



DATE: May 6, 2008
TO: Mayor and City Council
FROM: Director of Community and Economic Development
SUBJECT: FY09 Community Development Block Grant Funding Allocations and Annual Action Plan

RECOMMENDATION

That Council adopts the attached resolution approving Fiscal Year 2009 Community Development Block Grant funding allocations and Annual Action Plan.

BACKGROUND

On April 22, 2008, a City Council Work Session was held to discuss the Community Development Block Grant (CDBG) funding recommendations of the Citizens Advisory Commission and staff. During the Work Session, staff noted that of the 25 proposals submitted to the City for FY09 CDBG funding, both the Citizens Advisory Commission (CAC) and staff are recommending that 22 of the projects be supported; and the Commission and staff are recommending the same amount of funding for each of the 22 projects.

Exhibit A is a copy of the April 22nd City Council FY09 CDBG funding Work Session report, which provides a description of the CDBG funds used to support community development activities in Hayward. Exhibit A also includes a description of the different types of projects that are eligible for this source of funding, the process used by the CAC and staff to develop CDBG funding recommendations, and an Attachment A, which summarizes the recommendations for all of the applications submitted.

During the Work Session, members of the Council requested that a summary description of each proposal submitted be provided for Council's review; this information is attached as Exhibit B. A complete copy of Proposal No. 24 – the Hayward Day Labor Center project, submitted by the South Hayward Parish, was also requested, along with a copy of the most recent Day Labor Center Progress Report. Copies of these documents have been forwarded to the Mayor and City Council under a separate cover.

DISCUSSION

Of the 25 CDBG proposals that were submitted, both the CAC and staff recommended that all but three projects be funded. Exhibit A provides an overview of these three projects, and the rationale for the Commission and staff recommendations.

FISCAL IMPACT

The CDBG revenues budgeted for FY09 include:

FY09 CDBG Entitlement Grant:	\$1,693,616
FY09 Projected Program Income:	200,000
<u>CDBG Funds Available for Re-allocation</u>	<u>550,000</u>
Total CDBG Funds Available:	\$2,443,616

The CDBG Program administration costs for FY09 are estimated to be \$378,723. This includes funding for the U.S. Department of Housing and Urban Development (HUD)-required environmental reviews, federally-required fair labor standards construction wage monitoring, HUD-required relocation expenses associated with construction projects, and support for homeless services that are coordinated with other jurisdictions in accordance with the Alameda County-wide Homeless and Special Needs Plan. The balance of funds available for allocations in support of other CDBG activities is \$2,064,893. The CAC and staff are recommending that these funds be allocated as presented in Attachment A of Exhibit A.

PUBLIC CONTACT

The FY 2008-09 Action Plan presents the specific programs and projects that implement the goals and objectives of the City's FY 2006 – 2010 Five-Year Consolidated Plan, and is the City's application for CDBG funds from HUD. The Five-year Consolidated Plan is a public document that provides a comprehensive review of the City's housing and community development characteristics and needs, an inventory of resources available to meet those needs and a five-year strategy for the use of those resources. The Annual Action Plan is the public document that presents the specific activities implemented to achieve the local and national objectives described in the Consolidated Plan.

On March 24, 2008, a Public Notice was posted that explains the purpose and content of the Annual Action Plan. A draft of the Plan was also made available for public review and comment from Monday, March 24, 2008 through Tuesday, April 22, 2008. This draft included the programs listed in the chart provided as Attachment A of Exhibit A. Also, in compliance with its HUD-required Citizen Participation Plan, the City took a series of actions to insure that members of the public had an opportunity to participate in the decision-making process regarding the allocation of CDBG funds; these are fully described in Exhibit A.

NEXT STEPS

Pursuant to the City Council's establishing its FY09 CDBG funding allocations, staff will conduct the requisite environmental reviews, and meet with representatives from each funded agency to facilitate contract execution.

Prepared by:



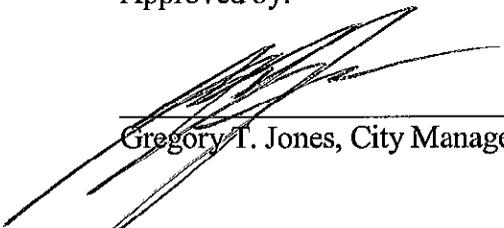
David Korth, Neighborhood and Economic
Development Manager

Recommended by:



Susan Daluddung, Director of Community and
Economic Development

Approved by:



Gregory T. Jones, City Manager

Exhibit A: April 22, 2008 Work Session Agenda Report re: FY09 Community Development Block Grant Funding Allocations and Annual Action Plan.

Exhibit B: FY 2009 CDBG Application Summaries.

A complete set of the CDBG funding applications received, and a copy of the Draft Annual Action Plan, are available for review from the City of Hayward Community and Economic Development Department. Once approved, the final Annual Action Plan that is submitted to IIUD will be available on the City's website for review by the public.

Resolution



WS#2

DATE: April 22, 2008
TO: Mayor and City Council
FROM: Director of Community and Economic Development
SUBJECT: FY09 Community Development Block Grant (CDBG) Funding Allocations and Annual Action Plan

RECOMMENDATION

That Council reads and comments on this report.

SUMMARY

Hayward is awarded an annual Community Development Block Grant (CDBG) Entitlement from the U.S. Department of Housing and Urban Development (HUD). This revenue, combined with the program income (primarily generated from Housing Rehabilitation Loan Program payments) is used to support grants to eligible community projects, and to support the administration of the CDBG Program. Additionally, re-programmed funds from previously funded projects that were either canceled or completed for less than the amount budgeted can be used to support community projects in the forth coming year. All funds combined, the total CDBG funds available in FY09 is \$2,443,616.

CDBG Program administration costs for FY09 are estimated to be \$378,723. This includes funding for HUD-required environmental reviews, federally-required fair labor standards construction wage monitoring, HUD-required relocation expenses associated with construction projects, and support for homeless services that are coordinated with other jurisdictions in accordance with the Alameda County-wide Homeless and Special Needs Plan. The balance of funds available for allocations in support of other CDBG activities is \$2,064,893.

The Hayward Citizens Advisory Commission (CAC) and staff conducted a thorough review of the applications submitted for FY09 CDBG funding; both were in complete agreement with regard to the funding recommendations. Attachment A provides a chart showing the funding recommendations for all of the applications submitted.

BACKGROUND

Community Development Block Grant funds can be used to support eligible projects in the following categories:

- New or Ownership Housing
- Housing Rehabilitation
- Neighborhood Facility Improvements
- Housing-Related Public Services
- Economic Development
- Commercial Rehabilitation

Competitive and Equitable Funding Process:

The FY 08-09 CDBG Funding Process was conducted in a manner prescribed by the City's HUD-required Citizen Participation Plan, and was consistent with prior years' funding cycles. On October 31, 2007, the City released the FY 2008-09 CDBG Program Request for Proposals (RFP) in which it was announced that CDBG funding would be available to support the delivery of eligible activities that benefit low-income members of the Hayward community. On the same day, the City's Social Services Request for Proposals was released to the public. Generally, CDBG Public Services funds are allocated to support housing-related activities to low-income people (such as homeless shelter services), and the City's Social Services program supports other types of community services to low-income Hayward residents.

A total of 25 CDBG applications were submitted by the December 17, 2008 deadline. The total requested was \$2,872,156; approximately 39% more than the \$2,064,893 available for distribution. The Citizens Advisory Commission (CAC) established an Application Review Committee (ARC), whose members interviewed the applicants on Saturday, February 9, 2008. The interview process provided an opportunity for the Commissioners and staff to gain a better understanding of the proposed projects as well as the applicants' capabilities for carrying out those projects.

Based on the independent review of all the proposals by Commission members, as well as the input provided by the ARC and staff, the Commission developed its Funding Recommendations at its regular public meeting on February 13, 2008. The following factors were considered during the development of these recommendations:

- The content provided in the applications submitted;
- The eligibility of the proposed activities per federal and local requirements;
- The information provided by applicants during the applicant interviews;
- Applicants' past performance and current capacity to carryout the proposed projects in accordance with federal and local requirements in a timely manner;
- The depth and breadth of need for the proposed program/services; and
- The number of low-income Hayward residents that would benefit from the proposed project.

Applicants were informed in writing about the Funding Recommendations from both the Commission and staff. At the Commission's March 19, 2008, meeting there was an opportunity for community members, including applicants, to contribute comments pertaining to the Funding Recommendations. Subsequently, with consideration of the comments made, the CAC unanimously voted to approve and forward its funding recommendations to City Council. The Commission's decision was unanimous. After careful review and in consideration of information

obtained through the above described process, staff concurred with the Commission's funding recommendations. Attachment A provides a chart showing the funding recommendations for all of the applications submitted.

DISCUSSION

Applications Not Recommended for Funding

Of the 25 proposals submitted, three were not recommended for funding. Following is a brief description of these proposals, and the rationale for the recommendations:

Applicant No. 4: Housing Consortium of the East Bay
Project: Meekland Avenue Housing

The Housing Consortium of the East Bay (HCEB) creates opportunities for persons with developmental disabilities to live independently by developing affordable communities, securing set-aside units with non-profit and for-profit managed housing complexes and rehabilitating single-family homes to meet the needs of low-income persons. HCEB is partnering with Satellite Housing, Inc. to develop the Meekland Ave Housing (MAH) project. This is a permanently affordable project consisting of 22 accessible apartment units for adults with developmental disabilities; support services will also be provided to the residents of this project. Funding for the project was not recommended at this time because no other sources of funding were committed at the time that this application was being reviewed. Consequently, the Commission and staff felt that the project would not be executed in a timely manner. The project is also not located within City limits. This does not mean that the project is ineligible for City CDBG funds; however, this did affect the project's competitiveness in comparison with other projects that are located inside the City.

Applicant No. 5: Bay Area Community Services (BACS)
Project: Woodroe Place Crisis Residential Program

Woodroe Place is a two-story community-based residential program that serves as an alternative to hospitalization for adults with severe and persistent mental illness. BACS applied for \$143,000 in CDBG funds to add 2 new accessible bedrooms to the facility, 2 new handicapped accessible bathrooms and showers, a ramp or elevator to the second floor, and to expand the facility's dining room and storage room areas. The following factors led the Commission and staff to recommend that no funding be provided for this project at this time:

- At the time that the Hayward CDBG proposal was being reviewed, there were no other funds committed to the project. Hayward funding represented only 40% of the overall project cost; this led the Commission and staff to the conclusion that the lack of collateral support could result in project delay or even failure.

- Based on the City's experience with other similar CDBG projects, it appeared that the applicant's project budget may have been underestimated. Perhaps federal prevailing wage requirements were not included in the applicant's budget estimates. Also, while the project would improve accessibility for people who have disabilities, the clients who presently reside there do not require such modifications. The relative lack of urgency and the level of readiness to proceed both negatively affected this project's competitiveness in comparison with other projects.
- While Woodroe Place currently provides services to some Hayward residents, the facility is not physically located in Hayward. The project's location in unincorporated Hayward (which is technically the County's jurisdiction) does not mean the project is ineligible for City CDBG funds; however, this fact did negatively affect the project's competitiveness in comparison with other projects that are located inside the City limits.

Applicant No. 7: Emergency Shelter Program (ESP)
 Project: A Special Place Child Care Center

The Emergency Shelter Program is requesting \$46,500 in CDBG funds to rehabilitate its Child Care Center, called A Special Place. The funding requested was to install a wheelchair accessibility ramp and landing, replace the back porch and steps, replace ceiling tiles, replace entranceway flooring, install a new fence, and enhance the exterior flood lighting.

The Emergency Shelter Program recently discontinued the provision of infant care at its site where there are two portable structures, both of which were acquired with Hayward CDBG funds. The agency has also received subsequent program assistance with Hayward CDBG funds. When the CDBG funds were allocated to ESP, pursuant to federal disposition requirements, ESP contractually agreed to provide infant care at the site until such time as there was no further need for these services or until the City approved an alternative eligible CDBG use for the facility. The City informed ESP that it needed to request approval for an alternative use prior to carrying out other services from these facilities. Until a suitable, revised use of the infant care building has been approved by the City, it is not recommended that additional CDBG funds be allocated for facility improvements at that site.

FISCAL IMPACT

The CDBG revenues budgeted for FY09 include:

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Total CDBG Funds Available –FY09:	\$2,443,616

The CDBG Program administration costs for FY09 are estimated to be \$378,723. This includes funding for HUD-required environmental reviews, federally-required fair labor standards construction wage monitoring, HUD-required relocation expenses associated with construction projects, and support for homeless services that are coordinated with other jurisdictions in accordance with the Alameda County-wide Homeless and Special Needs Plan. The balance of

funds available for allocations in support of other CDBG activities is \$2,064,893; the CAC and staff are recommending that these funds be allocated as presented in Attachment A of this report.

PUBLIC CONTACT

The FY 2008-09 Action Plan presents the specific programs and projects that implement the goals and objectives of the City's FY 2005/06 – 2009/10 Five Year Consolidated Plan and is the City's application for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The Five-year Consolidated Plan is a public document that provides a comprehensive review of the City's housing and community development characteristics and needs, an inventory of resources available to meet those needs and a five-year strategy for the use of those resources. The Annual Action Plan is the public document that presents the specific activities implemented to achieve the local and national objectives described in the Consolidated Plan.

On March 24, 2008, a Public Notice was posted that explains the purpose and content of the Annual Action Plan. A draft of the Plan was also made available for public review and comment from Monday, March 24, 2008 through Tuesday, April 22, 2008. This draft included the programs listed in the chart provided as Attachment A. At its May 6, 2008 CDBG Public Hearing, the Hayward City Council will determine which projects will be funded, and thereby included in the final version of the City's FY08-09 Annual Action Plan submitted to HUD.

Also, in compliance with its HUD-required Citizen Participation Plan; the City took the following actions to insure that members of the public had an opportunity to participate in the decision-making process regarding the allocation of CDBG funds:

- On October 31, 2007, the CDBG Request for Proposals (RFP) was released to the public. December 17, 2007 was the deadline for nonprofit agencies to submit FY 08-09 CDBG applications; twenty-five applications were received.
- All of the meetings of the City Council and City Commissions are publicly posted in accordance with the requirements of the California Brown Act. At its regularly scheduled meeting on January 16, 2008, the Hayward Citizens Advisory Commission discussed each of the submitted CDBG Applications; follow-up questions for each applicant were also generated at this time.
- Each Applicant was interviewed by the CAC's Application Review Committee on Saturday, February 9, 2008.
- At its regular public meeting on February 20, 2008, the CAC established its Funding Recommendations. The Commission and staff recommendations were subsequently sent to each of the applicants.
- At its regular public meeting on March 19, 2008, there was an opportunity for members of the public, including applicants, to submit comments pertaining to the CAC and staff funding recommendations. Two Public Comments made are as follows:
 - Ms. Rachel Lee Holstein was in attendance, representing the Alameda County Community Food Bank (application No. 14). Ms. Holstein thanked the Commission for

its recommendation to provide continued funding to the proposed Food Bank project, which provides food to homeless shelters located in Hayward. She also commented that food requests from Hayward residents have increased by 30% in the past year.

- o Ms. Cate Steane, representing the Family Emergency Shelter Coalition (FESCO) (application #19), thanked the Commission for its recommendation of continuing support of the shelter. She commented that FESCO provides over 11,000 meals each year to the homeless families who stay at the shelter. She also indicated that each year FESCO provides clean, safe shelter and support services to 120 homeless families, and unfortunately must turn away over 500 families each year due to its limited capacity.

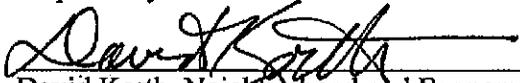
At the conclusion of the Public Comment period, the CAC voted to finalize and send its funding recommendations to the City Council for its consideration.

The Council's April 22, 2008 CDBG Funding Work Session represents another opportunity for the public to be involved with the CDBG funding process. Finally, on Tuesday, April 5, 2008, a Public Hearing Notice announcing the City Council's May 6, 2008 CDBG Funding Public Hearing was published in the Daily Review newspaper and posted at the City's public libraries.

NEXT STEPS

The City Council's CDBG Public Hearing is scheduled for Tuesday, May 6, 2008. Pursuant to City Council's establishing its FY09 CDBG allocations, staff will conduct the requisite environmental reviews, and meet with representatives from each funded agency to facilitate contract execution.

Prepared by:



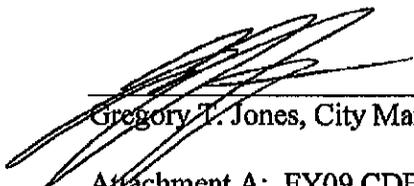
David Korth, Neighborhood and Economic
Development Manager

Recommended by:



Susan Daluddung, Director of Community and
Economic Development

Approved by:



Gregory T. Jones, City Manager

Attachment A: FY09 CDBG Recommendations Summary Chart

A complete set of the applications received, and a copy of the DRAFT FY08-09 CDBG Annual Action Plan are available for review in the City of Hayward Community and Economic Development Department.

**Attachment A
FY09 CDBG FUNDING RECOMMENDATIONS**

NAME OF AGENCY	FY 07-08 CDBG Funding	FY 07-08 CDBG Funds Requested	Staff Recommen- dations	CAC Recommen- dations
New or Ownership Housing				
1. Habitat for Humanity East Bay	N/A	75,000	29,563	29,563
	Subtotal:	75,000	29,563	29,563
Housing/Rehabilitation				
2. COH: Hsg. Rehab. Loan Program	575,000	575,000	575,000	575,000
3. COH: Minor Home Repair Program	350,000	350,000	350,000	350,000
4. Housing Consortium of the East Bay	N/A	300,000	0	0
	925,000	1,225,000	925,000	925,000
Neighborhood Facilities & Improvements				
5. BACS: Woodroe Place	N/A	143,000	0	0
5(a) COH: Acquisition of MJCC	133,330	133,330	133,330	133,330
6. Eden Youth and Family Center	N/A	10,000	10,000	10,000
7. Emergency Shelter Program	35,000	46,500	0	0
8. HARD / Hayward Senior Center	N/A	110,000	75,000	75,000
9. Hope for the Heart	N/A	22,294	22,000	22,000
10. Magnolia Women's Recovery Program	N/A	150,000	50,000	50,000
11. Seventh Step Foundation	10,560	75,222	25,000	25,000
12. Spectrum Community Services	41,800	130,000	100,000	100,000
13. Women on the Way	N/A	10,000	6,000	6,000
	52,360	830,346	421,330	421,330
Public Services				
14. Alameda County Community Food Bank	35,000	35,000	35,000	35,000
15. Bay Area Youth Centers	21,000	23,800	23,800	23,800
16. Eden Council for Hope and Opportunity	62,400	71,365	66,555	66,555
17. Eden I & R	35,000	35,000	35,000	35,000
18. Emergency Shelter Program	19,200	26,645	26,645	26,645
19. FESCO	19,000	25,000	25,000	25,000
20. Family Violence Law Center	47,000	57,000	57,000	57,000
21. Women on the Way	14,500	18,000	15,000	15,000
	253,100	291,810	284,000	284,000
Economic Development				
22. COH: Small Bus. Rev. Loan Program	N/A	250,000	230,000	230,000
23. 4-C's	50,000	50,000	50,000	50,000
24. SHP / Day Laborer Center	N/A	150,000	125,000	125,000
	50,000	450,000	405,000	405,000
Commercial Rehabilitation				
No applications submitted.			-	-
			-	-
TOTALS:		\$2,377,150	\$2,064,893	\$2,064,893

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 1

Applicant: Habitat for Humanity East Bay
Project: Hayward Habitat Development
Category of Need: New or Ownership

Amount Requested: **\$ 75,000**

Agency Description:

Habitat for Humanity East Bay (HFHEB) creates homeownership opportunities for families with limited incomes by building sustainable housing and revitalizing neighborhoods. They have built homes for very low and low-income families throughout Alameda and Contra Costa Counties in the San Francisco Bay Area. HFHEB's homebuyer program provides assistance to households with incomes between 30 to 80% of the Area Median Income. The homebuyer's labor contribution is in lieu of the small down payment each homebuyer must provide.

Summary of Project Proposed for FY 2008-09:

Habitat for Humanity East Bay proposes to create at least 10 homeownership units for families with limited incomes. City of Hayward funding would be used to acquire the property on which the units would be constructed.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
No previous funding.	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 2

Applicant: City of Hayward
Project: Housing Rehabilitation Loan Program (HRLP)
Category of Need: Housing Rehabilitation

Amount Requested: \$ 575,000

Agency Description:
Applicant is the City of Hayward.

Summary of Project Proposed for FY 2008-09:

The City's Housing Rehabilitation Loan Program (HRLP) provides property rehabilitation assistance on a city-wide basis to lower income homeowners. The objective of the program is to upgrade the housing stock and increase the supply of decent, safe, affordable housing throughout the City. In FY 08-09, efforts will be made to leverage and coordinate HRLP resources so as to support recently established City Council Priorities and adopted City initiatives designed to improve the livability of the Hayward community. It is estimated that at least 15 Hayward homes, owned by low-moderate income Hayward households, will be assisted with HRLP loans up to \$35,000 each (\$25,000 each for mobile homes).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
HRLP	\$575,000	FY 07-08
HRLP	\$575,000	FY 06-07
HRLP	\$575,000	FY 05-06
HRLP	\$575,000	FY 04-05
HRLP	\$575,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 3

Applicant: City of Hayward
Project: Minor Home Repair Program (MHRP)
Category of Need: Housing Rehabilitation

Amount Requested: **\$ 350,000**

Agency Description: Applicant is the City of Hayward.

Summary of Project Proposed for FY 2008-09:

The City's Minor Home Repair Program (MHRP) provides minor home repair and accessibility services to lower income households that are headed by people who have disabilities or who are elderly. The program's services are intended to address deferred maintenance problems that can jeopardize the health and safety of the home occupants. Grants may also be made to improve accessibility for homeowners and tenants who have disabilities. During FY 08-09, City staff proposes to leverage MHRP grant resources in support of recently established City Council Priorities and City Initiatives with grants that will assist approximately 70 low-moderate income Hayward residents and help to improve the livability of the Hayward community.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
MHRP	\$350,000	FY 07-08
MHRP	\$300,000	FY 06-07
MHRP	\$300,000	FY 05-06
MHRP	\$300,000	FY 04-05
MHRP	\$300,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 4

Applicant: Housing Consortium of the East Bay
Project: Meekland Avenue Housing
Category of Need: Housing Rehabilitation

Amount Requested: \$ 300,000

Agency Description:

The Housing Consortium of the East Bay (HCEB) creates opportunities for persons with developmental disabilities to live independently by developing affordable communities, securing set-aside units with non-profit and for-profit managed housing complexes and rehabilitating single-family homes to meet the needs of low-income persons.

Summary of Project Proposed for FY 2008-09:

Housing Consortium of the East Bay (HCEB) is partnering with Satellite Housing, Inc. to develop Meekland Ave Housing (MAH). MAH will be a permanently affordable project of 22 accessible apartment units for adults with developmental disabilities. Support services will also be provided to the residents of this facility.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
No previous funding.	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 5

Applicant: Bay Area Community Services (BACS)
Project: Woodroe Place Crisis Residential Program
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: \$ 143,000

Agency Description:

Since its inception in 1953, the Bay Area Community Services' (BACS) mission has been to improve the quality of life for people who have needs specifically related to age and/or disability. BACS's core services provide alternatives to institutionalization for Alameda County residents who are elderly or who suffer from chronic mental illness. The agency's programs include Senior Nutrition/Meals on Wheels, Affordable Home Care, Senior Transportation, Crisis Residential Program, and Adult Day Care.

Summary of Project Proposed for FY 2008-09:

Woodroe Place is a community-based residential alternative to hospitalization for adults with severe and persistent mental illness. BACS/Woodroe Place is requesting Hayward CDBG funds to add 2 new accessible bedrooms, adding 2 new handicapped accessible bathrooms and showers, a ramp to the second floor, expand the dining room and storage room.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
BACS- Hedco House	\$47,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 5a.

Applicant: City of Hayward
Project: Acquisition of the Matt Jimenez Community Center
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: \$ 133,330

Agency Description:
Applicant is the City of Hayward.

Summary of Project Proposed for FY 2008-09:

The Matt Jimenez Community Center (MJCC) is located in one of the City's lowest-income areas and is considered an important resource for local residents. The City will continue to coordinate with service providers (including HARD, Eden Youth and Family Center, HUSD, other nonprofit agencies, and the local community) to develop the programs and services to be delivered from the MJCC.

Funds are being requested to pay for the continued acquisition the MJCC facility. In addition, a request is being made to consider the use CDBG funds for the remaining payments. If this request is approved, on an annual basis the Citizens Advisory Commission will receive an update as to whether an alternative source of funds is available to make each year's payments. If so, an alternative recommendation will be presented to Council for consideration. If not, then without further process, CDBG funds would be budgeted for that purpose on an annual basis until such time that the facility is fully acquired, subject to City Council's annual review and approval.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Acquisition	\$133,330	FY 07-08
Acquisition	\$133,330	FY 06-07
Acquisition	\$133,330	FY 05-06
Acquisition	\$170,000	FY 04-05

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 6

Applicant: Eden Youth and Family Center (EYFC)
Project: EYFC Facility Assessment and Renovation Masterplan
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **\$ 10,000**

Agency Description:

Eden Youth and Family Center (EYFC) was founded in 1977 to enhance the economic, social, educational, health and well being of children, youth and families by providing and supporting a comprehensive array of services and advocacy.

Summary of Project Proposed for FY 2008-09:

The City of Hayward owns the former elementary school, built in the 1950's, that is located at 680 West Tennyson Road in South Hayward out of which the Eden Youth and Family Center operates. The City has leased this facility to the Eden Youth and Family Center since 1979. This aging facility has needed, and continues to need, much repair. EYFC is requesting CDBG funds to pay for a professional assessment of this City-owned facility. Funds will also be used to create of a comprehensive renovation master plan that will be presented to the City for consideration.

Previous CDBG Funding Awarded to Applicant for this project:

Project	Amount	Fiscal Year
N/A	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 7

Applicant: Emergency Shelter Program (ESP)
Project: A Special Place Child Care Center
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: \$ 46,500

Agency Description:

The mission of Emergency Shelter Program, Inc. is to provide temporary shelter and supportive services for women and their children who are in crisis, helping them achieve self-sufficiency and independence; and to work with clients and the community to help break the cycle of domestic violence and to prevent homelessness.

Summary of Project Proposed for FY 2008-09:

ESP is requesting funds to rehabilitate its Special Place Child Care Center. The funding requested will be to install a wheelchair accessibility ramp and landing, replace the back porch and steps, replace ceiling tiles, replace entranceway flooring, install a new fence and enhance the exterior flood lighting.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
No previous funding.	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 8

Applicant: Hayward Area Recreation and Parks Department (HARD)
Project: Hayward Senior Center ADA Restroom Project
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: \$ 110,000

Agency Description:

HARD is an independent special use public district providing park and recreation services for the residents living within its jurisdiction, including: the City of Hayward and the unincorporated areas adjacent to Hayward (i.e., Castro Valley, San Lorenzo, Ashland, Cherryland, and the Fairview District).

Summary of Project Proposed for FY 2008-09:

HARD is requesting funds to improve the accessibility of the Hayward Senior Center, a facility that provides activities and services for seniors. HARD plans to upgrade the men's and women's restrooms to meet current federal American with Disabilities Act (ADA) requirements. ADA accessible doors (including the Center's front entrance doors), sinks, and other fixtures will be installed to eliminate current physical barriers for disabled persons who work and are served out of this facility.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Sorsendale Recreation Center	\$150,000	FY 07-08
Sunset Field Rehabilitation	\$67,125	FY 05-06
Sunset Field Rehabilitation	\$258,300	FY 04-05

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 9

Applicant: Hope for the Heart
Project: Storage Project
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: \$ 22,294

Agency Description:

The mission of Hope for the Heart is to provide healthy food and supplies to low-income individuals and families in need. Initiated in 2000, Hope for the Heart began by helping up to 30 families a month. Today, the program operates 5 (sometimes 6) days per week, utilizing 6+ volunteers who help receive, store and distribute up to 6 semi-truck loads of food and other items each week. Today, Hope for the Heart is a certified partner of the Alameda County Food Bank, and provides over \$9 Million worth of food annually through 120 partner agencies (24 of which are located in Hayward). Over 8,000 families a month are now served through these agency partnerships; up to 200 additional families a year are also served directly by Hope for the Heart. In addition to food (both perishable and non-perishable), Hope for the Heart receives and distributes contributions of toiletries, diapers (for children and adults), over the counter medications, and other important items needed by low/no income individuals and families.

Summary of Project Proposed for FY 2008-09:

Hope for the Heart is requesting CDBG funds to purchase a pre-fabricated storage building to protect and store food and other donated products.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
No previous funding.	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 10

Applicant: Magnolia Women's Recovery Program
Project: Acquisition of Hayward Facility
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: \$ 150,000

Agency Description:

Magnolia Women's Recovery Program, Inc. is a 6-bed residential program that provides housing and structured recovery services for pregnant and postpartum women who are addicted to drugs and/or alcohol.

Summary of Project Proposed for FY 2008-09:

Funds are requested for down payment assistance to acquire the facility and an additional \$25,000 to refurbish the enclosed patio for the comfort and safety of the pre-school aged children who use the program. The applicant has achieved site control by way of a signed lease-purchase agreement with its landlord, and wishes to acquire the facility in order to stabilize the program and its operational expenses. The agency has demonstrated its capacity to afford a mortgage payment, supported by various contracts for services (e.g., Alameda County Behavioral Health Care, Eden District Healthcare Foundation, etc.).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A	-	-

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 11

Applicant: Seventh Step Foundation, Inc.
Project: Freedom House Facility
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: \$75,222

Agency Description:

Seventh Step Foundation (Freedom House) is a thirty-two bed residential program located in Hayward that provides emergency housing and support services to adult male homeless parolees. The agency provides shelter, hot meals, and a structured program social model recovery program which includes case management and other support services including assistance with alcohol/drug recovery, finances, employment, physical/mental health, and housing.

Summary of Project Proposed for FY 2008-09:

Seventh Step Foundation is requesting funds to: purchase and install a new stove and stove ventilation system, a new dishwasher, new kitchen cabinets, new refrigerators and freezers, solar panels for hot water and replace one-half of the rear fence.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Freedom House	\$ 10,560	FY 07-08
Freedom House	\$179,375	FY 02-03

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 12

Applicant: Spectrum Community Services and Services Opportunities for Seniors (SOS)
Project: Joint Centralized Kitchen Facility Construction Project
Category of Need: Neighborhood and Facilities Improvements

Amount Requested: \$ 130,000

Agency Description:

Spectrum Community Services, located in Hayward, serves low-income elderly residents throughout Alameda County. Services offered include the delivery of meals to senior congregate meal sites in Hayward, as well as other senior support and employment services. Assistance is also offered to adult children who must care for their aging parents.

Service Opportunities for Seniors (SOS), a separate non-profit organization, is located next door to Spectrum Community Services. SOS operates the Meals on Wheels program which prepares and delivers nutritionally balanced meals to older adults who are unable to leave their homes due to medical or disabling conditions

Summary of Project Proposed for FY 2008-09:

Spectrum Community Services is the lead agency in this collaborative proposal with SOS to construct a new building in Hayward that would serve as the new Spectrum Community Services headquarters and would include a commercial kitchen that would be used to generate hot meals for county-wide delivery to low income seniors. The funds being requested are for pre-development activities.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Joint Facility Project	\$41,800	FY 07-08
Joint Facility Project	\$41,800	FY 06-07

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 13

Applicant: Women on the Way Recovery Center
Project: ADA Compliance
Category of Need: Neighborhood and Facilities Improvements

Amount Requested: **\$ 18,000**

Agency Description:

Women on the Way (WOTW) is a ten-bed emergency shelter, located in Hayward, that provides licensed, structured residential treatment to homeless women who are addicted to drugs and alcohol. The agency provides supportive housing and long term case management services.

Summary of Project Proposed for FY 2008-09:

Women on the Way is requesting funds to install a new 2nd ADA ramp and fire exit as required by the Fire Department.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Facilities Improvement	\$39,464	FY 06-07
ADA Facility Improvement	\$30,000	FY 04-05
Facility Acquisition	\$150,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 14

Applicant: Alameda County Community Food Bank
Project: Food Distribution – Food Purchase Program for Hayward Homeless Shelters
Category of Need: Public Services

Amount Requested: **\$ 35,000**

Agency Description:

The Alameda County Community Food Bank is a private non-profit corporation that alleviates hunger by providing nutritious food and nutrition education to people in need, educating the public, and promoting public policies that address hunger and its root causes.

