



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 07/25/00
AGENDA ITEM 5
WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: William Ward, Councilmember

SUBJECT: Request for Disbursement from Special Travel Fund For City **Related** Travel

RECOMMENDATION:

That the City Council authorize the disbursement of funds from Council's Special Travel Fund for the purpose described in this request.

BACKGROUND:

I am requesting reimbursement of approximately \$384.30 for the necessary travel related expenses to attend the Congress for the New Urbanism – 2000 meeting held in Portland Oregon June 15-18, 2000.

Thank you for your favorable consideration of this request.

Requested by:

A handwritten signature in black ink, appearing to read "William Ward", written over a horizontal line.

William Ward
Councilmember