



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 05/15/07
AGENDA ITEM 2
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Manager
SUBJECT: City Attorney Recruitment

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute a professional services agreement with Peckham and McKenney for recruitment services and appropriating funds for this purpose.

BACKGROUND:

In March, in response to the City's release of a Request for Proposals, the City Council authorized entering into a professional agreement with the firm of Peckham and McKenney to undertake the recruitment for a City Manager.

Recently, the City Attorney announced he will retire effective October 2. Use of an executive search firm to conduct the recruitment process for this position is entirely appropriate. In light of the current engagement, staff contacted Peckham and McKenney to ascertain the firm's availability for this additional assignment. The firm indicated it is available and agreeable to assist the Council with this additional recruitment. It has also agreed to lower its professional fee by \$1,000, resulting in a fee of \$16,000. Additionally, related expenses would be capped at a not to exceed amount of \$7,000.

Approval of the attached resolution will authorize entering into a professional services agreement with the firm, and also appropriate \$23,000 for this purpose.


Jesus Armas
City Manager

Attachment

