

CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 03/26/02
AGENDA ITEM 3
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Clerk
SUBJECT: Resignation of Stella Loi from the Downtown Business Improvement Area Advisory Board

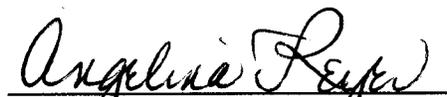
RECOMMENDATION:

It is recommended that Council accept the resignation of Stella Loi from the Downtown Business Improvement Area Advisory Board.

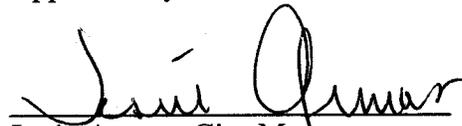
BACKGROUND:

Ms. Loi was appointed to the Downtown Business Improvement Area Advisory Board on December 15, 1998 and reappointed on July 13, 1999. Her term expires on June 30, 2003. Attached is Ms. Loi's letter of resignation dated March 5, 2002.

Prepared by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

attachment



Restaurant Francais
22622 Main Street
Hayward, CA 94541
(510) 537-0812

RECEIVED

MAR 05 2002

REDEVELOPMENT AGENCY

Stella Loi
(510) 537-0812

MAR 11 AM 11:29 CLK

Letter of Resignation

Mr. Paul Dalmon
City of Hayward
777 B Street
Hayward, CA 94541

Dear Mr. Dalmon,

I have recently relocated my home to a different County and will no longer be able to attend the monthly 8:00 am meetings due to distance.

Thank you for your understanding.

Sincerely
Stella Loi

3-5-02 Per telephone conversation, Stella Loi verbally resigned.

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION ACCEPTING WRITTEN RESIGNATION OF
STELLA LOI AS A MEMBER OF THE DOWNTOWN
BUSINESS IMPROVEMENT AREA ADVISORY BOARD**

WHEREAS, Stella Loi submitted a letter of resignation from the Downtown Business Improvement Area Advisory Board, dated March 5, 2002, informing that she is no longer able to serve on the Board.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby accepts the resignation and commends Stella Loi for her civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2002

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward