



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 06/25/02
AGENDA ITEM 7
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Clerk
SUBJECT: Election of Mayor Pro Tempore

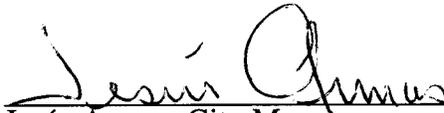
This item appears on the agenda to enable the Council to elect a Mayor Pro Tempore. At its June 26, 2001 meeting, Council determined that the elected member would serve a term from July 1 to June 30. Attached is the pertinent excerpt from the City Council Handbook regarding the appointment and a list of members who served in the past ten years.

Prepared by:



Angelina Reyes, City Clerk

Approved by:



Jesús Armas, City Manager

Attachments
Page 4 – Council Member Handbook
Mayor Pro Tempore Listing
Draft Resolution

SECTION II

MAYOR

POWERS AND DUTIES

The elected Mayor shall be recognized as the official head of the City for all ceremonial purposes, and by the Courts for the purpose of serving civil processes. The Mayor shall be the presiding officer of the Council, and shall preside at the meetings of the Council for the purpose of determining the presence of a quorum. He/She shall be entitled to a vote on all matters coming before the Council, but shall possess no veto power. He/She may use the title of Mayor in all cases, but the same shall not be construed as conferring upon him/her administrative or judicial functions or other powers or functions of a Mayor under the general laws of the State. (Sec. 604, City Charter)

SIGNING OF DOCUMENTS

The Mayor, or Mayor Pro Tempore in the absence of the Mayor, shall sign ordinances and minutes adopted by the City Council.

MAYOR PRO TEMPORE

In even years, the Council shall elect the Mayor Pro Tempore following the installation of those newly elected Council Members. The Mayor Pro Tempore shall serve at the pleasure of the Council for the term of one year, and shall be elected and removed by the affirmative votes of at least five (5) members of Council. Prior to being elected as Mayor Pro Tempore, a Council Member shall have served at least two years on the Council. (Resolution 98-120)

In odd years, the Council Member with the most seniority as a Council Member who has not previously served as Mayor Pro Tempore shall be elected annually. In the event two Council Members begin service in the same year, the Council Member with the highest number of votes will serve as Mayor Pro Tempore. (See City Council Minutes, 4/28/92)

The Mayor Pro Tempore shall perform the duties of the Mayor during his/her absence or disability. (Sec. 605, City Charter)

POWERS OF COUNCIL

All powers of the City shall be vested in the Council, subject to the provisions of this Charter and to the Constitution of the State of California. The Council may establish the method by which any of such powers may be exercised. (Sec. 606, City Charter)

MAYOR PRO TEMPORE

| COUNCILMEMBER | RESOLUTION | DATE |
|------------------|-------------------------|------------------------------|
| Shirley Campbell | 92-062 | 03/17/92 |
| William Ward | 92-100 | 04/28/92 |
| Nicholas Randall | 93-084 | 04/20/93 |
| Doris Rodriquez | 94-069 | 04/19/94 |
| Joseph Hilson | 95-71 | 04/18/95 |
| Ron Hulteen | 96-067 | 04/02/96 |
| Olden Henson | 97-063 | 05/13/97 |
| Matt Jimenez | 98-122 | 06/30/98 |
| William Ward | 99-112 | 06/22/99 |
| Joseph Hilson | 00-043 | Term 4/04/00 thru 6/30/01 |
| Kevin Dowling | 01-101, adopted 6/26/01 | Term 7/1/01 thru 6/30/02 |
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DRAFT



HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION AUTHORIZING THE ELECTION OF
MAYOR PRO TEMPORE OF THE CITY OF HAYWARD
FOR 2002-2003**

WHEREAS, the City Council conducted an election to select the Mayor Pro Tempore on June 25, 2002.

BE IT RESOLVED by the City Council of the City of Hayward that it hereby elects Council Member _____ as Mayor Pro Tempore of the City of Hayward, from July 1, 2002 through June 30, 2003.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2002

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward