



CITY OF HAYWARD AGENDA REPORT

AGENDA DATE 06/30/98

AGENDA ITEM 4

WORK SESSION ITEM _____

To: Mayor and City Council
From: City Clerk
Subject: Election of Mayor Pro Tempore

Recommendation:

Elect a Mayor Pro Tempore for 1998-99.

Background:

On June 23, the City Council revised its Handbook to amend the process concerning the election of a Mayor Pro Tempore. Attached is the pertinent excerpt from the Handbook and a copy of Resolution 98-120.

In even-numbered years, the Mayor Pro Tempore shall be elected by at least five votes. The term of office shall be for one year.

Recommended by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

SECTION II

MAYOR

POWERS AND DUTIES

The elected Mayor shall be recognized as the official head of the City for all ceremonial purposes, and by the Courts for the purpose of serving civil processes. The Mayor shall be the presiding officer of the Council, and shall preside at the meetings of the Council for the purpose of determining the presence of a quorum. He/She shall be entitled to a vote on all matters coming before the Council, but shall possess no veto power. He/She may use the title of Mayor in all cases, but the same shall not be construed as conferring upon him/her administrative or judicial functions or other powers or functions of a Mayor under the general laws of the State. *(Sec. 604, City Charter)*

SIGNING OF DOCUMENTS

The Mayor, or Mayor Pro Tempore in the absence of the Mayor, shall sign ordinances and minutes adopted by the City Council.

MAYOR PRO TEMPORE

In even years, the Council shall elect the Mayor Pro Tempore following the installation of those newly elected Council Members. The Mayor Pro Tempore shall serve at the pleasure of the Council for the term of one year, and shall be elected and removed by the affirmative votes of at least five (5) members of Council.

In odd years, the Council Member with the most seniority as a Council Member who has not previously served as Mayor Pro Tempore shall be elected on the second Tuesday of April. In the event two Council Members begin service in the same year, the Council Member with the highest number of votes will serve as Mayor Pro Tempore.

The Mayor Pro Tempore shall perform the duties of the Mayor during his/her absence or disability. *(Sec. 605, City Charter)*

POWERS OF COUNCIL

All powers of the City shall be vested in the Council, subject to the provisions of this Charter and to the Constitution of the State of California. The Council may establish the method by which any of such powers may be exercised. *(Sec. 606, City Charter)*

HAYWARD CITY COUNCIL

RESOLUTION NO. 98-120

Introduced by Council Member WARD

RESOLUTION ADOPTING AMENDMENT TO THE
COUNCIL MEMBERS HANDBOOK

BE IT RESOLVED that the City Council of the City of Hayward hereby adopts the following amendment to the Council Members Handbook:

SECTION II, MAYOR, MAYOR PRO TEMPORE is hereby amended by the addition of the following sentence at the beginning of the first paragraph:

"Prior to being elected as Mayor Pro Tempore, a Council Member shall have served at least two years on the Council."

IN COUNCIL, HAYWARD, CALIFORNIA June 23, 1998

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Jimenez, Rodriquez, Ward, Hulteen, Henson
MAYOR: Cooper

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Hilson

ATTEST: *Angela Reyes*
City Clerk of the City of Hayward

APPROVED AS TO FORM:

M. O. Johnson
City Attorney of the City of Hayward

DRAFT

Om 6-24-98

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE ELECTION OF
MAYOR PRO TEMPORE OF THE CITY OF HAYWARD
FOR 1998-99

WHEREAS, by Resolution No. 98-120 on June 23, 1998, the City Council revised its Handbook to amend the process concerning the election of a Mayor Pro Tempore; and

WHEREAS, the City Council conducted an election to select the Mayor Pro Tempore on June 30, 1998.

BE IT RESOLVED by the City Council of the City of Hayward that it hereby elects _____ as Mayor Pro Tempore of the City of Hayward, for the fiscal year 1998-99.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 1998

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward