



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 01/23/01
AGENDA ITEM 2
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Clerk
SUBJECT: Resignations of Willis Shalita and Annette Montgomery from the Library Commission

RECOMMENDATION:

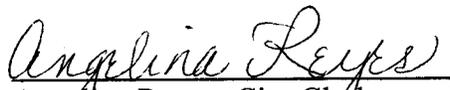
It is recommended that the City Council accept the resignations of Willis Shalita and Annette Montgomery from the Library Commission.

BACKGROUND:

Mr. Shalita has served on the Library Commission since March of 1999. His term expires June 30, 2002. Ms. Montgomery has served on the Library Commission since July of 2000. Her term expires June 30, 2004. Attached are the letters of resignation from each member.

A month-long recruitment for these replacements and also for two vacancies on the Citizens Advisory Commission began on Tuesday, January 16th.

Prepared by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

Attachment: Resignation Letters

December 24, 2000

JAN08 PM 3:28 CLK

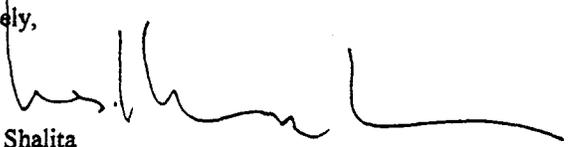
Angelina Reyes
City Clerk
City of Hayward
777 B Street
Hayward, Ca 94541-5007

Dear Ms. Reyes :

I will not be able to continue serving on the Library Commission due to my work schedule. I appreciate the chance to serve.

I will be out of the country from December 26, 2000 through January 30, 2001. But if you wish to contact me after that, I can be reached at 415-538-2537.

Sincerely,

A handwritten signature in black ink, appearing to read 'Willis Shalita', written over a horizontal line.

Willis Shalita

3493 Sandpiper Court
Hayward, Ca 94542

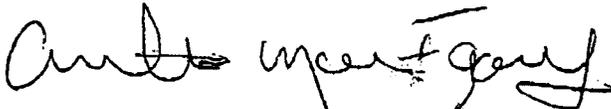
Cc: Library Director

January 11, 2001

Angelina Reyes
City of Hayward
Hayward, Ca 94544

My name is Annette Montgomery, Library Commissioner. This my resignation letter from my current position as Library Commissioner. I am unable to continue working for the library due to the shortage of time in my schedule. However, I do plan on assisting whomever plans to fill the position of library commissioner and update them with our current issues.

Thank you Sincerely,

A handwritten signature in cursive script that reads "Annette Montgomery". The signature is written in black ink and is positioned above the printed name.

Annette Montgomery, Library Commissioner

DRAFT

HAYWARD CITY COUNCIL



RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION ACCEPTING WRITTEN RESIGNATIONS
OF WILLIS SHALITA AND ANNETTE MONTGOMERY
FROM THE LIBRARY COMMISSION**

WHEREAS, Willis Shalita and Annette Montgomery have submitted in writing their resignations from the Library Commission of the City of Hayward, effective December 24, 2000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby accepts the resignations, and commend Willis Shalita and Annette Montgomery for their civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2001

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward