



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 12/07/99
AGENDA ITEM 2
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: Director of Public Works
SUBJECT: Weekes Branch Library Expansion: Authorization for Execution of an Agreement for Professional Services

RECOMMENDATION:

It is recommended that the City Council approve the attached resolution that authorizes the City Manager to execute a professional services agreement with Noll & Tam, Architects, of Berkeley, to prepare plans, specifications and estimates, and to provide construction support services for the Weekes Branch Library Expansion in an amount not to exceed \$130,000.

BACKGROUND:

This project expands the Weekes Branch Library by 3300 square feet, which will provide room to expand the collection, provide more seating, increase meeting room space, and provide adequate technology and staff work space. It will also include replacement of the existing HVAC system, electrical upgrades, and minor seismic reinforcement work. Approximately 75% of the cost is related to the expansion and 25% is related to the upgrade of the existing facility.

Proposals were requested from eight architectural firms with specific design experience in library buildings. Three architectural consultants, Noll & Tam, Tom & Aguila, and Dahanukar/Brandes, responded. After review by Library and Public Works staff, the firm of Noll & Tam, Architects, a certified Disadvantaged Business Enterprise (DBE) and Women's Business Enterprise (WBE), was selected as the best qualified firm based on both their experience with similar library building designs and their excellent references. Their proposed architectural fee was slightly lower than the other proposals. In addition to design work being done by Noll & Tam, an additional 3 percent of the total design fee will go to a WBE subconsultant.

During design, input will be provided by a "Design Review Panel," consisting of representatives of the Library Commission, the Friends of the Hayward Public Library/Project Legacy, a South Hayward community representative, and staff. It is also planned to have several community meetings to solicit input from users of the Branch Library.

PROJECT COSTS:

Construction	\$ 880,000
Consultant Design & Construction Support	130,000
Design Administration	35,000
Construction Inspection & Administration	<u>55,000</u>
TOTAL	\$ 1,100,000

FUNDING:

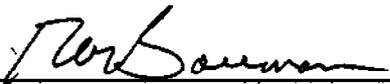
A total of \$1,100,000 is programmed in the Capital Improvement Fund of the 1999/2000 Five-Year Capital Improvement Program for this project. The Project Legacy Committee of the Friends of Hayward Public Library has committed \$100,000 as part of the budget for this project.

SCHEDULE:

The following schedule has been developed for this project:

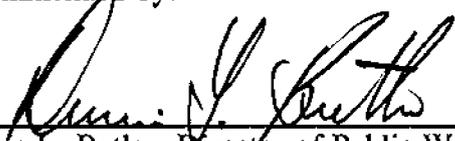
Begin Design	December 20, 1999
Advertise for Bids	July 25, 2000
Open Bids	August 22, 2000
Award Construction Contract	September 19, 2000
Begin Construction	October 16, 2000
Complete Construction	May 14, 2001

Prepared by:



Robert A. Bauman, Deputy Director of Public Works

Recommended by:



Dennis L. Butler, Director of Public Works

Approved by:



Jesús Armas, City Manager

PM 11-19-99

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF HAYWARD AND NOLL & TAM ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE WEEKES BRANCH LIBRARY EXPANSION PROJECT, PROJECT NO. 6918

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute on behalf of the City of Hayward an agreement with Noll & Tam Architects for professional services to prepare plans, specifications, and a construction cost estimate and provide construction support services for the Weekes Branch Library Expansion Project, Project No. 6918, in an amount not to exceed \$130,000, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 1999

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward