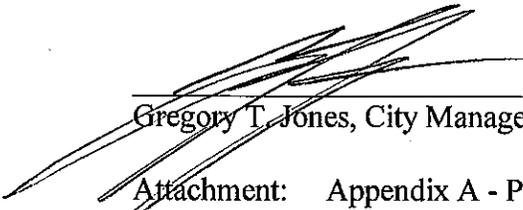
Upon legal review, it was determined that the update include the addition of the members of the Economic Development Committee, Citizens Advisory Commission and the Human Services Commission. The City Attorney's Office has presented information and conducted discussions to inform the members of the committee and commissions.

The current Code was reviewed by FPCC staff and those recommendations are included as part of the update. The majority of the changes reflect recent organizational changes, eliminations from past budget approvals and reclassifications as reconciled with both the annual budget and positions and salaries resolutions. The proposed Appendix A of the City's Code is attached with the revisions in italics and bold.

Recommended by:

  
\_\_\_\_\_  
Angelina Reyes, City Clerk

Approved by:



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Gregory T. Jones, City Manager

Attachment: Appendix A - Proposed Code Revisions  
Draft Resolution

## Appendix A

### **City Attorney Department**

Assistant City Attorney  
Deputy City Attorney I/II

### **City Clerk Department**

City Clerk  
Deputy City Clerk

### **City Manager Department**

Assistant City Manager  
Assistant to the City Manager  
Administrative Analyst II

### **Community & Economic Development Department**

Director of Community & Economic Development  
Planning Manager  
Economic Development Specialist  
City Building Official  
Sr. Building Inspector/Electrical  
Sr. Building Inspector/Structural  
Sr. Building Inspector/Plumb-Mech  
Building Inspector  
Housing Inspector  
Senior Housing Inspector  
Housing Development Specialist  
Supervising Building Inspector  
Principal Planner  
Senior Planner  
Development Review Engineer  
Homeownership Coordinator  
Landscape Architect  
Redevelopment Director  
Redevelopment Project Manager

### **Finance Department**

*Accounting Manager*  
Budget Administrator  
Revenue Manager  
*Administrative Analyst II*  
Purchasing & Services Manager

### **Fire Department**

Fire Chief  
Fire Marshal  
Deputy Fire Chief  
Battalion Chief  
Staff Captain (Assistant Fire Marshal)  
Administrative Analyst II

## Appendix A

### Fire Department (Continued)

Emergency Medical Service Coordinator  
Fire Prevention Inspector  
Hazardous Materials Program Coordinator  
*Administrative Analyst III*  
Hazardous Materials Investigator

### Human Resources Department

Human Resources Director  
Sr. HR Analyst/Affirmative Action Specialist  
Human Resources Analyst  
Human Resources Technician  
Employee Benefits Administrator

### Library and Neighborhood Services

*Library and Neighborhood Services Director*  
*Supervising Librarian I*  
*Library Operations Manager*  
*Neighborhood Services Planning Manager*  
*Social Services Planning Manager*  
*Paratransit Coordinator*  
*Sr. Property Rehabilitation Specialist*  
*Property Rehabilitation Specialist*  
*Neighborhood Partnership Manager*  
*Sr. Community Preservation Inspector*  
*Community Preservation Inspector*

### Maintenance Services

*Director of Maintenance Services*  
*Landscape Maintenance Manager*  
*Landscape Maintenance Supervisor*  
*Facilities and Building Manager*  
*Administrative Analyst II*  
*Equipment Manager*

### Police Department

Chief of Police  
Communications Supervisor  
Police Captain  
Operations Support Director  
Youth and Family Services Manager  
Animal Services Manager  
*Animal Services Supervisor*  
Police Identification Specialist  
Property and Evidence Supervisor  
Administrative Analyst II

## Appendix A

### **Public Works Department**

Director of Public Works  
Deputy Director of Public Works (Utilities)  
Deputy Director of Public Works (City Engineer)  
*Administrative Analyst I/II (Assigned to Admin)*  
Administrative Analyst III (Assigned to Utilities)  
*Assistant City Engineer*  
Senior Civil Engineer  
Supervising Construction Inspector  
Construction Inspector  
Transportation Manager  
Senior Transportation Planner  
Associate Transportation Planner  
Associate Transportation Engineer  
Cross Connection Control Specialist  
Utilities Engineer  
Utilities Superintendent  
Water Pollution Control Facility Manager  
Water Pollution Control Administrator  
Sr. Water Pollution Source Control Inspector  
Water Pollution Source Control Inspector  
Real Property Associate  
Airport Manager  
Solid Waste Manager  
Recycling Specialist

### **Technology Services**

*Technology Services Director*  
*Information Systems Manager*  
*Data & Systems Coordinator*

### **Advisors, Consultants, and Task Force Members**

Deferred Compensation Committee and Consultant  
Investment Advisory Committee: Member  
Revolving Loan Fund Review Committee: Member  
Hayward Redevelopment Area Committee  
*Citizens Advisory Commission*  
*Human Services Commission*  
*Economic Development Committee*

### **G.C. Section 87200 Designated Officers file with Sacramento**

City Council  
Planning Commission  
City Manager  
City Attorney  
Director of Finance



ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward