CITY OF HAYWARD

AGENDA REPORT

AGENDA DATE 09/12/06

AGENDA ITEM 4

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Bicycle Master Plan Update - Authorization for a Professional Services Agreement with Alta Planning+Design

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing execution of an Agreement with Alta Planning+Design in an amount not to exceed $50,000 and appropriating additional funds for this project.

BACKGROUND:

The City of Hayward's current bicycle master plan was developed in 1997 and incorporated into the General Plan Circulation Element in 2002. Most of the bicycle facility improvements identified in this plan have been completed. As noted during review of this year's Capital Improvement Program, it is now appropriate to update the plan.

The proposed master plan update will assess existing bicycle facilities and programs; develop a community-supported direction for a comprehensive bikeway network that will facilitate biking for transportation and recreational purposes by enhancing safety, comfort, and convenience of bicyclists; and to identify bicycle support programs that promote biking through education, enforcement, and encouragement. The update will also incorporate proposed changes related to the Route 238 Corridor Improvement Project and the study of potential bicycle pathways along the Union Pacific unused right-of-way as envisioned in the South Hayward BART Study. The consultant's scope of work also includes an outreach program that will involve all stakeholders and the community in general. To this end, outreach activities are planned from mid-October through mid-December 2006. This will include meetings with the East Bay Bicycle Coalition, an informational presentation to the Alameda County Transportation Improvement Authority, and a general public meeting planned for December 2006. In addition, the draft master plan will be posted on the City's website and public input will be solicited.

Staff pre-qualified firms that were known to do bicycle master planning work and have done similar work for other public agencies of comparable size as the City of Hayward. The prequalification led to the selection of six firms who were sent requests for proposals: Alta Planning+Design of Berkeley, Design Community & Environmental of Oakland; MIG, Inc., of Berkeley; Wilbur Smith Associates of San Francisco; Dowling Associates, Inc., of Oakland; and Fehr & Peers of Walnut Creek. A sole proposal was submitted by Alta Planning+Design. Staff

contacted the other five firms and found that lack of time to work on the project was the reason for not submitting proposals.

Alta Planning+Design has statewide experience in bicycle-related projects. Some of their projects include the Marin County Bicycle and Pedestrian Plan, the Metropolitan Transportation Commission Regional Bicycle Plan, the Contra Costa County Bicycle Master Plan, the Santa Rosa Bikeway Master Plan, the San Jose Commuter Bicycle Master Plan, the Roseville Bikeway Master Plan, the Solano Countywide Bikeway Master Plan, and the San Francisco Regional Bicycle Plan. Consequently, they possess the knowledge and insight to prepare Hayward's Bicycle Master Plan update. Staff considers Alta's level of effort quite reasonable for the proposed scope of work and their proposed, negotiated fees appropriate. It is therefore recommended that Alta Planning+Design be selected to prepare the update to the Bicycle Master Plan.

FUNDING & SCHEDULE:

The adopted 2006-07 Capital Improvement Program includes $25,000 in the Measure B Tax – Pedestrian and Bike Fund. An additional appropriation of $40,000 from the fund is recommended in order to complete the plan. The tentative schedule anticipates the plan beginning in September 2006. Completion of the project is expected to occur by March 2007. It is anticipated that a presentation on the preliminary draft will be presented to Council in February 2007.

Prepared by:

Morad Fakhrai, Deputy Director of Public Works

Recommended by:

Robert A. Bauman, Director of Public Works

Approved by:

Jesús Armas, City Manager

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. 06-

Introduced by Council Member_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ALTA PLANNING+DESIGN FOR A PROFESSIONAL SERVICES AGREEMENT FOR THE BICYCLE MASTER PLAN UPDATE PROJECT, PROJECT NO. 5163

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to negotiate and execute a professional services agreement with Alta Planning+Design to update the City of Hayward Bicycle Mater Plan, Project 5163, in an amount not to exceed $50,000, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA_____, 2006

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST:_____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

_____
City Attorney of the City of Hayward

DRAFT NH 9/4/06

HAYWARD CITY COUNCIL

RESOLUTION NO. 06-_

Introduced by Council Member_____

RESOLUTION AMENDING RESOLUTION 06-081, AS AMENDED, THE CAPITAL BUDGET RESOLUTION FOR FISCAL YEAR 2006-07, RELATING TO AN APPROPRIATION OF FUNDS FROM THE MEASURE B TAX PEDESTRIAN AND BIKE FUND, FUND 212 FOR THE BICYCLE MASTER PLAN UPDATE PROJECT, PROJECT NO. 5163

BE IT RESOLVED by the City Council of the City of Hayward that Resolution No. 06-081, as amended, the Capital Budget Resolution for Fiscal Year 2006-07, is hereby amended by approving an appropriation of $40,000 from the Measure B Tax Pedestrian and Bike Fund, Fund 212 for the Bicycle Master Plan Update Project, Project No. 5163.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2006

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST:_____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

_____
City Attorney of the City of Hayward