



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 06/05/07

AGENDA ITEM 5

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Authorization to Increase Amount of Agreement with Bureau Veritas for Civil Engineering Plan Check Services

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute an amended contract with Bureau Veritas to increase the annual compensation amount to \$125,000.

BACKGROUND:

On April 18, 2006, Council approved a three-year agreement - not to exceed \$75,000 per year - with Bureau Veritas (BV), formerly Bureau Veritas/Berryman and Henigar, for civil engineering plan-check services that exceed staff's availability to complete such tasks in a timely manner. The first year of the contract was from June 2006 to June 2007. BV has provided professional level services for the City, and their thorough plan reviews have enabled staff to continue addressing our civil engineering plan-checking backlog. Costs for these services are directly charged to applicants.

However, during this first year, several of the larger subdivision improvement plans approved by Council were reviewed and examined by the consultant. These included, among others, plans for the Bridgeport Crossings, Cannery/Citation Homes, and LaVista residential projects. Furthermore, it is anticipated that additional major development projects (Stonebrae Villages C and D and the Mt. Eden Annexation improvement plans) will be submitted for review, and it would be best for the City to continue utilizing the firm already familiar with the projects and the City requirements. Due to this workload, it is anticipated the contract amount for this year and at least next year will exceed the allotted \$75,000.

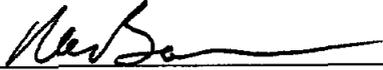
Therefore, it is requested that the annual agreement with Bureau Veritas for plan check services be amended to increase the not-to-exceed annual amount by \$50,000 to \$125,000. As noted above, all costs are charged directly to applicants, and the additional amount will only be used if required.

Prepared by:



Morad Fakhrai, Deputy Director of Public Works

Recommended by:



Robert A. Bauman, Director of Public Works

Approved by:



Jesús Armas, City Manager