Summary of Project Proposed for FY 2008-09:

The funding requested is to pay for high nutrient food to be delivered to Hayward so that six local homeless shelters could incorporate the food into their served-meal menus, thereby reducing the amount of money needed from the shelters' budgets for the purchase of food.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Planned Purchase Food Program	\$35,000	FY 07-08
Planned Purchase Food Program	\$35,000	FY 06-07
Planned Purchase Food Program	\$30,000	FY 05-06
Planned Purchase Food Program	\$30,000	FY 04-05
Planned Purchase Food Program	\$30,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 15

Applicant: Bay Area Youth Center (BAYC)
Project: Support Housing
Category of Need: Public Services

Amount Requested: \$ 23,800

Agency Description:

Bay Area Youth Center was founded in 1974 and currently serves adolescents, ages 15 to 18 that are in and out of home care. BAYC has long-term residential programs that emphasize youth development, educational achievement, self sufficiency training, and permanent relationships with adults, and self awareness and health issues in a therapeutic environment.

Summary of Project Proposed for FY 2008-09:

Bay Area Youth Centers is requesting funds to start a transitional housing program for 16 youth, ages 18 to 21 that have emancipated from the foster care system. The program will offer participants housing and support services. BAYC will lease apartments and houses to provide subsidized rental housing and support services including counseling, vocational independent living skill training so that these young people can develop their incomes and learn to live independently.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Support Housing	\$21,000	FY 07-08

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 16

Applicant: Eden Council for Hope & Opportunity (ECHO)
Project: Fair Housing, Tenant/Landlord, and Rental Assistance Programs
Category of Need: Public Housing

Amount Requested: \$ 71,365

Agency Description:

ECHO Housing was founded in 1964 as a fair housing agency. The agency's mission is to ensure fair and equal access to housing in compliance with local and federal laws. ECHO provides services intended to prevent homelessness including education, intervention, mediation, and counseling services to tenants and landlords, and guarantees through its rental assistance program.

Summary of Project Proposed for FY 2008-09:

ECHO is requesting funds to continue the provision of its Fair Housing, Landlord-Tenant, and Rental Assistance Programs. Objectives include: investigation of allegations of discrimination and follow-up as appropriate; the provision of mediation resulting in eviction prevention; and financial move-in assistance.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Housing Counseling	\$62,400	FY 07-08
Housing Counseling	\$ 78,000	FY 06-07
Housing Counseling	\$102,612	FY 05-06
Housing Counseling	\$145,000	FY 04-05
Housing Counseling	\$145,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 17

Applicant: Eden Information and Referral
Project: Roving Housing Resource Program (RHRP)
Category of Need: Public Services

Amount Requested: \$ 35,000

Agency Description:

Eden I &R's databases provide detailed information about over 1,250 local or regional service providers, and 49,000 units of affordable housing in Alameda County. The Community Housing and Information Network (CHAIN) links thousands of people every year to housing resources, and Eden I&R has the capacity to provide referrals in English, Cantonese, Spanish, and Vietnamese.

Summary of Project Proposed for FY 2008-09:

Eden I&R requests CDBG funds to support the Roving Housing Resource Program, which provides clients at Hayward homeless shelters with a combination of housing case management services, access to the agency's affordable housing database, and (shelter) staff training in order to transition homeless individuals and families from emergency shelters into stable housing as efficiently as possible.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
RHRP	\$35,000	FY 07-08
RHRP	\$35,000	FY 06-07
RHRP	\$35,000	FY 05-06
RHRP	\$35,000	FY 04-05
RHRP	\$35,000	FY 02-03

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 18

Applicant: Emergency Shelter Program
Project: Emergency Shelter Services for At-Risk Women and Children
Category of Need: Public Services

Amount Requested: \$ 28,622

Agency Description:

The Emergency Shelter Program (ESP) provides emergency shelter, food and support services to women and children who are victims of domestic violence and who are homeless. Support services include case management and ancillary services to assist clients to acquire and maintain independent affordable housing. Tutoring and structured activities are also provided for shelter school-age children.

Summary of Project Proposed for FY 2008-09:

Funds are being requested to continue to provide comprehensive support services to homeless Hayward families.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Shelter Support	\$19,200	FY 07-08
Shelter Support	\$24,000	FY 06-07
Shelter Support	\$26,600	FY 04-05
Shelter Support	\$44,200	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal 19

Applicant: Family Emergency Shelter Coalition (FESCO)
Project: Housing Case Management
Category of Need: Public Services

Amount Requested: \$ 25,000

Agency Description:

FESCO's mission is to serve homeless families, using approaches that instill or restore dignity, self-respect, and self-reliance so that families and their individual members are strengthened. FESCO operates a 24-bed emergency shelter for families, as well as two separate sites that provide transitional housing and support services for families.

Summary of Project Proposed for FY 2008-09:

FESCO requests funding in order to be able to continue to provide comprehensive support services for clients staying at the agency's 24-bed emergency shelter.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Support Services	\$19,000	FY 07-08
Support Services	\$23,700	FY 06-07
Support Services	\$26,600	FY 04-05
Support Services	\$35,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 20

Applicant: Family Violence Law Center
Project: Domestic Violence Services Collaboration
Category of Need: Public Services

Amount Requested: \$ 57,000

Agency Description:

The Family Violence Law Center (FVLC) was founded in 1978 in order to meet the legal, emotional, and economic needs of female and child victims of domestic violence. Services the agency provides include emergency overnight motel vouchers, crisis counseling, 24-hour telephone hotline, family law attorney services, victim advocacy within the criminal justice system, emergency funds for rental assistance and food, and weekly peer counseling groups for battered women.

Summary of Project Proposed for FY 2008-09:

Funds will provide at least 220 unduplicated Hayward families with legal and supportive services that will economically enable them to escape abuse without becoming homeless. The proposed services include: emergency housing services (i.e., relocation and shelter placement assistance), crisis counseling and safety planning, and legal services.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Family Violence Law Center	\$47,000	FY 07-08
Family Violence Law Center	\$58,727	FY 06-07
Family Violence Law Center	\$38,727	FY 05-06
Family Violence Law Center	\$60,000	FY 04-05
Family Violence Law Center	\$60,000	FY 03-04

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 21

Applicant: Women on the Way Recovery Center
Project: Residential Recovery Program for Adult Women
Category of Need: Public Services

Amount Requested: **\$ 18,000**

Agency Description:

Women on the Way (WOTW) is a ten-bed emergency shelter, located in Hayward, that provides licensed, structured residential treatment to homeless women who are addicted to drugs and alcohol. The agency provides supportive housing and long term case management services.

Summary of Project Proposed for FY 2008-09:

WOTW requests but does not require that homeless women contribute to costs associated with the services they receive. Each month operational expenses exceed client contributions, and donations are solicited to keep up with expenses. In recent years, small grants (e.g., corporate support) and contracts for services (e.g., Alameda County Behavioral Health / BASN) have supplemented community contributions. Funds are being requested from the City of Hayward to pay for operating expenses pertaining to the Haviland site's operations.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Support Services	\$14,500	FY 07-08
Support Services	\$14,500	FY 06-07
Support Services	\$9,500	FY 05-06

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 22

Applicant: City of Hayward
Project: Small Business Revolving Loan Fund
Category of Need: Economic Development

Amount Requested: \$ 250,000

Agency Description: Applicant is the City of Hayward.

Summary of Project Proposed for FY 2008-09:

The Hayward Small Business Revolving Loan Program is requesting \$250,000 for the Small Business Revolving Loan Fund in order to increase the number of loans to small businesses in downtown Hayward. This will result in increased jobs for low to moderate income individuals.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Loan Program	\$240,000	FY 04-05
Loan Program	\$400,000	FY 02-03

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 23

Applicant: Community Child Care Coordinating Council (4C's)
Project: Micro-enterprise Child Care Initiative Project
Category of Need: Economic Development

Amount Requested: **\$ 50,000**

Agency Description:

The 4-C's of Alameda County is located in Hayward and offers families assistance in locating appropriate licensed providers of childcare; 4-C's also provides parenting classes, information and referral, and newsletters updating the community regarding issues and events that impact services to children, particularly child care. The 4-C's administers programs for CalWORKS participants, and sponsors the USDA Child Care Food Program, which ensures that children receive nutritious meals while in child care.

Summary of Project Proposed for FY 2008-09:

The Child Care Initiative Project provides technical assistance and training to assist candidates who wish to operate small family day care centers to achieve licensure. If funded, 20 home-based child care operators will receive services to help them attain licensure, create necessary jobs, and establish business practices to promote economic stability. The project will focus outreach efforts to the Latino community in Hayward. Per HUD guidelines, this is an eligible CDBG activity in the Economic Development category of funding (as a microenterprise activity).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Child Care Initiative Project	\$50,000	FY 50,000
Child Care Initiative Project	\$50,000	FY 06-07
Child Care Initiative Project	\$30,000	FY 05-06

FY 2008-09 CDBG APPLICATION SUMMARIES

Proposal #: 24

Applicant: South Hayward Parish
Project: Day Laborer Center
Category of Need: Economic Development

Amount Requested: \$ 150,000

Agency Description:

The South Hayward Parish (SHP) is an interfaith coalition of churches in Hayward dedicated to meeting the needs of people in distress and giving a voice to people who might not otherwise be heard. The Parish was established to serve the people of the community regardless of religious affiliation or belief.

Summary of Project Proposed for FY 2008-09:

The South Hayward Parish (SHP) is requesting funds to provide economic development and stabilization in South Hayward by offering job placement assistance, job opportunities, and job training for low-income Hayward residents.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
No Prior Funding	-	-

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. 08-

Introduced by Council Member

*me
4/22/08*

RESOLUTION APPROVING THE ANNUAL PLAN AND AUTHORIZING AN APPLICATION FOR FEDERAL ASSISTANCE UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEAR 2009

WHEREAS, the Housing and Community Development Act of 1974 makes funds available to qualified cities for certain community development activities; and

WHEREAS, the City of Hayward is qualified to receive certain funds pursuant to said act; and

WHEREAS, the City Council has considered the Community Development Block Grant Program recommendations prepared by staff and the Citizens Advisory Commission as well as public testimony thereon, a copy of which is attached hereto as Attachment "A" and hereby referred to for further particulars; and

WHEREAS, the Council has considered the environmental impact of the program and hereby finds and determines that the program is composed of projects that are categorically excluded from the National Environmental Protection Act or will be subject to later environmental review and finds and determines that the activities funded by the program are either not subject to the California Environmental Quality Act or will be subject to later environmental review.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward hereby approves the aforesaid Community Development Block Grant Program, and authorizes the City Manager on behalf of the City of Hayward to execute and submit the required application and all implementing documents in connection therewith.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2008

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:
MAYOR:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward