



CITY OF HAYWARD AGENDA REPORT

AGENDA DATE 9/22/98

AGENDA ITEM 3
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: Director of Public Works
SUBJECT: **ANIMAL CONTROL FACILITY IMPROVEMENTS: AUTHORIZATION
FOR EXECUTION OF AN AGREEMENT FOR PROFESSIONAL
SERVICES**

Recommendation:

It is recommended that the City Council authorize execution of an agreement with Philip Henry, Architect, of San Francisco, California, for professional services to prepare plans, specifications, and an estimate for the Animal Control Facility Improvements at Barnes Court, in an amount not to exceed \$95,000.

Background/Discussion:

Over the last several years, the City Council has authorized funding for Animal Control Facility improvements. The needed improvements were originally divided into four separate phases. The first phase, which was recently completed, included the top priority items, such as providing additional kennel space, hot water to clean the kennels, and replacement of the heating and ventilation system. This phase of improvements will combine the original second through fourth phases of the project, resulting in a more economical project completed in a more efficient manner. This phase will include items of work, such as construction of additional kennel space, a new main entrance, a classroom, and public restrooms, which were identified by an evaluation and master plan document prepared for Hayward's Animal Control Facility.

Police and engineering department staff initially identified and contacted five architectural firms with specific experience in animal control or veterinarian facilities. Only two of the five, Philip Henry, Architect and F. Earl Millot & Associates, responded to the city's request-for-proposals. The firm of Philip Henry, Architect, was selected as the best qualified to provide design services for the project based upon both their experience in similar animal related facilities and the fact that the other firm was in Southern California and would thus be more expensive and less accessible for the design and during construction. Although the proposed basic design fees for both firms were similar, because Philip Henry, Architect is located in San Francisco, the cost of site visits and coordination with City staff is substantially lower. Approximately 26 percent of the total fee will go to a DBE subconsultant.

Project Cost:

Construction	\$ 700,000
Consultant Design	95,000
Design Administration	25,000
Construction Inspection and Administration	<u>70,000</u>
TOTAL	\$ 890,000

Funding:

A total of \$890,000 is programmed in the Capital Improvement Fund of the current Five-Year Capital Improvement Program for this project. There is \$120,000 appropriated in 1998/99 for design of the project, with the remaining \$770,000 programmed in 1999/2000 for construction.

Schedule:

The following schedule has been developed for the project:

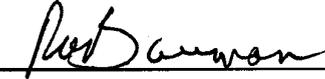
Begin Design	October 19, 1998
Advertise for Bids	June 1, 1999
Open Bids	June 29, 1999
Award Construction Contract	July 27, 1999
Begin Construction	August 23, 1999
Complete Construction	February 22, 2000

Prepared by:



Robert A. Bauman, Deputy Director of Public Works

Recommended by:

for 

Dennis L. Butler, Director of Public Works

Approved by:



Jesus Armas, City Manager

DRAFT

JB 9/16/98

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT WITH PHILIP HENRY,
ARCHITECT, FOR PROFESSIONAL SERVICES IN
CONNECTION WITH IMPROVEMENTS TO THE
ANIMAL CONTROL FACILITY, PROJECT NO. 6948

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute on behalf of the City of Hayward an agreement by and between the City of Hayward and Philip Henry, Architect of San Francisco, California, for professional services to prepare plans, specifications, construction cost estimate, and services during construction to improve the Animal Control Facility, Project No. 6948, in an amount not to exceed \$95,000, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 1998

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward