



# CITY OF HAYWARD AGENDA REPORT

AGENDA DATE 2/17/98

AGENDA ITEM 2

WORK SESSION ITEM \_\_\_\_\_

**To:** Mayor and City Council  
**From:** Chief of Police  
**Subject:** Relocation of Police Resource Center

**Recommendation:**

It is recommended that the City Council appropriate \$7,500 for the relocation and operation of a Police Resource Center through the end of FY 97/98.

**Background:**

In December of 1996 the Police Department opened a Resource Center in the Harder/Tennyson neighborhood as part of our community policing efforts to decentralize police services. The center is currently located in a small portable building on Forselles Ave. The use of this building is donated by Glad Tidings Church and is on property owned by the church.

The intent of opening a resource center was to establish a City and Police presence in a neighborhood which was perceived as a high crime area. The Resource Center has served as a work station for the Community Service Officers to take reports and Crime Prevention personnel to outreach with the community. It has also served as a place for Patrol Officers to write reports in the field.

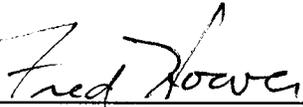
We have clearly established a positive presence in the neighborhood but we have been limited in our efforts use due to the building size. In light of our community policing efforts and the positive changes that have been effected we would like to expand our efforts by committing additional personnel. Assigning personnel to the resource center on a permanent basis is limited by the existing facility. The portable building being used is approximately 200 sq. ft. and has no restroom facilities or heating.

There is a vacant unit in a small retail shopping center located just around the corner at 27521 Tampa Ave. (Tampa Square Shopping Center). That unit is approximately 500 sq. ft. in size with restroom facilities as well as heating and air conditioning. This location would allow the Resource Center to stay in the same neighborhood, be more visible, and it is large enough to support a regular staff. The portable facility on Forselles could continue to be used for small community meetings and for officers to write reports.

For these reasons I am recommending relocation. Fiscal details are as follows:

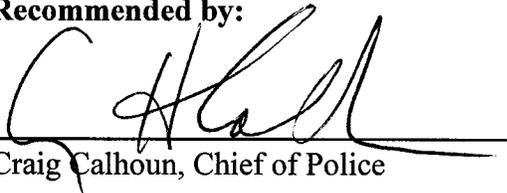
	<u>MONTHLY</u>	<u>TOTAL</u>
<u>ONGOING EXPENSES</u>		
Rent (assumes March 1 move in)	\$550	\$2200
Utilities	\$250	\$1000
<u>ONE-TIME COSTS</u>		
Phone (hardware and lines for three work stations)		\$2500
Office Equipment (desks, chairs, etc.)		<u>\$1800</u>
<b>FY 97/98 Costs</b>		<b>\$7500</b>

**Prepared by:**



Fred Hoover, Police Lieutenant

**Recommended by:**



Craig Calhoun, Chief of Police

**Approved by:**



Jesús Armas, City Manager

**DRAFT** 1/29/98 JPS

**HAYWARD CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

**Introduced by Council Member \_\_\_\_\_**

**RESOLUTION AMENDING RESOLUTION 97-098, AS AMENDED, THE BUDGET RESOLUTION FOR FISCAL YEAR 1997-98, RELATING TO THE APPROPRIATION OF FUNDS FOR RELOCATION OF POLICE RESOURCE CENTER**

**BE IT RESOLVED** by the City Council of the City of Hayward that Resolution No. 97-098, as amended, the Budget Resolution for fiscal year 1997-98, is hereby amended by approving an appropriation of \$17,900 from the General Fund Undesignated Fund Balance to the Police Department Budget, Fund No. 100-1820, for the relocation of police resource center.

**IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 1998**

**ADOPTED BY THE FOLLOWING VOTE:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST: \_\_\_\_\_**  
City Clerk of the City of Hayward

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney of the City of Hayward