



# CITY OF HAYWARD

## AGENDA REPORT

AGENDA DATE 10/6/98

AGENDA ITEM 3

WORK SESSION ITEM \_\_\_\_\_

TO: Mayor and City Council  
FROM: Director of Public Works  
SUBJECT: AUTHORIZATION FOR EXECUTION OF AN AGREEMENT WITH ENVIRONMENTAL PLANNING CONSULTANTS TO REVIEW AND AMEND THE CITY'S 1990 BASE YEAR DISPOSED REFUSE TONNAGE

### RECOMMENDATION:

It is recommended that the City Council award a contract to Environmental Planning Consultants in the amount of \$24,930.

### BACKGROUND/ DISCUSSION:

The California Integrated Waste Management Act of 1989 (AB 939) requires that all municipalities in California reduce the amount of garbage that is landfilled by 50% by the year 2000. Staff submitted a report in September to the Council Environment Committee describing the steps being taken by the City in an effort to meet that diversion goal. Hayward's 1997 diversion rate is about 38%. In order to increase the calculated diversion rate, two tasks should be completed this fiscal year. The first is to determine whether the amount of waste disposed in 1990 was greater than originally reported. And the second is to identify materials that were recycled or source reduced in 1990, but not included in the original diversion calculations. Staff anticipates that correction of base year data will result in an increase in the calculated diversion rate because the state originally excluded diversion of certain materials, such as concrete and asphalt, which we can now try to claim. Correcting the base year tonnage disposed and diverted to reflect reality is necessary if Hayward is to demonstrate achievement of the 50% goal by 2000.

At this time, staff is unable to project the anticipated increase in the diversion rate, since considerable research will be required to accomplish this objective. Environmental Planning Consultants (EPC) is to be retained to assist in this task. Staff will keep the Council Environment Committee apprised of the progress of this task.

The proposed project manager, Richard Gertman, has extensive work experience in solid waste management, and has prepared Source Reduction and Recycling Elements (SRRE) for 45 jurisdictions, including the City of Hayward. He led the work for the City's original SRRE in 1991, as an employee of R. W. Beck and Associates, and prepared the 1995 partial revision of the City's SRRE while employed by the non-profit Community Environmental Council. All of the work to complete this project will be performed by Mr. Gertman.

EPC is a sole proprietorship, and Mr. Gertman is the Principal and sole proprietor. EPC is neither a minority nor a women-owned enterprise.

EPC was selected based on the fact that Mr. Gertman was the principal author of the City's original SRRE. Due to his familiarity with that document, he is well qualified to complete this project. Any other consultant firm would need to familiarize itself with the issues addressed in the SRRE. Additionally, Mr. Gertman's hourly fee is reasonable compared with those generally charged by other firms for similar work.

Funding:

EPC is currently under contract with the City to revise the text of the City's SRRE in order to reflect the recycling services implemented over the past five years, and planned for the future, rather than the services which were anticipated when the SRRE was prepared in 1989. The current contract amount is \$24,985. The amount of this contract amendment is \$24,930. Council authorization is requested since the sum of the current contract amount and the contract amendment would exceed the \$25,000 maximum threshold for administrative approval by the City Manager. This work will be funded by Measure D funds, and is provided for in the approved 1998/99 City budget.

Schedule:

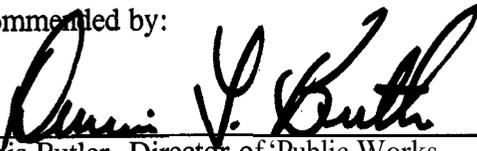
Award of Contract:	October 6, 1998
Begin Work:	October 20, 1998
Complete Work:	March 26, 1999

Prepared by:



Alex Ameri, Deputy Director of Public Works/Utilities

Recommended by:



Dennis Butler, Director of Public Works

Approved by:



Jesús Armas, City Manager

**DRAFT** JB 9/22/98

HAYWARD CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION AUTHORIZING THE CITY MANAGER  
TO EXECUTE AN AMENDMENT TO THE  
AGREEMENT WITH ENVIRONMENTAL PLANNING  
CONSULTANTS FOR PROFESSIONAL SERVICES TO  
REVIEW AND REVISE THE CITY'S 1990 BASE YEAR  
DISPOSED REFUSE TONNAGE

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to amend the agreement by and between the City of Hayward and Environmental **Planning** Consultants for the preparation of a revised Solid Waste Generation Study and a Source Reduction and Recycling Element to include review and revision of the City's 1990 Base Year Disposed Refuse Tonnage in its scope of services, and to increase the contract amount by \$24,930, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 1998

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

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