



CITY OF  
**HAYWARD**  
HEART OF THE BAY

**CITY COUNCIL AGENDA**  
**APRIL 23, 2013**

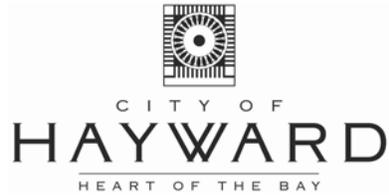
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**MAYOR MICHAEL SWEENEY**  
**MAYOR PRO TEMPORE MARVIN PEIXOTO**  
**COUNCIL MEMBER BARBARA HALLIDAY**  
**COUNCIL MEMBER FRANCISCO ZERMEÑO**  
**COUNCIL MEMBER MARK SALINAS**  
**COUNCIL MEMBER GREG JONES**  
**COUNCIL MEMBER AL MENDALL**

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**CITY COUNCIL MEETING FOR APRIL 23, 2013**  
777 B STREET, HAYWARD, CA 94541  
[WWW.HAYWARD-CA.GOV](http://WWW.HAYWARD-CA.GOV)

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**CLOSED SESSION**  
**Closed Session Room 2B – 5:00 PM**

1. **PUBLIC COMMENTS**
  2. Conference with Labor Negotiators  
Pursuant to Government Code 54957.6
    - Lead Negotiators: City Manager David, City Attorney Lawson, Assistant City Manager McAdoo, Human Resources Director Robustelli, Deputy City Attorney Vashi, Director of Maintenance Services McGrathUnder Negotiation: All Groups
  3. Adjourn to City Council Meeting
- 

**CITY COUNCIL MEETING**  
**Council Chambers – 7:00 PM**

**CALL TO ORDER** Pledge of Allegiance Council Member Peixoto

**ROLL CALL**

**CLOSED SESSION ANNOUNCEMENT**

**PRESENTATION** Annual Environmental Achievement Awards

**PROCLAMATION** World Book Night

**PUBLIC COMMENTS**

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*The Public Comment section provides an opportunity to address the City Council on items not listed on the agenda or Work Session, or Informational Staff Presentation items. The Council welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Council is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

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**NON-ACTION ITEMS:** *(Work Session and Informational Staff Presentation items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.)*

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**WORK SESSION (60-Minute Limit)**

1. Discussion of Council Priorities and Related Processes

[Staff Report](#)  
[Attachment I](#)  
[Attachment II](#)  
[Attachment III](#)  
[Attachment IV](#)

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**ACTION ITEMS:** *(The Council will permit comment as each item is called for the Consent Calendar, Public Hearings, and Legislative Business. In the case of the Consent Calendar, a specific item will need to be pulled by a Council member in order for the Council to discuss the item or to permit public comment on the item. Please notify the City Clerk anytime before the Consent Calendar is voted on by Council if you wish to speak on a Consent Item.)*

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**CONSENT CALENDAR**

2. Approval of Minutes of the City Council Meeting on April 2, 2013

[Draft Minutes](#)

3. Resignation of Lloyd Clifton from the Keep Hayward Clean and Green Task Force

[Staff Report](#)  
[Attachment I Resolution](#)

4. B Street Pavement Repair – Approval of Plans and Specifications and Call for Bids

[Staff Report](#)  
[Attachment I](#)  
[Attachment II](#)

5. Pavement Rehabilitation VRF FY14 (Districts 6, 10, 15, 19, 20) - Approval of Addendum and Award of Contract

[Staff Report](#)  
[Attachment I](#)  
[Attachment II](#)  
[Attachment III](#)  
[Attachment IV](#)



6. Annual Sewer Line Replacement FY13 Project: Approval of Plans and Specifications, and Call for Bids  
[Staff Report](#)  
[Attachment I Resolution](#)  
[Attachment II Location Map](#)
7. Annual Update Administrative Rule 3.9 – Environmentally Preferred Purchasing Policy  
[Staff Report](#)  
[Attachment I Admin Rule 3.9](#)
8. Banking and Cash Management Services Agreement Extension  
[Staff Report](#)  
[Attachment I Resolution](#)
9. Adoption of a Resolution Accepting the Report and Adopting Findings Confirming the City’s Compliance with the Mitigation Fee Act Related to Fees Collected for Development Projects  
[Staff Report](#)  
[Attachment I Resolution](#)  
[Attachment II](#)  
[Attachment III](#)
10. Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2013  
[Staff Report](#)  
[Attachment I](#)  
[Attachment II](#)
11. Approve a Contract Amendment with Bryce Consulting, Inc. (“Bryce”) to Provide Classification and Compensation Related Services Through June 30, 2013  
[Staff Report](#)  
[Attachment I](#)

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*The following order of business applies to items considered as part of Public Hearings and Legislative Business:*

- *Disclosures*
  - *Staff Presentation*
  - *City Council Questions*
  - *Public Input*
  - *Council Discussion and Action*
- 

## **PUBLIC HEARING**

12. FY 2014 Master Fee Schedule/Fine and Bail Update (Report from Finance Director Vesely)  
[Staff Report](#)  
[Attachment I Resolution](#)  
[Attachment II Master Fee](#)  
[Attachment III Fine Bail Schedule](#)

April 23, 2013



## LEGISLATIVE BUSINESS

13. Support for California Senate Bill 407: Local Agency Executive Compensation (*Report from Assistant City Manager McAdoo*) (*Continued from April 16, 2013*)

## COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Oral reports from Council Members on their activities, referrals to staff, and suggestions for future agenda items.

## ADJOURNMENT

**NEXT REGULAR MEETING – 7:00 PM, TUESDAY, MAY 7, 2013**

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**PUBLIC COMMENT RULES:** *The Mayor may, at the beginning of the hearing, limit testimony to three (3) minutes per individual and five (5) minutes per an individual representing a group of citizens or organization. Speakers will be asked for their name and their address before speaking and are expected to honor the allotted time. A Speaker Card must be completed by each speaker and is available from the City Clerk at the meeting.*

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**PLEASE TAKE NOTICE** that if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing. **PLEASE TAKE FURTHER NOTICE** that the City Council has adopted Resolution No. 87-181 C.S., which imposes the 90 day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.

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**\*\*\*Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4<sup>th</sup> Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the website and on Cable Channel 15, KHRT. \*\*\***

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*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or TDD (510) 247-3340.*

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*Please visit us on*



April 23, 2013



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**DATE:** April 23, 2013  
**TO:** Mayor and Council  
**FROM:** City Manager  
**SUBJECT:** Discussion of Council Priorities and Related Processes

## **RECOMMENDATION**

That Council receives this report, discusses the information, and provides any desired feedback to staff.

## **BACKGROUND**

On March 26, staff presented a report to Council on [City Council Priorities](#). During the course of that discussion, Council asked the City Manager to return to Council with more detailed information on three things: (1) a report on the work progress made so far on Council's FY 2013 priorities (See Attachment II); (2) staff's suggestions and input for Council's discussion and setting of priorities for FY 2014; and (3) staff's more detailed recommendations for the Council priority setting process and schedule for the next biennial budget (FY 2015 & FY 2016).

Council further directed the City Manager to assure that:

- ▶ Beginning FY 2014 and going forward, adopted Council priorities were associated with some metrics by which progress could be measured; and that staff was to report on progress against those adopted metrics before, or as part of, the subsequent annual Council priority-setting process.
- ▶ Council expressed clear direction that beginning with FY 2015 & FY 2016, the Council priority-setting session was to begin no later than January of FY 2014; and that a similar schedule was to continue each fiscal year going forward.

## **DISCUSSION**

### **Progress for FY 2013**

Attachment II offers some details about the actions and activities of staff in FY 2013, and progress made related to Council's priorities of Safe, Clean, and Green. Following are some general comments related to the specific items identified in Council's FY 2013 approved priorities, many of which are on-going and without a specified end or completion point. These are presented more in list form corresponding to Council's Priorities for FY 2013 as shown in Attachment I.

**SAFE** – As can be seen in Attachment II, significant success has been achieved in addressing residential burglaries and other crime in the community. Work continues on almost all these listed items with the exception of “reducing urban mining and prevent illegal buying”. The Hayward Police Department (HPD), supported by Maintenance Services and others, has done a lot to reduce the act of urban mining in Hayward. However, after preliminary work on the illegal buying side, it became obvious that this was an issue that could only be effectively addressed through a regional effort such as the County Sheriff’s Office in coordination with other surrounding county law enforcement. Therefore, while HPD continues to be aggressive about identifying and capturing those responsible for stealing metal, they do not put additional resources into scaling back the illegal buying points unless a specific case leads them in a productive direction. Additionally, staff continues to follow progress in the State legislature towards creating legislation that would provide tools to allow HPD to penalize local dealers who purchase stolen metals or to require more extensive documentation from sellers of metals.

**CLEAN** – As with “SAFE,” a lot of great work has been accomplished and almost all items continue on-going. The one activity that has not necessarily received on-going attention is “control and/or regulate car sales in the public right-of-way.” Staff has made some progress in reducing the amount of car sales activity throughout the community, but elimination has proven difficult due to the ancillary legal issues and the need to direct limited resources to other high-priority activities. HPD and Code Enforcement do address particular hot spots as best they can when those come to their attention.

**GREEN (Sustainable)** – This work, also, remains on-going. Hayward continues to lead the East Bay in water and energy conservation, as well as in alternative energy production. Our tree inventory has increased. The one area that has not received the same level of attention is that of growing the “Healthy City” program, reducing childhood obesity, and implementing a model urban agriculture program throughout the community. This is primarily the result of not having a strong partner agency with which to implement programs. Staff may have an opportunity to pilot some programs as part of the Promise Neighborhoods initiative in order to build the agency relationships necessary to support the “Healthy City” goal.

*Organizational Health* – All work under this priority continues on-going. Noted accomplishments include completion of the Economic Development Strategic Plan and preparation for implementation of the City’s new Enterprise Resource Planning (ERP) system (our new financial system), with the ERP taking resources from all across the organization. ERP implementation will continue to do so throughout the next fiscal year until full acceptance of the system.

*Land Use* – Probably the single largest activity underway in this category is the update of the City’s General Plan. Most other activities continue on-going with the exception of “develop a Downtown Plan.” This work was paused following the initial visioning due to the elimination of redevelopment funding to support the development of the plan as well as the initiation of the General Plan update, which will set the stage for the Downtown Plan. The “update of the City’s Subdivision Ordinance” likely won’t happen this year due to major shifts in staffing within the Development Services Department and the intense effort focused on the General Plan update.

*Fiscal Stability* – All of the activities in this category have received focused attention from across the organization. Fiscal stability in both the short and long-term remains the highest priority of staff,

particularly the City Manager's Office and the Finance Department. The least amount of progress has taken place in the area of providing high-quality educational opportunities and improving the academic performance of all K-12 students. These remain absolute foci of staff where ever the opportunity presents itself, with great progress being made directly in the homework help centers and the literacy program in the Library & Community Services Department. However, much of this area of Council's priorities is outside the ability of staff to directly influence.

### **Looking Forward to FY 2014**

As stated in the staff presentation to Council on March 26, 2013, staff appreciates and strongly supports Council's unwavering emphasis on "Safe, Clean, and Green. This focus has served the organization well. Per Council's direction in adopting the budget, staff has built the work plan for both years of the FY 2013 & FY 2014 budget on this focus. However, as can be seen from the above narrative and from the data presented in Attachment II, there is no identified end to many of the tasks, programs, or activities: most are on-going and are not tied to any identifiable, measurable goal. Staff recommends that as we move through the FY 2014 priority-setting process and into FY 2015 & FY 2016 planning, that together we can take the next step to define goals and identify meaningful metrics to measure our performance in each critical area.

### **Common Understanding**

In order to directly address Council's direction to streamline details under each Council Priority and to define metrics, staff has spent time reviewing our understanding of the programmatic implications of the three priority areas: "Safe, Clean, and Green"; and of the supporting program areas: "Fiscal Stability, Land Use, and Organizational Health." With the effort being put into the General Plan Update, it is also logical and prudent planning to assure that the vision identified in that Plan is supported by Council's priorities and staff's resulting work.

Staff is asking that Council provide feedback as to whether or not the "Current Understandings" presented in Table I reflect Council's expectations; and if Council is comfortable utilizing that understanding as a base on which to anchor the City's FY 2014 work plan.

**TABLE I: Current Understanding of Council’s Main Priorities and Areas of Program Support**

PRIORITY	CURRENT UNDERSTANDING
<b>SAFE</b>	<u>Public Safety</u> : Hayward is a crime-free community, in which residents, businesses, students, and visitors feel safe and are not subjected to either personal or property crimes; residents and properties in the community receive a high level of fire protection and quality medical and emergency response.
	<u>Infrastructure</u> : Hayward is a community that provides safe drinking water; properly collected and disposed garbage and refuse; properly collected, treated, and discharged wastewater and sewage; and provides safe travel ways for all travelers (vehicles, pedestrians, bicyclists, aviators, and others).
<b>CLEAN</b>	Hayward is a community free of graffiti, litter, illegal dumping, and blight; and provides and maintains attractive municipal spaces and buildings, including parks.
<b>GREEN</b>	Hayward is a community that embraces and employs best practices in all areas of physical and environmental sustainability; maintains an accessible, attractive network of parks and natural open space; and which is home to one of the most diverse, inclusive, educated, and healthy populations in the Bay Area.
<b>Program Support</b>	<b>Current Understanding/Goal</b>
<b>FISCAL STABILITY</b>	The Hayward municipal corporation is a transparent organization that operates annually within its revenue/income, maintains appropriate internal controls, and is financially sustainable based on rolling ten-year financial plans in all major funds, with appropriate funding of all identifiable liabilities and areas of responsibility.
	Hayward maintains a healthy and growing tax base in all major revenues, particularly property tax and sales tax.
<b>Program Support</b>	<b>Current Understanding/Goal</b>
<b>LAND USE</b>	Hayward maintains and implements land use policies that support a safe, clean, and green community as defined by Council and as reflected in the General Plan; and which support strong, attractive neighborhoods and a thriving business community with a strong retail base and a healthy industrial sector.
<b>ORGANIZATIONAL HEALTH</b>	Hayward municipal employees are valued by Mayor, Council, and the community; are compensated commensurate with at least the middle of the market place for each classification; have access to quality defined benefits at reasonable costs; and are able to thrive professionally as a result of their employment with the City of Hayward.

Simplification and Metrics

Based on the above understandings, and as part of the discussion to address Council’s direction to streamline details under each Council Priority and to define metrics, staff has also spent time identifying tasks and program areas that could be collapsed and/or combined under each Priority. Attachment III shows the suggested collapsing of some of the current detailed actions, activities, and programs under each Council priority as they might appear for FY 2014; and identifies some possible metrics associated with each priority. This is consistent with what Council has asked staff to do as a platform from which to launch Council’s discussion on FY 2014 Council priorities.

When discussing simplifying the existing Council Priority Chart (Attachment I), Council often expresses concern about losing the ability to identify programs and activities that are important to individual members and/or the Council as a whole. The following described process prevents this from occurring and continues to give Council the opportunity to comment on, and direct staff regarding, detailed work plans from each program area or department in the City.

When Council approves the priorities for FY 2014, staff is then charged with developing work plans to accomplish those priorities and the City Manager is charged with developing and recommending a budget that supports both Council’s priorities and the departmental work plans designed to meet those priorities. Therefore, during the budget review and approval process, Council has the opportunity to address specific activities in the work plan presented by staff; and to identify for staff specific activities and/or programs that are of concern to Council members.

For example, Council’s priority may be as stated under “Green”: *Increase Hayward’s sustainability as a community in all aspects of urban life.* Staff may suggest a number of ways throughout the work plan the departments intend to achieve progress on this priority. However, through the budget process, Council may want to specify that one of the programs they expect to see included is increasing the number of trees in the City. If this program is adopted by Council, the final budget would include a work plan from Maintenance Services that specifically identifies an action to increase the number of trees in the community during FY 2014. It is through the association of these elements that Council has the opportunity to shape the details of the City’s annual work plan, and to assure that staff is capturing important projects or programs:



In the more sophisticated model toward which we are working, Council also adopts the performance metrics along with the budget, and when staff reports work plan progress to Council, they do so by reporting against the approved performance metric. These metrics and the information they provide are also used to inform the work and to allow staff to engage in continuous program improvement throughout the year based on the feedback from the metrics.

## **Planning for FY 2015 & FY 2016 Biennial Budget**

As we look forward to the next biennial budget, staff is assuming that “Safe, Clean, and Green” will continue to be the focus for Council and to drive the work effort of staff. However, in an effort to address Council’s expectation that the process to set the FY 2015 & FY 2016 biennial budget priorities will be both robust and timely, staff is suggesting the following process and tentative schedule for Council’s consideration, discussion, and direction.

### **Step One**

It is suggested that the process start in September 2013 with work sessions for Council on each priority area: Safe, Clean, and Green. Each significant program area could be presented to and discussed by Council at an assigned Council meeting something along the lines of the schedule in Table III below. The topics associated with each date are “core” and are not meant to exclude other related topics or areas of Council interest.

Clearly, there are many other topics that Council might wish to address and/or discuss including the supporting programmatic elements of “land use”, “fiscal stability”, and “organizational health”. In addition, there are two other significant areas that warrant discussion by Council based on the importance they have assumed in Council’s discussions: economic development and academic performance. These have been put all together in the first of two February Council meetings dealing with this process.

The second related meeting in February will center on Council’s direction to staff resulting from the work of the prior months. This will allow Council a full opportunity to provide staff with direction on priorities and program delivery perspectives around which staff can build the FY 2015 & FY 2016 Recommended Biennial Budget and related work plan with accountable metrics.

**TABLE III: Suggested Approach and Schedule for Developing Council Priorities for the Next Biennial Budget**

PRIORITY	ELEMENT	MONTH	LEAD DEPARTMENTS/FUNCTIONS
<b>SAFE</b>	Crime Reduction & Social Behaviors	September 2013	Police
	Initiatives, injunctions, and related legal tools		Legal
	Emergency Response	October 2013	Fire
	Property Safety & Problem addresses		Building Inspection, Code Enforcement, & Legal
	Travel ways	November 2013	PW-Engineering & Transportation Maintenance Services
	Water, sewer, waste water & garbage		PW-Utilities & Environment
<b>CLEAN</b>	Blight, litter, graffiti, illegal dumping	December 2013	Maintenance Services and Code Enforcement & Development Services
	Abandoned properties		Code Enforcement and Legal
	Weed abatement & abandoned vehicles		Fire, Code Enforcement, Police
	Street sweeping		Maintenance Services
<b>GREEN</b>	Park and open space development and preservation	January 2014	Development Services
	Park and open space maintenance		Maintenance Services, Police, and Legal
	Sustainability of City-owned facilities and practices		Maintenance Services, Finance, and PW-Utility & Environment
	Climate Action Plan		PW-U&E, Development Services
<b>General</b>	Economic development	February 2014 - #1	City Manager's Office
	Academic performance		
	Land use		Development Services, City Manager's Office
	Fiscal stability		Finance, City Manager's Office
	Organizational health		HR, Technology, and City Manager's Office
<b>Priorities and Policies</b>	Mid-year financial report	February 2014 - #2	Finance
	Establish draft FY 2015 & FY 2016 priorities		City Manager

### Step Two

Once Council has identified and/or confirmed their draft priorities for FY 2015 & FY 2016, staff will use that to: (1) construct the Biennial work plan, (2) develop the Biennial recommended budget, and (3) develop suggested appropriate metrics by which to measure progress on each priority. The Recommended Biennial Budget containing all this information will be presented to Council according to the timeline identified in the Charter, which for FY 2015 is May 6, 2014.

### Step Three

Once the recommended budget is delivered to Council, the usual budget work sessions begin and generally take place in May and June. This will allow Council to adjust priorities, express opinions and perspectives on the specifics of departmental work plans, and approve the metrics to be used to hold staff accountable. Council will adopt the FY 2015 & FY 2016 Biennial Budget no later than June 2014. This budget, the guiding priorities, and the associated work plans should serve the organization through FY 2016, with only minor updating and adjustments in the mid-year.

### Step Four

Council has asked that staff report more frequently and more fully on work progress related to Council priorities. In the past, staff has used a mixture of methods and media to provide information to Council, which information has been viewed by both Council and staff as being erratic and unacceptably light on data. We will continue to use multiple media and opportunities as warranted to assure adequate and timely information flow to Council and the public.

In addition, staff is suggesting that regular, formal reports on work progress be presented to Council as needed or warranted by the issues, but no less often than twice a year. These reports would include narrative progress reports, as well as measurement of progress against the relevant metrics with associated data for specific programs and activities.

Staff recommends that Council discuss this draft process and tentative schedule, and provide appropriate feedback to staff so that we may begin building the FY 2014 Council meeting agendas and schedule along with those of the supporting Council committees.

### Other Issues of Interest to Council

During the March 26, 2013 discussion on Council priorities, Council also briefly discussed the value of benchmarks in each priority area. As stated at that time by staff, benchmarking is extremely resource intensive. Staff concurs that it has value and must be part of a well-managed accountability system. However, other than in a few select areas (mostly Human Resources), the development and use of accurate benchmarks will have to evolve with a target of being a clear part of the FY 2015 & FY 2016 budget-adoption process.

## **ECONOMIC IMPACT**

Clearly, Council's main priorities of "Safe, Clean, and Green" have enormous impact on the economic health of the community. A safe and clean community attracts and retains families and businesses, which increases retail and wholesale spending in the community, improves property values, and increases revenue to the City organization. This, in turn, allows the City to increase resources and better serve all interests within its jurisdiction.

A green or sustainable community is of critical importance in this day and age in order for a community to be competitive in the business and residential markets: to retain and attract residents and businesses. Further, being sustainable assures the long-term environmental health of the community, and marks Hayward as a leader within the East Bay community, and an attractive place in which to live and do business.

The program areas of "Fiscal Stability", "Land Use", and "Organizational Health" are vital to the success of the main priorities, and must be in place for those priorities to be fully achieved. Therefore, fiscal stability and organizational health, while not directly evident, have a direct bearing on the community's economic outlook. Land use policies and procedures are, of course, essential tools to making the community safe, clean, and green; and for being a desirable jurisdiction in which to do business of any kind.

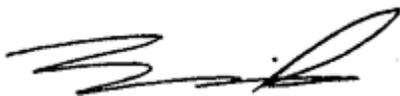
## **FISCAL IMPACT**

There is no clear dollar amount that can be identified solely with the success or failure of Council's priorities. Therefore, it is impossible to attach the dollar significance to the City's General Fund or overall financial well-being as a result of a specific priority, activity, or program area. However, specific actions such as returning hundreds of properties back to the public tax roles as is currently happening through the 238 Land Use activities clearly improves City revenues through increased property taxes. And, without doubt, each Council Priority and the supporting activity is targeted toward a healthier and stronger community in all aspects, including financial resources.

## **PUBLIC CONTACT**

Currently, Council's priorities are available to the public on the [City's web site](#). They are included in the [City's Approved Budget document](#), which is online and available at our Library locations. And, they were [reported on to Council](#) at Council's March 26, 2014 meeting.

Prepared and Approved by:



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Fran David, City Manager

- Attachment I** Council's FY 2013 Approved Priorities
- Attachment II** Progress on FY 2013 Work Plan
- Attachment III** Suggested Revised FY 2014 Council Priorities with Suggested Metrics
- Attachment IV** Draft General Plan Vision and Guiding Principles (for Reference)



## SAFE

TOP PRIORITY

- Improve public safety in targeted areas
  - Downtown - Neighborhoods - BART stations
  - Entertainment areas - Retail areas
- Continue consistent, determined use of the SMASH Program
- Reduce gang violence in Hayward
  - Develop & implement an improved gang enforcement strategy, including a gang injunction program
  - Support gang prevention and intervention programs through schools and other agencies
  - Partner with all applicable agencies and organizations to reduce gang activity in Hayward
- Reduce residential burglaries
- Reduce 'urban mining' and prevent illegal buying
- Improve safety of school campuses and routes to and from schools
  - Partner with HUSD to improve training and operations of school campus safety personnel
  - Enhance curfew and truancy enforcement
- Improve the shopping experience in all major retail areas, particularly Downtown and in malls and centers
- Reduce impact of unacceptable social behaviors—including panhandling—on commercial and retail areas of the community
- Improve disaster preparedness and disaster response in the community
- Continue to abate homeless encampments in the community

## CLEAN

TOP PRIORITY

- Strengthen code enforcement and eliminate blight citywide
- Continue Neighborhood Partnership Program
  - Revise Strategic Plan to incorporate strategies for the next phase of the program
  - Implement next phase of program
- Strengthen and expand KHCG Task Force into neighborhood organizations
- Decrease litter in the city
- Decrease illegal dumping
- Prevention and rapid abatement of graffiti
- Improve graffiti prevention through increased use of public art in retail and commercial areas
- Control and/or regulate car sales in the public right-of-way

## GREEN (SUSTAINABLE)

TOP PRIORITY

- Continue implementation of the Climate Action Plan
- Increase Hayward's sustainability as a community in all aspects of urban life
- Continue efforts to increase the overall tree inventory throughout the community
- Develop and implement residential and commercial energy efficiency and renewable energy programs, including non-General Fund financing components
- Increase use of clean and green energy such as solar photovoltaic and biogas-to-energy production at utility facilities
- Increase use of recycled water
- Continue to implement the "Healthy City" program and to gain national and state recognition
  - Partner with other agencies to fight obesity among Hayward youth
  - Pursue and implement a model urban agriculture program throughout the community
- Continue efforts to eliminate long-term homelessness in Hayward and identify housing for individuals when and where appropriate

## Organizational Health

- Ensure a safe and healthy work environment
- Implement the selected Financial Enterprise/Enterprise Resource Planning (ERP) system
- Improve the organization's ability to apply business process analysis in decision making
- Redesign and deploy the City's website
- Continue staff development and succession planning
- Develop an employee attraction and retention program
- Strengthen the organization's ability and capacity to manage disasters
- Continue the development, adoption, and maintenance of strategic plans for key functions
  - Finance: develop
  - Economic Development: update and implement
  - Police: update and maintain
- Develop goals and corresponding metrics to assess progress in programmatic areas such as economic development, business attraction, and other key projects and programs

## Land Use

- Conclude implementation of the 238 Settlement Agreement
- Implement a 238 Corridor land disposition strategy
- Adopt and implement Mission Boulevard Corridor Form-Based Code
- Redesign and update gateways and corridors; partner with County where appropriate
- Continue implementation of South Hayward BART TOD Project
- Revise the City's Sign Ordinance
- Develop a Downtown Specific Plan
- Develop framework, scope, budget, and funding for updating the General Plan
- Continue implementation of Airport development projects including California Air National Guard reuse
- Continue to implement Historic Preservation Program elements
- Continue to participate in development of a regional Sustainable Communities Strategy
- Update the City's Subdivision Ordinance

## Fiscal Stability

- Implement programs and fiscal policies to resolve long-term, structural deficit
- Protect and maximize local revenues
- Increase community property values
  - Increase academic performance in Hayward schools in partnership with HUSD and the community
  - Brand, market, and promote the community of Hayward
- Determine strategy and funding options for economic development efforts following dissolution of the Redevelopment Agency
- Protect City's assets and key interests in the wake of the State's elimination of the Redevelopment Agency
- Strengthen and protect City's business community
  - Engage in and succeed at aggressive economic development
  - Protect and promote the City's industrial base
  - Strengthen Chamber, business and industrial partnerships
- Work with partners to successfully implement Promise Neighborhood grant and secure multi-year funding
- Through partnership with other agencies and organizations, develop and support the necessary elements to provide high-quality educational opportunities for all, throughout the community
- Work with partners in the community to improve the academic performance of all K-12 students
- Seek and secure outside funding:
  - Grants
  - Appropriations
  - Federal and State programs
- Develop long-term facilities master plan to identify and evaluate City facility needs and funding options

Safe Initiatives		Department	FY 2013 Accomplishments
1.a	Improve public safety in targeted areas -Downtown - Neighborhoods - BART stations - Entertainment areas - Retail areas	Maintenance Services	Facilities updated lighting systems at Cinema Place & City Hall parking garages' with lamps with a higher lumen output, providing greater safety.
		Maintenance Services	Landscape trimmed 200 trees in residential and City public right-of-ways in regards to street light clearance, traffic signal, and stop sign clearance.
		Police	Activities and projects to improve public safety in Downtown included: HPD's participation at the Downtown Street Parties; October 2012 HPD sponsored a Halloween Costume Giveaway held at the Rotunda; 2013 HPD initiated the Hide, Lock, Take program for downtown; HPD enforcement of the City's No Smoking Ordinance on weekends; HPD's Public Safety Ambassador program continued in the downtown areas; HPD's Community Academy 9-Week Community Awareness/Public Safety classes offered at City Hall; HPD's Crime Free Multi-Housing program continued; HPD/Ambassadors co-hosted National Night Out with BART at the Hayward Bart Station to increase public safety awareness at the stations and surrounding areas; September, HPD launched Crimemapping.com; Public safety awareness at community meetings (NW and NPP) for the following areas: Upper B Street, Round Hill Drive, Spring Drive, Central Avenue, Silva Avenue, C Street, Cypress Avenue; "Cops & Coffee" held at McDonalds on W. Tennyson Rd and Hesperian Blvd. Nixle launched April 2013.
		Police	Creation of the Alameda County Vice Enforcement Team (ACVET) - strategy to combine law enforcement resources to combat vice-related crimes (underage alcohol sales, underage tobacco sales, prostitution, human trafficking, illegal gambling, etc.). Monthly joint operations conducted.
		Police	Developing a multi-Agency plan with Fremont and Union City PD to combat residential burglaries through Print and DNA identification of burglary suspects.
		Police	Bike Patrol-- Bicycle Patrol Operations was established to augment police services and enhance patrol efforts in the community. Bicycle patrol has been shown to be an effective way to increase officer visibility in congested areas. Bicycle operations are also effective in monitoring various city events and other non-enforcement community policing efforts and assignments (i.e.; parades, community and special events, etc.)
		Fire	Provided emergency services to citizens of Hayward and Fairview Fire Protection District, responding to over 14,500 alarms

Safe Initiatives		Department	FY 2013 Accomplishments
1.b	Continue consistent, determined use of the SMASH Program	Police	Conducted SMASH operations in August 2012 (Folsom Ave), October 2012 (Edloe Drive), and March 2013 (Cooper Way) on problematic residences. In addition, modified SMASH operations conducted for key Downtown property, with 19 patrol checks and other targeted enforcement efforts over a six week period. Results of SMASH operations continue to be exceedingly positive and included the arrests of problematic residents, clean up of properties from Code Enforcement, and identification of significant fire hazard issues at the properties by the Fire Department. Previous report sent to Council with specific outcomes for each operation.

Safe Initiatives		Department	FY 2013 Accomplishments
1.c	<p>Reduce gang violence in Hayward</p> <ul style="list-style-type: none"> <li>- Develop &amp; implement an improved gang enforcement strategy, including a gang injunction program</li> <li>- Support gang prevention and intervention programs through schools and other agencies</li> <li>- Partner with all applicable agencies and organizations to reduce gang activity in Hayward</li> </ul>	Police	Creation of the Special Duty Investigation Unit (SDIU) - restructuring of resources from the two existing gang suppression Special Duty Units (SDU) to form a unit (SDIU) to conduct criminal street gang investigations aimed at dismantling the active gangs.
		Police	Narcotics Unit/SDIU collaborating with local area (ACNTF, CDCR, SBGA, etc.) and federal entities (DEA, ATF, US DOJ District Attorney's Office). Several successful federal indictments of targeted local gang members for enhanced sentencing.
		Police	SDIU/SDU presented gang education classes to a variety of groups and schools- including Chabot College, Mt. Eden High School (students & parents), Soul Society (south Hayward youth group)
		Police	Large scale narcotics and illegal firearms investigation operation by ATF, DOJ, Hayward PD, and A.B.C. at local bar. End result was the arrest of two local gang members and the closing of the bar (ABC) where the guns and narcotics were being sold.
		Police	Joined the South Bay Gang Alliance (SBGA) gang networking group. The SBGA includes law enforcement agencies from Santa Clara, Alameda, San Mateo, Santa Cruz, Monterey, and San Benito counties. The SBGA also includes CHP, CDCR, and probation departments. HPD is hosting the June monthly meeting. Meeting locations are rotated and the host agency provides training to the members each month.
		Police	In FY2013, the 2011/2012 CalGRIP grant cycle concluded and HPD successfully applied for and was awarded a \$500,000 continuation of funding for the Hayward Positive Alternatives for Youth (HPAY) program. HPD gang prevention and intervention activities for FY2013 included gang awareness presentations for elementary school students, middle school students, parents and teachers; case management, family counseling, and crisis intervention for youth who are already gang involved; and the School Resource Officer taught the Gang Resistance Education And Training Program (GREAT). HPD partners with five other agencies on the HPAY program. Most notably, HUSD staff help coordinate HPAY activities taking place on school sites and provide their own HPAY gang prevention services. The other agencies are Tiburcio Vasquez Health Center, Project Eden, Lunchbox International, Inc. and Choose College Education Foundation. Together, the six HPAY partners, with HPD as the lead agency, are collaboratively working to prevent, and ultimately reduce gang activity in Hayward
	City Manager	Neighborhood Services partners with the HPD – Youth and Family Services Bureau and HUSD to implement the Hayward Positive Alternatives for Youth (HPAY) Program funded by the California Gang Reduction, Intervention, and Prevention (CalGRIP) grant.	

Safe Initiatives		Department	FY 2013 Accomplishments
1.d	Reduce residential burglaries	City Manager	Code Enforcement's proposed Self Certification Program w/in Residential Rental Housing Inspection Program will provide and require annual training that supports property security, tenant screening, improved lease addendums, health and safety codes, blight reduction and partnerships.
		Police	Staff continued to reduce residential burglaries through a focused geographical approach utilizing personnel within the Field Operations Division. The Hayward Police Department's Crime Analysis Unit provided the (7) Patrol Teams, Traffic Bureau, and District Command with weekly intelligence and data surrounding the most current burglaries throughout the city. This included locations, times, days of the week, descriptions of suspects, and methods of operation. The identified teams then deployed direct enforcement tactics and resources to the identified locations where this criminal activity was occurring. The officers were instructed that their discretionary time between calls for service would be spent in these concentrated areas. Utilizing this data analysis approach and identifying the "Hot Spots" for residential burglaries allowed us to consistently focus our enforcement activities and countermeasures to the areas that were most impacted by this criminal activity. This model has resulted in a 9% decrease in residential burglaries comparing the 3rd quarter of 2012 to the 4th quarter of 2012.
		Police	<p>Between January and July of 2012, the Hayward Police Department had seen a significant increase in residential burglaries. In addition to the targeted efforts identified above, HPD employed a multi-agency approach, and created a Burglary Task Force. The duration of the task force was planned for a six week period, starting August 20, 2012 and ending September 30, 2012.</p> <p>The focus of the Burglary Task Force was to identify persons responsible for residential burglaries, complete investigations regarding residential burglaries and work with the Alameda County District Attorney's Office to ensure prosecution. The following reflect the statistical numbers the Burglary Task Force accumulated over a six week period: Felony arrests-24; Misdemeanor arrests-17; FI's completed-73; Citations issued-5; Probation searches-34 Parole searches-10; Reports Written-52; Cold burglaries cleared-21; Cases of property recovered- 4; Burglary in progress arrests-4.</p> <p>At the successful conclusion of the Task Force, Hayward Police Department continued a targeted approach to reducing burglaries through community meetings. The goal with the community meetings was to continue to reduce residential burglaries by engaging the community and having them become active partners in this cause. Utilizing statistical data from the Hayward Police Crime Analysis Bureau, HPD District Command personnel identified the areas most impacted by this crime.</p>

Safe Initiatives		Department	FY 2013 Accomplishments
1.e	Reduce 'urban mining' and prevent illegal buying	Police/Maintenance Services	Targeted enforcement completed for recent incidences of manhole cover theft in industrial areas. Staff continues to pursue legislative avenues for dealing with both sellers and buyers of illegally obtained metal products.
1.f	Improve safety of school campuses and routes to and from schools - Partner with HUSD to improve training and operations of school campus safety personnel - Enhance curfew and truancy enforcement	Police	Starting in January 2012 to present, the Hayward Police Department has provided monthly training to HUSD Campus Supervisors in areas such as Drugs and Gangs, Social Media and Bullying, Tactical Communications, Active Shooter and Defensive Tactics. HPD SRO's have adjusted their hours and workweek to provide better coverage to HUSD campuses and patrolled the adjacent neighborhoods and routes both before and after school. HPD SRO's have also partnered with Alameda County Juvenile Probation to perform curfew and truancy sweeps since Sept 2012.
		Police	Child Abuse Investigations. Restructured entirely to set forth best practices, especially reporting procedures. Notifications to CPS and mitigation of risks when taking actions on juveniles with/without a court order have been addressed.
1.g	Improve the shopping experience in all major retail areas, particularly Downtown and in malls and centers	Maintenance Services	Landscape trimmed 75 street trees and performed shrub maintenance, along with trash and litter removal within all City parking lots (1 thru 11.)
		Maintenance Services	Streets performed 9 pressure washings of all sidewalks and public furniture such as benches and pedestals throughout the downtown core. This work was previously performed by a contractor using RDA funds. After dissolution of the RDA, Streets willingly absorbed this function to ensure the downtown is attractive and clean for visitors, and both present and future prospective businesses in Hayward. Some costs are offset by Business Improvement Area fees.
1.h	Reduce impact of unacceptable social behaviors—including panhandling—on commercial and retail areas of the community	City Manager	Neighborhood Services initiated four City-led Downtown Walk-A-Bouts in coordination with HPD and community agencies between November 2012 and February 2013. Downtown residents and business owners were interviewed. Six specific trouble "hot-spots" where encampments and related problematic behaviors typically occur were identified. Coordinated public/private security and enforcement efforts are now being implemented. Homeless individuals were also interviewed and connected with available community resources and services. Staff continuing research of analysis of additional enforcement mechanisms that can be utilized.

Safe Initiatives		Department	FY 2013 Accomplishments
1.i	Improve disaster preparedness and disaster response in the community	Development Services	Staff is working on implementing strategies of its Local Hazard Mitigation Plan, which will be incorporated into the new General Plan document.
		Human Resources	Partnered with City Manager's Office to participate in the disaster volunteer program with the County
		Fire	Provided Community Response Team disaster training to 102 citizens at a fraction of the cost of past CERT training, fully reimbursed by FEMA.
		Fire	Continued to refine the City's disaster preparedness web site: <a href="http://www.hayward-caca.gov/departmantms/fire/DP/disaster">http://www.hayward-caca.gov/departmantms/fire/DP/disaster</a>
		Fire	Provided fire protection education to more than 2,700 students through station tours.
1.j	Continue to abate homeless encampments in the community	Maintenance Services	Facilities installed heavy-duty doors in the City Center building parking garage to keep homeless out of the facility.
		Maintenance Services	Streets and Landscape assisted with the abatement of 16 homeless encampments in FY 2013, such as Centennial Hall Parking Garage, Jackson Freeway Underpass, Harder Road Underpass, and Industrial Boulevard Transfer Station.
		Multiple Departments (Submitted by Police)	March 2013, a significantly large homeless encampment was discovered behind the Twin Bridges housing development. The encampments were located both on BART property and H.A.R.D property. HPD District Command along with Hayward Code Enforcement and city maintenance worked with BART & HARD officials and served notice on the individuals to vacate. The areas were then abated of all debris to include abandoned vehicles.
		Police	April 2013, HPD District Command is currently working with CHP to abate a homeless encampment alongside Highway 92 and Hesperian Blvd which is having a negative effect on the Southgate neighborhood.
		Library & Community Services	Participated in the EveryOne Home initiative to end homelessness in Alameda County by 2016, which will include the placement into permanent housing of 10 chronically homeless Hayward residents in FY 2014.
		Library & Community Services	Executed CDBG and Social Services service contracts with five local programs that provide homelessness prevention and rapid rehousing services to reduce the number of homeless individuals in Hayward.
		City Manager	Code Enforcement continues to support MSD and HPD as necessary in abating homeless encampments - 11 cases this Fiscal Year to date.

Clean Initiatives	Department	FY 2013 Accomplishments
2.a	Strengthen code enforcement and eliminate blight citywide	<p data-bbox="972 185 1976 591">In response to community concerns, Hayward Police Department's District Command partnered with the City of Hayward Streets and Landscape Divisions to address blight and debris concerns throughout the city. Our units have teamed up regularly since the beginning of 2012 for "deep street cleaning" projects, where we target blight on a specific street and perform necessary cleaning, maintenance, and vehicle abatement. The projects have involved Code Enforcement for private property issues, HPD District Command for community outreach and vehicle abatement on both public and private property, Graffiti Busters, the Landscape Division for shrub and tree trimming, the Streets Division for pot hole repair, street sign repair, junk and debris removal, and street legend and line repainting. Since January 2012, we have completed three such projects with extremely positive responses from residents and property owners. These projects were completed on Schafer Road, South Garden Avenue, and Longwood Avenue.</p> <p data-bbox="972 602 1976 1073">In September 2012, HPD District Command decided to expand the program and target an entire neighborhood. After much consideration, the neighborhoods of Pompano Ave/Sumatra Ave and Tampa Ave/Folsom were selected, which include thirteen streets. Planning for this project took several weeks. This included volunteer identification and recruitment, donation requests from local businesses, Code Enforcement assessments of properties, distribution of informational flyers to the residents in the neighborhood, and the volunteer and COH employee appreciation lunch after the event. As a result of the operation, the following was accomplished: 5500 square feet of graffiti was painted out or pressured washed off; 14 cubic yards of debris was removed from the neighborhood; 22 damaged street signs were repaired and/or replaced; 10 street legends and 6 speed humps were repainted; 6 city owned trees were trimmed; and 16 potholes were repaired. In addition, the city street sweepers were able to make numerous passes with the street sweeping equipment and our Junior Volunteers were able to collect over 16 bags of garbage from the area.</p>

Clean Initiatives	Department	FY 2013 Accomplishments
<p>2.a Strengthen code enforcement and eliminate blight citywide</p>	<p>City Manager</p>	<p>Merged Rental Housing and Community Preservation into new Code Enforcement division, creating efficiencies w/new technology (more effective tracking and billing), reduction of overlapping duties, consolidated point of contact (increasing customer service). This also resulted in increased revenues, supervisor position consolidations, better response times, and the ability to propose a rental housing self-certification program to maximize inspection efficiency, minimize layers of supervision and strengthen the overall Rental Program.</p> <p>-Code Enforcement Violations:                      Blight - Annually avg. 3,000 private property blight violations (graffiti, trash/debris, weeds, signage and zoning) addressed and corrected.                      Health &amp; Safety - Annually avg. 3,300 health and safety violations addressed/corrected                      Property abatements – 86 avg. annually</p>
	<p>City Manager</p>	<p>Annually address and correct 3,000 private property blight violations (graffiti, trash/debris, weeds, signage and zoning). Address and correct 3,300 health and safety violations on private property. Abate 86 properties annually for failure to correct violations. An analysis of code complaints to the City Manager's Office shows a decrease by 20% over four years.</p>
	<p>City Manager</p>	<p>Mural Art Program: over four years, have created 61,000 sq. ft. of mural art where graffiti used to exist w/less than 1.25% of retagging; thus a 98.75% success rate of graffiti reduction on those properties with murals.</p> <p>-Avg. city cost (not including volunteer time) per utility box for graffiti cleanup \$200 @ 250 boxes cleaned annually \$50,000 (conservatively). Currently, 109 boxes have murals; thus a 43.6% reduction in graffiti on boxes and \$21,800 annual cost reduction to city (based on an annual cleaning cost of \$50,000).</p>

Clean Initiatives	Department	FY 2013 Accomplishments
2.b Continue Neighborhood Partnership Program - Revise Strategic Plan to incorporate strategies for the next phase of the program - Implement next phase of program	Maintenance Services	Maintenance Services Department staff attended all NPP meetings to address and resolve resident maintenance concerns related to all topics of work performed by MSD.
	Maintenance Services	Landscape staff planted 125 trees and trimmed over 185 trees in neighborhood partnership areas, including Twin Bridges HOA, Eden Shores HOA, Prominence HOA, Fairway Park HOA, and Huntwood neighborhoods.
	Police	Nixle implemented in April, 2013: A web-based system that provides a quick, efficient, and secure way to get neighborhood-level information out to community members who subscribe to the system.
	City Manager	Code Enforcement continues to support and participate in NPP including pro-active efforts in each NPP area.
	City Manager	Phase I: To-date, 7 Phase I Neighborhood Partnership Program meetings were conducted, with an additional five meetings scheduled to take place between May and June 2013. Specific Neighborhood Action Plans, involving most of the City's major service Departments, were developed and implemented for six different Hayward neighborhoods during this period. To-date 20 Neighborhoods have completed (or are in the process of completing) Phase I of the Neighborhood Partnership Program since its inception. Six additional neighborhoods that have expressed interest starting the Program will be scheduled in the near future.
	City Manager	Phase II: Phase II of the NPP is now in operation as well. This is where neighborhood-led / City supported neighborhood improvement activities continue on an ongoing basis following Phase I of the Program. Currently, there are 9 neighborhoods engaged in Phase II NPP work, including extensive work in the Jackson Triangle Neighborhood in conjunction with the Hayward Promise Neighborhood Initiative.
	City Manager	Annual Neighborhood Leadership Academy: Neighborhood Services, the Hayward Volunteer Program, and the City Clerk's Office are joining forces this year to engage Hayward citizens in community work. This year's event, the Community Engagement Extravaganza! will incorporate the City Clerk's annual "Volunteer Open House" (designed to recruit applicants for City Commissions), and the CMO's Neighborhood Leadership Academy (intended to inform and engage residents in civic activities). The event will take place on Saturday, June 1, 2013 at Hayward City Hall.
	Public Works - E&T	E&T staff regularly attended community meetings, and implemented various traffic calming and neighborhood safety measures, such as speed lumps, improved street lighting, and speed monitoring devices

Clean Initiatives		Department	FY 2013 Accomplishments
2.c	Strengthen and expand KHCG Task Force into neighborhood organizations	Maintenance Services	Streets and Landscape staff continued to support KHCG Task Force by supplying tools, garbage bags, new-tree watering maintenance, bark mulch, trees and shrubs for community planting events. Streets staff participates in all KHCG clean-up events and removes all trash collected.
		City Manager	Code Enforcement is working with the Task Force to partner with middle/elementary schools on an anti-litter campaign. The plan is still being developed.
		City Manager	The KHCG Task Force and the Neighborhood Partnership Program are coordinating to engage neighborhood groups in the KHCG Adopt-A-Block Program. Twenty (20) Adopt-A-Block teams have been created during this reporting period.
2.d	Decrease litter in the city	Public Works- U&ES	Worked with affected retail stores to implement single-use bag ban ordinance, reducing the number of used plastic bags in the streets, storm drains, and waterways
		Public Works- U&ES	Installed device to capture storm water trash from 150 acres of storm water drainage area and prevent it from entering public waters
		Maintenance Services	Streets staff conducted a Weekend Litter Program every weekend to remove litter. Crews, made up of court referrals, typically removed 8 yards of debris on each assigned day of supervision. The program provides added value to the City, as volunteer crews expedite resolution of requests that are submitted late in the week, rather than having the request wait until Monday for staff to return to duty.
		City Manager	Code Enforcement continues to average 86 Litter Property Abatements and 450 Litter courtesy & violation notices annually.
2.e	Decrease illegal dumping	Maintenance Services	Streets staff achieved a 40% reduction in citywide Illegal Dumping activity through the use of surveillance cameras, signage, and implementation of a new Illegal Dumping Ordinance. Staff has seen a large reduction in the number of reported cases (1,300) and cubic yards (4,595) in FY 2013. While the Illegal Dumping Ordinance has only been implemented for the last six months of FY 2013, comparable data from FY 2012 shows an approximate reduction of in both the number of cases and cubic yards removed by over 40%. Staff will continue to monitor this trend closely and apply the new ordinance judiciously.
		City Manager	Neighborhood Services helped the Maintenance Services Department to convene community meetings to inform and get feedback from Hayward residents regarding the newly adopted Illegal Dumping Ordinance.
2.f	Prevention and rapid abatement of graffiti	Maintenance Services	Streets staff continued to respond to all graffiti on public property within 48 hours. For FY 2013, 850 cases and 80,000 square feet were abated.
		City Manager	Code Enforcement continues to average 700 avg. graffiti cases each year and sends 350 Graffiti courtesy & violation notices annually.

Clean Initiatives		Department	FY 2013 Accomplishments
2.g	Improve graffiti prevention through increased use of public art in retail and commercial areas	City Manager	To date, as anti-graffiti tool, murals on 13 businesses (+ 3 to begin summer 2013), 3 schools, 1 underpass, 3 sound walls have been installed.
		Library & Community Services	Executed \$50,000 in FY 2013 CDBG funds to support the mural art project.
		City Manager	The CMO's Office administered the use of Hayward Promise Neighborhood (HPN) Initiative funds in the amount of \$50,000 to create and install murals at HPN schools in collaboration with HUSD students and faculty.
2.h	Control and/or regulate car sales in the public right-of-way		No progress made to date in current fiscal year.

Green Initiatives		Department	FY 2013 Accomplishments
3.a	Continue implementation of the Climate Action Plan	Human Resources	Implemented a tax advantage program to encourage employees to utilize public transportation
		Public Works- U&ES	Completed programs funded by the three-year Energy Efficiency and Conservation Block Grant, which included funding for the temporary Sustainability Coordinator and rebates to large energy users, non-profits & government agencies, and homeowners for energy efficiency improvements
		Public Works- U&ES	Worked with Stopwaste.org to complete an inventory of 2010 greenhouse gas emissions
		Public Works- U&ES	Helped establish and joined the Alameda County Energy Council
		Public Works- E&T	Continued to implement projects within Bicycle Master Plan
3.b	Increase Hayward's sustainability as a community in all aspects of urban life	Public Works- U&ES	Implemented a mandatory multi-family recycling ordinance, ensuring that recycling services are available to all Hayward residents
		Public Works- U&ES	Continued to implement water conservation measures, including fixture replacement incentives, school education programs, and City-specific activities.
		Maintenance Services	Landscape planted 600 bay-friendly shrubs, continued urban forest tree planting, and continued the water irrigation conservation program.
		Maintenance Services	Streets continued to support the City's sustainability efforts by reusing and repurposing supplies, including using recycled paint for all graffiti abatement, and discarded or illegally dumped paint whenever possible.
		Maintenance Services	Installed and maintained trash capture devices in storm water inlets to capture trash prior to it entering SF Bay
		Maintenance Services	Expanded the street sweeping citation program, which reduced the amount of items that would otherwise enter the storm water system, but are now removed by a street sweeper
3.c	Continue efforts to increase the overall tree inventory throughout the community	Maintenance Services	Landscape continued efforts to maintain and improve the City's Urban Forest by planting 400 new trees in FY 2013.
		City Manager	A Neighborhood Improvement Program (NIP) Grant, in the amount of \$576, was used to purchase trees that were planted on Huntwood Road as part of a community-building / neighborhood improvement project conducted by the Glassbrook Neighborhood Clean Team with support from the Maintenance Services Department's Landscape Division.
		Public Works- E&T	A total of approximately 570 trees added to the City's inventory: 330 as part of the Route 238 project; 131 as part of the Industrial Pkwy median improvement project; 109 in conjunction with sidewalk construction/rehabilitation projects as well as the Dixon Street improvement project.

Green Initiatives		Department	FY 2013 Accomplishments
3.d	Develop and implement residential and commercial energy efficiency and renewable energy programs, including non-General Fund financing components	Technology Services	Implemented virtual server, which supports internal energy efficiency.
		Public Works- U&ES	Followed regional and national progress on Property Assessed Clean Energy (PACE) programs. Participated in the launch of CaliforniaFIRST, a statewide PACE program that provides funding to commercial and multi-family properties for energy efficiency and renewable energy improvements. Delayed the residential PACE implementation due to pending litigation currently in the court system.
		Public Works- U&ES	Worked collaboratively on a variety of programs offered by PG&E, including free energy audits for businesses and HUSD facilities, and educational outreach
		Maintenance Services	The City of Hayward joined the EV movement by installing one Level-Three Electric Vehicle Charger, and eleven Level-Two Electric Vehicle charges for public use in City Hall garages in FY 2013.
		Maintenance Services	The City's vehicle fleet includes 5%, or 21 vehicles that are classified as "green." These vehicles are either: all electric; unleaded and electric (hybrid); or E85 fuel vehicles. Future vehicle purchase plans include the purchase of additional green vehicles.
3.e	Increase use of clean and green energy such as solar photovoltaic and biogas-to-energy production at utility facilities	Public Works- U&ES	Completed construction of a new grease receiving station to increase biogas-to-energy production at Water Pollution Control Facility
		Public Works- U&ES	Initiated design of new cogeneration energy system at Water Pollution Control Facility to increase use of renewable energy sources in the treatment and disposal of wastewater
		Public Works- U&ES	Initiated preparation of comprehensive energy use reduction and management strategy at the Water Pollution Control Facility, as part of the Master Plan Update
		Maintenance Services	Facilities staff completed several energy efficiency projects, which contributed to a reduction in energy consumption. Two solar generation systems were installed, new lighting systems were put into operation at several City buildings, and new HVAC controls were installed to save energy.
		Fire	Worked with PW Director and CIP committee to develop ten-year Fire Department Capital Improvement Plan, where Fire Department proposed energy efficient windows, appliances, and solar panels at Fire facilities.
		Public Works- E&T	LED Streetlight Projects: Converted over 150 streetlights to LED on Tennyson, Jackson, and C Street; Over 800 LED streetlights were installed as part of the Route 238 Corridor Improvement Project; 7,700 City-wide streetlights will be replaced with LED.

Green Initiatives		Department	FY 2013 Accomplishments
3.f	Increase use of recycled water	Public Works- U&ES	Initiated update of Recycled Water Facility Plan to address changes in the system design
3.g	Continue to implement the “Healthy City” program and to gain national and state recognition - Partner with other agencies to fight obesity among Hayward youth - Pursue and implement a model urban agriculture program throughout the community	Library & Community Services	Worked with Project EAT and HUSD to design a renovated Tennyson High School Farm including access for people who have disabilities; project submitted through the 2013 funding process and will be partially funded by CDBG dollars in FY 2014.
		Library & Community Services	Implemented a seed-lending library at the downtown Hayward library in April 2013 to improve access to locally-grown fresh produce and promote healthy eating and environmental sustainability.
		City Manager	As part of the Hayward Promise Neighborhood Initiative, Neighborhood Services is collaborating with HUSD’s AmeriCorp Community Health Advocates /Parent Center Programs, Tiburcio Vasquez’s Parent Café and Promotoras Programs, and CSUEB’s Project 2 Inspire Programs to develop peer health and active living advocates and community leaders.
		City Manager	Neighborhood Services continues to work with the Library and Community Services Department and the Hayward Area Recreation and Park District (HARD) to strengthen the organizational administration - and programming offered by – the Hayward Community Gardens.
		Public Works- E&T	Annual, ongoing program to construct or repair sidewalks throughout the City to promote healthy lifestyle choices.
3.h	Continue efforts to eliminate long-term homelessness in Hayward and identify housing for individuals when and where appropriate	Library & Community Services	Participated in the EveryOne Home initiative to end homelessness in Alameda County by 2016, which will include the placement into permanent housing of 10 chronically homeless Hayward residents in FY 2014.
		Library & Community Services	Executed CDBG and Social Services service agreements with five local programs to provide homelessness prevention and rapid rehousing services to reduce the number of homeless individuals in Hayward.

Organizational Health Initiatives		Department	FY 2013 Accomplishments
4.a	Ensure a safe and healthy work environment	Human Resources	Implemented a free flu shot clinic for employees, vaccinating 76 participants in the 2012 flu season
		Maintenance Services	Maintenance Services Department staff ensures a safe and healthy work environment by conducting monthly safety training, purchasing safety equipment and uniforms, and continued staff attendance of safety training and certification classes.
		Maintenance Services	Facilities staff installed new cameras at City Hall and City Hall Plaza to improve surveillance and safety.
		Maintenance Services	Fleet staff ensured that all City vehicles were in a safe operating condition by completing preventative services and required State inspections.
		Fire	Provided CPR and first aid training to most Hayward employees in P/W, HPD, and Maintenance Services.
		City Manager	Neighborhood Services is coordinating with HPD, Facilities, and HR personnel to increase security systems and protocol designed to enhance the safety of both City employees and members of the public while at Hayward City Hall. This includes evaluating and improving the use of security cameras, and developing systems that will enhance the ability of City officials to easily recognize who are City employees and who are members of the public that are visiting City Hall.
4.b	Implement the selected Financial Enterprise/Enterprise Resource Planning (ERP) system	Technology Services/Finance	Implemented Phase I of ERP system with "go live" on July 1, 2013 for all core financials, procurement and general billing.
4.c	Improve the organization's ability to apply business process analysis in decision making	Finance	Conducted and documented process analysis of most City business functions for use as part of the ERP implementation. Surveyed existing practices ("as is") and proposed practices ("to be") to improve ERP implementation.
4.d	Redesign and deploy the City's website	Technology Services	A newly designed website was implemented in 2012 and work to refine and improve the design and functionality is ongoing.
		City Manager	Neighborhood Services is working in conjunction with the Development Services Department to launch and promote the Hayward 2040 interactive website (designed to engage the public in the Hayward General Plan Update). In June, a second inter-active website will be launched called Hayward Online, which is designed to supplement and complement Neighborhood Partnership Program work.
4.e	Continue staff development and succession planning	City Manager	Led the development of the Alameda County Leadership Academy, a partnership amongst the cities in Alameda County to provide cost-effective leadership development and training for employees in these cities. Inaugural 2012 class included 3 Hayward participants and the 2013 class included 3 as well.

Organizational Health Initiatives		Department	FY 2013 Accomplishments
4.f	Develop an employee attraction and retention program	<i>Human Resources</i>	<i>(Note only: Baseline Metric: 7.73% turnover rate)</i>
		City Manager	Neighborhood Services has established social work internships in conjunction with Masters in Social Work programs of both California State University East Bay and San Jose State University.
4.g	Strengthen the organization's ability and capacity to manage disasters	City Manager	Neighborhood Services and HR personnel have been trained in how to establish and operate Emergency Volunteer Centers (EVCs) that in the time of a large scale disaster will be used to manage, track, and optimally utilize community volunteers. Strategies are now being developed to train other personnel as needed.
4.h	Continue the development, adoption, and maintenance of strategic plans for key functions - Finance: develop - Economic Development: update and implement - Police: update and maintain	Multiple Departments <i>(written by HR)</i>	Adoption of the Economic Development Strategic Plan by City Council - March 2013
4.i	Develop goals and corresponding metrics to assess progress in programmatic areas such as economic development, business attraction, and other key projects and programs	Multiple Departments <i>(written by HR)</i>	Economic Development Strategic Plan includes targeted goals and metrics to assess performance and accomplishments.

Land Use Initiatives		Department	FY 2013 Accomplishments
5.a	Conclude implementation of the 238 Settlement Agreement	City Manager	Opportunity to Purchase a Home Program concluded 12/2012 and, over 22 months of operation, included: - 223 cases closed, 22 properties sold (\$4,892,360), 3 pending sales (\$700,000) with anticipated close of escrow in early May - 209 tenants received stipends (\$3,128,782) - 163 COH & 46 ALCO - FTHB funds granted \$215,000 (Balance \$785,000) - 64 appraisals, 55 pest and 62 home inspections conducted - 31 CTC approvals (29 COH incl. 5 Bunker hill, 2 ALCO)
5.b	Implement a 238 Corridor land disposition strategy	Development Services and City Manager	Staff met several times over the past fiscal year with CalTrans staff and is developing a strategy. The City has recently released a request for interest in development of the Carlos Bee/Mission Boulevard site along the east side of Mission Boulevard
5.c	Adopt and implement Mission Boulevard Corridor Form-Based Code	Development Services	Revised Draft Specific Plan/Form-Based Code and associated Draft Environmental Impact Report released on April 12; anticipate Council adoption in July of 2013
5.d	Redesign and update gateways and corridors; partner with County where appropriate	Development Services	City and County staffs have met on numerous occasions to develop a formal agreement to ensure collaboration along the City/County borders regarding economic development, urban design, and boundary/service challenges
		Maintenance Services	Landscape staff continued to update landscape areas within City gateways and corridors by planting 40 trees, 80 shrubs, and placing 60 yards of bark mulch.
		Public Works- E&T	The Route 238 Corridor Improvement Project contains a number of Downtown Gateway features: Murals, traffic signal bridges, renovations to De Anza & Five Flags parks, "piano key" crosswalks, new sidewalks, pathfinder signs program.
5.e	Continue implementation of South Hayward BART TOD Project	Development Services	Processed the precise plan for the project. A final map is scheduled for Council review in late May/early June, and ground-breaking is scheduled to occur in August/September of 2013.
		Maintenance Services	Streets staff implemented all street and traffic related changes for the SHB JPA, which includes: installation of 225 signs; 5,000 feet of striping; painting of 272 traffic stalls; and repair of 250 square feet of asphalt. Streets staff to begin initial parking regulation enforcement of the area, using existing staff, on April 29.
		City Manager	Neighborhood Services conducting community meetings and ongoing communications with key community stakeholders impacted by this Project, in coordination with other personnel.

Land Use Initiatives		Department	FY 2013 Accomplishments
5.f	Revise the City's Sign Ordinance	Development Services	Staff has developed most of a revised draft ordinance and anticipates releasing a draft for public review in summer of 2013
5.g	Develop a Downtown Specific Plan	Development Services	Staff has been working with its consultant to prepare an application to develop a Downtown Specific Plan for Round 3 of the Sustainable Communities Planning Grant program, anticipated to be submitted in early 2014. Staff also plans to process revisions to the zoning regulations for Downtown in the fall of 2013, which are related to the Central City Commercial and Plaza zoning subdistricts.
5.h	Develop framework, scope, budget, and funding for updating the General Plan	Development Services	On track to have the General Plan adopted by June of 2014. Completed background reports, vision and guiding principles, and will work on policy document this summer and fall and the draft environmental impact report this fall and early winter of 2014
		City Manager	Neighborhood Services is working in conjunction with the Development Services Department to launch and promote the Hayward 2040 interactive website (designed to engage the public in the Hayward General Plan Update).
		Finance	Participated in the funding plan for the General Plan Update – incorporating into the FY 2013 and FY 2014 operating budgets and the General Fund Ten-Year Plan – and building the General Plan Update Fee into the Master Fee Schedule.
5.i	Continue implementation of Airport development projects including California Air National Guard reuse	Public Works- E&T	The existing developers of the CANG site recently withdrew their proposal. Staff will continue to work with interested developers
5.j	Continue to implement Historic Preservation Program elements	Development Services	Staff has gathered some background data and will work on implementation in FY14, including development of a Prospect Hill Neighborhood Historic District, development of Mills Act provisions in the Municipal Code related to incentives for preservation, and adding properties to the City's local register of historic properties
5.k	Continue to participate in development of a regional Sustainable Communities Strategy	Development Services	Participated with other Alameda County jurisdictions and the Alameda County Transportation Commission staffs in providing recommendations to ABAG and MTC for future residential and job growth for Hayward, based on feedback and direction from City Council. Staff provided feedback to ABAG and MTC regarding draft numbers in the Jobs-Housing Connection Scenario. Staff will review and provide appropriate comment on the draft Sustainable Communities Strategy, called Plan Bay Area, and related draft environmental impact report, which were released in early April of 2013.
5.l	Update the City's Subdivision Ordinance	Development Services	No progress made on this item, but staff plans to work on the item in FY14, once staffing for Planning Division returns to its prior level

Fiscal Stability Initiatives		Department	FY 2013 Accomplishments
6.a	Implement programs and fiscal policies to resolve long-term, structural deficit	City Clerk	Continued to provide passport services in accordance with the US Department of State guidelines.
		Maintenance Services	Streets staff implemented Data Ticket (a third party, electronic parking citation processing company) in December 2012 to process all street sweeping citations issued by staff. This program continues to exceed revenue projections, lessening the division's dependence on the General Fund.
		Fire	Worked cooperatively with the Human Resources Department, developed and administered exams for all HFD personnel classifications minimizing vacancies and saving overtime costs.
		Finance/Human Resources	Implemented bargaining unit contract changes that resulted in long-term, structural savings in areas such as cost sharing for pensions and other benefits.
		Finance	Developed internal controls policies to ensure fiscal prudence and sustainability (business travel policy, purchasing policy, credit card use policy, and cash handling policy).
6.b	Protect and maximize local revenues	City Manager	Completed re-organization under Code Enforcement Division to generate additional revenues of at least 10%. Code Enforcement achieves a 97% average cost recovery for fines, fees and penalties.
		Finance	Worked with bond rating agencies to secure continued high bond ratings on major City issuances.
		Finance	In coordination with City Attorney's Office and Police Department, pursuing lost revenues with the Alameda County related to the red light camera program.
		Finance	In coordination with the City Attorney's Office, pursuing lost revenues with the Alameda County related to Property Tax Administration Fee overcharges.
		Finance	Continuously monitoring City revenues to ensure appropriate collections.
		City Manager/Finance	Managing Redevelopment dissolution process to ensure maximum protection of revenues for City of Hayward, completion of current projects in the works, and effective wind down of the affairs of the former Agency.

Fiscal Stability Initiatives		Department	FY 2013 Accomplishments
6.c	Increase community property values - Increase academic performance in Hayward schools in partnership with HUSD and the community - Brand, market, and promote the community of Hayward	Development Services	Planning staff worked with HUSD staff and others to develop collaborations and policies to increase academic performance in schools, which will be incorporated into the new General Plan document.
		Multiple Departments	Branding and marketing efforts are a major focus of the new Economic Development Strategic Plan that was adopted by City Council in March of 2013.
		Police	Through the YFSB Our Kids Our Families program, HPD in partnership with HUSD and the Alameda County Health Care Service Agency's Center for Healthy Schools and Communities has been working to increase academic performance in Hayward schools. Through the work of three HPD Family Counselors based at six Hayward school sites, as well as the system building work done at the Supervisor and Administrator levels, YFSB staff has been helping to improve the support systems in place for Hayward students and their families with the ultimate goal of increasing academic achievement. One notable example of this is the strengthening of the Coordination of Service Team (COST) model in Hayward schools. These multidisciplinary teams at school sites across Hayward identify solutions to address the unmet needs of individual students, as well as the school climate as a whole. HPD staff participates in COST at all six Our Kids Our Families sites, as well as at the four Hayward High Schools.
		Library & Community Services	Operated a school-based homework support center at Longwood Elementary school, which improved the standardized test scores (CST scores, which contribute to API scores) of over 200 participating students. In April 2013, implemented new homework support centers in two HUSD schools (Harder and Park Elementary Schools) to improve student standardized test scores in those schools.
6.d	Determine strategy and funding options for economic development efforts following dissolution of the Redevelopment Agency	Multiple Departments	Adoption of the Economic Development Strategic Plan and associated funding plan in March 2013
6.e	Protect City's assets and key interests in the wake of the State's elimination of the Redevelopment Agency	City Manager/Finance	Coordinated efforts to pursue retention of related Redevelopment and Housing Agency assets and continuation of funding for key projects, e.g. South Hayward BART TOD project.
		Finance	Managed several related State audits related to the RDA dissolution process.

Fiscal Stability Initiatives	Department	FY 2013 Accomplishments
6.f Strengthen and protect City's business community - Engage in and succeed at aggressive economic development - Protect and promote the City's industrial base - Strengthen Chamber, business and industrial partnerships	Development Services	Staff continued to have meetings every other month with the Development Review Focus Group, comprised of local realtors, brokers, architects and others familiar with the development review process in Hayward, which resulted in revisions to the City's processes
	City Manager/Economic Development	Expanded the Shop Hayward Program, which included over 200 shoppers and 40 retailers/restaurants
	City Manager/Economic Development	Implemented Business Cooperation Program in partnership with City's sales tax consultant that resulted in retaining over \$500,000 in additional use tax revenue.
	City Manager/Economic Development	Funded three new Small Business Revolving loans resulting in the creation of seven new jobs and the support of small Hayward-based businesses.
	City Manager/Economic Development	Through the Northern Silicon Valley Partnership, orchestrated four free Investor Roundtable Series forums fostering venture capital investment in high tech and bio-science companies.
	City Manager/Economic Development	Facilitated twelve corporate visits as part of the quarterly Business Visitation Program to visit Hayward's major sales tax revenue producers and large employers.
	City Manager/Economic Development	Spearheaded several business/community outreach and retention events that promote Hayward as a dynamic and vibrant community, including two Restaurant Walks, the inaugural Taste of Hayward event, and the Summer Movie and Concert Series.

Fiscal Stability Initiatives		Department	FY 2013 Accomplishments
6.g	Work with partners to successfully implement Promise Neighborhood grant and secure multi-year funding	City Manager	Code Enforcement is partnering with four schools, which are scheduled to receive murals during the summer of 2013.
		Library & Community Services	In April 2013, implemented new homework support centers in two HUSD schools (Harder and Park Elementary Schools) to improve student standardized test scores in those schools. Submitted final Year One performance report to Dept of Ed. in February, 2013, and to Council in March, 2013. Pending final approval from Dept of Ed., multi year funding is likely to be secured for Year Two.
		City Manager	Neighborhood Services involvement on HPN grant includes: A) Member on HPN Implementation Team; B) Lead for Neighborhood Health and Empowerment Network that focuses on community-engagement strategies, including planning and implementing annual community engagement events; C) Coordinator of City inter-departmental HPN related activities, and liaison to other HPN community partner organizations; and D) coordinates fiscal and programmatic management and reporting of grant related activities, on behalf of the City.
6.h	Through partnership with other agencies and organizations, develop and support the necessary elements to provide high-quality educational opportunities for all, throughout the community	Library & Community Services	<ul style="list-style-type: none"> <li>- 1.3 million Library books and media circulated in 2012</li> <li>- 90,000 Total library card registrations in Hayward</li> <li>- 613,000 Library foot traffic (visits) in 2012</li> <li>- 1,100 Kids who received quality homework tutoring in 2012</li> <li>- 10% Average improvement to kids' standardized test scores after 8 months using homework centers</li> <li>- 120 illiterate and low-literate adults who learned how to read through the library's Literacy Plus program</li> </ul>
6.i	Work with partners in the community to improve the academic performance of all K-12 students	Library & Community Services	Operated a school-based homework support center at Longwood Elementary school, which improved the standardized test scores (CST scores, which contribute to API scores) of over 200 participating students. In April 2013, implemented new homework support centers in two HUSD schools (Harder and Park Elementary Schools) to improve student standardized test scores in those schools.

Fiscal Stability Initiatives		Department	FY 2013 Accomplishments
6.j	Seek and secure outside funding: - Grants - Appropriations - Federal and State programs	Maintenance Services	Secured grant funding for 12 Electric Vehicle Charging stations, which are open to the public
		Maintenance Services	Facilities staff secured \$887,000 in California Energy Commission low interest funding for the solar array and lighting retrofit projects; along with a PG&E on-bill financing opportunity, which was used to update two City HVAC units, with a project cost of \$182,112.
		Police	In addition to receiving the \$500,000 CalGRIP grant, YFSB secured renewal of two Alameda County contracts in FY2013. The Alameda County Probation Department renewed its contract with the City for \$370,600 dollars and the Alameda County Health Care Services Agency renewed its contract with the City for \$203,000 dollars.
		Police	Received \$8,000 grant from Alameda County Public Health Department for HPD to monitor and reduce the number of merchants (via decoy operations) selling tobacco to underage youth to a level comparable to the State level of 5.6% (2011).
		Fire	Acquired considerable grant funds (\$417,660) for interoperable radios, made available from the Federal Assistance to Firefighters Grant (AFG).
		Fire	Acquired \$110,449 in federal grant dollars from the California Fire Safe Council for Community Defensible Space Training for residents in the Urban/Wildland Interface area, specifically in the Ward Creek Drainage area.
		Fire	Successful in negotiating a new Aircraft Rescue Fire Fighting (ARFF) Vehicle, donated by the Port of Oakland.
		Public Works- E&T	E&T was successful in securing the following funds: An HSIP grant in FY 2013 for crosswalk improvements along West A Street; Over \$6.8 million in Measure B, VRF, and Gas Tax revenue; \$2.4 million in additional Measure B funds; \$3.5 million in OBAG funding; \$300,000 in Caltrans funding; \$1million in Urban Greening funding for Industrial Pkwy project.
6.k	Develop long-term facilities master plan to identify and evaluate City facility needs and funding options	Maintenance Services	Facilities staff maintained a facility maintenance plan for upkeep and repair of City facilities
		Public Works- U&ES	Initiated facility master plan updates for the Water Distribution System, Sewer Collection System, and Water Pollution Control Facility

**Suggested Simplification (clean copy) with Suggested Metrics****Overarching Community Metrics:**

- 1) On the bi-annual citizens survey, achieve and maintain a total of 80% or more of residents who indicate they are very satisfied or somewhat satisfied with living in Hayward (2012 baseline = 79.6%).
- 2) On the bi-annual citizens survey, achieve and maintain a total of 80% or more of residents who indicate they are very satisfied or somewhat satisfied with the job the City is doing to provide resident services (2012 baseline = 70.2%).
- 3) Close the structural budget deficit on a permanent and ongoing basis.
- 4) Maintain employee turnover and retention rates that are in the top third of comparable survey cities.
- 5) Improve Hayward Unified School District standardized test scores for those students participating in City/Library educational programs by at least 10% annually.
- 6) Increase the number of students being served by City/Library educational programs by at least 5% annually.

SAFE		
	Suggested FY 2014 Consolidation	Suggested Metrics
1.a	Reduce all types of crime throughout the community; improve the Hayward experience in neighborhoods, retail areas, and public spaces, including significantly reducing unacceptable social behaviors such as aggressive panhandling, public intoxication, and related behaviors. Improve safety of school campuses and routes to and from schools.	<ol style="list-style-type: none"> <li>1) Police Department crime tracking metrics to be developed.</li> <li>2) Fire Department response time metrics to be determined.</li> <li>3) Deliver and treat the City's water supply with no reportable violations.</li> <li>4) Collect and discharge the City's sewage and storm water runoff with no reportable violations.</li> <li>5) Respond to and complete 95% of requests for streetlight repairs/replacements within ten business days after notification.</li> <li>6) Repair xx miles of the City's total lane miles of roadway each fiscal year.</li> <li>7) Repair xx square feet of the City's total square feet of sidewalk each fiscal year.</li> </ol>
1.b	Eliminate sources of problems in neighborhoods, including the continued, consistent use of the SMASH Program	
1.c	Reduce gang violence in Hayward through aggressive law enforcement, use of all applicable legal initiatives, and implementation of prevention and intervention programs.	
1.d	Improve disaster preparedness in the community; and the ability of the municipal organization to manage disaster response and recovery (HLAC)	
1.e	Assure a safe infrastructure for the City including safe drinking water; properly collected and disposed garbage and refuse; properly collected, treated, and discharged wastewater and sewage; and safe travel ways for all travelers, including implementing the Complete Streets policy.	

<b>CLEAN</b>	
Suggested FY 2014 Consolidation	Suggested Metrics
<p>2.a      Assure that Hayward is a community with minimum graffiti, litter, illegal dumping, and blight; and that the City provides and maintains attractive municipal spaces and buildings.</p>	<ol style="list-style-type: none"> <li>1) Reduce by at least 10% annually the cubic yards associated with dumping and collected debris, using FY 2012 as a baseline.</li> <li>2) Remove all graffiti containing foul or offensive language and/or gang tags within 48 hours of the City becoming aware of it and remove all other graffiti within 5 business days of the City becoming aware of it.</li> <li>3) Reduce the number of complaints received by the City regarding litter at fast food restaurants to zero annually.</li> <li>4) Increase by at least 5% annually the number of blocks participating in the Adopt-a-Block program.</li> <li>5) Repave and stripe one municipal parking lot per year.</li> </ol>
<p>2.b      Continue, strengthen, and expand the Neighborhood Partnership Program</p>	
<p>2.c      Continue, strengthen, and expand the KHCG Task Force</p>	

GREEN	
Suggested FY 2014 Consolidation	Suggested Metrics
3.a Continue aggressive implementation of the Climate Action Plan	<ol style="list-style-type: none"> <li>1) Annually reduce greenhouse gas (GHG) emissions community wide by at least 2%</li> <li>2) Annually reduce municipal GHG emissions by at least 3%</li> <li>3) Increase diversion of waste by increasing the number of businesses that have implemented the Alameda County Waste Management Authority’s mandatory recycling ordinance by 5% annually.</li> <li>4) Maintain air quality standards higher than the California and National standards as measured by the Bay Area Air Quality Management District (BAAQMD)</li> <li>5) Reduce energy usage by 60% or more through installation of Citywide LED streetlights.</li> </ol>
3.b Increase Hayward’s sustainability as a community in all aspects of urban life	
3.c Continue implementation of the “Healthy City” program and to gain national and state recognition; focus on reducing childhood obesity in Hayward; strengthen the City’s urban agriculture program	
3.d Work to eliminate long-term homelessness in Hayward and identify housing for individuals when and where appropriate	

FISCAL STABILITY	
Suggested FY 2014 Consolidation	Suggested Metrics
<p>4.a Maintain a municipal corporation that is transparent to the public, and which operates annually within its revenue/income; assure that the organization is financially sustainable based on a rolling ten-year financial plan, with appropriate funding of all identifiable liabilities and areas of responsibility.</p>	<p>See overarching metrics.</p>
<p>4.b Maintain a healthy and growing tax base in all major revenues, particularly property tax and sales tax.</p>	
<p>4.c In the wake of the demise of redevelopment, develop and implement a strategy to assure successful economic development and the development of quality housing in Hayward; protect and grow quality private sector jobs, particularly in the industrial sector.</p>	
<p>4.d Develop and support the necessary elements to provide high-quality educational opportunities for all, throughout the community; improve the academic performance of all K-12 students</p>	
<p>4.e Assure maximum efficiency in the use of organizational resources and physical assets, particularly as it relates to beneficial resource sharing among Hayward local agencies. (HLAC)</p>	

LAND USE	
Suggested FY 2014 Consolidation	Suggested Metrics
<p>5.a Maintain and implement land use policies that support a safe, clean, and green community as defined by Council; support development of safe housing; which assures a thriving business community, strong retail base, and a healthy industrial sector; and which assures quality development and building projects in the City in all sectors and neighborhoods.</p>	<p>See overarching metrics.</p>
ORGANIZATIONAL HEALTH	
Suggested FY 2014 Consolidation	Suggested Metrics
<p>6.a Assure that the City of Hayward is viewed as a highly desirable place to work by people employed in the public sector throughout the Bay Area; and that the organization is able to retain and attract quality employees as vacancies and need arise; assure good succession strategies into the future for all key positions.</p>	<p>See overarching metrics.</p>
<p>6.b Assure that the organization employs quality strategic, long-range planning for a healthy and strong future.</p>	

...LOOKING FORWARD  
**2040**  
HAYWARD GENERAL PLAN



**2040 VISION**  
**AND GUIDING PRINCIPLES**

April 2013



## Introduction

*"The only thing worse than being blind is having sight, but no vision."*

Helen Keller



Imagine that you could transport yourself into the future to the year 2040. Imagine that you could see and experience the City of Hayward after years of forward progress and improvements to the community. What would be different about Hayward, and what positive changes would you see? What would be the same, and what assets or characteristics from today would remain in the future?

**In late 2012 and early 2013, members of the Hayward community engaged in a variety of exercises to imagine or envision Hayward's future.** Community members participated by attending community workshops and neighborhood meetings, taking a community survey, and posting and discussing ideas on an on-line visioning platform called Hayward2040.org. The goal of these efforts was to gain an understanding of the values, priorities, and aspirations of the Hayward community, and to formulate a vision that would preserve and enhance local assets, address community challenges, and capitalize on opportunities to improve the city.

This document synthesizes the collective input received from the City's visioning efforts and outlines a unified vision that generally captures the community's future aspirations. It also includes guiding principles, which are broad statements that express the community's priorities and further define the City's focus for achieving the vision.

The Vision and Guiding Principles will be used to guide the development of a new general plan for the City of Hayward. Every city and county in California is required to have a general plan, which is a coordinated and strategic document that establishes the community's long-term goals and policies related to growth and development. The Vision and Guiding Principles will set the overall focus and priorities for the Hayward 2040 General Plan update. They will help the City and the greater Hayward community develop and evaluate alternative solutions to achieve the vision. They will also guide the development of the policies and strategies that will ultimately form the City of Hayward 2040 General Plan.

## Major Visioning Efforts

Below is a list of the major visioning efforts that occurred in late 2012 and early 2013:

### First Round of Community Workshops:

- November 29, 2012, City Hall
- December 1, 2012, City Hall
- December 3, 2012, Martin Luther King Middle School
- December 6, 2012, Fairway Park Baptist Church
- December 10, 2012, Southland Mall
- December 12, 2012, Hayward High School

### Neighborhood Meetings:

- January 16, 2013: Community Services Commission
- January 19, 2013, Prospect Hill Neighborhood Association
- January 22, 2013, Woodland Estates Homeowners Association
- January 24, 2013, Photo Central (HARD)
- January 24, 2013: Keep Hayward Clean and Green Task Force
- January 26, 2013, Cotter Way Neighborhood
- January 30, 2013, Eden Shores Homeowners Association
- January 30 and 31, 2013, Hayward Senior Center
- February 5, 2013, Chabot College

### Community Survey:

- Written surveys were distributed in December at all Community Workshops, City Hall, and the Hayward Public Library
- An on-line version of the survey was promoted through the City's email distribution lists and the City's website

### Second Round of Community Workshops:

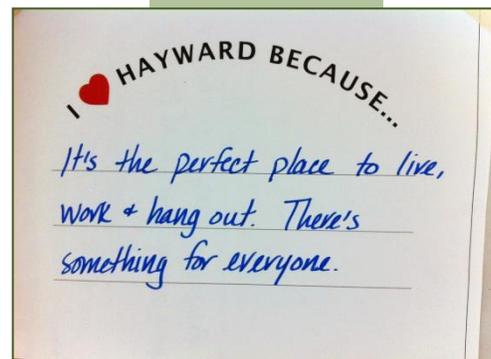
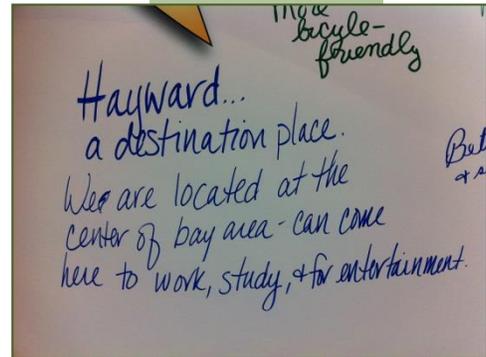
- March 6, 2013, City Hall
- March 11, 2013, Matt Jimenez Community Center

### Hayward2040.org:

- An on-line brainstorming and discussion board for the visioning efforts was active between January 22<sup>nd</sup> and March 15<sup>th</sup>

A summary of the comments received as a result of the above visioning efforts can be downloaded at:

- <http://www.hayward-ca.gov/GENERALPLAN/>





### City of Hayward 2040 Vision

Hayward will be a distinct and desirable community known for its central Bay Area location, vibrant Downtown, sustainable neighborhoods, excellent schools, robust economy, and growing reputation as a great college town. With a variety of clean, safe, and green neighborhoods, and an accessible network of parks and natural open space, Hayward will be home to one of the most diverse, inclusive, educated, and healthy populations in the Bay Area. It will be a destination for life-long learning, entertainment, arts and culture, recreation, and commerce. It will be a community that values diversity, social equity, transparent communication, civic engagement, and volunteering. **Hayward will be a thriving and promising community that individuals, families, students, and businesses proudly call home.**



## Guiding Principles

The following guiding principles further express the community's priorities and focus for achieving the 2040 Vision:

- Guiding Principle #1: Hayward should value, challenge, and support youth by providing **excellent schools** and youth enrichment activities and programs.
- Guiding Principle #2: Hayward should have **safe and clean neighborhoods and thriving commercial centers** that support a diverse population, encourage long-term residency, and inspire residents (young and old) to live active, healthy, and green lifestyles.
- Guiding Principle #3: Hayward should **improve and maintain existing infrastructure** and **provide exceptional police, fire, and emergency services**.
- Guiding Principle #4: Hayward should be a **business-friendly community** that has a **robust and diversified economy** based in innovation, creativity, and local entrepreneurship.
- Guiding Principle #5: Hayward should have a **safe, vibrant, and prosperous Downtown** that serves as a destination for business, shopping and dining, arts and entertainment, and college-town culture.
- Guiding Principle #6: Hayward should have a reputation as a **great college town** and a community that offers a range of **opportunities for life-long learning**.
- Guiding Principle #7: Hayward residents, workers, and students should have access to an interconnected network of **safe, affordable, dependable, and convenient transportation** options.
- Guiding Principle #8: Hayward should **preserve, connect, and enhance its baylands, hillsides, greenway trails, and regional parks** to protect environmental resources and provide opportunities to live an active outdoor lifestyle.

Each Guiding Principle is described in greater detail on the following pages.





*“Let us think of education as the means of developing our greatest abilities, because in each of us there is a private hope and dream which, fulfilled, can be translated into benefit for everyone and greater strength for our nation.”*

John F. Kennedy, 35<sup>th</sup> President of the United States



## Guiding Principle #1:

**Hayward should value, challenge, and support youth by providing excellent schools and youth enrichment activities and programs.**

Improving Hayward’s schools and enriching the lives of Hayward’s youth is a major priority of the Hayward community. While the City of Hayward does not have direct control over school administration or curriculum, it will expand and improve its youth enrichment services and programs and work with local school districts to provide access to cutting-edge technology, improve school safety and security, enhance school performance, and upgrade school facilities to create exceptional environments that foster school and community pride. Improving school performance will require coordination and collaboration with school administrators, teachers, parents, businesses, volunteers, the Hayward Area Recreation and Park District, and non-profit organizations. The City will develop policies and strategies to form new partnerships, seek creative solutions, and strategically invest resources to improve education, library services and programs, and other youth enrichment activities and programs offered throughout Hayward’s neighborhoods. The goal is to improve education and schools so that they are an asset that attracts and retains families and businesses to the Hayward community.





## Guiding Principle #2

**Hayward should have safe and clean neighborhoods and thriving commercial centers that support a diverse population, encourage long-term residency, and inspire residents (young and old) to live active, healthy, and green lifestyles.**

The City of Hayward has a strong tradition of neighborhood planning and has made significant efforts to improve the safety and cleanliness of many Hayward neighborhoods. Despite these efforts, many neighborhoods are still struggling with pockets of blight and crime. Others lack convenient access to shopping, community services, healthy food, and parks and recreational uses. The City will adopt policies and strategies to transform Hayward's neighborhoods into safe, clean, and green communities that encourage long-term residency. The goal is to create complete neighborhoods that offer a high-quality of life and support a diverse, healthy, and civically-engaged population. The City will develop policies and strategies to rehabilitate homes, preserve historic neighborhoods, improve the energy and water efficiency of homes, address crime and safety, redevelop blighted properties, reduce homelessness, and improve neighborhoods with a mix of amenities, including parks, community centers, community gardens, affordable housing, farmers' markets, and neighborhood shopping and dining. The City will also develop policies and strategies to support street improvements and developments that provide all residents (young and old) with a safe, convenient, and enjoyable environment to exercise, walk, bike, or take transit. Grass roots efforts to serve Hayward's seniors and individuals with disabilities will also be supported. Universal Design policies and senior programs will help Hayward's older generation "age in place" and empower people of all ages to remain connected to their neighborhood and community.



*"You take care of you and your family first. Then you go to your neighborhood, and then you spread it on out within the community."*

Al Smith, 42nd Governor of New York





### Guiding Principle #3

**Hayward should improve and maintain existing infrastructure and provide exceptional police, fire, and emergency services.**



The quality of the City's infrastructure and police, fire, and emergency response services has a direct impact on Hayward's overall quality of life. The City will develop policies and strategies to improve public safety through better partnerships between neighborhood and non-profit organizations, residents, businesses, and the Police and Fire Departments. This will include new policies and strategies to ensure that the community is prepared and equipped to survive impending disasters, such as wildland fires, coastal and stream flooding, and the next major earthquake in the Bay Area. The City will develop policies and strategies to maintain and enhance existing infrastructure, including roads, sidewalks, power lines, communications and technology infrastructure, and water, sewer, and storm drain facilities. Sustainable infrastructure improvements that reduce the long-term use of water, energy, and financial resources will be prioritized. The City will also develop policies and strategies to ensure that new growth and development does not constrain the City's ability to provide adequate infrastructure and services to existing and future generations.



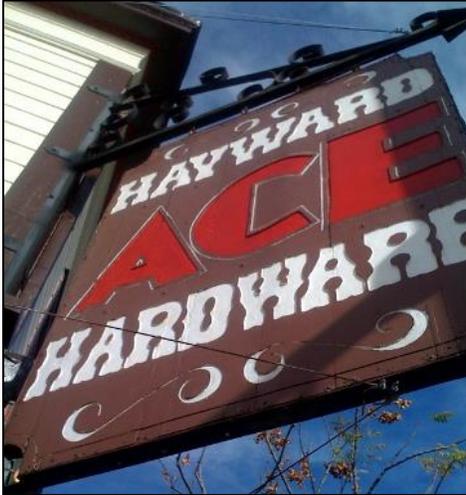


#### Guiding Principle #4

**Hayward should be a business-friendly community that has a robust and diversified economy based in innovation, creativity, and local entrepreneurship.**

Hayward has many assets that can help the City develop a robust and diversified economy, including an Industrial Technology and Innovation Corridor, Hayward Executive Airport, Downtown Hayward, Chabot College, and California State University, East Bay. With a central Bay Area location that is within 30 miles of San Francisco, the Silicon Valley, three international airports, and one of the largest marine ports along the west coast, Hayward is an ideal setting for local, regional and global businesses. The City also has excellent access to regional transportation routes, including freeways, freight rail, Amtrak, and BART. The City will develop policies and strategies to improve and diversify Hayward's economy through private-sector investment that creates high-quality jobs, especially for Hayward residents. This will mainly be accomplished by making regulations and permit procedures more business-friendly, implementing branding and marketing programs to enhance the image of the City, and improving business attraction, retention, and expansion efforts to create unique business clusters and a diverse economic base. The City will also develop policies and strategies that support local entrepreneurship, research and development partnerships with colleges and businesses, a college-based population and economy, and the revitalization of commercial centers and corridors, including Mission Boulevard, Tennyson Road, Hesperian Boulevard, Jackson Street, the Southland Mall area, and Downtown Hayward.





### Guiding Principle #5

**Hayward should have a safe, vibrant, and prosperous Downtown that serves as a destination for business, shopping and dining, arts and entertainment, and college-town culture.**

While many communities in the Bay Area have goals to develop a city center or downtown, Hayward is one community that is blessed to have an authentic and historic Downtown.

Preserving and enhancing this important community asset is a major priority. While the City has made significant investments that have improved the Downtown, the historic core of the City is still struggling and is far from reaching its full potential. The City will develop policies and strategies to encourage private-sector investment that transforms Downtown Hayward into a safe, vibrant, and prosperous arts and entertainment district. Downtown will be a regional destination that offers enhanced shopping, dining, and cultural experiences for residents, families, students, and visitors. The City will also continue to support the development of Downtown housing to create new opportunities for people to live in a safe, mixed-use, walkable, and transit-oriented urban neighborhood. Through these initiatives, Downtown Hayward will emerge as the heart and soul of the Hayward community, where everyone gathers to interact, shop, dine, play, and celebrate.

*“Downtown Hayward is the hub of the City, where everyone shops, dines, plays, and celebrates.”*

Member of Hayward Community





## Guiding Principle #6

**Hayward should have a reputation as a great college town and a community that offers a wide range of opportunities for life-long learning.**

Hayward is home to Chabot College, California State University, East Bay, and various professional and vocational schools, such as Life Chiropractic and Heald College. Despite this fact, Hayward does not function or have a reputation as a college town. Chabot College and California State University, East Bay, are generally known as commuter schools that serve students living throughout the greater Bay Area. In general, most students do not have a strong connection to the Hayward community. While they may attend classes in Hayward, they are generally living, socializing, and spending money in other communities. The City will develop policies and strategies to transform Hayward into a true college town by supporting more student and faculty housing and businesses that cater to college students, particularly in Downtown Hayward and along Mission Boulevard (by California State University, East Bay) and Hesperian Boulevard (by Chabot College). These policies and strategies will encourage collaboration with college officials to develop better “town-gown” relationships, create research and development partnerships with local businesses, and promote events and festivals that foster college culture and a sense of college and community pride. Developing into a true college town or “communiversity” will help diversify the City’s economic base, generate businesses and jobs, and help the City’s economy during future economic recessions. Hayward will also develop policies and strategies that provide all residents with access to life-long learning and educational development opportunities.



*“College Towns... are comparatively recession-proof because they are dominated by schools and the students who form a consistent population of spenders.”*

American Institute for Economic Research



## Guiding Principle #7

**Hayward residents, workers, and students should have access to an interconnected network of safe, affordable, dependable, and convenient transportation options.**

Like many cities in California, Hayward's transportation system and neighborhoods were largely developed with the assumption that the automobile would be the primary mode of transportation. Many current Hayward residents, students, and workers desire more transportation choices. The City of Hayward will continue to develop policies and strategies to support development patterns and transportation improvements that allow and encourage more and more residents, workers, and students to walk, bike, or take transit. The City recognizes that the automobile will still have a role in the future. However, the City will work to create a more balanced and multi-modal transportation system; a system that provides more options and choices for commuting and everyday trips. The City will continue to support compact and higher density residential and commercial development near BART and Amtrak stations, and along commercial corridors that are served by bus transit. This will allow people to live with less dependence on the automobile for everyday life, resulting in lower rates of automobile use and lower greenhouse gas emissions. Parking policies and standards will also be evaluated for developments in these locations. Enhanced transit or shuttle services between BART and Amtrak stations, Downtown Hayward, the city's Industrial Technology and Innovation Corridor, Chabot College and Cal State University, East Bay, will also be developed to provide more travel options for residents, workers, and students. The City will also develop policies and strategies to support infrastructure improvements that give all people (young and old) safe and convenient opportunities to engage in active transportation, such as walking and biking. Policies and strategies will also address the transportation needs of seniors and people with disabilities by improving the reliability of para-transit services and enhancing sidewalks, walking paths, and curb cuts and ramps for wheelchair users and pedestrians.





### Guiding Principle #8

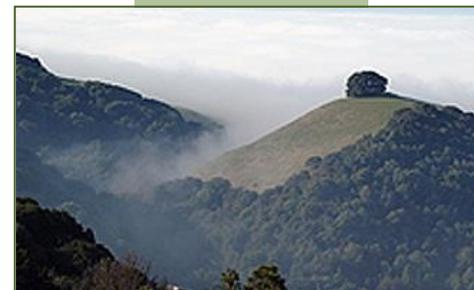
**Hayward should preserve, enhance, and connect its baylands, hillsides, greenway trails, and regional parks to protect environmental resources and provide opportunities to live an active outdoor lifestyle.**

The natural baylands and hillsides that define the western and eastern edges of the City are major community assets and valuable environmental resources. They provide habitat for a variety of plant and animal species, contribute to the ecological health of the San Francisco Bay, and provide residents with opportunities to exercise, enjoy nature, and view scenic resources. These open space resources and passive recreational opportunities should be preserved and enhanced to improve the ecology of the San Francisco Bay Area and Hayward's overall quality of life. The City will work in partnership with the East Bay Regional Parks District and the Hayward Area Recreation and Park District to develop policies and strategies to preserve and protect environmental resources, respond to rising sea levels, promote environmental stewardship, connect the baylands and hillsides with greenway trails, and expand access to compatible recreational activities within the bay, baylands, and hillsides, such as kayaking, boating, hiking, and biking.



*"Look deep into nature, and then you will understand everything better."*

Albert Einstein, Theoretical Physicist





Visit the project website or contact us for more information:

<http://www.hayward2040.org/>

Sara Buizer , AICP, Senior Planner:

[sara.buizer@hayward-ca.gov](mailto:sara.buizer@hayward-ca.gov)

510-583-4191





**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF HAYWARD  
City Council Chambers  
777 B Street, Hayward, CA 94541  
Tuesday, April 2, 2013, 7:00 p.m.**

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The City Council meeting was called to order by Mayor Sweeney at 7:00 p.m., followed by the Pledge of Allegiance led by Council Member Halliday.

**ROLL CALL**

Present: COUNCIL MEMBERS Zermeño, Jones, Halliday, Peixoto, Salinas,  
Mendall  
MAYOR Sweeney  
Absent: None

**CLOSED SESSION ANNOUNCEMENT**

Mayor Sweeney announced that Council met with property negotiators pursuant to Government Code 54956.8, regarding 22632 Main Street (APN 428-0066-024-00); 22654 Main Street (APN 428-0066-039-00); 22696 Main Street (APN 428-0066-038-02); 1026 C Street (APN 428-0066-037-00); 1026 C Street (APN 428-0066-038-01). Council took no reportable action.

**PRESENTATION**

The City of Hayward presented the Business Recognition Award for April 2013 to MSI International, Inc. A leading distributor of flooring, countertops, wall tiles, and landscape products, MSI International, Inc. is the largest importer and distributor of natural stone in the United States. The award was given in recognition of the contributions MSI has made to the community by: locating their business in Hayward; providing job opportunities to local residents; being an industry leader; and by contributing to the overall economic well-being of the Hayward community. Senior Branch Manager Sunil Etha accepted the award on behalf of MSI International, Inc. and thanked Council for such recognition.

**PROCLAMATION**

Mayor Sweeney proclaimed April 21-27, 2013, National Volunteer Week, urging residents to participate as community volunteers in their respective neighborhoods, with local community and faith-based social service organizations, with local schools, and with local government programs and services. Mayor Sweeney presented Zachary Ebadi, Hayward Volunteer Coordinator, with the Proclamation for his work recruiting and placing volunteers. Volunteers from the following groups were recognized for their participation: City Hall Information Desk, Neighborhood Services, Homework Support Center, Adult Literacy Plus, Friends of the Library, Hayward Animal Shelter, and Hayward Neighborhood Alert-Block Captains.

Mayor Sweeney noted that the Work Session involved funding recommendations for Social Services and because he works for Spectrum Community Services, which was part of the funding

process, he had to recuse himself to avoid a conflict of interest. He turned the gavel over to Mayor Pro Tempore Peixoto to preside over the meeting. Mayor Sweeney left the Council Chambers.

## **PUBLIC COMMENTS**

Ms. Sachiko Sato, Green Hazel Road resident and representing the Women's Federation for World Peace - Schools of Africa Project Committee, invited Council to the Hina Doll and Koinobori Festival on April 20, 2013, and noted that the proceeds would benefit the Son of Mozambique School.

Ms. Diane Fagalde, Tyrrell Avenue resident and member of the Community Services Commission, noted the Commission's hard work and efforts with the funding recommendations.

Ms. Linette Escobar, with International Institute of the East Bay, noted the non-profit organization was seeking Social Services funding to continue to provide legal services for the community.

## **WORK SESSION**

1. FY 2014 Community Agency Funding Recommendations including Community Development Block Grant (CDBG), Social Services, and Arts and Events

Staff report submitted by Library and Community Services Director Reinhart, dated April 2, 2013, was filed.

Library and Community Services Director Reinhart acknowledged members of the Community Services Commission, Council Liaison Halliday and City staff, and provided a synopsis of the report.

Council Member Halliday acknowledged the work accomplished by the Community Services Commission (CSC) making funding recommendations. In response to Ms. Halliday's inquiry about funding for St. Rose Hospital Foundation: FACES, Library and Community Services Director Reinhart noted that the Commissioners did not recommend funding and thought that the program would likely continue to be sustained without City funding.

Council Member Jones acknowledged and appreciated the diligent work accomplished by the CSC and he noted he would be supporting the funding recommendations.

Council Member Zermeño recognized and commended the CSC for funding recommendations and for supporting important programs related to hunger, homelessness, music and art, and mural art work. Mr. Zermeño hoped that St. Rose Hospital Foundation: FACES Program would apply again next year because it was a good program for the youth.

Council Member Salinas suggested that the CSC could consider delegating CDBG funds to tackle social issues such as funding for a kitchen for the homeless. In response to Mr. Salinas, Library and Community Services Director Reinhart noted that if a significant change of funds occurred due to the economy, staff would come back to Council and amend the plan for CDBG funding. Mr. Salinas



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commended the work done by the CSC.

Council Member Mendall acknowledged the work of the CSC and appreciated that City staff and the CSC concurred with funding recommendations. Mr. Mendall supported the proposed funding recommendations. Library and Community Services Director Reinhart clarified for Mr. Mendall that the Minor Home Repair Program and the Housing Rehabilitation Loan Program were combined to achieve a more streamlined process for all parties involved.

Mayor Pro Tempore Peixoto confirmed that the Council would conduct a public hearing on April 16, 2013, would make FY 2014 CDBG allocations, and would establish preliminary funding decisions for FY 2014 Social Services categories.

Mayor Sweeney returned to the Council Chambers at 8:14 p.m.

Consent Item No. 4 was pulled for discussion.

## **CONSENT**

2. Approval of Minutes of the City Council Meeting on March 19, 2013

It was moved by Council Member Peixoto, seconded by Council Member Zermeño, and unanimously carried, to approve the minutes of the City Council Meeting of March 19, 2013.

3. New Sidewalks FY14 - Huntwood Avenue, D Street, and Industrial Boulevard: Approval of Plans and Specifications and Call for Bids

Staff report submitted by Assistant City Engineer Owusu, dated April 2, 2013, was filed.

It was moved by Council Member Peixoto, seconded by Council Member Zermeño, and unanimously carried to adopt the following:

Resolution 13-038, "Resolution Approving Plans and Specifications for the New Sidewalks FY14 – Huntwood Avenue, D Street, and Industrial Boulevard Project, Project No. 5154, and Call for Bids"

4. Approval of the Adjusted Urban Area Boundary Map for the City of Hayward

Staff report submitted by Transportation Manager Frascinella, dated April 2, 2013, was filed.

In response to Mayor Sweeney, Director of Public Works Fakhrai clarified that the adjustment to the Urban Area Boundary Map was to include Stonebrae development, Palomares Road and Chicone Avenue.

It was moved by Council Member Zermeño, seconded by Council Member Salinas, and unanimously carried to adopt the following:

Resolution 13-039, “A Resolution Regarding the Adjustment of 2010  
Census Designated Urban Boundaries for the City of Hayward for  
Transportation Purposes”

## **PUBLIC HEARING**

5. Adoption of Interim Urgency Ordinance Extending a Temporary Moratorium on the Development, Establishment and Operation of Computer Gaming and Internet Access Businesses in Hayward, to Become Effective Immediately

Staff report submitted by Director of Development Services Rizk  
and City Attorney Lawson, dated April 2, 2013, was filed.

Director of Development Services Rizk and City Attorney Lawson provided a synopsis of the report noting that if the urgency ordinance was adopted, the moratorium would be extended until February 18, 2014. Mr. Lawson indicated that staff had invited, I Biz LLC, a Computer Gaming and Internet Access Business establishment in Hayward, to make a presentation during the public hearing that would demonstrate what a customer would see when visiting the establishment.

Mayor Sweeney opened the public hearing at 8:22 p.m.

Mr. John H. Weston, attorney from Los Angeles and representing I Biz, LLC, noted he was invited along with counsel for Figure Eight Technologies Inc. of Greenville, North Carolina, to present the software system that a patron might utilize at I Biz LLC. Mr. Weston noted the system did not violate California laws, was not illegal gambling, illegal sweepstakes, or slot machines. He urged Council to refrain from applying the urgency moratorium to pre-existing businesses, so that Net Connection Hayward and I Biz would be exempt during the review period.

Mr. Kevin Morse, legal counsel from Greenville, North Carolina, demonstrated the Figure Eight Technologies Inc. software and how a patron could use the system for Internet service, fax, office and business related tasks, and sweepstakes games.

Mayor Sweeney closed the public hearing at 8:45p.m.

City Attorney Lawson noted for the record that Council had received a letter dated April 2, 2013, from Mr. Tory E. Griffin with Downey Brand Attorneys LLP on behalf of Net Connections, LLC. Mr. Lawson noted there was law that supported applying a moratorium retroactively when the business that received the license did not fully disclose the proposed activities. Mr. Lawson pointed out that the business applications for I Biz and Net Connection did not identify the opportunity to



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engage in sweepstake, casino-type, or gambling activities as an inducement for the other services. Mr. Lawson noted that law enforcement personnel had reported that patrons at the two establishments were typically engaged in casino and gambling-type activities.

Council Member Zermeño commented that when traveling out of the country he had the opportunity to frequent Internet cafés to check email and stay connected to home and did not come across any type of gaming. He noted the two existing Hayward establishments did not serve the same function. Mr. Zermeño offered a motion per staff recommendation and Council Member Salinas seconded the motion.

It was moved by Council Member Zermeño, seconded by Council Member Salinas, and unanimously carried to adopt the following:

Ordinance 13-05, “An Urgency Measure Adopting an Ordinance Pursuant to Government Code Section 65858, Extending a Moratorium on the Development, Establishment and Operation of Computer Gaming and Internet Access Businesses within the City of Hayward for Ten Months and Fifteen Days, Expiring Not Later than February 18, 2014”

### **COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS**

Council Member Halliday announced two meeting for the Southgate community: on April 3, 2013, a meeting related to the 880/92 Interchange at the Church of Christ; and on April 8, 2013, a neighborhood meeting to address conditions in the Southgate community.

Council Member Salinas noted that the week of April 1, 2013, was Spring Break in the Hayward Unified School District and announced the Kid’s Breakfast Club would be serving free breakfast at the Burbank Elementary School the entire week.

Council Member Zermeño announced that on April 3, 2013, he would be leading the Hayward Youth Commission on a field trip to the California State Capitol to meet legislators.

### **ADJOURNMENT**

Mayor Sweeney adjourned the meeting at 8:55 p.m., in memory of Mr. Frank Sumares, who passed away on March 28, 2013. Mr. Sumares was a longtime Hayward resident, a legend in the jazz community, and a mentor to musicians at Chabot College and other educational institutions. Council Member Zermeño noted that Mr. Sumares was a Professor Emeritus at Chabot College, an exceptional musician, and an author of jazz books. Mr. Sumares received the 1997 Volunteer of the Year Award from the City of Hayward and also received awards from the Lions Club for his voluntarism. He received a Lifetime Achievement Award from the San Jose Jazz Society.

Council Member Zermeño noted that Chabot College would create a Frank Sumares Scholarship for music students. Mayor Sweeney asked staff to work with Frank Sumares' family to find a suitable place to plant a tree in his memory.

**APPROVED:**

Michael Sweeney  
Mayor, City of Hayward

**ATTEST:**

Miriam Lens  
City Clerk, City of Hayward

**DATE:** April 23, 2013  
**TO:** Mayor and City Council  
**FROM:** City Clerk  
**SUBJECT:** Resignation of Lloyd Clifton from the Keep Hayward Clean and Green Task Force

**RECOMMENDATION**

That the City Council accepts the resignation of Mr. Lloyd Clifton from the Keep Hayward Clean and Green Task Force (KHC&GTF).

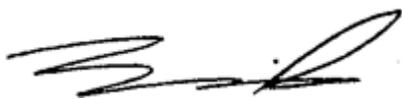
**BACKGROUND**

Mr. Lloyd Clifton was appointed to the Keep Hayward Clean and Green Task Force on February 6, 2007. Mr. Clifton informed KHC&GTF Chair Bowers that he would not be able to continue serving on the Task Force due to health issues. His resignation is effective February 21, 2013, and his vacated position will be filled as part of the annual appointment process for the City's Appointed Officials to Boards and Commissions.

Staff would like to take this opportunity to thank Mr. Clifton for all he has done for the City. Without him and his even approach to problem-solving and his unwavering support of the objectives of the KHC&G Task Force and City staff, we may not have made the steady progress we have in making Hayward a cleaner community.

*Prepared and Recommended by:* Fran David, City Manager and Miriam Lens, City Clerk

Approved by:



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Fran David, City Manager

Attachments:

Attachment I Resolution Accepting the Resignation

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-

Introduced by Council Member \_\_\_\_\_

RESOLUTION ACCEPTING THE WRITTEN RESIGNATION OF LLOYD CLIFTON FROM THE KEEP HAYWARD CLEAN AND GREEN TASK FORCE

WHEREAS, Mr. Lloyd Clifton was appointed to the Keep Hayward Clean and Green Task Force on February 6, 2007 and;

WHEREAS, Mr. Lloyd Clifton submitted his resignation on February 21, 2013, effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby accepts the resignation of Mr. Lloyd Clifton; and commends him for his civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_ City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Public Works, Engineering & Transportation

**SUBJECT:** B Street Pavement Repair– Approval of Plans and Specifications and Call for Bids

### **RECOMMENDATION**

That Council adopts the attached resolution that approves the plans and specifications for the B Street Pavement Repair project and calls for bids to be received on May 21, 2013.

### **BACKGROUND**

This is a continuation of the City's ongoing program to provide preventative maintenance for street pavement and to repair failed pavement sections. The work consists of localized pavement section repairs and the application of slurry seal, depending on the severity of the pavement deterioration. Slurry seal is applied on streets every six to seven years after reconstruction or overlay to extend the life of the pavement before it deteriorates to the point where more costly rehabilitation work is needed. Streets that exhibit greater pavement stresses are treated with localized pavement section repairs.

### **DISCUSSION**

The slurry seal treatment involves the application of a slurry sand emulsion that seals the street surface against water intrusion. Slurry seal is typically used on streets in reasonably good condition and where such treatment will prolong the life of the street.

The selection of streets for slurry seal is based on staff's analysis of the pavement condition indices identified through the City's computerized Pavement Management Program (PMP), field examination and the functional classification of each street. Please see Attachment II, which provides the limits of the portion of B Street scheduled for slurry seal. B Street is a major collector street in the City which is travelled heavily. There are significant localized pavement failures that have developed over the past several years. The project will repair the localized failed pavement sections prior to the application of slurry seal. This project will cover 1.04 lane-miles. Overall, the City is responsible for the maintenance of 630 lane-miles of roadway.

The project is categorically exempt from environmental review under section 15301 (c) of the California Environmental Quality Act Guidelines for the operation, repair, maintenance, or minor alteration of existing facilities.

**FISCAL & ECONOMIC IMPACT**

The estimated project costs are as follows:

Contract Construction	\$ 515,000
Design and Administration	45,000
Construction Inspection and Testing	55,000
Striping By City Crew	35,000
<b>Total</b>	<b>\$ 650,000</b>

The Adopted FY 2013 Capital Improvement Program originally included a total of \$800,000 in the Streets System Improvemnts Fund for the B Street Pavement Repair project. However, after re-evaluating the scope of the project, as well as reviewing prior bids for recent, similar projects, it was determined that the revised cost estimate of \$650,000 was more accurate and better reflected all of the potential costs.

**PUBLIC CONTACT**

Because of the temporary inconvenience expected to be caused by the slurry seal work, after the construction contract is awarded, a preliminary notice explaining the project will be posted and distributed to all residents and businesses along B Street. Later, after the construction work has been scheduled, a detailed notice indicating the date and time of work will be distributed to all affected residents and businesses. The notice will explain the necessity for allowing the seal coats to dry (for approximately four hours) before the street can be reopened to traffic. Residents will be advised to park their vehicles on side streets outside of the project area while work is being done on their street.

**SCHEDULE**

Open Bids	May 21, 2013
Award Contract	June 11, 2013
Begin Work	July 8, 2013
Complete Work	August 5, 2013

*Prepared by:* Yaw Owusu, Assistant City Engineer

*Recommended by:* Morad Fakhrai, Director of Public Works, Engineering & Transportation

Approved by:



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Fran David, City Manager

Attachments:

Attachment I: Resolution

Attachment II: Location Map

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE B STREET PAVEMENT REPAIR PROJECT, PROJECT NO. 5107, AND CALL FOR BIDS

BE IT RESOLVED by the City Council of the City of Hayward as follows:

WHEREAS, those certain plans and specifications for the B Street Pavement Repair, Project No. 5107, on file in the office of the City Clerk, are hereby adopted as the plans and specifications for the project;

WHEREAS, the City Clerk is hereby directed to cause a notice calling for bids for the required work and material to be made in the form and manner provided by law;

WHEREAS, sealed bids therefor will be received by the City Clerk’s office at City Hall, 777 B Street, 4<sup>th</sup> Floor, Hayward, California 94541, up to the hour of 2:00 p.m. on Tuesday, May 21, 2013, and immediately thereafter publicly opened and declared by the City Clerk in the Public Works Conference Room, 4D, located on the 4<sup>th</sup> Floor of City Hall, Hayward, California;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council will consider a report on the bids at a regular meeting following the aforesaid opening and declaration of same.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the project is categorically exempt under section 15301(c) of the California Environmental Quality Act Guidelines for the operation, repair, maintenance, or minor alteration of existing facilities.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

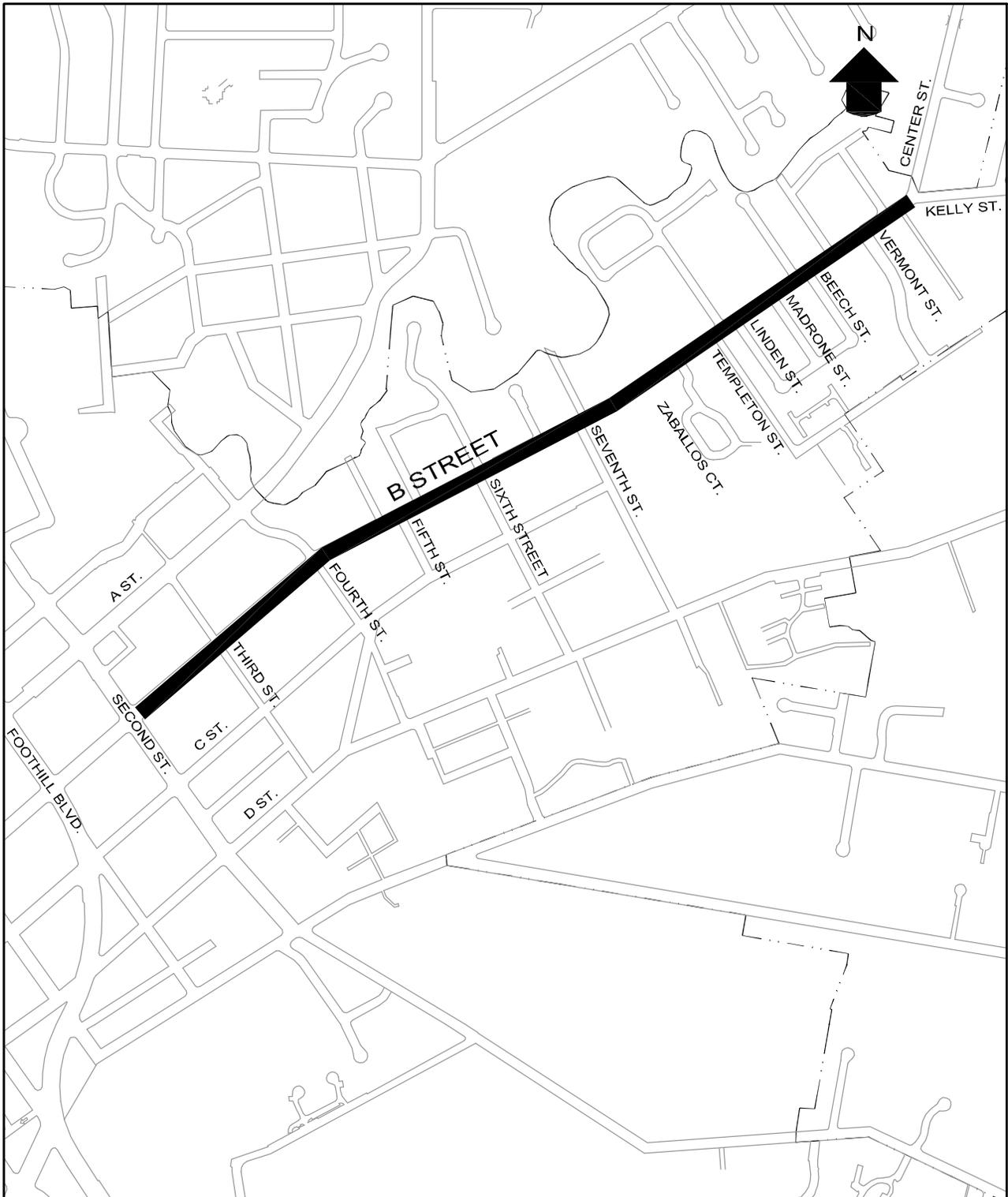
ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward



**B STREET PAVEMENT REPAIR  
PROJECT NO. 5107  
LOCATION MAP**

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Public Works – Engineering & Transportation

**SUBJECT:** Pavement Rehabilitation VRF FY14 (Districts 6, 10, 15, 19, 20) -  
Approval of Addendum and Award of Contract

## **RECOMMENDATION**

That Council adopts the attached resolution:

- 1) Approving Addendum No. 1, which revised the bid quantities of four inch and six inch Full Depth Asphalt Concrete Spot Repairs;
- 2) Increasing the Administrative Change Order amount from \$60,000 to \$123,000; and
- 3) Awarding the contract to Graham Contractors Inc., in the amount of \$634,723.20.

## **BACKGROUND**

On February 26, 2013, Council approved the plans and specifications for the Pavement Rehabilitation Vehicle Registration Fee (VRF) FY14 Project (Districts 6, 10, 15, 19, 20) and called for bids to be received on March 26, 2013. Addendum No. 1 was issued to revise the bid quantities of four inch and six inch Full Depth Asphalt Concrete Spot Repairs.

This is a continuation of the City's ongoing program to provide preventative maintenance for street pavement and to repair failed pavement sections. The work consists of localized pavement section repairs and the application of slurry seal or cape seal, depending on the severity of the pavement deterioration. Slurry seal or cape seal are applied on streets every six to seven years after reconstruction or overlay to extend the life of the pavement before it deteriorates to the point where more costly rehabilitation work is needed. Streets that exhibit greater pavement stresses are treated with localized pavement section repairs.

## **DISCUSSION**

The selection of streets for slurry and cape seal is based on staff's analysis of the pavement condition indices identified through the City's computerized Pavement Management Program

(PMP), field examination and the functional classification of each street. Please see Attachment II, which provides the limits and locations of streets scheduled for slurry and cape seal.

On March 15, 2013, Addendum No. 1 was issued to the bidders on the plan holder's list. The addendum revised the bid quantities of four inch and six inch full depth asphalt concrete spot repairs after additional field investigation.

On March 26, 2013, six bids were received for the Pavement Rehabilitation VRF FY14 project. Graham Contractors, Inc. of San Jose, California, submitted the low bid of \$571,723.20, which is 10% below the Engineer's Estimate of \$635,000. Intermountain Slurry Seal, Inc. of Reno, Nevada, submitted the second low bid in the amount of \$584,420, which is 8% below the Engineer's Estimate. The bids ranged from \$571,723.20 to \$615,999.

The low bid received provides an opportunity to repair additional streets in the Bailey Ranch subdivision that otherwise would not be included, due to limited funds. Staff proposes adding five streets to the slurry seal program, including Mystic View Court, Blue Shadow Way, Rocky Point Court, Bay Heights Road, and Aqua Vista Court (noted as Items 20 to 24 on Attachment II). Therefore, staff recommends increasing the Administrative Change Order from \$60,000 to \$123,000 to cover the additional work. With the additional work, this project will cover 14.1 lane-miles of streets. Currently, the City is responsible for the maintenance of 630 lane-miles of roadway.

All bids documents and licenses are in order. Staff recommends award of contract to the low bidder, Graham Contractors, Inc., in the amount of \$634,723.20.

This project is categorically exempt from environmental review under Section 15301(c) of the California Environmental Quality Act Guidelines for the operation, repair, maintenance, or minor alteration of existing facilities.

## **FISCAL & ECONOMIC IMPACT**

The estimated project costs are as follows:

Construction Contract	\$634,723
Design and Administration	34,430
Construction Inspection, Testing and Construction Administration	60,327
Construction inspection, testing and administration	2,520
Striping By City Crew	68,000
<b>Total</b>	<b>\$800,000</b>

The adopted FY 2013 Capital Improvement Program includes a total of \$800,000 in the Vehicle Registration Fee Fund for the Pavement Rehabilitation (Districts 6, 10, 15, 19, 20) project.

## **PUBLIC CONTACT**

Because of the temporary inconvenience expected to be caused by the slurry and cape seal work, after the construction contract is awarded, a preliminary notice explaining the project will be posted and distributed to all residents and businesses along the affected streets. Later, after the construction work has been scheduled, a detailed notice indicating the date and time of work for each street will be distributed to all affected residents and businesses. The notice will explain the necessity for allowing the seal coats to dry (for approximately four hours) before the street can be reopened to traffic. Residents will be advised to park their vehicles on side streets outside of the project area while work is being done on their street.

## **SCHEDULE**

Begin Work	June 3, 2013
Complete Work	July 30, 2013

*Prepared by:* Yaw Owusu, Assistant City Engineer

*Recommended by:* Morad Fakhrai, Director of Public Works – Engineering & Transportation

Approved by:



---

Fran David, City Manager

### Attachments:

- Attachment I: Resolution
- Attachment II: List of Streets
- Attachment III: Maps of Streets
- Attachment IV: Bid Summary

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-\_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING ADDENDUM NO. 1, INCREASING THE ADMINISTRATIVE CHANGE ORDER AMOUNT FOR THE PAVEMENT REHABILITATION VRF FY14 (DISTRICTS 6, 10, 15, 19, 20) PROJECT, PROJECT NO. 5196, AND AWARDING THE CONTRACT TO GRAHAM CONTRACTORS, INC.

WHEREAS, by resolution on February 26, 2013, the City Council approved the plans and specifications for the Pavement Rehabilitation VRF FY 14 (Districts 6, 10, 15, 19, 20) project, Project No. 5196, and called for bids to be received on March 26, 2013; and

WHEREAS, on March 15, 2013, Addendum No. 1 was provided to make revisions to the bid quantities and bid sheet; and

WHEREAS, on March 26, 2013, six bids were received, ranging from \$571,723.20 to \$615,999.00; Graham Contractors, Inc. of San Jose, California submitted the low bid in the amount of \$571,723.20, which is ten percent below the Engineer's Estimate of \$635,000; and

WHEREAS, the low bid provides an opportunity to repair more streets; therefore, staff recommends increasing the Administrative Change Order amount by \$63,000, from \$60,000 to \$123,000, to allow for the repair of additional streets; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that Graham Contractors, Inc. is hereby awarded the contract for the Pavement Rehabilitation VRF FY 14 (Districts 6, 10, 15, 19, 20) project, Project No. 5196, in an amount not to exceed \$634,723.20, in accordance with the plans and specifications adopted therefore and on file in the office of the City Clerk of the City of Hayward at and for the price named and stated in the bid of the hereinabove specified bidder, and all other bids are hereby rejected.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute the contract with Graham Contractors, Inc., in the name of and for and on behalf of the City of Hayward, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA April 23, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

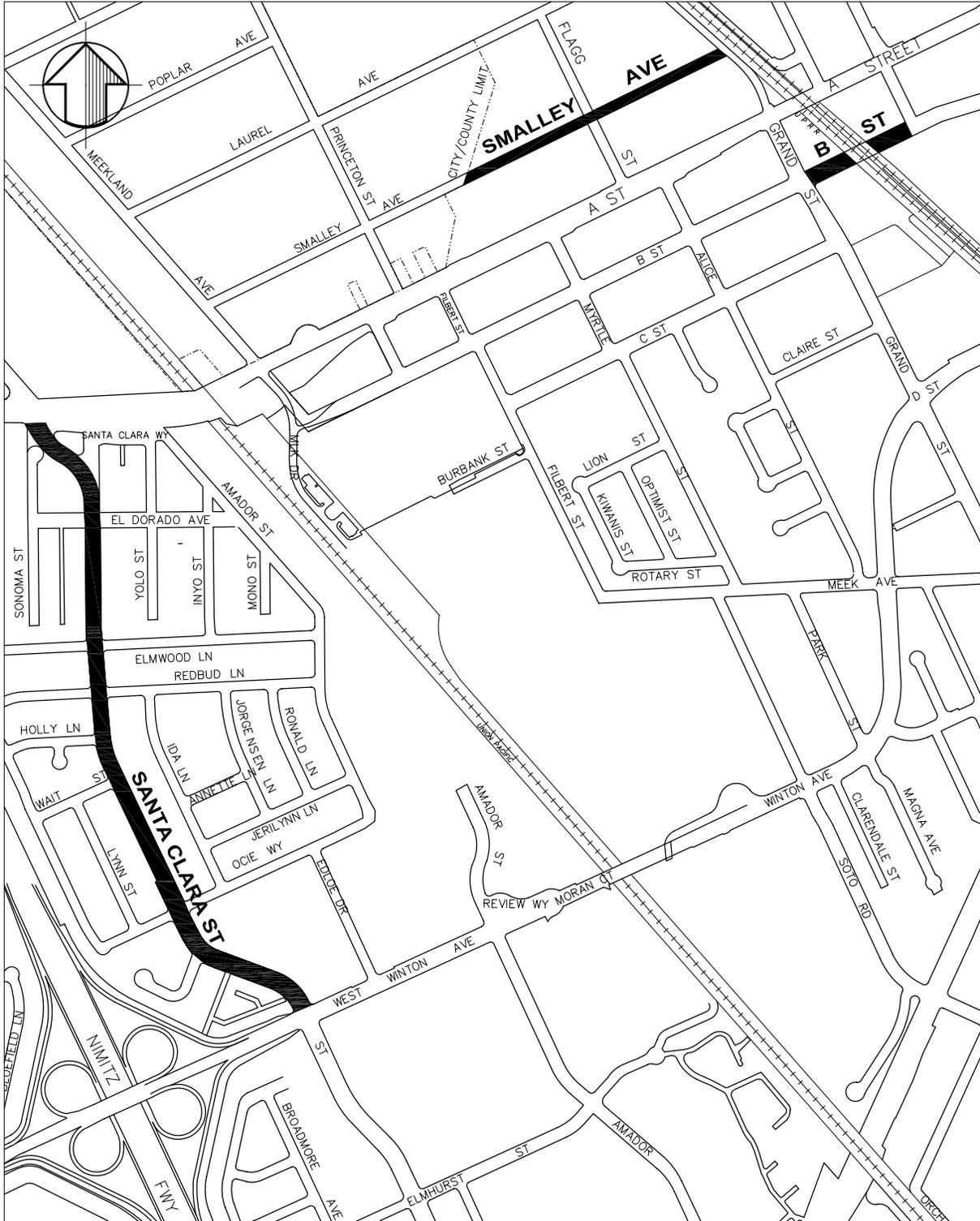
ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

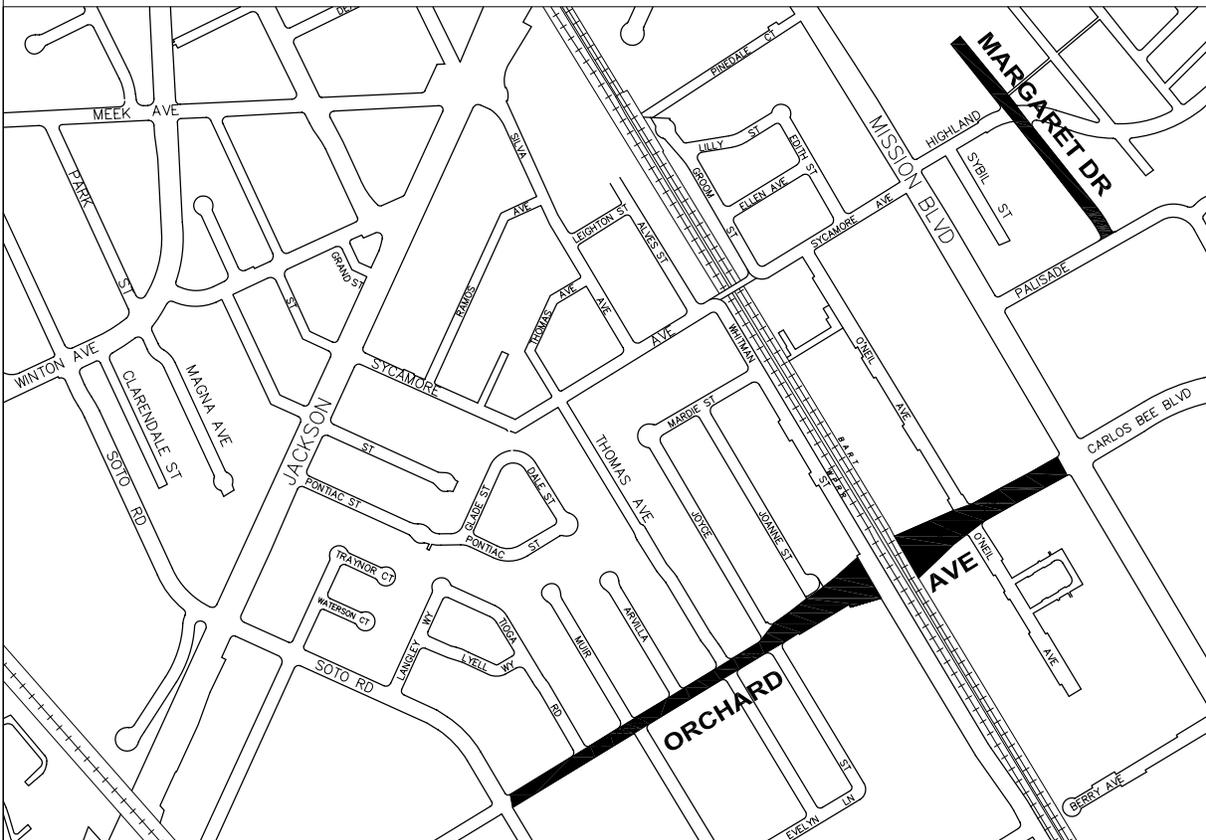
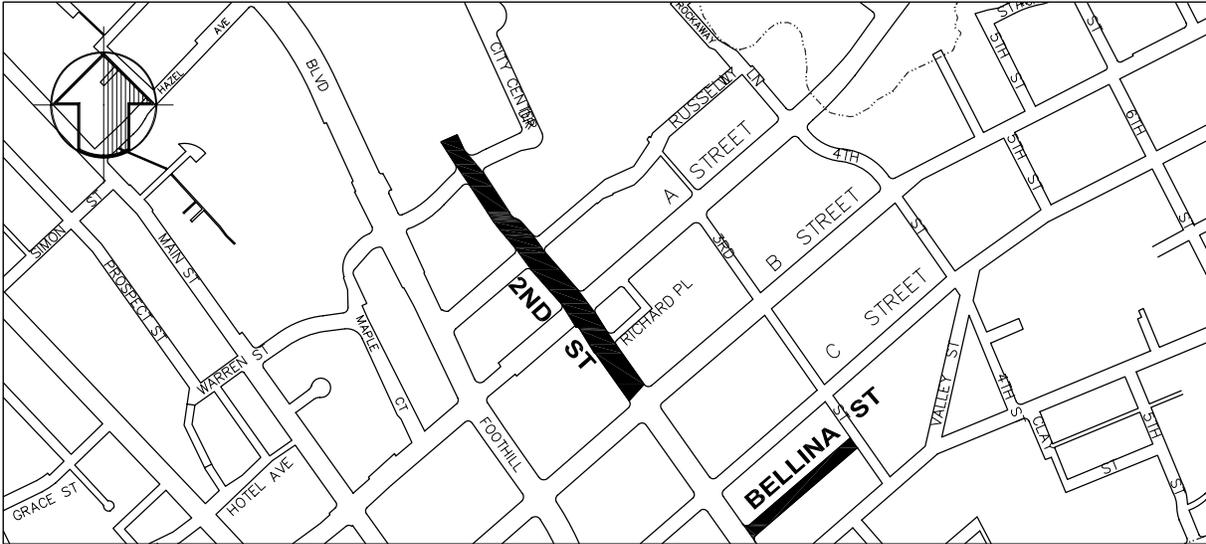
APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward

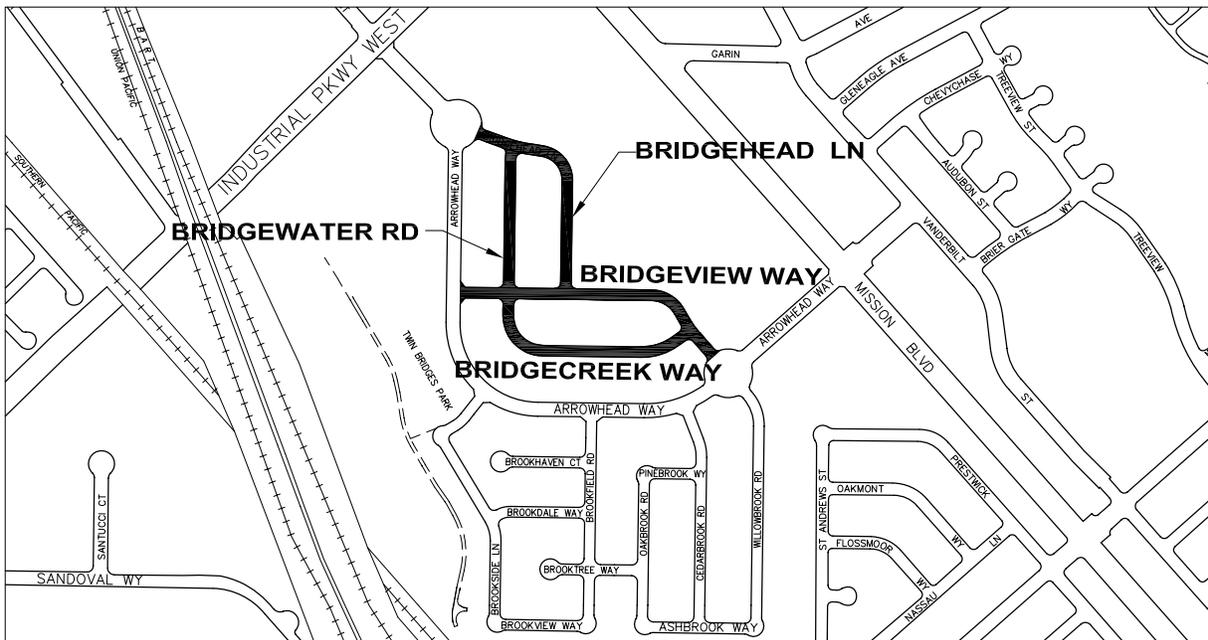
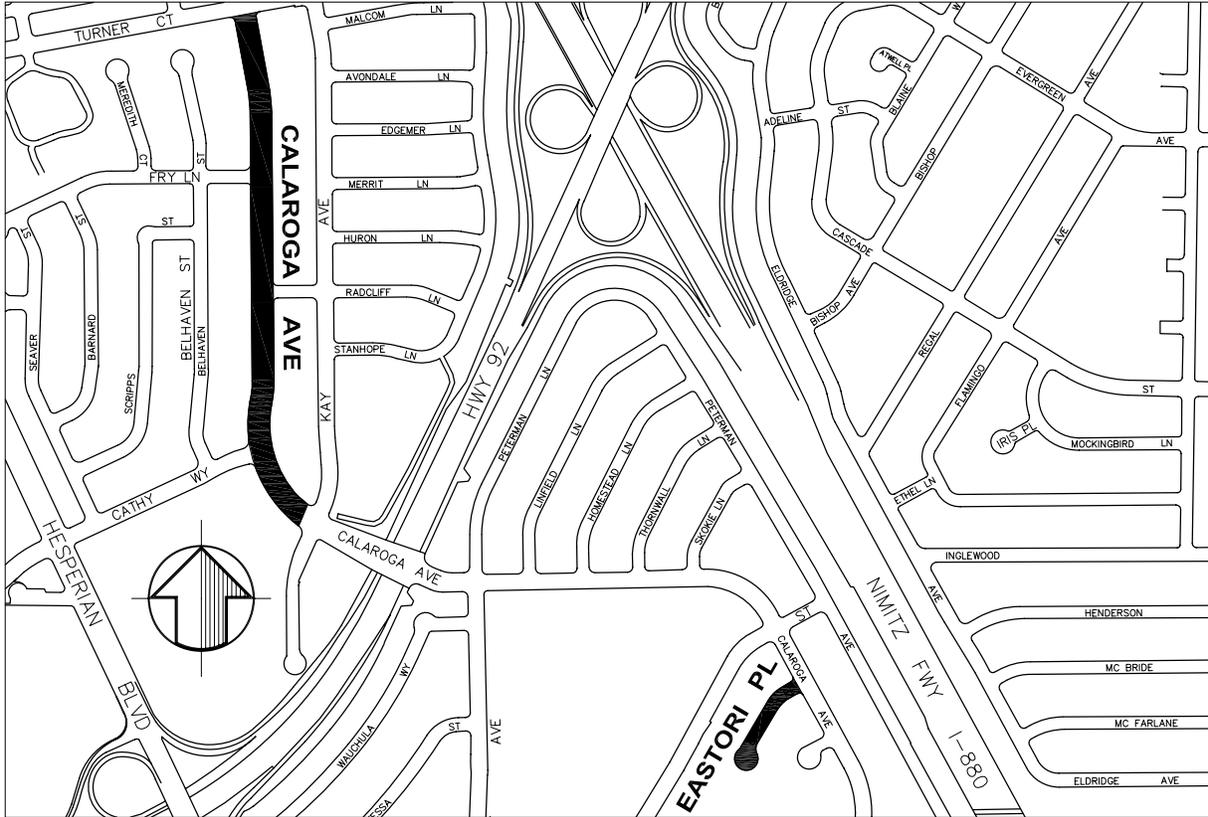
STREETS SCHEDULED FOR SLURRY OR CAPE SEAL					
A	STREET NAME	DIST	BEGIN	END	TREATMENT
1	BAILEY RANCH ROAD	4	HAYWARD BLVD	1000' S/O HAYWARD BLVD	CAPE SEAL
2	EASTORI PL	17	CALAROGA AVE	END	CAPE SEAL
3	ORCHARD AVE	19	SOTO ROAD	MISSION BLVD	CAPE SEAL
4	GAMBLE CT	4	MARKHAM CT	CUL-DE-SAC	CAPE SEAL
5	MARKHAM CT	4	DOBBLE AVE	CUL-DE-SAC	CAPE SEAL
6	RIGGS CT	4	DOBBLE AVE	CUL-DE-SAC	CAPE SEAL
7	ZIELE CREEK DR	4	DOBBLE AVE	THORUP LN	CAPE SEAL
8	THORUP LN	4	ZIELE CREEK DR	ZIELE CREEK DR	CAPE SEAL
9	CALAROGA AVE	17	KAY AVE	TURNER CT	SLURRY SEAL
10	SMALLEY AVE	20	WESTERN BLVD	COUNTY LINE	SLURRY SEAL
11	BRIDGECREEK WY	2	BRIDGEWATER RD	BRIDGEVIEW WY	SLURRY SEAL
12	BRIDGEVIEW WY	2	ARROWHEAD WY	ARROWHEAD WY	SLURRY SEAL
13	BRIDGEWATER WY	2	BRIDGEHEAD LN	BRIDGEVIEW WY	SLURRY SEAL
14	BRIDGEHEAD LN	2	ARROWHEAD WY	BRIDGEVIEW WY	SLURRY SEAL
15	B ST	20	GRAND AVE	MONTGOMERY ST	SLURRY SEAL
16	BELLINA ST	10	2ND ST	3RD ST	SLURRY SEAL
17	MARGARET DR	6	PALISADE ST	END	SLURRY SEAL
18	SANTA CLARA AVE	23	WINTON AVE	A ST	SLURRY SEAL
19	SECOND STREET	15	B ST	ENTRANCE @ PLAZA	SLURRY SEAL
20	MYSTIC VIEW CT	4	BAILEY RANCH RD	CUL-DE-SAC	SLURRY SEAL
21	BLUE SHADOW WAY	4	BAILEY RANCH RD	BAY HEIGHTS RD	SLURRY SEAL
22	ROCKY POINT CT	4	BAY HEIGHTS RD	CUL-DE-SAC	SLURRY SEAL
23	BAY HEIGHTS RD	4	ROCKY POINT CT	BAILEY RANCH RD	SLURRY SEAL
24	AQUA VISTA CT	4	BAY HEIGHTS RD	CUL-DE-SAC	SLURRY SEAL



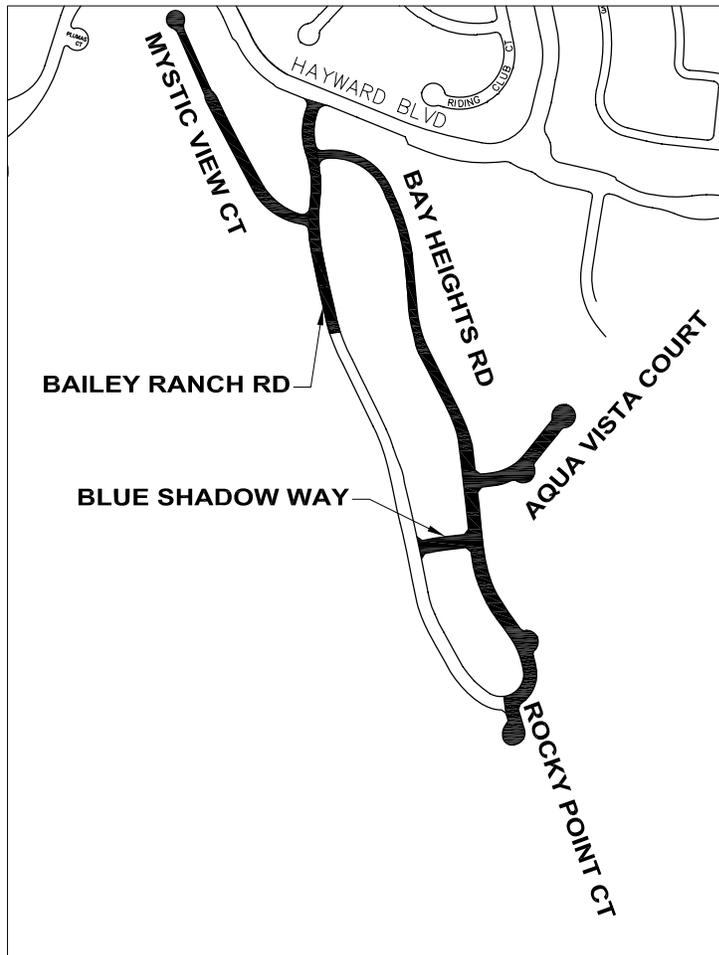
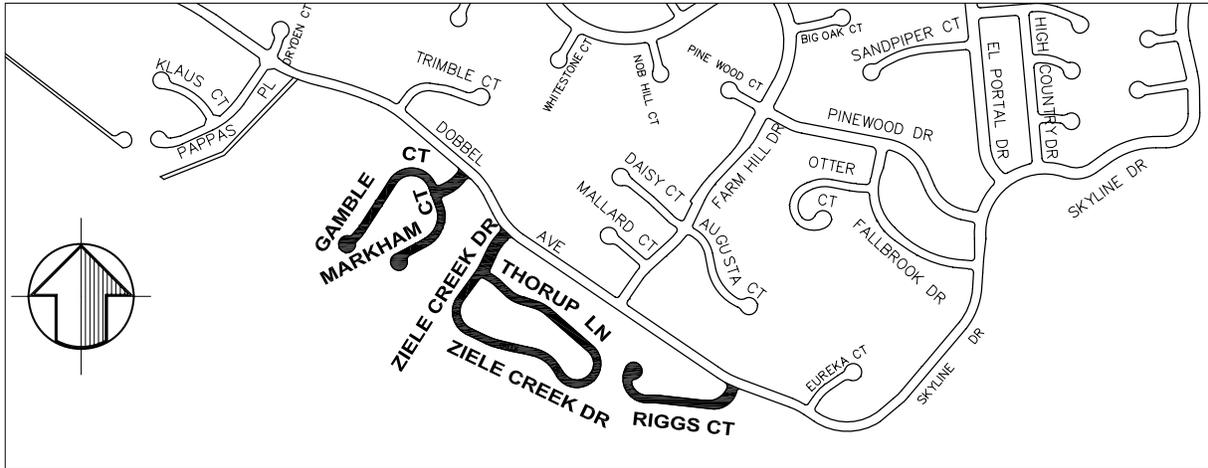
**LOCATION MAP  
PAVEMENT REHABILITATION VRF FY14  
DISTRICTS 6, 10, 15, 19, 20  
PROJECT NO. 5196**



**LOCATION MAP  
PAVEMENT REHABILITATION VRF FY14  
DISTRICTS 6, 10, 15, 19, 20  
PROJECT NO. 5196**



**LOCATION MAP**  
**PAVEMENT REHABILITATION VRF FY14**  
**DISTRICTS 6, 10, 15, 19, 20**  
**PROJECT NO. 5196**



**LOCATION MAP  
PAVEMENT REHABILITATION VRF FY14  
DISTRICTS 6, 10, 15, 19, 20  
PROJECT NO. 5196**

CITY OF HAYWARD  
 CONSTRUCTION OF PAVEMENT REHABILITATION VRF FY14 (DISTRICTS 6,10,15,19,20)  
 PROJECT NO. 5196  
 BIDS OPENED: 3/26/13  
 (NUMBER OF BIDS RECEIVED - 6)

<b>BID SUMMARY</b>				<b>ENGINEER'S ESTIMATE</b>		<b>Graham Contractors, Inc.</b>		<b>Intermountain Slurry Seal, Inc.</b>	
						860 Lonus Street San Jose, CA 95126 (408) 293-9516 (408) 293-3633 Fax		1005 Terminal Way, Suite 220 Reno, NV 89502 (775) 358-1355 (775) 355-3458 Fax	
ITEM	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	LS	TRAFFIC CONTROL	\$8,000.00	8,000.00	40,000.00	40,000.00	55,000.00	55,000.00
2	11,179	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (4")	\$5.25	58,689.75	3.80	42,480.20	3.60	40,244.40
3	8,008	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (6")	\$6.55	52,452.40	5.85	46,846.80	5.55	44,444.40
4	1	LS	CRACK SEAL	\$15,000.00	15,000.00	40,000.00	40,000.00	40,000.00	40,000.00
5	123,088	SY	POLYMER MODIFIED SLURRY SEAL	\$2.00	246,176.00	2.10	258,484.80	2.15	264,639.20
6	38,796	SY	CHIP SEAL	\$5.00	193,980.00	2.15	83,411.40	2.00	77,592.00
7	1	EA	RECYCLING IMPLEMENTATION	\$1,000.00	1,000.00	500.00	500.00	2,500.00	2,500.00
8	1	LS	ADMINISTRATIVE CHANGE ORDERS	\$60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
			<b>TOTAL</b>		<b>635,298.15</b>		<b>571,723.20</b>		<b>584,420.00</b>

CITY OF HAYWARD  
 CONSTRUCTION OF PAVEMENT REHABILITATION VRF FY14 (DISTRICTS 6,10,15,19,20)  
 PROJECT NO. 5196  
 BIDS OPENED: 3/26/13  
 (NUMBER OF BIDS RECEIVED - 6)

<b>BID SUMMARY</b>				<b>ENGINEER'S ESTIMATE</b>		<b>Windsor Fuel Company</b>		<b>American Asphalt Repair and Resurfacing Co., Inc.</b>	
						1150 Willow Pass Rd Pittsburg, CA 94565 (925) 427-5266 (925) 427-1216 Fax		24200 Clawiter Road Hayward, CA 94545 (510) 723-0280 (510) 723-0288 Fax	
ITEM	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	LS	TRAFFIC CONTROL	\$8,000.00	8,000.00	71,393.20	71,393.20	40,000.00	40,000.00
2	11,179	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (4")	\$5.25	58,689.75	5.25	58,689.75	5.25	58,689.75
3	8,008	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (6")	\$6.55	52,452.40	6.00	48,048.00	6.75	54,054.00
4	1	LS	CRACK SEAL	\$15,000.00	15,000.00	55,000.00	55,000.00	35,000.00	35,000.00
5	123,088	SY	POLYMER MODIFIED SLURRY SEAL	\$2.00	246,176.00	1.85	227,712.80	1.82	224,020.16
6	38,796	SY	CHIP SEAL	\$5.00	193,980.00	2.00	77,592.00	3.285	127,444.86
7	1	EA	RECYCLING IMPLEMENTATION	\$1,000.00	1,000.00	1,000.00	1,000.00	1,200.00	1,200.00
8	1	LS	ADMINISTRATIVE CHANGE ORDERS	\$60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
			<b>TOTAL</b>		<b>635,298.15</b>		<b>599,435.75</b>		<b>600,408.77</b>

CITY OF HAYWARD  
 CONSTRUCTION OF PAVEMENT REHABILITATION VRF FY14 (DISTRICTS 6,10,15,19,20)  
 PROJECT NO. 5196  
 BIDS OPENED: 3/26/13  
 (NUMBER OF BIDS RECEIVED - 6)

<b>BID SUMMARY</b>				<b>ENGINEER'S ESTIMATE</b>		<b>Alaniz Construction, Inc.</b>		<b>VSS International, Inc.</b>	
						7160 Stevenson Blvd Fremont, CA 94538 (510) 770-5000 (510) 770-5070 Fax		3785 Channel Dr West Sacramento, CA 95691 (916) 373-1500 (916) 373-0183 Fax	
ITEM	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	LS	TRAFFIC CONTROL	\$8,000.00	8,000.00	42,000.00	42,000.00	38,441.92	38,441.92
2	11,179	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (4")	\$5.25	58,689.75	5.00	55,895.00	3.80	42,480.20
3	8,008	SF	FULL DEPTH ASPHALT CONCRETE SPOT REPAIR (6")	\$6.55	52,452.40	5.75	46,046.00	5.80	46,446.40
4	1	LS	CRACK SEAL	\$15,000.00	15,000.00	38,945.00	38,945.00	31,500.00	31,500.00
5	123,088	SY	POLYMER MODIFIED SLURRY SEAL	\$2.00	246,176.00	2.26	278,178.88	2.36	290,487.68
6	38,796	SY	CHIP SEAL	\$5.00	193,980.00	2.23 *	86,515.08	2.55	98,929.80
7	1	EA	RECYCLING IMPLEMENTATION	\$1,000.00	1,000.00	700.00	700.00	7,713.00	7,713.00
8	1	LS	ADMINISTRATIVE CHANGE ORDERS	\$60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
			<b>TOTAL</b>		<b>635,298.15</b>		<b>** 608,279.96</b>		<b>615,999.00</b>

\* Item Total Correction

\*\* Total Bid Correction



**DATE:** April 23, 2013  
**TO:** Mayor and City Council  
**FROM:** Director of Public Works – Utilities & Environmental Services  
**SUBJECT:** Annual Sewer Line Replacement FY13 Project: Approval of Plans and Specifications, and Call for Bids

### **RECOMMENDATION**

That City Council adopts the attached resolution approving the plans and specifications for the Annual Sewer Line Replacement FY13 Project and calling for bids to be received on May 21, 2013.

### **BACKGROUND**

Ongoing video inspection of the City's sewer mains revealed that some sections of pipeline have deteriorated and suffered damages, including broken, cracked and offset pipes. This project consists of performing sewer repair by replacing approximately 3,000 feet of existing damaged sewer pipe with new PVC (Polyvinyl Chloride) pipe using an open-trench method. Also, as part of this project, several manholes that are in poor condition will be rehabilitated; and the six-inch sewer mains on Mission Boulevard and Sunset Boulevard will be upgraded to an eight-inch pipe. The completed repair will improve the hydraulic capacity and reliability of the sewer system.

### **DISCUSSION**

The Utilities & Environmental Services Department has an ongoing program to monitor and inspect the condition of the City's approximately three hundred miles of sanitary sewer mains. The inspection is performed by placing a camera, which is mounted on tracks, inside a sewer pipe and remotely guiding it through the length of the pipe. As the camera moves forward, it sends back video to a TV monitor which enables the staff to inspect the pipe in real time. The video recording of the inspection is stored on a computer, and can be retrieved and viewed at a later time. Locations selected for repair are based on staff analysis of these video inspections.

Sewer repair involves excavating a trench of approximately two to four feet in width and to the depth of the damaged pipe. Once the sewer main is exposed, the broken section is removed and replaced with new PVC pipe. When the repair is complete, the opened trench is backfilled, compacted, and paved matching the original pavement section. Approximately 3,000 feet of sewer main will be replaced under this project.

During the video inspection, several manholes were found to also be in need of repairs. The broken wall sections inside these manholes will be repaired with concrete and the base re-channelized to improve sewer flow.

The six-inch sewer mains on Mission Boulevard between Simon Street and Sunset Boulevard and on Sunset Boulevard between Mission Boulevard and Prospect Street, constructed in the 1950s, have been determined to be undersized to handle the current sewer flow. The six-inch clay pipe will be upgraded to an eight-inch PVC pipe to increase system capacity in this area.

The pipeline project is categorically exempt from environmental review under the California Environmental Quality Act (CEQA). The Public Resources code states that CEQA does not apply to any project of less than one mile in length within a public street or highway or any other public right-of-way for the installation of a new pipeline or the maintenance, repair, restoration, reconditioning, replacement, removal, or demolition of an existing pipeline.

**FISCAL AND ECONOMIC IMPACT**

The estimated project costs are as follows:

Design and Construction Administration – City	
Staff	40,000
Construction Contract	550,000
Inspection and Testing	<u>70,000</u>
Total	\$660,000

The FY 2013 Capital Improvement Program includes \$800,000 for the Annual Sewer Line Replacement FY13 Project in the Sewer Collection System Replacement Capital Improvement Fund. Approximately \$250,000 has already been used on other sewer spot repair projects. After bids are received, an additional appropriation from the fund balance will be requested as appropriate.

**PUBLIC CONTACT**

During construction, notices will be provided to affected residents, property and business owners to inform them of the nature and purpose of the work, potential impacts, work schedule and City contact for additional information.

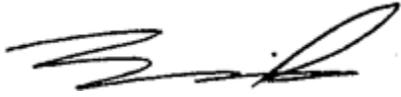
**SCHEDULE**

Open Bids	May 21, 2013
Award Contract	June 18, 2013
Begin Work	July 2013
Complete Work	September 2013

*Prepared by:* Thomas Lam, Associate Civil Engineer

*Recommended by:* Alex Ameri, Director of Public Works – Utilities & Environmental Services

Approved by:



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Fran David, City Manager

Attachments:

Attachment I: Draft Resolution

Attachment II: Project Location Map

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE ANNUAL SEWER LINE REPLACEMENT FY13 PROJECT, PROJECT NO. 7543, AND CALL FOR BIDS

BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That those certain plans and specifications for the Annual Sewer Line Replacement FY13 Project, Project No. 7543, on file in the office of the City Clerk, are hereby adopted as the plans and specifications for the project;
2. That the City Clerk is hereby directed to cause a notice calling for bids for the required work and material to be made in the form and manner provided by law;
3. That sealed bids therefor will be received by the City Clerk's office at City Hall, 777 B Street, Hayward, California 94541, up to the hour of 2:00 p.m. on Tuesday, May 21, 2013, and immediately thereafter publicly opened and declared by the City Clerk in Conference Room 4D, City Hall, Hayward, California;
4. That the City Council will consider a report on the bids at a regular meeting following the aforesaid opening and declaration of same.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward



LOCATION MAP

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Public Works – Utilities & Environmental Services

**SUBJECT:** Annual Update Administrative Rule 3.9 – Environmentally Preferred Purchasing Policy

### **RECOMMENDATION**

That the City Council receives and accepts this report.

### **SUMMARY**

In compliance with Administrative Rule 3.9, this report serves as an annual update to the City Council regarding the current sustainable efforts by City Departments in purchasing efforts to minimize environmental impacts, toxics, pollution, waste, and hazards to workers and the community. Practices are summarized by department, and have been compiled by the Public Works – Utilities & Environmental Services staff. This report was presented to the Council Sustainability Committee on April 3, 2013. The last report submitted to the Council Sustainability Committee was in 2009. The Committee was supportive of the work that was being done city-wide to implement the policy.

### **BACKGROUND**

Administrative Rule 3.9, titled “Environmentally Preferred Purchasing Policy,” was established in 2010 for the purpose of setting a standard of environmentally preferable procurement, and to demonstrate the City’s commitment to environmental, economic, and social stewardship. The intent is to encourage, reward and foster vendors and manufacturers who: produce, deliver, and dispose of products that will improve the environmental quality of the region; integrate environmental considerations into every aspect of acquisition, while maintaining cost excellence and value standards; and ultimately become a driving force responsible for lowering environmental impact. The Policy’s procedures set forth that an annual report that identifies the purchasing practices that minimized environmental impacts, toxics, pollution, waste, and hazards to workers and the community shall be submitted to the Council Sustainability Committee (CSC) and the City Council.

In 2009, the CSC received a report titled “City-Wide Energy Efficiency and Emission Reduction Efforts,” which featured sections prepared by individual departments detailing their efforts specifically in the areas addressed by the then yet to be adopted Climate Action Plan. Since that time,

an annual report that updates the Committee on the sustainable practices of City departments has not been prepared. In recognition of this fact, and that all City departments are becoming more sustainable and are making progress on the goals stated in Administrative Rule 3.9, staff from Public Works – Utilities & Environmental Services reached out to individual departments to gather information about sustainable practices occurring throughout the organization. The information received has been summarized below by department. This information was presented to the CSC on April 3, 2013.

## **DISCUSSION**

### **Code Enforcement**

Code Enforcement has reduced annual paper consumption by approximately 880 pounds by integrating Rental Inspection and Community Preservation into the Government Outreach database. This efficiency has reduced the amount of paper and file folders required, since most storage of documents is done electronically as opposed to the previous system of using hard-copy files for case management and storage. The Department has also reduced inspector vehicle emissions by implementing software that schedules rental inspections based on geographic areas. This protects the environment by reducing excessive travel time, since inspections are performed in centralized locations. In 2012, 89 abatements were performed, resulting in a reduction of waste being dumped into landfills. The City's abatement contractor ensures that all refuse removed from subject properties is sorted to ensure recyclables are diverted from the landfill.

### **Development Services**

The Development Services Department has implemented sustainable practices in many ways, including through the purchase of office supplies. The department has purchased various supplies through Staples Sustainable Earth line, which offers products that are made with renewable resources, recycled materials and/or are third-party certified to validate their environmental attributes. In addition, staff utilizes the duplex printing function on the copiers whenever possible and actively participates in the all of the City's recycling and organics programs.

Building staff plan checks and enforces the requirements of the City's Green Building Ordinance and the Building Division helps ensure implementation of Hayward's Indoor Water Efficiency Ordinance. Although Hayward's current Building Code does not require LEED certification for private developments, the City has an ordinance that requires all new or renovated municipal buildings that exceed either \$5M in construction value or 20,000 square feet in size to be LEED Silver certified. Also, City staff, through the City Council Sustainability Committee, and ultimately via the City Council, will be seeking direction on proposed revisions to the local green building ordinance for private development to rely more on the State's Green Building Code (CALGreen) for the 2013 Codes, which will be effective January 1, 2014.

### **Finance**

The Finance Department has had a unique opportunity to employ green practices and reduce their impact on the environment through an assortment of measures. In 2012, the department established automated telephone messaging to notify utility customers of delinquent bills, reducing the need for

printing and mailing notices. In addition, payments for utility bills are accepted online and over the phone, which eliminates customer emission footprints created by driving to City Hall to make payments or utilizing mail delivery. With respect to payroll, the Finance Department has eliminated envelope use when distributing pay stubs for non-safety employees, and with 95% of retirees receiving direct deposit, the department has eliminated almost all paper checks, and reduced mailing costs. In general, the Department has reduced the number of printed copies of various budget documents and instead made those documents available online. Paper purchases have been modified to increase the recycled content percent. In 2012, 95% of paper purchased was the 100% post-consumer recycled content (versus the standard 30% recycled content paper).

On the procurement side of the department, language was incorporated in best value bids to allow a broader variety of consideration of performance and environmental attributes (i.e., product origination, delivery, footprint emission, higher life cycle). Language was also modified in existing specifications to review existing products and services to maximize use of recycled or environmentally preferable products, and identify and eliminate requirements calling for “virgin” products. The new language allows the City the right to review specifications, substitute or add green criteria if they become available during the course of the contract. Finally, updates, correspondence and addendums are being emailed to vendors instead of printing and mailing. For product requirement language, the Finance Department has removed unnecessary qualifications that are not “green” friendly. Performance standards unrelated to actual needs (i.e., UPS next day air morning delivery), as well as requirements that exclude “re-manufactured, re-used or recycled” content products have also been reviewed to encourage more sustainable projects.

The Finance Department has remained committed to responsible and sustainable practices and it has required and incorporated specifications of the soon to be implemented Enterprise Resource Planning software to have green functions such as scanning, electronic filing and retrieval, real time on-line searches and paperless reporting or outputs. Listed below are the “soon to be implemented” green practices that will become available after July of 2013.

<b>Process/Action</b>	<b>Milestone</b>	<b>Summary</b>
Accounts Payable Payments	July 2013	Vendors can elect through a Vendor Self Service module to have payments sent via electronic fund transfer, eliminating paper checks and mailing costs.
Purchase Order Copies	July 2013	Purchase Orders will no longer be printed. Copies will be electronically routed, stored and retrieved, eliminating printing, stuffing, mailing, paper filing and eventual shredding of the physical documents when they reach their proper destruction dates.
Online Receiving	July 2013	Online receiving and verification of items ordered without having to print and submit paper copies of packing slips or receiver form.
Online Employee Timecards	Jan 2014	Employees will enter and submit their timecards online through the Employee Self Service Module.
Requisitions	July 2013	Requisitions will be submitted and approved via electronic hierarchy. Eliminating printing of forms and redundant data entry/processing.

Process/Action	Milestone	Summary
Self Service Module	Jan 2014	Employee, vendors, and new businesses will have the ability to open, apply, update and manage their secured files (with permission) electronically without having to print or submit paper applications.
Tyler Content Management (TCM)	July 2013	Electronic filing or depository of scanned documents, eliminating printed copy filing, storage, and destruction/shredding service.
Utility Account	TBD	Paperless and online set-up, turn on/turn offs, office actions and adjustments.
Vendor Registration	July 2013	Eliminate paper printing of vendor application. Online self-service registration will enable vendors to manage their own files electronically.

## Fire Department

In addition to basic sustainable office principles (recycling, duplex printing, etc.), the Fire Department regularly reinforces the practice of minimizing engine idle time with the goal of reducing emissions and fuel use. Another innovative way the Department is making an effort to be sustainable is in the use of “Telepresence,” a meeting software that allows the staff to meet in a virtual setting, instead of driving to meet at a single location. This reduces emissions and improves efficiency because staff does not have to leave their main station to participate in a meeting or training. Looking into the future, the Fire Department is interested in pursuing solar installations on their existing fire stations to increase energy generation and offset energy costs.

## Human Resources

An innovative transportation fringe benefit program, TranBen, is offered by the Human Resources Department as an incentive for employees to utilize public transit. The program allows employees to set aside pre-tax wages to pay for work-related commuting expenses via public transportation. Employees do not pay federal and state income, Social Security, or FICA taxes on money that is set aside for these pre-tax benefits, and can save significantly while reducing their carbon footprint and utilizing public transit. To date, twelve employees have participated in the program, which began in January 2013.

The Human Resources Department is also making an effort to print on both sides of the paper to reduce paper costs and eliminate wasteful printing, and is beginning to file documents electronically utilizing Laserfiche software, versus the traditional paper file. General “green” office practices in the Department also include recycling toner cartridges, purchasing recycled content office supplies, and conscious energy choices (such as turning the lights off when not in the office and utilizing the stairs as opposed to the elevator).

## **Library and Community Services Department**

The Main Branch Library is a Certified Green Business, which requires the entity to meet certain efficiency and conservation criteria. The Library now exclusively offers the application for a library card online, eliminating unnecessary paper applications. The Department utilizes recycled paper, and has recently reduced the amount of print newsletters it produces and instead capitalizes on the ability to communicate with residents via email newsletters. The Department has also recently implemented electronic library overdue notices to save paper, and now allows online fine payment and online renewal of library materials, thus reducing the need for patrons to travel to the library for those simple transactions.

## **Maintenance Services Department**

The Maintenance Services Department consists of the Facility Management, Fleet Management, Landscape Maintenance, and Street Maintenance divisions. Each division's efforts to support sustainability are described below.

### *Overall Department*

In the office, recycled office supplies are purchased. The Department actively participates in the City's recycling program for plastic, paper, and batteries, and has eliminated the use of aerosol canisters/containers.

### *Facility Management Division*

Energy and lighting efficiency related improvements make a large impact on the overall sustainability of City's facilities. The Facility Management Division has implemented "Energy Saving Lighting Retrofits," funded by a 3% loan from the California Energy Commission. Lighting upgrades for this project have been completed for the City Hall Parking Garage, Cinema Place Parking Garage, Fleet Management Building, City Hall, and the Police Department. The project included installation of new fluorescent fixtures that remain at reduced power until they sense, via Wi-Fi or motion sensor, whenever a pedestrian or a vehicle enters the area; at which time, the sensor turns the lights to full power. Annual energy savings for this project are estimated at \$88,181.

Another energy saving project, also funded by a 3% loan from the California Energy Commission, includes two new Solar Powered Generation systems. The new systems were installed atop the Street Maintenance and Utilities buildings, with annual energy savings estimated at \$23,800.

The City Hall Plaza has received astronomical light timers for flag poles and street lights, which adjust lighting to account for changes in daylight. City Hall also received new LED "Exit" lights, which resulted in a 90% energy savings.

Another area where the Facility Management Division has helped to support sustainability is in heating, ventilation, and air conditioning (HVAC) systems. Over the last several years, five fire stations have received HVAC upgrades. Computerized energy management systems were installed at City Hall, Main Library, Weekes Branch Library, Police Department, and Fire Station #1. These

systems save energy and protect equipment by: limiting customer settings; automatically adjusting economizer outside air settings; seasonal boiler setbacks, temperature control, and on-off settings; along with providing equipment break-down alerts. The Division has installed upgraded computer-based HVAC control systems at the Police Department and City Hall to enable even more efficient use of heating and air-conditioning, with an anticipated annual savings of \$63,591. This year, Facility Management retrofitted the air-conditioning chiller at the Police Department, which is anticipated to save approximately 30% in annual energy costs.

Related to purchasing, the Facility Management Division purchases Recycled Content Products (RCP), to include:

- Carpet Tiles (40% RCP)
- Janitorial Cleaning Chemicals (30% RCP)
- Paper towels (40% RCP)
- Toilet tissue (30% RCP)
- Graffiti Paint (60% RCP)
- RCP Lumber
- RCP Window Blinds

The Division actively re-uses materials. As an example, the Division had surplus metal building siding leftover from a project, and re-used the material for Police Department dog run roofs. This same practice applies to various materials, including counter-tops and cabinetry, which are often remodeled for re-application.

Roofs for three fire stations were replaced over the last couple of years with cool roofs, which are made of highly reflective and emissive materials, remaining cooler than traditional materials, especially during the summer months. Cool roofs lower energy usage, therefore reducing utility bills. The Facility Management Division is anticipating installing cool roofs at three more City facility locations over the next several years, including Fleet Management, Fire Station #3, and Landscape Maintenance.

#### *Fleet Management Division*

The Fleet Management Division is a certified public agency through the Alameda County Green Business Program. This program, which began in 1996, verifies that businesses meet higher standards of environmental performance.

Current practices include the purchase of vehicles that follow the City of Hayward's Fleet Procurement Guidelines of Environmental Consideration. These include fuel economy, with both alternative fuel and hybrid vehicles receiving strong consideration at all times. Vehicle models purchased will be as small and fuel efficient as possible, while still meeting the needs of the end user. Engines will be specified in the smallest size available to meet user needs, along with appropriate horsepower and torque.

In the past four years, Fleet Management has increased the number of green vehicles from fourteen to twenty-six, an 85% increase. Green vehicles in the City fleet include:

- 2 Nissan Leafs - all electric vehicles
- 11 Honda hybrids
- 2 C-Max hybrids
- 4 Ford E85 fueled (85% ethanol, 15% gasoline)
- 5 Chevrolet E85 work trucks (85% ethanol, 15% gasoline)
- 2 Ford Escape SUV hybrids

Over the last couple years, twelve diesel-powered trucks received exhaust system retrofits to further reduce emissions. In addition, an update to the Idling Policy has been submitted for consideration. Once approved, the policy will implement a five minute maximum idle rule for all diesel vehicles in the City Fleet. This policy will reduce fuel consumption and diesel emissions.

The Fleet Management Division plans to continue sustainable practices into the future. As old equipment is replaced, the Division will continue to purchase the most fuel efficient and emissions friendly vehicles possible.

The City of Hayward Fleet Management Division is a certified Re-refined Oil Green Fleet and utilizes re-refined oil whenever possible. The Division staff recycles all antifreeze, waste oil, and oil filters by way of a contract with an environmental services provider. Staff also recycles waste from solvent tanks and parts washers, as well as scrap metal. Lubricants are stored on site in double containment drums, with the amount of lubricants kept to a minimum in order to be in compliance with Hayward Fire Department guidelines.

#### *Landscape Maintenance Division*

The Landscape Maintenance Division follows “Bay-Friendly Landscape Guidelines;” which consist of purchasing bay-friendly plants, trees, and landscaping materials that:

- Nurture the soil
- Conserve water
- Conserve energy
- Protect water and air quality
- Create and protect wildlife habitat

In an effort to conserve water, drip irrigation is employed to apply water only to desired plants. The Division continues its efforts to remove invasive plants, replacing them with non-invasive plants in City medians and rights-of-way. The Division has a comprehensive Integrated Pest Management (IPM) Policy, and utilizes the least hazardous chemicals for weed control. Landscape Maintenance takes pride in promoting the City’s Urban Forest by planting trees that match the local microclimate and soil characteristics. Approximately 750 trees have been planted in the last three years, which can decrease urban runoff, protect water quality, and assist in absorbing air pollutants. The Landscape Maintenance Division plans to continue sustainable practices into the future.

## *Street Maintenance Division*

The Street Maintenance Program currently utilizes recycled paint for all graffiti abatement, and whenever possible, uses discarded and illegally dumped paint for these purposes as well. The Program is responsible for the maintenance and installation of trash capture devices in storm water inlets to capture trash prior to it entering the San Francisco Bay. Proper maintenance of these devices is imperative to their function as water pollution prevention measures. The Streets Program is focused on the City Council's top priorities of Safe, Clean, and Green, to include reducing illegal dumping. The department submitted an updated Ordinance that was approved by the City Council in November 2012 to reduce illegal dumping. The Street Maintenance Program has been proactive in actively responding to illegal dumping in the public rights-of-way, and is working with the community to reduce illegal dumping, acknowledging the link between dumping and the amount of trash on City streets, and trash entering local waterways. Finally, the Program makes an effort to utilize tools and equipment that are environmentally friendly rather than gas powered, reducing the overall emissions produced.

The Traffic Program is responsible for a variety of measures that assist the City in meeting its sustainability goals. For example, all sign plates are recycled when in need of replacement to reduce waste. The Program utilizes thermoplastic stencils for pavement marking rather than paint. The reason for this is that painted road markings need annual reapplication for visibility. Thermoplastic markings are visible for the life of the asphalt it's applied to, and because the thermoplastic markings are formulated using 100% solids, no solvents are diffused into the air. The Program routinely applies recycled rubber speed humps rather than asphalt humps, which can be removed and re-used when streets are paved or their use is needed at another location.

The Street Sweeping Program has expanded the enforcement of posted no parking sign areas on street sweeping days to encourage drivers to relocate their vehicles so that the City can clean the streets. With active enforcement, high traffic areas are able to be swept and cleaned, promoting a cleaner City and reducing the amount of items that would otherwise enter the storm water system.

## **Police Department**

The Police Department has a unique responsibility within the City of Hayward, and thus has implemented sustainable practices in distinct ways. Excess property or evidence recovered during investigations, such as drugs, metals, batteries, firearms, electronics, and cell phones are properly recycled as opposed to disposed of, in an effort to reduce the impact on the environment. The Department has a high need for confidentiality and thus contracts with a paper shredding service for sensitive documents. The vendor is required to recycle the pulp as part of their contract agreement. Recycle containers have also been placed adjacent to each garbage can inside the Police Department facility. The Department sends excess office furnishings to Facilities to be made available to other departments instead of being thrown away.

The Police Department has had energy efficient overhead lighting installed throughout the building, and has also implemented motion detection for lighting. HVAC temperatures comply with the City standards for energy efficiency and employees use a tire changing station in the back parking lot to ensure optimal mileage on vehicles. From an operational standpoint, the Department has substituted

electronic intranet distribution for paper distribution wherever feasible, and is migrating away from paper to digital records including incident reports, online citizen reporting, audio and visual evidence and fingerprints. Officers write reports in the field using Mobile Data Computers (MDCs) in their patrol vehicles, increasing their availability to the community and reducing unnecessary driving.

## **Public Works – Engineering & Transportation**

The Public Works – Engineering & Transportation Department has implemented various measures that either reduce energy usage or make use of clean energy. Conversion from incandescent bulbs to LED lights for traffic signals has been a well-accepted practice for several years. In 1999, Engineering & Transportation began to modify all of the City’s existing traffic signals and crosswalk lights to LEDs; this program was supported by rebates offered by PG&E. City standard designs now call for LED lights in all new traffic signals. In total, the conversion to LEDs reduced energy use by about 80%. Funding for the initial installation was obtained through short term borrowing.

During FY2012, through funding provided by an Energy Efficiency and Conservation Block Grant (EECBG), the City was able to replace 72 high pressure sodium streetlights with LED streetlights along a portion of Tennyson Road between Mission Boulevard and Tampa Avenue. In light of the positive response from the public and the considerable savings from the low energy consuming LED lights, staff was able to move forward during the early part of FY2013 on a separate EECBG-funded project that allowed for the installation of additional LED fixtures along Jackson Street (from the BART tracks to Santa Clara Street), C Street (from Watkins Street to Foothill Boulevard), and Main Street (from C Street to A Street). LED lights were also installed on Mission and Foothill Boulevards as part of the Route 238 Corridor Improvement Project.

For the past several years, the department has implemented a program whereby existing roadway materials are recycled and re-used in pavement reconstruction projects. The process, which is often referred to as the full-depth rehabilitation (FDR) method, is an in-place recycling pavement reconstruction method that is environmentally friendly, sustainable, and a cost-effective alternative to conventional full-depth pavement reconstruction. With conventional reconstruction, the full depth of existing material is removed, off-hauled for recycling or disposal, and replaced with new material. With FDR, the existing pavement section material is recycled in place and reused as the base for the new pavement section. Other “green” paving/construction strategies include the following:

- **Recycling of Construction and Demolition Materials:** the City requires contractors to recycle all construction and demolition debris generated from a project.
- **Conventional Asphalt Concrete:** the City allows up to 15% of reclaimed asphalt concrete in substitution of virgin aggregate.
- **Warm Mix Asphalt Concrete Approved for Use on City Projects:** this method allows asphalt to be mixed and placed at lower temperatures. Temperature reductions result in environmentally responsible benefits, such as reducing fuel consumption and decreasing the production of greenhouse gases.

- **Aggregate Base and Subbases:** the City allows up to 100% reclaimed material processed from portland cement concrete, lean concrete base, cement treated base, or a combination of any of these materials.
- **Pulverization of Existing Pavement Method Used on City Street Pavement Projects:** this method is similar to the FDR method noted above and involves the reuse of existing asphalt concrete for base resurfacing versus removing existing pavement and replacing with new materials.
- **Cold In-Place Recycling Method Approved for Street Rehabilitation Projects:** this method involves pulverizing, grinding, and reusing existing pavement aggregates, which is then capped with a new two-inch overlay.
- **Portland Cement Concrete:** the City allows the use of fly ash (coal byproduct) in concrete mixes.
- **Rubberized Speed Lumps:** conventional speed lumps are constructed of asphalt concrete. The current City standard calls for the use of a rubberized speed lump, which is composed of 100% recycled rubber.

In addition to the above, Construction Inspection staff have been very diligent in enforcing all recycling requirements called out in project specifications. While Design and Construction Inspection staff will continue to implement and enforce the use of existing pavement recycling methods, a primary emphasis is placed on seeking out and assessing the potential of future pavement recycling strategies/technologies.

Airport staff has incorporated several “green” policies/procedures into their ongoing, daily operations. Noise generated by aircraft using the Airport is closely monitored using state-of-the-art equipment to ensure compliance with the Airport Noise Ordinance. Industrial activities are closely monitored and commercial businesses are annually inspected by Airport staff as part of their responsibilities under the Storm Water and Pollution Prevention Plan (SWPPP). Individual tenants in City-owned hangars receive an annual inspection to ensure compliance with environmental best practices and Airport rules and regulations, while waste oil from aircraft engines is recycled. The design of the new Airport Administration building incorporated “green” elements; such elements include consideration for selection of a sustainable site, water efficiency, use of regional and recycled materials, increased indoor ventilation, thermal comfort, and low-emitting materials.

The Public Works – Engineering & Transportation Department has been taking the lead in exploring and initiating various projects to make its operations greener and cleaner, including the use of Light Emitting Diode (LED) Street Lights. As noted earlier, City staff implemented two smaller scale LED streetlight conversion projects along Tennyson Road, Jackson Street, C Street, and Main Street during FY2012 and FY2013, which were met with positive reviews from the community. The final phase of this program is to convert approximately 7,750 City-owned streetlights from high pressure sodium to LED lights. This project is expected to commence this April and will be completed by the end of September. All of the funding for this project will come from a low-interest loan from the California Energy Commission (CEC). In addition, the City is anticipated to receive PG&E rebates in excess of \$610,000. The rebates will be utilized to address other lighting improvement projects such as the LED upgrade of the B Street decorative lights in the downtown,

where merchants and residents have requested additional lighting, lighting upgrades at the City's municipal parking lots, and the underpasses on D Street, Winton Avenue and Tennyson Road.

The life expectancy of LED streetlights is twice as long as standard lights and typically have 100,000 hours of operation. LED streetlights are somewhat new and, as with any emerging technology, have yet to experience major market penetration and performance improvement is continuing to increase. According to LED energy experts, streetlights using LED technology will have 60%-70% lower energy consumption, which leads to a dramatic cost savings. Under this project, the City is expected to realize a savings of approximately \$340,000 per year due to this conversion.

## **Public Works – Utilities & Environmental Services**

### *Solid Waste/Recycling*

The Solid Waste Program has a natural opportunity to support the goals of the Environmental Purchasing Policy by promoting human health and well-being, protecting and conserving natural resources and minimizing the City's contributions to global warming.

The City's solid waste, recycling, and composting contract with Waste Management of Alameda County (WMAC), in effect since 2007, requires use of twenty-one alternative fuel vehicles to collect all organics, trash and recyclables from single-family residences. WMAC continues to convert more of its vehicles using liquefied natural gas (LNG). Use of these vehicles has resulted in reductions in particulate matter emissions and nitric oxide emissions; the former identified as a toxic contaminant by the California Air Resources Board and the latter contributes to smog and is a source of poor air quality.

WMAC disposes of all solid waste originating from the City of Hayward at the Altamont Landfill, which is owned and operated by WMAC and located in Livermore. Altamont Landfill was one of the nation's first landfills to install wind turbines to convert landfill gas to electricity in 1987. Waste Management, Inc. also built a liquefied natural gas (LNG) plant in 2009. Their facility features a state-of-the-art vacuum extraction system and network of wells to capture the gas, convert it to green power, and flare any residue to prevent it from entering the atmosphere. This bio-fuel is the lowest carbon fuel available, according to the California Air Resources Board. The plant generates an average of 13,000 gallons of clean-burning natural gas daily and is used to power 300 WMAC collection vehicles in California, including the trucks servicing Hayward and traveling along the 580 corridor to Altamont Landfill. Use of this near-zero carbon fuel reduces carbon dioxide emissions. Based on the current amount of landfilled organic waste, the LNG plant could generate fuel for the next thirty years. For these efforts, Waste Management Inc. received the Governor's Environmental and Economic Leadership Award in 2010.

The City's franchise agreement with WMAC establishes that all program literature be printed on 100% post-consumer recycled-content paper. WMAC prints brochures that are direct-mailed to residents twice annually and includes other brochures as inserts in the residential garbage bills issued quarterly and the commercial garbage bills issued monthly. Monies from the Recycling Fund are also

used to purchase 100% post-consumer recycled-content paper for use by all City staff. Use of this paper results in 25% to 50% less greenhouse gases compared with using non-recycled paper.

### *Water Conservation*

Hayward implements an aggressive and effective water conservation program, consisting of mandatory requirements, voluntary programs, education and outreach and water use reduction strategies at City facilities. Hayward's current per-capita water use is among the lowest in the Bay Area. Many of these programs have been implemented regionally, in cooperation with other Bay Area Water Supply and Conservation Agency (BAWSCA) members, to provide cost efficiencies and a consistent message to customers through the geographic area. In addition to assisting external customers, the City has focused significant resources towards water use efficiency at City-owned properties, notably in landscape irrigation and system leak detection.

The City engaged professional services to examine water use and determine the volume and causes of so-called unbilled water, that is, water purchased from the wholesaler but not sold to customers. The consultant identified areas where water management could be improved, such as meter test and replacement and system pressure. While these strategies do not necessarily reduce water use, they help the City ensure that purchased water is put to beneficial use and that purchase costs are recovered in an equitable manner. The Water Balance and Audit determined that there was potential in the water system for significant loss through leaks. The City completed a system-wide leak detection survey, using acoustical equipment to identify leaks in the distribution lines and at each service connection. About 75 leaks were located and repaired, resulting in the recovery of an estimated 125 million gallons (mg) per year.

The City's Water Operating Fund supports two full-time positions dedicated to ensuring that irrigation systems on City properties maximize water efficiency. In recent years, the City has incorporated Bay-Friendly principles, including water use efficiency, into landscape rehabilitation projects at several City-owned sites. These gardens serve as demonstrations of attractive, water conserving landscapes, and help the City reduce its water costs. Examples of current and planned projects include:

- Route 238 Project – Bay Friendly landscaping has been installed, including a mix of native and water conserving Mediterranean plants.
- Highland 1000 Reservoir – This recently completed water storage facility site is landscaped with mostly California native plants, which provide erosion control, as well as water use efficiency
- Eden Youth Center – Landscaping on this City-owned property is currently under renovation. About 7,500 square feet of turf has been removed and will be replaced with native and drought tolerant plants, as well as a more efficient subsurface irrigation system
- Old City Hall (Mission Boulevard) – The overgrown shrubbery will be replaced with a mix of California native and drought tolerant plant material.

This report was submitted to the Council Sustainability Committee on April 3, 2013. The Committee was supportive of the measures City staff has taken to implement the policy, as well as to prioritize implementing sustainability into their daily activities.

### **ECONOMIC IMPACT**

The economic impacts of these measures are difficult to measure. The practices employed by the City may assist green jobs creation in the region by creating a need for more environmentally responsible vendors.

### **FISCAL IMPACT**

The fiscal impacts of these measures are also difficult to quantify as a whole. Many individual practices are fiscal neutral, consisting of behavioral or process changes within the organization, or result in a net cost reduction. Staff identified specific cost savings for individual programs or initiatives, where available, throughout this report.

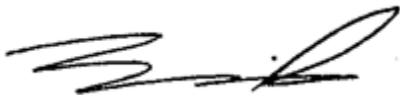
### **NEXT STEPS**

As stated in Administrative Rule 3.9, Section V, the Public Works – Utilities & Environmental Services staff will work to create a standing committee to create guidelines that provide direction and clarity to carry out the policy. Staff will also continue to facilitate necessary training or education to help further implement the policy and review the policy language on a biannual basis.

*Prepared by:* Corinne Ferreyra, Administrative Analyst I

*Recommended by:* Alex Ameri, Director of Public Works – Utilities & Environmental Services

Approved by:



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Fran David, City Manager

Attachments:

Attachment I: Administrative Rule 3.9



**CITY OF HAYWARD**  
**ADMINISTRATIVE RULE**

A.R. NUMBER  
3.9

**SUBJECT: ENVIRONMENTALLY PREFERRED PURCHASING POLICY**

- I. **Purpose:** The purpose of this policy is to set a standard of environmentally preferable procurement and demonstrate the City's commitment to environmental, economic, and social stewardship. The City has a unique opportunity to expand its leadership in the area of environmentally preferable purchasing and, through its actions, elicit changes in the marketplace. By further incorporating environmental considerations into public purchasing, the City will positively impact human health and the environment, remove unnecessary hazards from its operations, reduce costs and liabilities, fulfill its commitments under the climate action plan, and improve the environmental quality of the region. This policy will guide the City's effort in procuring environmentally preferable products and services.
- II. **Application:** This policy shall apply to all City of Hayward departments and divisions.
- III. **Responsibility:** It is the responsibility of department heads and management staff to implement this policy and to make employees aware of its provisions. It is the responsibility of all employees to follow the guidelines established in this policy in regard to the purchasing of goods and services.
- IV. **Policy:** The City recognizes that its purchases of goods and services can contribute significantly to the success of its sustainability policies and goals. Therefore, the City shall incorporate environmental, economic, and social stewardship criteria into its purchases of products and services.

This policy will align the City's purchases and Purchasing Department policies and procedures with the City's climate action plan and programs to:

- Protect and conserve natural resources;
- Minimize the City's contributions to global warming, solid waste, local and global pollution, and toxic chemical exposures to people and the environment;
- Promote human health and well-being; and
- Institute practices that reduce waste by increasing product efficiency and effectiveness.

This policy shall not require the City to exclude competition, or to purchase products or services that do not perform adequately or are not available at a reasonable price in a reasonable period of time.

Evaluation prices for goods and services shall factor in life-cycle costs, total product cost over the lifetime of the product (use, maintenance, and disposal), risk management, regulatory requirements, and penalties for non-compliance.

It is the policy of the City of Hayward to:

- a. Purchase products which contain, whenever practicable, the highest percentage of post-consumer recovered material, the highest percentage of total recovered material available in the marketplace, and reduce waste in the manufacture and use of products and packaging;
- b. Ensure that specifications and performance standards for goods and services do not require the use of virgin materials nor specifically exclude the use of environmentally preferable products;
- c. Procure environmentally preferable products and services where environmental criteria have been established by governmental or other widely authorized authorities; and
- d. Integrate environmental factors into the City's buying decisions, when practicable, where external authorities have not established criteria. Examples include but are not limited to:
  - Purchasing non-emergency fleet vehicles that provide, whenever practicable, the best available net reduction in vehicle fleet emissions;
  - Replacing disposables with re-usable, recyclable, or compostable goods;
  - Providing locally produced, manufactured or grown supplies;
  - Considering life cycle economics;
  - Considering impacts and threats of harm to human health or the environment; and
  - Evaluating, as appropriate, the environmental performance of vendors in providing products and services.

V. Procedure: To achieve these goals:

- a. The City Manager or his/her designee shall appoint a standing committee consisting of mid-level management representatives. Members of the standing committee are intended to represent the various aspects of this program, including but not limited to: businesses, utilities conservation related programs, climate action plan, green procurement, and other related environmental programs.

The standing committee is charged with the following responsibilities:

1. Create guidelines that will provide sufficient direction and clarity to carry out this policy in an efficient and accountable manner at the product level. The guidelines may address, but are not limited to:
  - a. Source reduction
  - b. Recycled content products
  - c. Organics recycling
  - d. Energy and water savings
  - e. Green building (LEED)
  - f. Landscape

- g. Toxics and pollution
  - h. Forest conservation
  - i. Producer responsibility
2. The City Manager and his/her designee will assure that an annual written report is submitted for review to the City Council Sustainability Committee and submitted for approval to the Hayward City Council. This annual report shall identify the practices that minimized environmental impacts, toxics, pollution, waste and hazards to workers to workers and community.
  3. Facilitate necessary training or education for City staff to help further implement policy.
  4. Recommend and submit any updates or changes to the aforementioned guidelines and / or policy every two years or as needed to ensure they align with City priorities and requirements.

The Standing Committee will collaborate and coordinate efforts before, during, and after any new environmental purchasing policy implementation to ensure mutual program needs are met and confer and resolve problems jointly.

VI. Definitions:

**City of Hayward** – means the City of Hayward’s elected and appointed officials and staff.

**Compostable** – biodegradable during composting to yield carbon dioxide, water, and inorganic compounds and biomass, at a rate consistent with other known compostable materials and leaves no visually distinguishable or toxic residues.

**Environmentally Preferable Products** – refers to products and services that have a lesser or reduced negative effect on human health and the environment when compared with competing products that serve the same purpose. This comparison analysis may include raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal of products, or service delivery.

Specifically, factors that should be considered when determining that a product or service has environmentally preferable attributes include, but are not limited to:

- Minimization of virgin material used in the product or service life cycle
- Maximization of recycled materials used in the product or service life cycle
- Life cycle economics of products and services
- Reuse of existing products or materials in product or service life cycle
- Recyclability, biodegradability and compostability of product
- Minimization of packaging

Reduction of energy and fuel consumption  
Reduction of water consumption  
Toxicity reduction or elimination  
Durability and maintenance requirements  
Ultimate disposal of the product  
Environmental costs or impact of bringing product to market or point of sale

**LEED (Leadership in Energy and Environmental Design)** – means the Green Building Rating System developed and administered by the United States Green Building Council and adopted by Council and the Agency in the Green Building Policy.

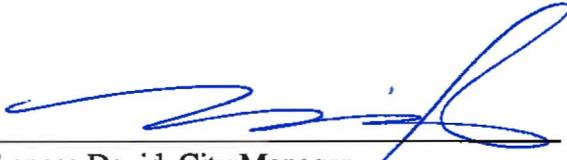
**Life Cycle Economics** – means the comprehensive accounting of the total cost of ownership, including initial costs, energy and operational costs, longevity and efficacy of service and disposal costs.

**Postconsumer Material** – means a finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life cycle as a consumer item, and does not include manufacturing or converting wastes.

**Practicable** – means sufficient in performance and available at a reasonable price.

**Producer Responsibility** – means an environmental strategy in which producers assume financial and/or physical responsibility for the management of post-consumer products so that those who produce and use those products bear the costs of recycling and proper disposal.

**Council Sustainability Committee** – established by the City Council on September 25, 2007 to focus on alternative energy generation and conservation, including commercial and residential types of energy sources and uses; green building policies for new developments; programs to generally improve green building renovation throughout the City; and productive steps to reduce global warming on the local level. Committee includes two Council Members, the Mayor, three Planning Commissioners and a member of the “Keep Hayward Clean and Green” Task Force.

  
\_\_\_\_\_  
Frances David, City Manager

10/25/11  
\_\_\_\_\_  
Date

Department Responsible for Revisions: Finance Department 10/6/11

Issued: March 18, 2010  
Revised: October 10, 2011

**DATE:** April 23, 2013  
**TO:** Mayor and City Council  
**FROM:** Director of Finance  
**SUBJECT:** Banking and Cash Management Services Agreement Extension

### **RECOMMENDATION**

That the City Council adopts the attached resolution authorizing the City Manager to execute a two-year extension to August 1, 2015 of the City's existing agreement with Bank of the West for banking transaction and cash management services.

### **BACKGROUND**

On April 6, 2006, the City issued a banking services request for proposal (RFP), which ultimately resulted in a five-year agreement with Bank of the West for banking transaction and cash management services. The original five-year agreement was extended by two years and the current agreement will expire on August 1, 2013.

### **DISCUSSION**

Due to the imminent expiration of the current bank agreement and the need to engage in a comprehensive request for proposal (RFP) and contract review process, staff is recommending a two-year extension of the current agreement with Bank of the West.

While staff intended to conduct the proposal process during fiscal year 2013, the project was delayed during the implementation of the City's new Enterprise Resource Planning (ERP), as well as the need to manage multiple complex State-required audits pertaining to the dissolution of the City's redevelopment agency.

Bank of the West continues to provide the City with high quality services and there is not a critical need to immediately change the banking relationship. Staff will work with Bank of the West to continue to improve current services and review related costs for the best possible pricing. This extension will provide continued service of City-wide operations while providing enough time for a complete assessment of needed services and proposals from other financial institutions.

## **FISCAL IMPACT**

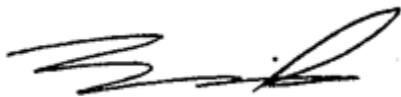
There is no added fiscal impact during this extension period. The same basic terms and conditions of the prior agreement or better will apply during the two-year extension.

## **NEXT STEPS**

Staff plans to develop a RFP for banking and cash management services during late 2014, to be distributed to financial institutions by November 2014 with a deadline of January 2015 for return of proposals. Staff will then proceed with review, analysis, and negotiation of the proposals leading to a final selection and award of contract by approximately May 31, 2015.

*Prepared and Recommended by:* Tracy Vesely, Director of Finance

Approved by:



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Fran David, City Manager

Attachments:

Attachment I: Resolution

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-

Introduced by Council Member \_\_\_\_\_

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A TWO-YEAR EXTENSION TO THE EXISTING BANKING AND CASH MANAGEMENT CONTRACT WITH BANK OF THE WEST TO August 1, 2015.

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute a two-year extension of the existing banking and cash management contract with Bank of the West, in a form approved by the City Attorney, to August 1, 2015.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2012

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Finance

**SUBJECT:** Adoption of a Resolution Accepting the Report and Adopting Findings  
Confirming the City's Compliance with the Mitigation Fee Act Related to Fees  
Collected for Development Projects

## **RECOMMENDATION**

That Council accepts the Mitigation Fee Act report, an accounting of development fees, and adopts the attached resolution making findings concerning unexpended funds.

## **BACKGROUND**

It is common for local agencies to charge fees on new development to fund construction of capital facilities that will serve the development. The AB 1600 (Cortese) portion of the Mitigation Fee Act applies to fees charged in connection with the approval of development projects to defray cost of public facilities. AB 1600 was enacted by the State Legislature in 1987, and applies to developer fees established, increased, or imposed on or after January 1, 1989.

## **DISCUSSION**

Below are the four primary requirements that the City must satisfy in order to comply with the Mitigation Fee Act, and the City's response for each requirement for the prior fiscal year.

1. Requirement: Make certain determinations regarding the purpose and use of a fee and establish a "nexus" or connection between a development project (or class of project) and the public improvement being financed with the fee.

Response: For all projects requiring development fees subject to AB 1600, the City complies with this requirement by establishing a connection between the development and public improvements to be financed. Further details on how the funds are to be utilized for each of the projects subject to AB 1600 are included in Attachment III. In brief, the fees pertain to the funding of certain construction-related activities (i.e. drainage improvements, road improvements, etc) as required in the Conditions of Approval for each project. These are costs that can not be implemented at the time of construction and need to be deferred to a later date.

2. Requirement: Segregate fee revenue from the General Fund in order to avoid comingling of capital facilities fees and general funds.

Response: AB 1600 development fees are held in special deposit accounts outside of the General Fund and are therefore not comingled with other fees or funds.

3. Requirement: The City must make findings each fiscal year describing the continuing need for the money for all fees that have been in the possession of the City for five years or more, and for which the dollars have not been spent or committed to a project.

Response: Attachment II provides detailed information for each deposit held and utilized in FY 2011 and FY 2012 while Attachment III provides a narrative for the remaining deposits, which includes the specific public improvements for deposits that were received by the City, the relationship between the developer's project and the public improvements, and an explanation of why the funds should be retained after five years as applicable.

4. Requirement: Refund any fees, including accumulated interest, for developer deposits in which the findings noted above cannot be made.

Response: Findings have been made for the two remaining deposits. No refunds are required at this time.

The City has satisfied the Mitigation Fee Act requirements for FY 2011 and FY 2012 and will maintain seven (7) development deposits subject to AB 1600 for future projects.

## **ECONOMIC IMPACT**

Compliance with AB 1600 allows the City to hold development deposits for future improvements to the community to offset the impacts of these new developments.

## **FISCAL IMPACT**

As of June 30, 2012, the City held \$280,993 in deposits. No funds have been identified to be returned as of June 30, 2012. The deposits on hand will contribute to future improvement projects.

## **PUBLIC CONTACT**

There are no legal notice requirements for this item.

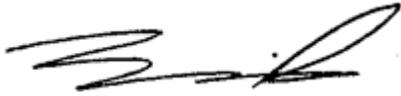
## **SCHEDULE**

This report is prepared annually in compliance Assembly Bill 1600.

*Prepared by:* Mikyung Pustelnik, Accounting Manager  
Todd Strojny, Administrative Analyst II

*Recommended by:* Tracy A. Vesely, Director of Finance

Approved by:



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Fran David, City Manager

Attachments:

- Attachment I: Resolution  
Accept Report and adopt findings related to fees collected for development projects
- Attachment II: Report of Findings
- Attachment III: Project Descriptions

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-

Introduced by \_\_\_\_\_

RESOLUTION ACCEPTING THE REPORT AND ADOPTING  
FINDINGS RELATED TO FEES COLLECTED FOR THE  
DEVELOPMENT PROJECTS SUBJECT TO THE  
REQUIREMENTS OF THE MITIGATION FEE ACT

WHEREAS, Government Code section 66006, part of the Mitigation Fee Act, which is sometimes referred to as Assembly Bill 1600, requires the City to make findings each fiscal year describing the continuing need to retain fees collected from developers, but which remain unexpended and/or uncommitted after a period of five years; and

WHEREAS, the funds maintained for such period of time must be refunded if the requisite findings cannot be made; and

WHEREAS, the City has unexpended fees that it needs to retain for future expenditures.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward hereby accepts the report of the Director of Finance dated April 23, 2013, and adopts the findings contained therein, copies of which are attached hereto as Attachment II and Attachment III.

IN COUNCIL, HAYWARD, CALIFORNIA      April 23, 2013.

ADOPTED BY THE FOLLOWING VOTE:

AYES: CITY COUNCIL:  
MAYOR:

NOES: CITY COUNCIL:

ABSTAIN: CITY COUNCIL:

ABSENT: CITY COUNCIL:

APPROVED AS TO FORM:

**FY 2012  
Report of Findings**

	<b>Applicable Accounts—Project Name</b>	<b>Name of Depositor</b>	<b>Date of Deposit</b>	<b>Original deposit</b>	<b>Balance as of 6/30/11</b>	<b>New Deposits</b>	<b>Interest</b>	<b>Expend In FY 2012</b>	<b>Refunded as of 6/30/12</b>	<b>Balance as of 6/30/12</b>	<b>Summary Finding</b>
1	Mt. Eden Annexation Study (2280-011)	N/A	Prior to 7/1/2004	N/A	31,096	-	85	31,181	-	-	Funds expended, Mt. Eden improvements.
2	Garin Vista LLC Tract 7354 (2280-102)	Garin Vista LLC	5/5/2006	8,020	9,404	-	51	-	-	9,455	Funds to be retained; project is on hold due to current economic conditions.
3	Garin Crest Tract 6373 (2280-216)	West Coast Home Builders	8/23/2000	25,000	35,827	-	195	-	-	36,022	Remaining funds will be retained by the City as the developer's contribution towards drainage improvements.
4	La Vista Tract 7620 (2280-286)	Garin Vista LLC	7/13/2006	16,000	1,167	-	6	-	-	1,173	Funds to be retained; project is on hold due to current economic conditions.
5	Garin Vista LLC Tract 7354 (2280-288)	Garin Vista LLC	8/4/2006	45,100	44,855	-	245	-	-	45,100	Funds to be retained; project is on hold due to current economic conditions.
6	Calpine/Bechtel (2280-290)	Calpine/Bechtel	5/22/2007	50,000	36,320	-	181	13,848	-	22,653	The balance of the funds will be retained as the project is not yet completed.
7	Clarendon Hills Tract 5277 (2311-027)	Clarendon Hills Investors Inc.	4/1/1990	17,263	47,892	-	261	-	-	48,153	Need for street extension still exists. <b>Retain deposit.</b>
8	Tennyson Homes Tract 7047 (2311-059)	Paul Wong	Mid-2003	94,200	117,795	-	642	-	-	118,437	The funds will continue to be retained as the project has not been accepted yet.
9	World Oil Marketing (2311-061)	World Oil Marketing	6/29/2006	69,690	81,280	-	114	-	81,394	-	Funds refunded.
10	Benefit District 402-95 (2316-001)	N/A	Prior to 7/1/2004	N/A	12,092	-	31	12,123	-	-	Funds expended for work pertaining to the benefit district.
	<b>TOTALS</b>	<b>9 depositors</b>		<b>325,273</b>	<b>417,728</b>	<b>-</b>	<b>1,811</b>	<b>57,152</b>	<b>81,394</b>	<b>280,993</b>	

**FY 2012  
Project Descriptions**

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*The following project information corresponds to Attachment II projects which have a remaining balance.*

1. **Garin Vista – Tract 7354** (2280-102) (Attachment II, number 2)
  - Deposit Date: 5/5/2006
  - Balance as of June 30, 2012: \$ 9,455
  - The funds, which pertain to construction activities at this tract, will be retained as the project is on hold due to current economic conditions.
  
2. **Garin Crest – Tract 6373** (2280-216) (Attachment II, number 3)
  - Deposit Date: 8/23/2000
  - Balance as of June 30, 2010: \$ 36,022
  - The deposit is related to off-site drainage improvements for the Briargate Way basins as required per conditions of approval no. 30 of Tract 6373. Per the conditions of approval for this project, funds will be retained by the City as the developer's contribution towards the above-noted drainage improvements.
  
3. **La Vista – Tract 7620** (2280-286) (Attachment II, number 4)
  - Deposit Date: 7/13/2006
  - Balance as of June 30, 2012: \$ 1,173
  - The remainder of the funds, which pertain to construction activities at this tract, will be retained as the project is on hold due to current economic conditions.
  
4. **Garin Vista Tree Bond – Tract 7354** (2280-288) (Attachment II, number 5)
  - Deposit Date: 8/4/2006
  - Balance as of June 30, 2012: \$ 45,100
  - The funds, which pertain to construction activities at this tract, will be retained as the project is on hold due to current economic conditions.
  
5. **CalPine** (2280-290) (Attachment II, number 6)
  - Deposit Date: 5/22/2007
  - Balance as of June 30, 2012: \$ 22,653

- The balance of the funds, which pertain to construction activities at this site, will be retained as the project is not yet completed.
6. **Clarendon Hills – Tract 5277** (2311-027) (Attachment II, number 7)
- Deposit Date: 4/1/1990
  - Balance as of June 30, 2012: \$ 48,153
  - The deposit was collected in connection with a 285 condominium project (Phase I of a 488 unit condominium subdivision). The developer was required to deposit funds equal to the subdivision's proportionate share of the estimated cost for the extension of Vanderbilt Street to Overhill Drive. The funds will be retained until used for the extension, which is dependent upon future development.
7. **Tennyson Homes – Tract 7047** (2311-059) (Attachment II, number 8)
- Deposit Date: Mid-2003
  - Balance as of June 30, 2012: \$ 118,437
  - The funds, which are held as security for faithful performance of the improvements as well as labor and materials associated with this development, will continue to be retained as the project has not been accepted yet.

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Human Resources Director

**SUBJECT:** Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2013

### **RECOMMENDATION**

That the City Council adopts the attached Resolution (Attachment I) approving an amendment to the City of Hayward Salary Plan for Fiscal Year 2013 (“FY 2013”), which designates all classifications and the corresponding salary range for employment in the City government of the City of Hayward as of October 23, 2012, superseding Resolution No. 12-164 and all amendments thereto.

### **BACKGROUND**

On June 26, 2012, the City Council adopted the FY 2013 budget, which sets forth the number of positions allocated City-wide. At that time, the Council also adopted the Salary Plan for FY 2013, as recommended by the Personnel Commission at its June 7, 2012 meeting. On October 25, 2012, Council approved an amendment to the adopted FY 2013 Salary Plan.

After a public hearing on April 11, 2013, the Personnel Commission recommended that the City Council adopts an amended FY 2013 Salary Plan. The revised Classification and Salary Plan for the classified service incorporates the addition of the newly created Community Services Manager and Deputy Finance Director positions.

### **DISCUSSION**

As required by the Municipal Code, the Salary Plan for FY 2013 (Attachment II) has been amended to reflect all of the classifications in the City’s classified service, including the newly created Community Services Manager and Deputy Director of Finance classifications. The Salary Plan reflects the following changes:

Library and Community Services Department – The newly created Community Services Manager position is part of an overall reorganization of the Library and Community Services Department that will result in greater efficiency, accountability, and improved services to the community. The Community Services Manager will assume duties that were previously performed by the Social Services Planning Manager. The position is represented by the Hayward Association of Management Employees (HAME). The position is management level assigned to supervise the administration of housing-related and social services programs within the City of Hayward in addition to the oversight of federal grant monitoring and reporting processes and internal budget review. The Community Services Manager will coordinate needed financial resources, human resources, public-private partnerships, and collaborative initiatives for provision of adequate housing and social services to Hayward residents.

Finance Department – The Deputy Director of Finance is a new classification within the Finance Department, which is unrepresented. This management level position is assigned administrative and management responsibility within the Finance Department, which includes overseeing purchasing, accounting, budget, revenue (billing, collections and projections), and treasury operations. In addition, the Deputy Director of Finance will conduct complex studies and analyses, which include long-range fiscal modeling for the City. The Deputy Director of Finance will assist in the development of programs to identify and develop new and sustainable revenue sources. The Deputy Director of Finance will function as the Director of Finance as required. The newly created position is part of an overall reorganization of the Finance Department that will result in greater efficiency, accountability, improved services to the community; and which responds to findings in the City's outside audit for the last two years.

## **FISCAL IMPACT**

The above-described changes will positively impact the Hayward community by enhancing the current level of service with greater efficiency and utilization of resources. The fiscal impact described below is for FY 2013 only. Future funding will be established through the budget adoption process.

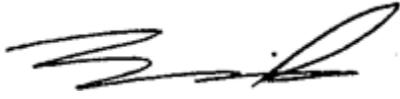
The changes in salaries and full time positions result in an increase to the General Fund of 1 FTE. The Community Services Manager has an estimated annual cost of salary and benefits ranging from \$159,193 to \$187,754. This position assumes duties previously performed by the Social Services Planning Manager. The difference in annual salary and benefits is approximately \$2,500, which will be absorbed by the approved FY 2013 Operating Budget.

The Deputy Finance Director has an estimated annual cost of salary in benefits ranging from \$175,803 to \$208,488. This position will be funded by the approved FY 2013 Operating Budget using salary savings from existing vacancies in the Finance Department.

*Prepared by:* Nina Collins, Human Resources Analyst II

*Recommended by:* Frances M. Robustelli, Human Resources Director

*Approved by:*



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Fran David, City Manager

Attachment I: Resolution Approving Amendment to the FY 2013 Salary Plan

Attachment II: Revised FY 2013 Salary Plan

HAYWARD CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING THE AMENDED FISCAL YEAR  
2013 SALARY PLAN DESIGNATING POSITIONS OF  
EMPLOYMENT IN THE CITY GOVERNMENT OF THE CITY  
OF HAYWARD AND SALARY RANGE; AND SUPERSEDING  
RESOLUTION NO. 12-164 AND ALL AMENDMENTS  
THERE TO

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

Section 1. That a revised Positions and Salaries Schedule relating to the positions of employment in the City of Hayward, and the hourly rates of pay for those positions, is hereby set forth in Attachment "I," attached hereto and made a part hereof. The positions enumerated under the columns headed "Class Title" are hereby designated as the positions of employment in the City of Hayward, and the hourly rates of pay shown in the columns under the heading "Hourly Salary Range" are the salary rates or the maximum rates of pay for such positions.

Section 2. Salaries paid to occupants of said positions shall be administered in accordance with the Personnel Rules and Memoranda of Understanding and Side Letter Agreements approved by the City Council and currently in effect.

Section 3. All class titles used herein refer to the specifications of the position classification plan as reviewed by the Personnel Commission of the City of Hayward, or as set forth in the City Charter.

Section 4. The City Manager may approve in advance of an established effective date, payment to certain classifications in the Management Unit of all or a portion of a general salary increase previously approved by the City Council. Such advance payments shall be made only for those management classifications where the salary range is less than ten percent above an immediately subordinate classification. The amount of advance payment approved by the City Manager shall not exceed the amount required to establish a ten percent salary differential between the affected classifications. The City Manager shall advise the City Council and each bargaining unit in advance of any payments made pursuant to the provisions of this section.

Section 5. The salary ranges set forth in Attachment "I" shall be revised to reflect salary changes provided in any Memorandum of Understanding, Side Letters of Agreement, or

resolution setting forth the wages, hours, and other terms and conditions of employment for a bargaining unit or group of unrepresented employees of the City. Any revisions made pursuant to the provisions of this section shall be incorporated into a document prepared by the Human Resources Director and distributed to affected employees or their representatives that reflects the date of the revision and cites both the authority provided by this section and the provision of the memorandum or resolution being effectuated by the revision.

Section 6. This resolution supersedes Resolution No. 12-164 and all amendments thereto.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST:

\_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward

**SALARY PLAN FOR ALL CLASSIFICATIONS  
(PER MUNI CODE SEC.2-4.30)  
FY 2013**

ATTACHMENT I  
Recommended by  
Personnel Commission  
on 4/11/13  
Approved by Council  
on [DATE]

Classification Title	Hourly Salary Range					Job Code	Service Type
	A	B	C	D	E		
<b>CITY WIDE ADMINISTRATIVE/ANALYTICAL SUPPORT</b>							
ADMINISTRATIVE ANALYST III	42.64	44.77	47.01	49.36	51.83	723	Classified
ADMINISTRATIVE ANALYST II	38.38	40.30	42.31	44.43	46.65	724	Classified
ADMINISTRATIVE ANALYST I	34.90	36.65	38.48	40.40	42.42	744	Classified
EXECUTIVE ASSISTANT	34.79	36.39	38.03	39.66	41.41	418	Unclassified
ADMINISTRATIVE SECRETARY (CONFIDENTIAL)	32.17	33.49	34.80	36.09	37.53	420	Classified
ADMINISTRATIVE SECRETARY	30.62	31.89	33.14	34.38	35.76	108	Classified
SENIOR SECRETARY (CONFIDENTIAL)	29.40	30.51	31.77	32.93	34.22	414	Classified
SENIOR SECRETARY	27.99	29.09	30.27	31.38	32.59	107	Classified
ADMINISTRATIVE ASSISTANT	27.30	28.67	30.10	31.60	33.18	743	Classified
SECRETARY (CONFIDENTIAL)	25.91	27.07	28.45	29.79	31.13	413	Classified
SECRETARY	24.63	25.76	27.05	28.31	29.66	106	Classified
ADMINISTRATIVE CLERK II (CONFIDENTIAL)	23.85	24.82	25.80	26.93	28.28	401	Classified
ADMINISTRATIVE CLERK II	22.71	23.63	24.59	25.69	26.95	102	Classified
ADMINISTRATIVE CLERK I (CONFIDENTIAL)	21.01	22.07	23.20	24.46	25.71	400	Classified
ADMINISTRATIVE CLERK I	19.99	21.04	22.11	23.28	24.50	101	Classified
ADMINISTRATIVE INTERN				15.00	20.00	907	Classified
MAIL CLERK			12.47	13.12	13.76	134	Classified
<b>CITY WIDE MAINTENANCE</b>							
ELECTRICIAN II	39.14	40.70	42.30	44.09	45.92	329	Classified
ELECTRICIAN I	35.59	37.06	38.53	40.15	41.77	328	Classified
<b>CITY WIDE CLASSIFICATIONS</b>							
SENIOR PERMIT TECHNICIAN	31.66	32.96	34.24	35.74	37.56	179	Classified
PERMIT TECHNICIAN	28.55	29.69	30.88	32.21	33.85	180	Classified
<b>CITY ATTORNEY DEPARTMENT</b>							
CITY ATTORNEY					88.99	1216	Unclassified
ASSISTANT CITY ATTORNEY	59.90	62.90	66.05	69.35	72.82	1134	Classified
DEPUTY CITY ATTORNEY II	41.91	44.01	46.21	48.52	50.95	1179	Classified
DEPUTY CITY ATTORNEY I	34.56	36.29	38.10	40.00	42.00	1178	Classified
LEGAL SECRETARY II	28.89	30.57	32.87	33.56	35.29	416	Classified
LEGAL SECRETARY I	26.02	27.39	28.83	30.38	32.00	415	Classified
<b>CITY CLERK DEPARTMENT</b>							
CITY CLERK					54.84	1225	Unclassified
DEPUTY CITY CLERK	32.63	34.26	35.97	37.77	39.66	747	Classified
<b>CITY MANAGER DEPARTMENT</b>							
<b>OFFICE OF THE CITY MANAGER</b>							
CITY MANAGER					107.04	1297	Unclassified
ASSISTANT CITY MANAGER	73.72	77.41	81.28	85.34	89.61	1122	Unclassified
DEPUTY CITY MANAGER	64.02	67.22	70.58	74.11	77.82	1121	Unclassified
ASSISTANT TO CITY MANAGER	46.10	48.41	50.83	53.37	56.04	1126	Classified
COMMUNITY AND MEDIA RELATIONS OFFICER	40.34	42.36	44.48	46.70	49.04	1103	Classified
MANAGEMENT FELLOW					16.82	1128	Classified
CODE ENFORCEMENT SUPERVISOR	39.78	41.77	43.86	46.05	48.35	786	Classified
<b>ECONOMIC DEVELOPMENT</b>							
ECONOMIC DEVELOPMENT MANAGER	56.50	59.32	62.29	65.40	68.67	709	Classified
ECONOMIC DEVELOPMENT COORDINATOR	50.82	53.36	56.03	58.83	61.77	711	Classified
ECONOMIC DEVELOPMENT SPECIALIST	40.53	42.57	44.65	46.92	49.21	669	Classified
<b>NEIGHBORHOOD PARTNERSHIP SERVICES</b>							
NEIGHBORHOOD DEVELOPMENT MANAGER	56.50	59.32	62.29	65.40	68.67	799	Classified
NEIGHBORHOOD PARTNERSHIP MANAGER	50.82	53.36	56.03	58.83	61.77	703	Classified
COMMUNITY PRESERVATION INSPECTION SUPERVISOR	39.78	41.77	43.86	46.05	48.35	715	Classified
SENIOR COMMUNITY PRESERVATION INSPECTOR	36.15	37.96	39.86	41.84	43.95	620	Classified

**SALARY PLAN FOR ALL CLASSIFICATIONS  
(PER MUNI CODE SEC.2-4.30)  
FY 2013**

ATTACHMENT I  
Recommended by  
Personnel Commission  
on 4/11/13  
Approved by Council  
on [DATE]

Classification Title	Hourly Salary Range					Job Code	Service Type
	A	B	C	D	E		
COMMUNITY PRESERVATION INSPECTOR	32.22	33.83	35.55	37.35	39.24	617	Classified
<b>REDEVELOPMENT AGENCY</b>							
REDEVELOPMENT DIRECTOR	56.50	59.32	62.29	65.40	68.67	795	Classified
REDEVELOPMENT PROJECT MANAGER	50.82	53.36	56.03	58.83	61.77	794	Classified
HOUSING MANAGER	50.82	53.36	56.03	58.83	61.77	726	Classified
HOUSING DEVELOPMENT SPECIALIST	40.53	42.57	44.65	46.92	49.21	674	Classified
REDEVELOPMENT SPECIALIST	40.53	42.57	44.65	46.92	49.21	649	Classified
HOMEOWNERSHIP COORDINATOR	35.60	37.39	39.19	41.18	43.20	605	Classified
<b>DEVELOPMENT SERVICES DEPARTMENT</b>							
<b>DEVELOPMENT SERVICE ADMINISTRATION</b>							
DIRECTOR OF DEVELOPMENT SERVICES	66.64	69.97	73.47	77.14	81.00	1116	Unclassified
<b>BUILDING DIVISION</b>							
CITY BUILDING OFFICIAL	56.50	59.32	62.29	65.40	68.67	740	Classified
HOUSING REHABILITATION COORDINATOR	37.35	39.29	41.29	43.32	45.44	662	Classified
SUPERVISING BUILDING INSPECTOR	47.97	50.37	52.89	55.53	58.31	741	Classified
SENIOR BUILDING INSPECTOR/STRUCTURAL	40.04	42.17	44.30	46.40	48.71	663	Classified
SENIOR BUILDING INSPECTOR/PLUMBING-MECHANICAL	40.04	42.17	44.30	46.40	48.71	659	Classified
SENIOR BUILDING INSPECTOR/ELECTRICAL	40.04	42.17	44.3	46.4	48.71	658	Classified
BUILDING INSPECTOR	34.57	36.19	38.04	39.97	42.59	656	Classified
SUPERVISING HOUSING INSPECTOR	47.97	50.37	52.89	55.53	58.31	748	Classified
SENIOR HOUSING INSPECTOR	36.15	37.96	39.86	41.84	43.95	657	Classified
HOUSING INSPECTOR	31.64	33.20	34.83	36.60	38.42	660	Classified
SUPERVISING PLAN CHECKER AND EXPEDITOR	40.93	42.98	45.13	47.39	49.76	798	Classified
PLAN CHECKING ENGINEER	46.81	49.08	51.55	54.23	57.00	610	Classified
SENIOR PLAN CHECKER	40.04	42.17	44.30	46.40	48.71	611	Classified
PLAN CHECKER	36.41	38.33	40.27	42.19	44.29	609	Classified
<b>PLANNING DIVISION</b>							
PLANNING MANAGER	56.50	59.32	62.29	65.40	68.67	797	Classified
PRINCIPAL PLANNER	50.82	53.36	56.03	58.83	61.77	720	Classified
SENIOR PLANNER	45.52	47.80	50.19	52.70	55.34	796	Classified
ASSOCIATE PLANNER	40.65	42.64	44.77	47.07	49.32	650	Classified
ASSISTANT PLANNER	33.36	34.99	36.87	38.67	40.65	624	Classified
JUNIOR PLANNER	29.57	31.14	32.60	34.23	35.90	622	Classified
GRAPHICS/PLANNING ILLUSTRATOR	28.12	29.48	31.04	32.59	34.17	627	Classified
DEVELOPMENT REVIEW ENGINEER	49.19	51.65	54.23	56.94	59.79	781	Classified
DEVELOPMENT REVIEW SPECIALIST	35.54	37.27	39.29	41.22	43.32	604	Classified
LANDSCAPE ARCHITECT	45.52	47.80	50.19	52.70	55.34	753	Classified
<b>FINANCE DEPARTMENT</b>							
<b>ADMINISTRATION DIVISION</b>							
DIRECTOR OF FINANCE	70.42	73.94	77.64	81.52	85.60	1118	Unclassified
DEPUTY DIRECTOR OF FINANCE	59.17	62.13	65.24	68.50	71.93	1106	Classified
BUDGET OFFICER	45.34	47.61	49.99	52.49	55.11	700	Classified
FINANCIAL ANALYST	41.22	43.28	45.44	47.71	50.10	712	Classified
AUDITOR	45.34	47.61	49.99	52.49	55.11	745	Classified
COLLECTIONS OFFICER	33.40	35.11	36.90	38.75	40.67	653	Classified
ACCOUNTING MANAGER	45.34	47.61	49.99	52.49	55.11	730	Classified
REVENUE MANAGER	45.34	47.61	49.99	52.49	55.11	729	Classified
FINANCE SUPERVISOR	41.2	43.26	45.42	47.69	50.07	734	Classified
SENIOR ACCOUNTANT	41.2	43.26	45.42	47.69	50.07	749	Classified

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SENIOR ACCOUNTING TECHNICIAN	31.24	32.78	34.38	36.11	37.94	100	Classified
ACCOUNTING TECHNICIAN	28.39	29.82	31.28	32.83	34.49	140	Classified
FINANCE TECHNICIAN	31.21	32.77	34.41	36.13	37.94	115	Classified
SENIOR ACCOUNT CLERK	26.11	27.38	28.56	29.95	31.34	156	Classified
ACCOUNT CLERK	23.80	24.84	26.02	27.22	28.58	155	Classified
SENIOR CUSTOMER ACCOUNT CLERK	26.11	27.38	28.56	29.95	31.34	130	Classified
CUSTOMER ACCOUNT CLERK	23.80	24.84	26.02	27.22	28.58	125	Classified
<b>PURCHASING DIVISION</b>							
PURCHASING AND SERVICES MANAGER	47.23	49.59	52.07	54.67	57.40	739	Classified
PURCHASING TECHNICIAN	28.39	29.82	31.28	32.83	34.49	110	Classified
PURCHASING ASSISTANT	28.03	29.18	30.33	31.46	32.68	111	Classified
MAIL AND PURCHASING CLERK	21.55	22.63	23.69	24.92	26.15	112	Classified
<b>FIRE DEPARTMENT</b>							
<b>SWORN</b>							
FIRE CHIEF	73.92	77.62	81.50	85.58	89.86	1101	Unclassified
DEPUTY FIRE CHIEF (40 HR)	66.16	69.37	72.78	76.37	80.19	1006	Classified
FIRE MARSHAL (40 HR)	60.14	63.17	66.23	69.50	72.90	1003	Classified
FIRE TRAINING OFFICER (40 HR)	59.98	62.98	66.13	69.44	72.91	1007	Classified
BATTALION CHIEF (56 HR)	39.05	41.01	42.99	45.10	47.34	1004	Classified
BATTALION CHIEF (40 HR)	54.67	57.43	60.22	63.18	66.28	1005	Classified
STAFF FIRE CAPTAIN (40 HR)			54.76	57.40	60.26	244	Classified
FIRE CAPTAIN (56 HR)			35.57	37.26	39.13	245	Classified
FIRE CAPTAIN (40 HR)			49.79	52.16	54.77	246	Classified
FIRE PREVENTION INSPECTOR (40 HR)	42.24	44.26	46.48	48.70	51.14	230	Classified
FIRE PREVENTION INSPECTOR (56 HR)	30.15	31.61	33.20	34.78	36.53	231	Classified
APPARATUS OPERATOR (56 HR)	28.52	29.93	31.41	32.92	34.60	220	Classified
APPARATUS OPERATOR (40 HR)	39.93	41.90	44.35	46.10	48.40	221	Classified
FIREFIGHTER (56 HR)	26.91	28.22	29.65	31.08	32.62	215	Classified
FIREFIGHTER (40 HR)	37.69	39.50	41.51	43.46	45.66	216	Classified
FIREFIGHTER TRAINEE (40 HR)	34.26	35.91				973	Classified
<b>PROFESSIONAL STAFF</b>							
HAZARDOUS MATERIALS PROGRAM COORDINATOR	47.97	50.37	52.89	55.53	58.31	705	Classified
FIRE PROTECTION ENGINEER	46.81	49.08	51.55	54.23	57.00	640	Classified
EMERGENCY MEDICAL SERVICES COORDINATOR	43.05	45.20	47.46	49.83	52.32	710	Classified
HAZARDOUS MATERIALS INVESTIGATOR	39.45	41.42	43.49	45.67	47.93	676	Classified
ENVIRONMENTAL SPECIALIST	39.45	41.42	43.49	45.67	47.93	677	Classified
FIRE SERVICES SUPERVISOR	43.05	45.20	47.46	49.83	52.32	701	Classified
FIRE TECHNICIAN II	27.85	29.24	30.70	32.24	33.85	113	Classified
FIRE TECHNICIAN I	25.30	26.57	27.90	29.30	30.77	109	Classified
<b>HUMAN RESOURCES DEPARTMENT</b>							
DIRECTOR OF HUMAN RESOURCES	67.45	70.82	74.36	78.08	81.98	1119	Unclassified
HUMAN RESOURCES MANAGER	42.98	45.13	47.39	49.76	52.25	1156	Classified
EMPLOYEE BENEFITS ADMINISTRATOR	39.09	41.04	43.09	45.24	47.50	1142	Classified
SENIOR HUMAN RESOURCES ANALYST	39.09	41.04	43.09	45.24	47.50	1155	Classified
HUMAN RESOURCES ANALYST II	35.70	37.48	39.33	41.30	43.36	1177	Classified
HUMAN RESOURCES ANALYST I	29.60	31.08	32.63	34.26	35.97	1176	Classified
HUMAN RESOURCES ADMINISTRATIVE SECRETARY	30.88	32.42	34.04	35.74	37.53	1175	Classified
HUMAN RESOURCES TECHNICIAN	27.49	28.86	30.30	31.81	33.40	1174	Classified
<b>LIBRARY AND COMMUNITY SERVICES DEPARTMENT</b>							
<b>ADMINISTRATION DIVISION</b>							

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DIRECTOR OF LIBRARY AND COMMUNITY SERVICES	67.52	70.90	74.45	78.17	82.08	1120	Unclassified
<b>COMMUNITY SERVICES</b>							
COMMUNITY SERVICES MANAGER	51.73	54.32	57.04	59.89	62.88	774	Classified
SOCIAL SERVICES PLANNING MANAGER	50.82	53.36	56.03	58.83	61.77	785	Classified
COMMUNITY DEVELOPMENT SPECIALIST	40.53	42.57	44.65	46.92	49.21	647	Classified
COMMUNITY PROGRAMS SPECIALIST	37.35	39.29	41.29	43.32	45.44	670	Classified
COMMUNITY PROGRAMS AIDE	24.24	25.37	26.60	27.83	29.15	648	Classified
SENIOR PROPERTY REHABILITATION SPECIALIST	41.08	43.21	45.41	47.64	49.97	673	Classified
PROPERTY REHABILITATION SPECIALIST	37.35	39.29	41.29	43.32	45.44	665	Classified
PARATRANSIT COORDINATOR	35.60	37.39	39.19	41.18	43.20	664	Classified
EDUCATIONAL SERVICES COORDINATOR	27.76	29.15	30.61	32.14	33.75	644	Classified
<b>LIBRARY SERVICES DIVISION</b>							
LIBRARY OPERATIONS MANAGER	36.01	37.81	39.70	41.68	43.76	768	Classified
SUPERVISING LIBRARIAN I	36.01	37.81	39.70	41.68	43.76	736	Classified
LIBRARIAN II	30.65	32.18	33.75	35.46	37.13	626	Classified
LIBRARIAN I	27.79	29.19	30.64	32.10	33.75	625	Classified
LEAD LIBRARY ASSISTANT	25.17	26.45	27.71	29.07	30.59	191	Classified
SENIOR LIBRARY ASSISTANT	23.24	24.27	25.39	26.51	27.79	189	Classified
LIBRARY ASSISTANT	21.06	22.04	23.03	24.09	25.22	187	Classified
SENIOR LIBRARY PAGE					16.47	199	Classified
LIBRARY PAGE					15.03	198	Classified
LITERACY PROGRAM COORDINATOR	27.79	29.19	30.64	32.10	33.75	623	Classified
<b>MAINTENANCE SERVICES DEPARTMENT</b>							
<b>ADMINISTRATION DIVISION</b>							
DIRECTOR OF MAINTENANCE SERVICES	67.62	71.00	74.55	78.28	82.19	1113	Unclassified
<b>FACILITIES MANAGEMENT</b>							
FACILITIES AND BUILDING MANAGER	48.18	50.59	53.12	55.78	58.57	760	Classified
FACILITIES LEADWORKER	43.30	45.02	46.78	48.71	50.79	300	Classified
FACILITIES MAINTENANCE SUPERVISOR	35.68	37.46	39.33	41.30	43.37	792	Classified
FACILITIES PAINTER II	31.95	33.25	34.55	35.98	37.48	330	Classified
FACILITIES PAINTER I	29.07	30.24	31.47	32.79	34.08	324	Classified
FACILITIES CARPENTER II	31.82	33.08	34.47	35.89	37.39	327	Classified
FACILITIES CARPENTER I	28.94	30.14	31.38	32.65	34.01	326	Classified
AUDITORIUM LEADWORKER	26.24	27.22	28.30	29.44	30.64	304	Classified
STOREKEEPER - EXPEDITER	25.86	26.93	27.94	29.01	30.13	371	Classified
FACILITIES SERVICEWORKER II	23.51	24.45	25.45	26.34	27.39	320	Classified
FACILITIES SERVICEWORKER I	21.42	22.20	23.08	24.03	24.88	318	Classified
<b>FLEET MANAGEMENT DIVISION</b>							
EQUIPMENT MANAGER	48.18	50.59	53.12	55.78	58.57	738	Classified
FLEET MANAGEMENT SUPERVISOR	43.70	45.89	48.18	50.59	53.12	771	Classified
SENIOR EQUIPMENT MECHANIC	32.42	34.04	35.74	37.53	39.40	305	Classified
EQUIPMENT MECHANIC II	29.49	30.87	32.43	34.13	35.82	312	Classified
EQUIPMENT MECHANIC I	26.85	28.20	29.63	31.10	32.62	310	Classified
EQUIPMENT SERVICE ATTENDANT	22.86	23.76	24.75	25.58	26.57	308	Classified
EQUIPMENT PARTS STOREKEEPER	24.78	26.09	27.35	28.72	30.17	307	Classified
<b>LANDSCAPE MAINTENANCE DIVISION</b>							
LANDSCAPE MAINTENANCE MANAGER	48.18	50.59	53.12	55.78	58.57	752	Classified
LANDSCAPE MAINTENANCE SUPERVISOR	43.70	45.89	48.18	50.59	53.12	761	Classified
GRUNDSKEEPER III	32.41	33.72	35.08	36.56	37.99	343	Classified
TREE TRIMMER	29.16	30.32	31.55	32.67	33.95	340	Classified
GRUNDSKEEPER II	28.42	29.55	30.76	31.84	33.07	342	Classified
GRUNDSKEEPER I	25.81	26.84	27.97	28.93	30.08	338	Classified
<b>STREET MAINTENANCE DIVISION</b>							

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STREETS MAINTENANCE MANAGER	48.18	50.59	53.12	55.78	58.57	756	Classified
STREETS MAINTENANCE SUPERVISOR	43.70	45.89	48.18	50.59	53.12	764	Classified
SENIOR MAINTENANCE LEADER	33.03	34.35	35.73	37.25	38.71	367	Classified
MAINTENANCE LEADER	29.00	30.13	31.38	32.48	33.73	360	Classified
SENIOR SWEEPER EQUIPMENT OPERATOR	28.57	30.00	31.50	33.07	34.72	306	Classified
SWEEPER EQUIPMENT OPERATOR	27.09	28.00	29.12	30.36	31.56	362	Classified
<b>MAYOR AND COUNCIL DEPARTMENT</b>							
MAYOR					Annual Salary: 39,960.00	1300	Unclassified
CITY COUNCIL					Annual Salary: 24,975.00	1301	Unclassified
<b>POLICE DEPARTMENT</b>							
<b>SWORN</b>							
CHIEF OF POLICE	76.21	80.02	84.02	88.22	92.63	1102	Unclassified
POLICE CAPTAIN	65.79	69.08	73.23	76.89	80.73	802	Classified
POLICE LIEUTENANT				66.67	69.91	555	Classified
POLICE SERGEANT			55.06	57.72	60.67	545	Classified
INSPECTOR	47.29	49.65	52.08	54.55	57.22	520	Classified
POLICE OFFICER	41.95	43.96	46.10	48.33	50.62	515	Classified
POLICE OFFICER TRAINEE	29.95	31.44				174	Classified
<b>PROFESSIONAL STAFF</b>							
PERSONNEL AND TRAINING ADMINISTRATOR	54.90	57.65	60.53	63.56	66.74	751	Classified
CRIME ANALYST	42.64	44.77	47.01	49.36	51.83	731	Classified
POLICE PROGRAMS ANALYST	38.38	40.30	42.31	44.43	46.65	704	Classified
COMMUNITY SERVICE OFFICER	26.23	27.37	28.69	30.00	31.43	169	Classified
POLICE RECORDS CLERK II	24.92	25.91	26.95	28.14	29.52	120	Classified
POLICE RECORDS CLERK I	21.90	23.04	24.26	25.48	26.84	119	Classified
<b>FIELD OPERATIONS DIVISION</b>							
CRIME PREVENTION SUPERVISOR	30.19	31.49	32.98	34.50	36.14	190	Classified
SENIOR CRIME PREVENTION SPECIALIST	28.77	29.97	31.42	32.86	34.42	186	Classified
CRIME PREVENTION SPECIALIST	26.16	27.27	28.55	29.89	31.29	188	Classified
TRAFFIC SAFETY ASSISTANT					12.43	901	Classified
<b>SPECIAL OPERATIONS DIVISION</b>							
YOUTH AND FAMILY SERVICES ADMINISTRATOR	54.90	57.65	60.53	63.56	66.74	790	Classified
COUNSELING SUPERVISOR	43.05	45.20	47.46	49.83	52.32	737	Classified
FAMILY COUNSELOR I	34.80	36.52	38.36	40.12	42.21	632	Classified
PROPERTY/EVIDENCE ADMINISTRATOR	42.57	44.70	46.94	49.29	51.75	725	Classified
PROPERTY AND EVIDENCE SUPERVISOR	38.71	40.65	42.68	44.81	47.05	776	Classified
POLICE ID SPECIALIST	30.68	32.21	33.83	35.53	37.21	652	Classified
CRIME SCENE TECHNICIAN	27.37	28.59	29.91	31.26	32.76	175	Classified
PROPERTY TECHNICIAN	26.23	27.37	28.69	30.00	31.43	170	Classified
<b>SUPPORT SERVICES DIVISION</b>							
OPERATIONS SUPPORT SERVICES MANAGER	65.79	69.08	73.23	76.89	80.73	1104	Classified
PUBLIC SAFETY INFORMATION SYSTEMS ADMINISTRATOR	40.08	42.08	44.18	46.39	48.71	708	Classified
ANIMAL SERVICES ADMINISTRATOR	41.44	43.51	45.69	47.97	50.37	714	Classified
ANIMAL SERVICES SUPERVISOR	28.85	30.14	31.54	32.99	34.56	144	Classified
VETERINARY TECHNICIAN	29.79	31.27	32.83	34.49	36.20	103	Classified
ANIMAL SHELTER SUPERVISOR	23.83	24.88	25.84	26.95	28.31	145	Classified
SENIOR ANIMAL CONTROL OFFICER	27.48	28.69	30.05	31.42	32.91	184	Classified
ANIMAL CONTROL OFFICER	24.81	26.09	27.28	28.56	29.90	185	Classified
SENIOR ANIMAL CARE ATTENDANT	22.67	23.69	24.61	25.68	26.96	183	Classified

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ANIMAL CARE ATTENDANT	20.65	21.52	22.38	23.36	24.51	181	Classified
COMMUNICATIONS ADMINISTRATOR	42.57	44.70	46.94	49.29	51.75	775	Classified
COMMUNICATIONS SUPERVISOR	35.33	37.11	38.96	40.89	42.96	141	Classified
SENIOR COMMUNICATIONS OPERATOR	33.64	35.34	37.12	38.95	40.91	164	Classified
COMMUNICATIONS OPERATOR	30.65	32.21	33.80	35.51	37.30	165	Classified
RECORDS ADMINISTRATOR	40.46	42.48	44.60	46.83	49.17	707	Classified
RECORDS SUPERVISOR	28.36	29.64	31.15	32.54	34.08	143	Classified
SENIOR POLICE RECORDS CLERK	26.99	28.23	29.66	30.97	32.48	121	Classified
JAIL ADMINISTRATOR	40.46	42.48	44.60	46.83	49.17	706	Classified
JAIL SUPERVISOR	31.53	32.85	34.44	36.05	37.78	142	Classified
SENIOR JAILER	30.01	31.29	32.81	34.32	35.97	168	Classified
<b>PUBLIC WORKS DEPARTMENT</b>							
<b>ADMINISTRATION DIVISION</b>							
DIRECTOR OF PUBLIC WORKS	74.50	78.23	82.14	86.25	90.56	1111	Unclassified
DEPUTY DIRECTOR OF PUBLIC WORKS	64.13	67.34	70.71	74.25	77.96	1112	Classified
SENIOR UTILITY SERVICE REPRESENTATIVE	32.19	33.79	35.40	37.21	39.03	373	Classified
STOREKEEPER - EXPEDITER	25.86	26.93	27.94	29.01	30.13	371	Classified
<b>AIRPORT DIVISION SUMMARY</b>							
AIRPORT MANAGER	56.50	59.32	62.29	65.40	68.67	713	Classified
AIRPORT OPERATIONS MANAGER	45.23	47.49	49.86	52.35	54.97	732	Classified
SENIOR AIRPORT MAINTENANCE WORKER	30.35	31.47	32.72	34.06	35.43	302	Classified
NOISE ABATEMENT ANALYST	27.79	29.19	30.64	32.10	33.75	643	Classified
AIRPORT MAINTENANCEWORKER	27.57	28.58	29.70	30.94	32.21	303	Classified
AIRPORT ATTENDANT	20.64	21.55	22.34	23.32	24.48	301	Classified
<b>ENGINEERING/TRANSPORTATION DIVISION</b>							
ASSISTANT CITY ENGINEER	56.56	59.39	62.36	65.48	68.75	721	Classified
DESIGN AND CONSTRUCTION SERVICES MANAGER	53.97	56.67	59.50	62.48	65.50	787	Classified
SENIOR CIVIL ENGINEER	49.19	51.65	54.23	56.94	59.79	788	Classified
ASSOCIATE CIVIL ENGINEER	43.75	45.95	48.18	50.63	53.10	606	Classified
ASSISTANT CIVIL ENGINEER	37.69	39.63	41.66	43.68	45.85	602	Classified
JUNIOR CIVIL ENGINEER	32.78	34.39	36.05	37.82	39.75	601	Classified
REAL PROPERTY MANAGER	41.46	43.53	45.71	48.00	50.40	763	Classified
REAL PROPERTY ASSOCIATE	36.80	38.72	40.67	42.64	44.75	667	Classified
REAL PROPERTY ASSISTANT	31.36	32.92	34.50	36.22	38.05	666	Classified
ENGINEERING TECHNICIAN	29.91	31.35	32.94	34.59	36.24	668	Classified
SENIOR UTILITIES ENGINEER	49.19	51.65	54.23	56.94	59.79	765	Classified
SURVEY ENGINEER	45.52	47.80	50.19	52.70	55.34	778	Classified
SURVEYOR	35.58	37.34	39.20	41.14	43.21	612	Classified
TRANSPORTATION MANAGER	54.11	56.82	59.66	62.64	65.77	757	Classified
SENIOR TRANSPORTATION ENGINEER	49.19	51.65	54.23	56.94	59.79	733	Classified
ASSOCIATE TRANSPORTATION ENGINEER	43.75	45.95	48.18	50.63	53.10	608	Classified
ASSISTANT TRANSPORTATION ENGINEER	37.69	39.63	41.66	43.68	45.85	615	Classified
JUNIOR TRANSPORTATION ENGINEER	32.78	34.39	36.05	37.82	39.75	616	Classified
TRAFFIC SIGNAL TECHNICIAN	29.91	31.35	32.94	34.59	36.24	675	Classified
SENIOR TRANSPORTATION PLANNER	45.52	47.80	50.19	52.70	55.34	770	Classified
ASSOCIATE TRANSPORTATION PLANNER	40.65	42.64	44.77	47.07	49.32	671	Classified
SUPERVISING CONSTRUCTION INSPECTOR	47.97	50.37	52.89	55.53	58.31	780	Classified
SENIOR CONSTRUCTION INSPECTOR	40.04	42.17	44.30	46.40	48.71	642	Classified
CONSTRUCTION INSPECTOR	33.55	35.27	36.92	38.79	40.76	661	Classified

**SALARY PLAN FOR ALL CLASSIFICATIONS  
(PER MUNI CODE SEC.2-4.30)  
FY 2013**

ATTACHMENT I  
Recommended by  
Personnel Commission  
on 4/11/13  
Approved by Council  
on [DATE]

Classification Title	Hourly Salary Range					Job Code	Service Type
	A	B	C	D	E		
<b>RECYCLING-SOLID WASTE</b>							
SOLID WASTE MANAGER	42.64	44.77	47.01	49.36	51.83	727	Classified
RECYCLING SPECIALIST	31.64	33.20	34.83	36.60	38.42	636	Classified
<b>WATER POLLUTION CONTROL FACILITY (WPCF)</b>							
WATER POLLUTION CONTROL FACILITY MANAGER	54.76	57.50	60.37	63.39	66.56	759	Classified
WPCF OPERATIONS AND MAINTENANCE MANAGER	49.44	51.91	54.51	57.24	60.10	717	Classified
WPCF MAINTENANCE SUPERVISOR	44.59	46.82	49.16	51.62	54.20	719	Classified
WPCF OPERATIONS SUPERVISOR	44.59	46.82	49.16	51.62	54.20	718	Classified
WPCF LEAD OPERATOR	34.66	36.04	37.46	38.94	40.51	351	Classified
WPCF OPERATOR	31.51	32.77	34.08	35.41	36.84	350	Classified
OPERATOR-IN-TRAINING	28.84	29.99	31.24	32.30	33.56	347	Classified
LAB SUPERVISOR	44.59	46.82	49.16	51.62	54.20	702	Classified
LABORATORY TECHNICIAN	32.49	33.71	35.01	36.45	37.81	637	Classified
<b>WATER POLLUTION SOURCE CONTROL</b>							
ENVIRONMENTAL SERVICES MANAGER	51.28	53.84	56.53	59.36	62.33	738	Classified
WATER POLLUTION CONTROL ADMINISTRATOR	44.59	46.82	49.16	51.62	54.20	769	Classified
SENIOR WATER POLLUTION SOURCE CONTROL INSPECTOR	37.15	39.08	41.04	42.98	45.17	680	Classified
WATER POLLUTION SOURCE CONTROL INSPECTOR	33.76	35.52	37.14	39.05	40.99	679	Classified
TECHNICAL INTERN					15.00	908	Classified
<b>WATER DISTRIBUTION</b>							
UTILITIES SUPERINTENDENT	60.24	63.25	66.41	69.73	73.22	735	Classified
UTILITIES OPERATIONS AND MAINTENANCE SUPERINTENDENT	49.44	51.91	54.51	57.24	60.10	716	Classified
UTILITIES OPERATIONS AND MAINTENANCE MANAGER	56.18	58.99	61.94	65.04	68.29	716	Classified
UTILITIES OPERATIONS AND MAINTENANCE SUPERVISOR	46.82	49.16	51.62	54.20	56.91	773	Classified
UTILITIES FIELD SERVICES SUPERVISOR	46.82	49.16	51.62	54.20	56.91	784	Classified
WATER INSTALLATION AND MAINTENANCE SUPERVISOR	38.78	40.72	42.76	44.90	47.14	793	Classified
SENIOR UTILITY CUSTOMER SERVICE LEADER	33.63	34.98	36.37	37.91	39.42	378	Classified
CROSS CONNECTION CONTROL SPECIALIST	29.47	30.49	31.69	33.00	34.31	376	Classified
WATER METER MECHANIC	28.64	29.74	30.97	32.24	33.53	375	Classified
WATER METER READER	25.60	26.61	27.70	28.71	29.85	369	Classified
BACKFLOW/CROSS CONNECTION TESTER	24.77	25.95	27.16	28.48	29.85	370	Classified
UTILITIES MAINTENANCE SUPERVISOR	44.59	46.82	49.16	51.62	54.20	766	Classified
UTILITIES SERVICE WORKER	28.24	29.36	30.57	31.64	32.87	368	Classified
<b>GENERAL MAINTENANCE</b>							
EQUIPMENT OPERATOR	28.39	29.43	30.60	31.84	33.13	361	Classified
MAINTENANCE WORKER	26.33	27.39	28.53	29.50	30.68	357	Classified
LABORER	22.72	23.56	24.50	25.50	26.42	336	Classified
SENIOR UTILITY LEADER	35.35	36.77	38.23	39.88	41.46	377	Classified
UTILITY LEADER	31.06	32.30	33.64	34.82	36.16	374	Classified
UTILITY WORKER	28.24	29.36	30.57	31.64	32.87	372	Classified
UTILITIES MAINTENANCE MECHANIC	32.39	33.64	34.96	36.37	37.84	325	Classified
<b>TECHNOLOGY SERVICES DEPARTMENT</b>							
DIRECTOR OF INFORMATION TECHNOLOGY/CHIEF INFORMATION OFFICER (CIO)	67.71	71.10	74.65	78.38	82.30	1105	Unclassified
INFORMATION SYSTEMS MANAGER	50.57	53.10	55.76	58.55	61.48	772	Classified
DATA AND SYSTEMS COORDINATOR	45.50	47.78	50.17	52.68	55.31	728	Classified
NETWORK SYSTEMS SPECIALIST	40.90	42.95	45.10	47.35	49.72	755	Classified
GEOGRAPHIC INFO SYSTEMS COORDINATOR	39.30	41.26	43.22	45.40	48.41	635	Classified
PROGRAMMER ANALYST	38.58	40.47	42.57	44.67	46.87	628	Classified
WEB SPECIALIST	38.02	39.94	41.92	44.01	46.21	634	Classified

**SALARY PLAN FOR ALL CLASSIFICATIONS  
(PER MUNI CODE SEC.2-4.30)  
FY 2013**

ATTACHMENT I  
Recommended by  
Personnel Commission  
on 4/11/13  
Approved by Council  
on [DATE]

Classification Title	Hourly Salary Range					Job Code	Service Type
	A	B	C	D	E		
INFORMATION TECHNOLOGY ANALYST II	38.56	40.49	42.51	44.64	46.87	655	Classified
INFORMATION TECHNOLOGY ANALYST I	35.06	36.81	38.65	40.58	42.61	646	Classified
TECHNOLOGY SOLUTIONS ANALYST II	38.56	40.49	42.51	44.64	46.87	684	Classified
TECHNOLOGY SOLUTIONS ANALYST I	35.06	36.81	38.65	40.58	42.61	683	Classified
NETWORK/MICROCOMPUTER SPECIALIST	35.02	36.77	38.60	40.52	42.58	630	Classified
INFORMATION SYSTEMS SUPPORT TECHNICIAN	28.68	30.11	31.65	33.22	34.83	633	Classified
COMPUTER OPERATOR ANALYST	32.42	34.03	35.69	37.50	39.37	629	Classified
COMPUTER OPERATOR	27.33	28.66	30.13	31.63	33.14	631	Classified
DATA SYSTEMS OPERATOR	24.65	25.78	27.05	28.33	29.67	160	Classified
AUDIO VIDEO SPECIALIST	27.33	28.66	30.13	31.63	33.14	641	Classified
VIDEO ASSISTANT					15.00	645	Classified

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Human Resources

**SUBJECT:** Approve a Contract Amendment with Bryce Consulting, Inc. (“Bryce”) to Provide Classification and Compensation Related Services through June 30, 2013

### **RECOMMENDATION**

That Council adopts a resolution approving an amendment to the contract with Bryce Consulting, Inc. (“Bryce”) for the provision of additional classification and compensation services, increasing the current contract in the amount of \$55,000 by up to \$25,000 for a total not to exceed amount of \$80,000 through June 30, 2013.

### **BACKGROUND**

The Human Resources Division over the course of the last several months has been working with Bryce Consulting to complete a comprehensive compensation study in preparation for negotiations, completing a work load study of the Dispatch Center in the Police Department and assisting with other various projects related to classification and compensation related activities.

The City of Hayward conducted a request for proposals (“RFP”) process seeking the services of a consultant specializing in classification and compensation to initially complete a comprehensive study for classifications represented by Service Employees International Union (SEIU) Local 1021.

In response to the RFP, the City received proposals from three consulting firms. The proposals were competitive and comparable in price. Bryce was selected because their proposal was responsive, cost effective, and they were the only vendor with recent experience and familiarity with the City’s existing Classification Plan and compensation theories.

Bryce also is providing other specialized classification and compensation tasks, including but not limited to, assisting with job specification creation and administrative clean-up of current classifications to align with the City’s Classification Plan until such time that the Human Resources team is fully staffed in accordance with approved budgeted positions. The Department is still in the process of recruiting and is currently operating with two full-time vacancies.

## **DISCUSSION**

In response to the staffing shortage, the specialized nature of classification and compensation work, and the continued need for assistance, Bryce Consulting has continued to provide services as needed. Because of the delay in reaching full staffing levels in the Human Resources Department, and the time and training required to fully prepare a new appointee to adequately assume the classification and compensation duties, the Human Resources Department needs an additional \$25,000 for these services through the end of June to meet the work load demands. The resource need is critical and completing the projects directly affects the negotiations and budget approval process.

## **ECONOMIC IMPACT**

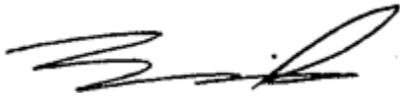
No economic impacts exist.

## **FISCAL IMPACT**

The \$25,000 contract amendment does not require any additional appropriation and will be funded out of the department's existing FY 2013 General Fund budget appropriation.

*Prepared and Recommended by:* Frances Robustelli, Director of Human Resources

Approved by:



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Fran David, City Manager

Attachments:

Attachment I    Resolution

HAYWARD CITY COUNCIL

RESOLUTION NO. 13-

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING EXECUTION OF A CONTRACT AMENDMENT FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000 WITH BRYCE CONSULTING TO PROVIDE CLASSIFICATION AND COMPENSATION SERVICES THROUGH JUNE 30, 2013

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is authorized to execute a contract amendment with Bryce Consulting to provide classification and compensation services through the end of June of 2013 is approved, in an additional amount not to exceed \$25,000 above the originally approved amount of \$55,000 for such services for a not to exceed amount of \$80,000, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward



**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Director of Finance

**SUBJECT:** FY 2014 Master Fee Schedule/Fine and Bail Update

### RECOMMENDATION

That Council approves the attached resolution amending the City's Master Fee Schedule and the Fine and Bail Schedule to include changes and updates as appropriate.

### SUMMARY

As part of the annual budget preparation process, City staff completes a review of Hayward's Master Fee Schedule to determine what adjustments, if any, are necessary to fees charged for services provided. This year, the City has embarked on a comprehensive fee study update and has enlisted the assistance of an outside consultant, Willdan Financial Services, as approved by Council [on February 19, 2013](#). Changes to fees resulting from the fee study update will be brought to Council for consideration later in the fiscal year upon conclusion of the study.

Therefore, for the immediate FY 2014 Master Fee Schedule/Fine and Bail Schedule, staff conducted an abbreviated review process and is presenting Council with known necessary updates and changes that have occurred during the year, largely the result of new legislation and implementation of new programs. The Master Fee Schedule will be further updated upon completion of the fee study update. FY 2014 proposed fee changes and updates include:

#### Master Fee

1. All City Departments: Update photocopying fee to include City Clerk Office.
2. City Attorney: Increase the Rent Stabilization Administrative Fees.
3. City Clerk: Increase Passport Service for Express Mail as set by US Department of State and US Post Office.
4. Development Services:
  - Update Building Code pursuant to SB 1222;
  - Consolidate fixed fee permit for simple tub and shower wall/valve replacement project.
5. Finance: Modify Business License Tax to implement a \$1 increase pursuant to new legislation.
6. Fire: Decrease three (3) Fire Prevention fees attributed to higher efficiencies of inspections.
7. Library and Community Services: Increase fee for Community Services Commission agenda and minutes.
8. Maintenance Services:

- ❑ New fee for illegal dumping on Public Right of Way authorized by Resolution 12-172.
  - ❑ Increase City Hall facility rental rates to include tables and chairs as part of the rental fee.
9. Public Works: Engineering & Transportation - Airport Division:
- ❑ Increase Hanger and Storage fees biennially based on a CPI calculation.
  - ❑ Clarify certain fee structures.
  - ❑ New fee for lessee weed abatement services.

## **Fine and Bail**

### 10. Police:

- ❑ Update Parking and Bail Fine Schedule regarding, No Parking – Street Sweeping Zone to reflect parking penalties which were authorized by Resolution 12-162.
- ❑ New Permit Parking fees for Residents and BART Commuters due to South Hayward BART Joint Powers Agreement, which were authorized by Resolution No. 13-012.
- ❑ Update of Traffic and Bail Schedule to include language regarding the penalty amount for unpaid fines (all tickets).

The complete and detailed listing of fees is reflected in the Fiscal Year 2014 Master Fee Schedule<sup>1</sup>, along with the Fine and Bail Schedule<sup>2</sup>, which can be reviewed at the Office of the City Clerk, on the City of Hayward's website at [www.hayward-ca.gov](http://www.hayward-ca.gov), or in cd-rom format by request to the Office of the City Clerk.

## **BACKGROUND**

The City maintains a Master Fee Schedule that identifies the fees for City services – charges to the users of these services. The Master Fee Schedule is based on the basic cost of delivering services (e.g., various building and fire inspections) and must comply with provisions of Propositions 218 and 26. The fee schedule was last comprehensively reviewed and updated in July 2008.

The City has completed smaller adjustments and modifications to the fee schedule (mostly cost of living adjustments and adjustments to support Council policies) as part of the annual budget process. Given the changes to the City's structure and its cost of operations over the past five fiscal years (FY 2009 – FY 2012), it is appropriate to update the fee study and resultant fee schedule. Staff conducted a request for proposal process and ultimately selected Willdan Financial Services to conduct the fee study update. Once the update is complete, staff will present any required changes to the Master Fee Schedule to City Council during FY 2014.

### Proposition 26 Review and Compliance

In November 2010, California voters approved Proposition 26, which amended Article XIII C of the State constitution regarding the adoption of fees and taxes. Proposition 26 seeks to assure that taxes are not disguised as fees: taxes must be approved by the voters whereas fees can be approved by legislative bodies, such as a City Council. The proposed Master Fee Schedule has been reviewed for compliance with Proposition 26 and, in the City Attorney's opinion, is compliant.

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<sup>1</sup> [http://www.hayward-ca.gov/CITY-GOVERNMENT/DEPARTMENTS/FINANCE/documents/2013/Proposed\\_FY2014\\_Master\\_Fee.pdf](http://www.hayward-ca.gov/CITY-GOVERNMENT/DEPARTMENTS/FINANCE/documents/2013/Proposed_FY2014_Master_Fee.pdf)

<sup>2</sup> [http://www.hayward-ca.gov/CITY-GOVERNMENT/DEPARTMENTS/FINANCE/documents/2013/Final\\_of\\_Fine\\_Bail\\_Sched-rev\\_12-03-14.pdf](http://www.hayward-ca.gov/CITY-GOVERNMENT/DEPARTMENTS/FINANCE/documents/2013/Final_of_Fine_Bail_Sched-rev_12-03-14.pdf)

## DISCUSSION

### Summary of Changes in Fees by Program Area

#### All Departments

Update Photocopying of File Materials section to include City Clerk's Office. The City Clerk's Office also charges \$.50/page for the first ten pages and \$.10/ page thereafter.

#### City Attorney

*Rent Stabilization Administrative Fees.* Increase to the Annual Fee per Residential Unit from \$0.64 to \$0.69 and Annual Fee per Mobile Home Space from \$0.69 to \$0.73. Fees vary year to year based on staff time, mediators and/or arbitrators retained to resolve particular disputes and other expenses such as postage, supplies, and publications. This year's residential rental unit fee and mobile home space fee is based on costs incurred during calendar year 2012.

#### City Clerk

The fees for the Office of the Clerk have not changed, except nominally for Passport Services postage fees. The Passport Service for Express Mail from State to Customer has increased from \$12.72 to \$12.85, as set by US Department of State. The US Postal Service increased the Express Mail Service from the City of Hayward to Los Angeles from \$18.95 to \$19.95.

#### Development Services – Building Division Fees

*Solar PV Systems.* Staff proposes updating building code fees to comply with SB 1222. Existing law provides that it is the policy of the State to promote and encourage the use of solar energy systems, and to limit obstacles to their use. Currently, the law requires a city to administratively approve applications to install solar energy systems through the issuance of a building permit or similar nondiscretionary permit. It also requires fees charged by a local agency for specified purposes, including permits, to not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of this cost is submitted to, and approved by, 2/3 of the electors.

SB 1222 limits permit fees imposed by the City for rooftop solar energy systems, so they not exceed the estimated reasonable cost of providing the service for which the fee is charged. The fees cannot exceed \$500 plus \$15 per kilowatt for each kilowatt above 15kW for residential rooftop solar energy systems and \$1,000 plus \$7 per kilowatt for each kilowatt between 51kW and 250kW, plus \$5 for every kilowatt above 250kW, for commercial rooftop solar energy systems, unless certain conditions are met. The City must lower its commercial fees to ensure compliance with the new legislation. By requiring local agencies to perform additional duties, this bill imposes a state-mandated local program. The state is required to reimburse local agencies for certain mandated costs. The provisions of SB 1222 would remain in effect until January 1, 2018. Table 1 illustrates the fee structure for proposed and existing PV fees.

**TABLE 1**

	<b>Existing Fees</b>		<b>Proposed Fees</b>	
Residential	Each system	\$300	Each system	\$ 300
Commercial:				
Up to 50 kw	Up to 8 kw	\$416	Each system	\$1,000
Each additional kw (51kw-250kw)	Each additional kw	\$ 10	Each kw	\$ 7
Each additional kw over 251kw				\$ 5

*Miscellaneous Fees.* Staff proposes a change to the miscellaneous schedule adding a new fee for a simple tub/shower wall surround repair. The new fixed minor bathroom fee \$109 plus a \$81 processing charge is in response to customer requests for a fixed inclusive permit for simple tub and shower wall (including fixture) projects that required two separate permits on the past schedule. The new fee only requires the one new minor bathroom remodel permit instead of the former building permit fee, which ranged from \$186-\$420 and a plumbing permit that was \$145. The new fee saves the applicants the \$145 plumbing permit fee and sets the building permit fee at a fixed \$186.

#### Finance

*Business Tax License Fees.* Pursuant to State law (SB 1186), the City has increased the business license tax fee to include a \$1 increase for Americans with Disabilities (ADA). This new legislation imposes on and after January 1, 2013, and until December 31, 2018, an additional State fee of \$1 on any applicant for a local business license or renewal, for purposes of increasing disability access and compliance with construction related accessibility requirements and developing educational resources for businesses to facilitate compliance with federal and state disability laws.

SB 1186 divides the \$1 fee revenue between the City (70%) and the Division of the State Architect (DSA) (30%), with the City collecting the full fee and then quarterly remitting the State's 30% portion to the DSA. The City expects to receive about \$8,500 per year related to this program as its 70% portion. It creates a continuously appropriated fund, the Disability Access and Education Revolving Fund, for the deposit of funds to be transferred to the Division of the State Architect, thereby authorizing local government entities to retain 70% of the fees imposed. By adding to the duties of the City, SB 1186 is considered a state-mandated local program and reimbursement for those additional monies will be sought.

#### Fire

*Fire Prevention Fees.* The Department recommends decreasing three (3) Fire Prevention fees (Table 2) attributed to increased inspection efficiencies as staff has become more familiar with these types of facilities. The current fees, adopted from the full-cost recovery study in 2008, have been controversial with the regulated communities for being high. During 2010, the City waived fees for Day Care facilities for one year to effectively give a 50% "discount" for two years. Also the fee for the Large Tent Structure (751 sq. ft. or above) has been proposed for decrease. The current recommendation is to reflect an across-the-board reduction of \$407 each to the three fees, equivalent to two inspection hours per event, which results in a possible reduction of revenue of approximately \$34,000 for FY 2014.

**TABLE 2**

	<b>Current Fee</b>	<b>Proposed Fee</b>
Large Tent Structure (751 square feet or above)	\$ 1,054 / permit	\$ 647 / permit
Day Care Centers, Residential, 9 - 14	\$ 791 / facility	\$ 384 / facility
Day Care Centers, Commercial, 15+	\$ 843 / facility	\$ 436 / facility

### Library and Community Services

Increase to Community Services Commission Agenda and Minutes fees to be consistent with the same fees for the Library Commission. The Community Services Commission Agenda and Minutes will have an \$8 per item increase; therefore the yearly cost will be \$15 per year for the Agenda and \$15 per year for Minutes.

### Maintenance Services

*New Illegal Dumping Fees.* Council adopted Resolution 12-172 revising the Master Fee Schedule relating to fees and charges for abatement of public nuisances on October 23, 2012. There is a significant expense to the City for the removal of illegally dumped items from the public right-of-way. This fee has the potential to reduce the amount of City resources associated with the removal of illegally dumped items which would allow City staff to perform other maintenance functions with existing resources. Staff anticipates a substantial increase in the number of calls and/or communications from property owners that may be impacted by the fee and required to pay the disposal fees; however, some of these costs would be recovered when fees are collected from the property owners who do not respond to a violation notice. The cost recovery process would be through a special assessment collected through property taxes. Table 3 below illustrates the adopted new fee structure:

**TABLE 3 – Summary of Maintenance Services-related Fee Changes**

<b>Illegal Dumping on Public Right-of-Way</b>	<b>Fee</b>	<b>Penalty</b>	<b>Total</b>
<b>1. Violation</b>			
<input type="checkbox"/> Initial Inspection	No Charge	No Penalty	
<input type="checkbox"/> First follow-up inspection shows violation eliminated	No Charge	No Penalty	
<input type="checkbox"/> First follow-up inspection shows violation still exists, City abates illegal dumping	\$920	\$100	\$1,020
<b>2. Subsequent Violation within 12 Months</b>			
<input type="checkbox"/> (Same property owner) Initial Inspection	No Charge	No Penalty	
<input type="checkbox"/> First follow-up inspection shows violation eliminated	No Charge	No Penalty	
<input type="checkbox"/> First follow-up inspection shows violation still exists, City abates illegal dumping	\$920	\$800	\$1,720
<input type="checkbox"/> Each subsequent inspection shows violation still exists	\$920	\$1,000	\$1,920

*Facility Rental Fees.* Recommendation to increase the Rotunda and Pre-function rental rates. The additional (comprehensive) amount is to include tables and chairs as part of a comprehensive rental fee. Other venues include these items within their rental rates and inclusion of these items for Hayward facility rentals will establish the City's fee consistent with the current market. The fee for

Rotunda rental will increase from \$575 to \$675 per event (\$100 increase) and the Prefunction Area will be changed from \$358 to \$408 (\$50 increase).

**Public Works Engineering & Transportation - Airport (Table 4)**

*Hanger Fees.* Hanger and storage rates are adjusted biennially (odd numbered years) as identified in previous Master Fee Schedule and as reflected in existing tenant agreements. The current increase is recommended at 4%, which is based on a calculation that takes into account the Bay Area CPI and adjusts it to the base year for City-owned hangars.

*New Weed Abatement Fee.* Weed abatement services as requested by Lessees in areas of their leasehold, will be charged out based on the hourly cost for a Maintenance Worker position.

*New Gate Access Card Fee.* A new fee for the Initial Issue for Gate Access Cards for non-direct Airport Tenants will cover the cost of the HID badge card and staff time to setup account and program card in Gate Access system as well as to provide driver training.

**TABLE 4 – Summary of Airport-related Fee Changes**

	Existing Fees	Proposed Fees
<b>Hangar Space</b>		
Row “A” T-Hangars	\$ 224	\$233
Standard T-Hangars	\$ 314	\$327
Large T-Hangars	\$ 431	\$448
Executive	\$ 784	\$815
Executive I Hangars	\$1,035	\$1,076
Executive II Hangars	\$1,129	\$1,174
<b>Hangar Storage Rooms</b>		
Small	\$ 66	\$69
Medium	\$ 83	\$86
Large	\$161	\$167
Extra Large	\$205	\$213
Office Spaces	\$598	\$622
<b>Gate Access Cards</b>		
Initial Issue for non-direct Airport Tenants	New Fee	\$35
<b>Weed Abatement Services, hourly rate</b>	New Fee	\$70 plus material

**Police**

*Fine and Bail Schedule – Street Sweeping:* Recommendation to update the Fine and Bail Schedule based on the increased “No Parking - Street Sweeping Zone” citation fine as approved by City Council at the October 23, 2012 meeting (Resolution 12-162) relating to the Hayward Traffic Code Section 8.20.4. The “No Parking – Street Sweeping Zone” citation fine is incurred by those vehicle drivers who park in a posted “No Parking” areas. The fine was increased by \$7.50 (from \$67.50 to \$75.00) to recover the cost of citation processing, noticing, and collections. The amended fine of \$75.00 became effective on December 1, 2012.

*Fine and Bail Schedule – Preferential Permit Parking:* Updating of Fine and Bail Schedule due to Resolution No. 13-012 (adopted by Council on February 19, 2013) amending section 3.95 of the Traffic Regulation for the City of Hayward relating to the Preferential Permit Parking Program

Regulations for the South Hayward BART Transit Oriented Development. The creation of the preferential parking area was needed in order to effectively manage parking demands around the South Hayward BART Station. Preferential parking areas allow residents, merchants and other designated groups to park on specified streets and restrict parking by persons other than residents, merchants and the designated groups. The fine for the Residential Permit Parking Only increases \$7.50 (from 67.50-\$75.00) for increased costs of processing, noticing and collections and a new fine of \$35.00 is for BART commuter parking on designated streets.

*Fine and Bail Schedule – Penalties for Unpaid Fines:* Inclusion of penalty amount for unpaid fines (all tickets) in the Traffic and Bail Schedule. Currently, all fines not paid within legal time requirements are assessed a penalty, which is the total amount due plus a penalty (penalty equals double the fine amount plus \$18.00 administration fee). These are not new fines, as this recommendation simply incorporates the existing penalties into the schedule.

## **ECONOMIC IMPACT**

Approval of the attached resolution will have a minor economic impact on our community in that only certain fees will be increased while some fees are being decreased. The more significant programmatic changes (illegal dumping and South Hayward residential preferential parking) and their associated impacts were considered by the Council during separate public hearings. This action simply incorporates the fees associated with the prior policy direction into the Master Fee Schedule.

## **FISCAL IMPACT**

The impact of adopting these fee changes will minimally impact overall city revenues. The largest impact will be the possible loss of about \$34,000 related to changes in fire prevention fees. However, it is difficult to determine the total change in projected revenue due to the unpredictability of the volume of these services.

## **PUBLIC CONTACT**

A public notice was published in The Daily Review on April 13 and April 18, 2013 announcing the date, time, location and subject matter of this public hearing.

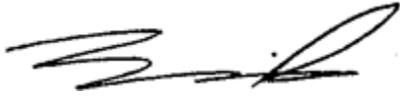
## **NEXT STEPS**

Upon approval of the attached resolution, the Schedules will be updated and the fees will be effective as of July 1, 2013, to allow for the required sixty-day notice period.

*Prepared by:* Cheryl Amaral, Finance Technician  
Tracy Vesely, Director of Finance

*Recommended by:* Tracy Vesely, Director of Finance

Approved by:



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Fran David, City Manager

Attachments: Attachment I: Resolution  
Attachment II: Proposed FY 2014 Master Fee Schedule  
Attachment III: FY 2014 Fine and Bail Schedule

HAYWARD CITY COUNCIL

RESOLUTION NO \_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION ADOPTING A REVISED MASTER FEE SCHEDULE FOR FY 2014, INCLUDING A REVISED FINE AND BAIL SCHEDULE, RELATING TO FEES AND CHARGES FOR DEPARTMENTS IN THE CITY OF HAYWARD AND RESCINDING RESOLUTION NO. 12-062 AND ALL AMENDMENTS THERETO

WHEREAS, Section 15273 of the California Environmental Quality Act (CEQA) Guidelines states that CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other charges by public agencies which the public agency finds are for the purposes of:

1. Meeting operating expenses, including employee wage rates and fringe benefits;
2. Purchasing or leasing supplies, equipment, or materials;
3. Meeting financial reserve needs and requirements;
4. Obtaining funds necessary for capital projects necessary to maintain service within existing service areas; or
5. Obtaining funds necessary to maintain intra-city transfers as are authorized by city Charter; and

WHEREAS, the City Council finds and determines that this action is exempt from CEQA based on the foregoing provisions.

WHEREAS, in November 2010, California voters approved Proposition 26, which amended Article XIII C of the State constitution regarding the adoption of fees and taxes. Proposition 26 seeks to assure that taxes, which must be approved by the voters, are not disguised as fees, which can be approved by legislative bodies, such as a city council. The proposed Master Fee Schedule (MFS), including the proposed Fine and Bail Schedule, is compliant.

NOT, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward hereby adopts certain changes in both the Master Fee Schedule and the Fine and Bail Schedule relating to fees and charges for all departments of the City of Hayward, either on its face or as applied, the invalidity of such provision shall not affect the other provisions of this Master Fee Schedule and the Fine and Bail Schedule, and the applications thereof; and to that end the provisions of this Master Fee Schedule and the Fine and Bail Schedule shall be deemed severable.

BE IT FURTHER RESOLVED that Resolutions No. 12-062, and all amendments thereto are hereby rescinded.

BE IT FURTHER RESOLVED that this resolution shall become effective as of July 1, 2013.

IN COUNCIL, HAYWARD, CALIFORNIA APRIL 23, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_

City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_

City Attorney of the City of Hayward



Proposed  
Master Fee Schedule  
Fiscal Year 2014

Director of Finance: Tracy Vesely

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## **Introduction**

The Master Fee Schedule Resolution reports fees for services that are provided to our citizens. Fees that do not recover the full cost of providing the service result in a subsidy which shift funds away from the critical, high priority needs of job creation, public safety initiatives, utility services, and neighborhood programs.

Before a fee increase was considered the Department responsible for the service demonstrated that the services are being provided as efficiently and effectively as possible. There are a minimal number of fees that were considered for an increase in this year's amendment. For these fees, each respective department demonstrated that services are provided in a best practices manner, and that all reasonable opportunities for savings have been exhausted. As a result of this critical analysis, only fees for new programs or services have been added. Additionally, other fees have been lowered, deleted, or to clarify actual fees charged for services.

## **Proposition 26 Review and Compliance**

In November 2010, California voters approved Proposition 26, which amended Article XIII C of the state constitution regarding the adoption of fees and taxes. Proposition 26 seeks to assure that taxes, which must be approved by the voters, are not disguised as fees, which can be approved by legislative bodies, such as a city council. The proposed Master Fee Schedule (MFS) has been reviewed for compliance with Proposition 26, and in the City Attorney's opinion, the MFS is compliant.

## All City Departments

- A. ADMINISTRATIVE CITATIONS** – Authorized by Hayward Municipal Code (HMC) Article 7 - Administrative Citations have fines set pursuant to Government Code (GC) Section 53069 and 36900. Unless otherwise specified by Ordinance, Fee Schedule or Code, the fine amount for any violation of any section of the Municipal Code shall be:
- |                                    |          |
|------------------------------------|----------|
| 1. First Violation                 | \$100.00 |
| 2. Second Violation                | \$200.00 |
| 3. Third and Subsequent Violations | \$500.00 |
- B. ADMINISTRATIVE HEARING FEE** \$50.00
- C. CD-ROM or DVD** \$5.00 each
- D. DISHONORED OR RETURNED PAYMENT FROM BANK OR CREDIT CARD**
- |  |  |
|--|--|
| 1. <u>If paid within 30 days of notification</u>   | \$25.00 + amount of check  |
| 2. <u>If paid after 30 days of notification, subject to forgiveness of all or a portion of the fee by the Director of Finance.</u> | As authorized by California Civil Code 1719, but not less than \$25.00 |

**E. GROSS HOUSEHOLD INCOME**

The State of California annually publishes an Official State Income Limits guideline for each county. This document is available through the California Department of Housing and Community Development website at <http://housing.hcd.ca.gov>. Municipal programs offering income based discounts will use the 'Alameda County - Very Low Income' figures to determine eligibility.

**F. LATE AND DELINQUENT PAYMENTS**

Unless specifically provided otherwise, the manner of payment, delinquency status, and assessment and collection of penalties for delinquent payment of the fees imposed or reflected by this master fee schedule shall be as follows:

- DAILY FEE:** Due on its effective date and delinquent at 5:00 PM on due date.
- MONTHLY FEE:** Due on the first day of each month for which licenses, permits, fees are sought and delinquent at 5:00 PM on the tenth day of the month.
- QUARTERLY FEE:** Due on the first day of the yearly quarter period and delinquent at 5:00 PM on the tenth day of the first month in which the quarterly fee is due.
- ANNUAL FEES:** Due on the first day of the established annual period and delinquent at 5:00 PM on the tenth day of the first month in which the annual fee is due. A late payment fee of \$5.00 per month shall be applied to all accounts paid after the established due date.

The delinquent account(s) shall be assessed an interest charge of one percent (1%) per month of the unpaid delinquent balance and related interest charge. The interest charge shall be applied to all accounts delinquent for any calendar month or portion of such month, and shall not be prorated.

If the delinquent payment is paid within 30 days of notification, the interest fee may be subject to forgiveness based on hardship. The Director of Finance shall review and document all interest fees not collected.

**G. PHOTOCOPYING OF FILE MATERIALS:**

- |   |  |
|---|--|
| 1. <u>Black and White Copy</u> - 8½ x 11 inches or 8½ x 14 inches | \$0.50/page for first ten (10) pages of each document<br>\$0.10 each additional page of same document      |
| 2. <u>Black and White Copy</u> – 11 inches x 17 inches            | \$1.00/page for first ten (10) pages of each document<br>\$0.20/page each additional page of same document |
| 3. <u>Color Copy</u> - 8½ x 11 inches or 8½ x 14 inches           | \$0.75/page  |
| 4. <u>Color Copy</u> – 11 inches x 17 inches                      | \$1.50/page  |

**H. RESEARCH OR ANALYSIS OF RECORDS** (involving more than 15 minutes) \$39.00 per hour (minimum charge \$20.00)

**I. SMOKING ORDINANCE**

- |  |                       |
|--|-----------------------|
| 1. Smokers Violating the Ordinance                                 | \$50.00 per violation |
| 2. Fines for businesses that fail to enforce the smoking ordinance |                       |
| (1) First Offense  | \$1,000.00            |
| (2) Second Offense   | \$1,500.00            |
| (3) Third Offense  | \$2,000.00            |

**City Attorney****A. RENT STABILIZATION ADMINISTRATION**

- |    |   |        |
|----|---|--------|
| 1. | <u>Annual Fee per Residential Dwelling Unit</u> | \$ .69 |
| 2. | <u>Annual Fee per Mobile Home Space</u>         | \$ .73 |

The fees set forth herein shall be payable immediately and shall be delinquent if not received by the Rent Review Office on or before 5 p.m., July 30, 2013 for Residential and Mobile home.

**City Clerk****A. GENERAL SCHEDULE OF CHARGES**

1. <u>Agenda</u> – City Council – Weekly Mailing	\$32.00/year
2. <u>Certification of Documents</u>	\$15.00 for first page; \$6.00 each succeeding pages
3. <u>Certificate of Residency</u>	\$15.00/issuance
4. <u>Photocopying of Public Records</u>	\$0.50/page for the first ten pages; \$0.10/page thereafter \$0.10/page for campaign statements (GC 81008)
5. <u>Minutes</u> – City Council – Weekly Mailing	\$47.00/year
6. <u>Municipal Code</u>	
a. Service Charge for Amendments	\$61.00/year
b. Service charge for Amendment to Zoning Ordinance (Chapter 10, Article 1)	\$61.00/year
7. <u>Traffic Code</u>	\$10.00
8. <u>Traffic Regulations</u>	\$10.00
9. <u>Reproduction of Tape of Meetings</u>	\$20.00/tape
a. City Council	
b. Planning Commission	
10. <u>Reproduction of CD of Meetings:</u>	\$20.00/CD
a. City Council	admin fee + actual contractor's
b. Planning Commission	invoice charges
11. <u>Publication of “Notice of Intent to Circulate a Petition for Municipal Initiative”</u> (refundable if a sufficient petition is filed within one year) EC 9202 (b)	\$200.00
12. <u>Election year</u>	
a. Publication cost of the candidate's in the sample ballot pamphlet	actual printer cost
13. <u>City Charter</u>	\$4.00
14. <u>Notary Service</u>	\$10.00/document
15. <u>Passport Service</u>	
*a. Passport Fee	\$110.00 (age 16 and over); \$80.00 (under 16)
b. Passport Execution Fee	\$25.00
c. Express Mail from COH to LA	\$19.95
*d. Express Mail from State to Customer	\$12.85
e. Passport Photo	\$ 7.50

Note: Items a & d – payable to U.S. Dept. of State  
Items b, c, & e – payable to City of Hayward

## City Manager

### A. ADMINISTRATIVE SERVICES

1.	<u>Economic Development Committee Agenda</u>	\$4.00/year
2.	<u>Economic Development Committee Minutes</u>	\$4.00/year
3.	<u>Economic Profile or Plan</u>	\$5.00/each
4.	<u>Annual Bonds Issue Fees</u>	1/8 of 1% of bond amount
5.	<u>Low Income Mortgage Credit</u>	2% of first year's credit payable as part of State Fee

### B. COMMUNITY PRESERVATION PROGRAM

1.	<u>Request for Postponement of Inspection</u>	
a.	First Request	No Charge
b.	Second Request	No Charge + \$100.00 penalty
c.	Third Request	No Charge + \$200.00 penalty
d.	"No Show" for Inspection Appointment	\$175.00 + \$200.00 penalty
2.	<u>Violation of Community Preservation, Sign, Vehicle, Weed Abatement and Zoning Ordinances</u>	
a.	First Violation	
	(1) Initial inspection	No Charge
	(2) Reinspection shows violation eliminated	No Charge
	(3) Reinspection shows violation still exists	\$522.00 + \$100.00 penalty
	(4) Second inspection violation still exists	\$522.00 + \$200.00 penalty
	(5) Third inspection violation still exists	\$522.00 + \$500.00 penalty
	(6) Fourth inspection violation still exists	\$522.00 + \$500.00 penalty
	(7) Fifth and subsequent inspections violations still exist	\$522.00 + \$500.00 penalty
b.	Subsequent violation within 12 months (same property owner)	
	(1) Initial inspection and notices	\$651.00 + \$800.00 penalty

(2) Each subsequent inspection violation still exists	\$506.00 + \$1,000.00 penalty
c. Abatement costs (per parcel)	\$992.00 plus contractor costs
d. Lien/Special Assessment (per parcel)	\$342.00
3. <u>Hearing Fee: (Administrative, Special Assessment, Administrative Citation, and Lien Hearings)</u>	\$50.00/Hearing

### C. ECONOMIC DEVELOPMENT

#### Hayward Film Permit

1. Film Permit applications	\$125/day
2. Expedited Film Permit (3-5 days)	250.00 (excludes larger productions)
3. Film Permit (TV series, movies, feature films, pilots)	\$175/day
4. Minor Encroachment Permit (filming) – excluding work to be performed by Public Works, i.e. no traffic control plan provided, just review	\$834 flat fee
5. Major Encroachment Permit (filming) – includes work from Public Works, - traffic control plan	\$1,507 flat fee
6. Police clearance (filing)	\$105 hourly
7. Fire Permit (filming)	100.00 flat fee (does not included cost if presence is required at event)
8. Filming on City Property/ Facilities/Hangars (varies) Airport Property and Hangars- filming and photography requests will be authorized at the discretion of the Airport Manager provided that the requested activity will in no way interfere with the safe, orderly and uninterrupted use of Airport facilities by Airport users or portrays the Airport in a negative manner.	\$1,500 Daily fee (extra labor, security, engineering or comparable cost are not included)
9. Filming at City Hall	\$575 Daily fee (does not include cost of guard, janitorial and insurance).

**D. RENTAL HOUSING & HOTEL INSPECTION FEES AND PENALTIES****1. Annual fee for rental housing, hotel or motel units.**

- |   |               |
|---|---------------|
| a. Single family, duplex, triplex or fourplex | \$41          |
| b. Five or more units                         | \$10 per unit |

**2. Request for postponement of initial inspection or progress check**

- |                  |                  |
|------------------|------------------|
| a. First request | <b>No Charge</b> |
|------------------|------------------|

**3. Inspection, report and enforcement actions pursuant to HMC, Ch.9, Art. 5**

Parcel containing two or more rental housing units or a hotel/motel

- |                              |   |
|------------------------------|---|
| a. Initial Inspection        |   |
| (1) No violations found      | <b>No Charge</b>  |
| (2) Violations found         | \$272 per parcel +<br>\$27 per unit or<br>hotel/motel room<br>with violation                    |
| b. Progress Checks           |   |
| (1) First Progress Check     |   |
| (a) Violations corrected     | <b>No Charge</b>  |
| (b) Violations not corrected | \$154 per parcel +<br>\$53 hotel/motel room<br>with violation                                   |
| (2) Second Progress Check    | \$154 per parcel +<br>\$53 per unit or<br>hotel/motel room<br>with violation +<br>\$200 penalty |
| (3) Third Progress Check     | \$154 per parcel +<br>\$53 per unit or<br>hotel/motel room<br>with violation +<br>\$400 penalty |
| (4) Fourth Progress Check    | \$154 per parcel +<br>\$53 per unit or<br>hotel/motel room<br>with violation +<br>\$800 penalty |

(5) Fifth and subsequent re-inspections	\$154 per parcel + \$53 per unit or hotel/motel room with violation + \$1,600 penalty
---	---

Parcel containing single-family rental unit  
(including condominium or townhouse)

c. Initial Inspection

(1) No violations found	<b>No Charge</b>
(2) Violations found	\$272

d. Progress Checks

(1) First Progress Check	
(a) Violations corrected	<b>No Charge</b>
(b) Violations not corrected	\$154 per parcel
(2) Second Progress Check	\$154 per parcel + \$200 penalty
(3) Third Progress Check	\$154 per parcel + \$400 penalty
(4) Fourth Progress Check	\$154 per parcel + \$800 penalty
(5) Fifth and subsequent re-inspections	\$154 per parcel + \$1,600 penalty

Two or more contiguous dwelling units/same owner

e. Initial Inspection

(1) No violations found	<b>No Charge</b>
(2) Violations found	\$154 per parcel + \$53 per unit

f. Progress Checks

(1) First Progress Check	
(a) Violations corrected	<b>No Charge</b>
(b) Violations not corrected	\$154 per parcel + \$53 per unit
(2) Second Progress Check	\$154 per parcel + \$53 per unit + \$200 penalty

(3) Third Progress Check	\$154 per parcel + \$53 per unit + \$400 penalty
(4) Fourth Progress Check	\$154 per parcel + \$53 per unit + \$800 penalty
(5) Fifth and subsequent re-inspections	\$154 per parcel + \$53 per unit + \$1,600 penalty
<b>4. Initial Inspection or Progress Check – No Access</b>	
a. No access-First Site Visit	\$100
b. No access-Second Site Visit	\$200
c. No access-Third Site Visit	\$400
d. No access-Fourth Site Visit	\$800
e. No access-Fifth and Subsequent Site Visits	\$1,600
<b>5. Rent Control Deregulation Inspection pursuant to Ord. No. 83-023, as amended</b>	
a. Initial inspection/survey and one re-inspection	\$246 per unit
b. Additional re-inspections	\$116
c. Contiguous initial inspection/survey and one re-inspection of two or more units/same owner/same development	\$308 first unit + \$62 each additional unit
d. Additional non-contiguous re-inspections	\$154 per unit
<b>6. Lien (per parcel)</b>	\$342
<b>7. Hearing Fee</b>	\$50 hr.

**Development Services Department**

**A. BUILDING DIVISION & PLAN CHECK SERVICES**

New Construction Fees  
**PLAN CHECK AND INSPECTION FEES**  
 (includes MEPs)

**A Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
<b>A</b>	Assembly		600	\$5,764	\$41	\$4,804	\$34	\$3,842	\$27
-			3,000	\$6,747	\$24	\$5,622	\$20	\$4,498	\$16
-	-		6,000	\$7,467	\$14	\$6,223	\$12	\$4,978	\$9
-	-		12,000	\$8,318	\$6	\$6,932	\$5	\$5,546	\$4
-	-		30,000	\$9,368	\$4	\$7,807	\$3	\$6,245	\$3
-	-		60,000	\$10,545	\$18	\$8,788	\$15	\$7,030	\$12
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
<b>A</b>	Assembly		600	\$8,375	\$18	\$6,980	\$15	\$5,583	\$12
-			3,000	\$8,807	\$104	\$7,339	\$87	\$5,872	\$69
-			6,000	\$11,934	\$26	\$9,945	\$22	\$7,956	\$18
-			12,000	\$13,513	\$19	\$11,261	\$16	\$9,008	\$13
-			30,000	\$17,023	\$12	\$14,185	\$10	\$11,349	\$8
-			60,000	\$20,712	\$35	\$17,260	\$29	\$13,808	\$23

**B Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
<b>B</b>	Business		250	\$4,919	\$84	\$4,099	\$70	\$3,279	\$56
-	-		1,250	\$5,757	\$49	\$4,798	\$41	\$3,838	\$33
-	-		2,500	\$6,372	\$29	\$5,311	\$24	\$4,249	\$19
-	-		5,000	\$7,099	\$12	\$5,916	\$10	\$4,733	\$8
-	-		12,500	\$7,994	\$8	\$6,661	\$7	\$5,329	\$5
-	-		25,000	\$8,999	\$36	\$7,499	\$30	\$6,000	\$24
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
<b>B</b>	Business		250	\$5,243	\$27	\$4,369	\$23	\$3,495	\$18
-			1,250	\$5,513	\$157	\$4,594	\$131	\$3,675	\$104
-			2,500	\$7,470	\$40	\$6,226	\$33	\$4,980	\$26
-			5,000	\$8,459	\$29	\$7,050	\$24	\$5,640	\$20
-			12,500	\$10,656	\$18	\$8,880	\$15	\$7,104	\$12
-			25,000	\$12,962	\$52	\$10,802	\$43	\$8,642	\$35

## E Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
E	Educational		1,000	\$6,072	\$26			\$4,048	\$17
-			5,000	\$7,106	\$15			\$4,738	\$10
-	-		10,000	\$7,866	\$9			\$5,244	\$6
-	-		20,000	\$8,763	\$4			\$5,842	\$2
-	-		50,000	\$9,865	\$2			\$6,577	\$2
-	-		100,000	\$11,112	\$11			\$7,408	\$7
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
E	Educational		1,000	\$8,375	\$11			\$5,583	\$7
-			5,000	\$8,807	\$63			\$5,872	\$42
-			10,000	\$11,935	\$16			\$7,957	\$11
-			20,000	\$13,512	\$12			\$9,008	\$8
-			50,000	\$17,021	\$7			\$11,348	\$5
-			100,000	\$20,715	\$21			\$13,810	\$14

## F Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
F	Factory Industrial		1,500	\$5,995	\$17			\$3,996	\$11
-	-		7,500	\$7,017	\$10			\$4,678	\$7
-	-		15,000	\$7,766	\$6			\$5,177	\$4
-	-		30,000	\$8,652	\$2			\$5,768	\$2
-	-		75,000	\$9,742	\$2			\$6,495	\$1
-	-		150,000	\$10,966	\$7			\$7,310	\$5
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
F	Factory /Industrial		1,500	\$7,236	\$6			\$4,824	\$4
-			7,500	\$7,609	\$36			\$5,073	\$24
-			15,000	\$10,312	\$9			\$6,875	\$6
-			30,000	\$11,677	\$7			\$7,784	\$4
-			75,000	\$14,706	\$4			\$9,803	\$3
-			150,000	\$17,891	\$12			\$11,927	\$8

**H Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
H	High Hazard Group		250	\$4,489	\$77	\$3,741	\$64	\$2,992	\$51
-			1,250	\$5,253	\$45	\$4,378	\$37	\$3,503	\$30
-		-	2,500	\$5,814	\$27	\$4,846	\$22	\$3,876	\$18
-		-	5,000	\$6,477	\$11	\$5,398	\$9	\$4,318	\$7
-		-	12,500	\$7,294	\$7	\$6,078	\$6	\$4,862	\$5
-		-	25,000	\$8,212	\$33	\$6,843	\$27	\$5,475	\$22
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
H	High Hazard Group		250	\$4,152	\$21	\$3,461	\$18	\$2,768	\$14
-			1,250	\$4,367	\$124	\$3,638	\$103	\$2,911	\$83
-			2,500	\$5,917	\$31	\$4,931	\$26	\$3,945	\$21
-			5,000	\$6,700	\$23	\$5,583	\$19	\$4,467	\$15
-			12,500	\$8,440	\$15	\$7,033	\$12	\$5,627	\$10
-			25,000	\$10,268	\$41	\$8,557	\$34	\$6,845	\$27

**I Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
I	Institutional		1,000	\$5,350	\$23	\$4,458	\$19	\$3,566	\$15
-		-	5,000	\$6,262	\$13	\$5,218	\$11	\$4,174	\$9
-		-	10,000	\$6,930	\$8	\$5,774	\$7	\$4,619	\$5
-		-	20,000	\$7,720	\$3	\$6,433	\$3	\$5,146	\$2
-		-	50,000	\$8,692	\$2	\$7,244	\$2	\$5,795	\$1
-		-	100,000	\$9,788	\$10	\$8,157	\$8	\$6,525	\$7
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
I	Institutional		1,000	\$4,040	\$5	\$3,367	\$4	\$2,693	\$3
-			5,000	\$4,249	\$30	\$3,541	\$25	\$2,833	\$20
-			10,000	\$5,757	\$8	\$4,798	\$6	\$3,838	\$5
-			20,000	\$6,520	\$6	\$5,434	\$5	\$4,347	\$4
-			50,000	\$8,212	\$4	\$6,843	\$3	\$5,475	\$2
-			100,000	\$9,985	\$10	\$8,321	\$8	\$6,657	\$7

**M Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
M	Mercantile		500	\$4,996	\$43	\$4,164	\$35	\$3,330	\$28
-		-	2,500	\$5,847	\$25	\$4,872	\$21	\$3,898	\$17
-		-	5,000	\$6,472	\$15	\$5,393	\$12	\$4,314	\$10
-		-	10,000	\$7,211	\$6	\$6,008	\$5	\$4,807	\$4
-		-	25,000	\$8,119	\$4	\$6,765	\$3	\$5,412	\$3
-		-	50,000	\$9,142	\$18	\$7,618	\$15	\$6,094	\$12
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
M	Mercantile		500	\$4,796	\$12	\$3,996	\$10	\$3,197	\$8
-			2,500	\$5,042	\$72	\$4,201	\$60	\$3,361	\$48
-			5,000	\$6,832	\$18	\$5,693	\$15	\$4,555	\$12
-			10,000	\$7,737	\$13	\$6,447	\$11	\$5,158	\$9
-			25,000	\$9,746	\$8	\$8,122	\$7	\$6,498	\$6
-			50,000	\$11,859	\$24	\$9,881	\$20	\$7,905	\$16

**R-1 /R-2 Occupancy**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-1 / R-2	Residential—Includes condos, apts., hotels and motels		500	\$6,686	\$57	\$5,572	\$47	\$4,458	\$38
-			2,500	\$7,826	\$33	\$6,522	\$28	\$5,217	\$22
-		-	5,000	\$8,663	\$20	\$7,219	\$16	\$5,775	\$13
-		-	10,000	\$9,650	\$8	\$8,042	\$7	\$6,433	\$5
-		-	25,000	\$10,865	\$5	\$9,054	\$5	\$7,244	\$4
-		-	50,000	\$12,235	\$24	\$10,196	\$20	\$8,157	\$16
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-1 / R-2	Residential-Includes condos, apts., hotels and motels		500	\$5,562	\$14	\$4,635	\$12	\$3,708	\$10
-			2,500	\$5,849	\$83	\$4,875	\$69	\$3,900	\$55
-			5,000	\$7,926	\$21	\$6,605	\$17	\$5,284	\$14
-			10,000	\$8,975	\$16	\$7,480	\$13	\$5,984	\$10
-			25,000	\$11,308	\$10	\$9,423	\$8	\$7,539	\$7
-			50,000	\$13,751	\$28	\$11,459	\$23	\$9,167	\$18

**R-3 Occupancy**

			Construction Type		Construction Type		Construction Type		
			IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB		
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-3	Residential-Single Family Dwellings		1,500	\$6,372	\$65			\$4,248	\$43
-	-		2,500	\$7,020	\$50			\$4,680	\$33
-	-		3,500	\$7,516	\$70			\$5,011	\$46
-	-		4,500	\$8,214	\$37			\$5,476	\$25
-	-		6,500	\$8,961	\$23			\$5,974	\$15
-	-		10,000	\$9,757	\$98			\$6,505	\$65
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-3	Residential-Single Family Dwellings		1,500	\$6,651	\$100			\$4,433	\$67
-	-		2,500	\$7,653	\$91			\$5,102	\$61
-	-		3,500	\$8,563	\$100			\$5,709	\$67
-	-		4,500	\$9,565	\$73			\$6,377	\$49
-	-		6,500	\$11,023	\$39			\$7,348	\$26
-	-		10,000	\$12,391	\$124			\$8,260	\$83

**R-2 / R-3 Occupancy (Models/Masters)**

			Construction Type		Construction Type		Construction Type		
			IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB		
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Models, First Master Plan		1,500	\$7,553	\$77			\$5,036	\$51
-	-		2,500	\$8,321	\$59			\$5,548	\$39
-	-		3,500	\$8,911	\$83			\$5,941	\$55
-	-		4,500	\$9,738	\$44			\$6,492	\$30
-	-		6,500	\$10,623	\$27			\$7,081	\$18
-	-		10,000	\$11,567	\$116			\$7,711	\$77
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Models, First Master Plan		1,500	\$5,589	\$84			\$3,726	\$56
-	-		2,500	\$6,432	\$77			\$4,288	\$51
-	-		3,500	\$7,197	\$84			\$4,798	\$56
-	-		4,500	\$8,039	\$61			\$5,360	\$41
-	-		6,500	\$9,264	\$33			\$6,177	\$22
-	-		10,000	\$10,413	\$104			\$6,942	\$69

**R-2 / R-3 Occupancy (Tracts-Production)**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Production Phase (Plot Plan)		1,500	\$1,520	\$15			\$1,013	\$10
-	-		2,500	\$1,673	\$12			\$1,116	\$8
-	-		3,500	\$1,792	\$17			\$1,194	\$11
-	-		4,500	\$1,959	\$9			\$1,306	\$6
-	-		6,500	\$2,137	\$5			\$1,424	\$4
-	-		10,000	\$2,327	\$23			\$1,551	\$16
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/R-3	Dwellings—Production Phase (Plot Plan)		1,500	\$5,589	\$84			\$3,726	\$56
-	-		2,500	\$6,432	\$77			\$4,288	\$51
-	-		3,500	\$7,197	\$84			\$4,798	\$56
-	-		4,500	\$8,039	\$61			\$5,360	\$41
-	-		6,500	\$9,264	\$33			\$6,177	\$22
-	-		10,000	\$10,413	\$104			\$6,942	\$69

**R-Additions**

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R	R Occupancy-Additions		250	\$1,384	\$12			\$922	\$8
-	-		500	\$2,767	\$24			\$1,845	\$16
-	-		2,500	\$3,238	\$14			\$2,159	\$9
-	-		5,000	\$3,585	\$8			\$2,390	\$5
-	-		10,000	\$3,994	\$3			\$2,662	\$2
-	-		25,000	\$4,498	\$2			\$2,999	\$2
-	-		50,000	\$5,063	\$10			\$3,376	\$7
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R	R Occupancy Additions/Improvements		250	\$1,609	\$41			\$1,073	\$3
-	-		500	\$3,218	\$8			\$2,145	\$6
-	-		2,500	\$3,384	\$48			\$2,256	\$32
-	-		5,000	\$4,585	\$12			\$3,057	\$8
-	-		10,000	\$5,193	\$9			\$3,462	\$6
-	-		25,000	\$6,541	\$6			\$4,361	\$4
-	-		50,000	\$7,957	\$16			\$5,304	\$11

## S Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
S	Storage		1,000	\$4,181	\$18			\$2,788	\$12
-	-		5,000	\$4,893	\$10			\$3,263	\$7
-	-		10,000	\$5,416	\$6			\$3,610	\$4
-	-		20,000	\$6,033	\$3			\$4,022	\$2
-	-		50,000	\$6,796	\$2			\$4,531	\$1
-	-		100,000	\$7,646	\$8			\$5,097	\$5
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
S	Storage		1,000	\$3,631	\$5			\$2,421	\$3
-	-		5,000	\$3,819	\$27			\$2,546	\$18
-	-		10,000	\$5,175	\$7			\$3,449	\$5
-	-		20,000	\$5,861	\$5			\$3,907	\$3
-	-		50,000	\$7,381	\$3			\$4,921	\$2
-	-		100,000	\$8,975	\$9			\$5,984	\$6

## U Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
U	Accessory		300	\$1,114	\$8			\$743	\$5
			600	\$2,228	\$16			\$1,486	\$11
-	-		3,000	\$2,609	\$9			\$1,739	\$6
-	-		6,000	\$2,887	\$5			\$1,925	\$4
-	-		12,000	\$3,218	\$2			\$2,144	\$1
-	-		30,000	\$3,620	\$2			\$2,413	\$1
-	-		60,000	\$4,081	\$7			\$2,721	\$5
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
U	Accessory		300	\$2,270	\$49			\$1,513	\$3
			600	\$4,539	\$10			\$3,026	\$6
-	-		3,000	\$4,773	\$57			\$3,182	\$38
-	-		6,000	\$6,469	\$14			\$4,312	\$10
-	-		12,000	\$7,325	\$11			\$4,883	\$7
-	-		30,000	\$9,225	\$7			\$6,150	\$4
-	-		60,000	\$11,229	\$19			\$7,486	\$12

## Shells All Occupancies

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
Shell	All Occupancies		500	\$4,535	\$39	\$3,779	\$32	\$3,023	\$26
-	-		2,500	\$5,307	\$23	\$4,423	\$19	\$3,539	\$15
-	-		5,000	\$5,875	\$13	\$4,895	\$11	\$3,916	\$9
-	-		10,000	\$6,544	\$5	\$5,453	\$5	\$4,363	\$4
-	-		25,000	\$7,368	\$4	\$6,140	\$3	\$4,912	\$2
-	-		50,000	\$8,295	\$17	\$6,913	\$14	\$5,530	\$11
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
Shell	All Occupancies		500	\$4,539	\$12	\$3,783	\$10	\$3,027	\$8
			2,500	\$4,773	\$68	\$3,978	\$57	\$3,183	\$45
			5,000	\$6,469	\$17	\$5,391	\$14	\$4,312	\$11
			10,000	\$7,325	\$13	\$6,104	\$11	\$4,883	\$8
			25,000	\$9,227	\$8	\$7,689	\$7	\$6,151	\$5
			50,000	\$11,228	\$22	\$9,356	\$19	\$7,485	\$15

\*Each additional 100 square feet, or portion thereof, up to the next highest project size threshold

## Tenant Improvements/Residential Remodels

### Valuation Based

The value to be used in computing the building permit fee shall be the total of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators and any other permanent equipment.

TOTAL VALUATION	FEE
\$1 to \$500	\$29.77
\$501 to \$2000	\$29.77 for the first \$500 plus \$3.87 for each additional \$100 or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$87.82 for the first \$2000 plus \$17.74 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$495.68 for the first \$25,000 plus \$12.80 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$815.70 for the first \$50,000 plus \$8.87 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1259.15 for the first \$100,000 plus \$7.09 for each additional \$1000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$4097.18 for the first \$500,000 plus \$6.02 for each additional \$1000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$7109.14 for the first \$1,000,000 plus \$4.00 for each additional \$1000 or fraction thereof

### BUILDING PERMITS ADMINISTRATIVE ISSUANCE FEE

**\$81.00 per permit**

### TENANT IMPROVEMENT/RESIDENTIAL REMODEL PLAN CHECK FEES

1. Plan review fees including two back checks	80% of the building permit fee
2. Additional plan fee for revisions and beyond two back checks	\$109.00 per hour
3. Plan check fee for compliance with the State Title 24 Energy Regulations (all occupancies)	12% of the building permit fee
4. For Inclusive Residential Remodel Permits add (Individually multipliers are Electrical 15%, Plumbing 12%, Mechanical 10%)	37% of the building permit fee
5. Title 24 Cal Green Code <b>Tier 1</b> plan review/inspections	135% of the building permit fee
6. Title 24 Cal Green Code <b>Tier 2</b> plan review/inspections	150% of the building permit fee

## City of Hayward

## Development Services Department

**MISCELLANEOUS ITEMS PERMIT FEES (Excludes Hourly Plan Check Charges and Mechanical, Electrical and Plumbing Subpermits unless stated)**

Work Item	Unit	Fee
<b>STANDARD HOURLY RATE</b> (Plan Check/Inspections)		\$109
<b>ADMINISTRATIVE FEE</b> (Permit, processing, Issuance and Documentation Fee)	EACH PERMIT	\$81
<b>Address Assignment</b>		
Single	each	\$87
Multiple	each	\$43
<b>Application Meeting</b>		
Minimum 1 hour standard rate per staff member		\$109
each additional hour per staff member	hourly rate	\$109
Chimney/Fireplace Repair	each	\$240
Deck Repair		\$153
<b>Demolition</b>		
Commercial/Residential	0-3000 sf	\$374
each additional 3000sf.	each	\$174
Residential Garage/Sheds		\$219
Encroachment Permit Application Processing Fee (minor project; over-the-counter)	each	\$164
<b>Equipment Installation</b>		
additional equipment	first piece	\$240
	each	\$174
Equipment Pad	each	\$174
Fire Survey		\$174
Miscellaneous Item Permit Fee		\$109
Modular Structures	each	\$503
Parking Lot Site Improvement Permit	each	\$109
Patio Cover	each	\$240
Enclosed Patio		\$503
<b>Photovoltaic System</b>		
Residential	each	\$300
Commercial, up to 50 kilowatts	each system	\$1,000
Commerical, each additional kilowatt 51kw-250kw	each kw	\$7
Commercial, each additional kilowatt over 250kw	each kw	\$5
<b>Remodel-Residential</b>		
Remodel-Minor Bathroom Shower/Bath Walls (includes trades)		\$109
Remodel- Complete Bathroom (includes trades)		\$339
Remodel- Kitchen (includes trades)		\$359
Revisions	hourly rate	\$109
Roof Top Units (includes trades)	each	\$274
<b>Storage Racks</b>		
0-8' high (up to 100lf)	first 100lf	\$611
each additional 100lf	each 100lf	\$109
over 8' (up to 100lf)	first 100lf	\$634
each additional 100lf	each 100lf	\$130
Storage Sheds		\$503

## 1. PLUMBING FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL &amp; PLUMBING PERMIT FEES

FEE TYPES		FEES
<b>ADMINISTRATIVE AND MISC. FEES</b>		
	<b>Travel and Documentation Fees:</b>	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
<b>PLUMBING/GAS PERMIT FEES</b>		
	Stand Alone Plumbing Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
<b>UNIT FEES:</b>		
	<b>Fixtures</b> (each) (Bathtub, sink, shower, lavatory, water closet, washing machine, replacement valves)	\$36
	Fixed Dish Washing Equipment	
	Residential	\$36
	Commercial	\$45
	Garbage Disposal	
	Residential	\$36
	Commercial	\$45
	Sewer Ejector System	
	Residential	\$81
	Commercial	\$136
	Gas Test/ Meter Reset	\$57
	Gas Piping (new installations)	
	Residential	
	0-50 Linear Ft	\$73
	51-100 Linear Ft	\$73
	101-150 Linear Ft	\$81
	151-200 Linear Ft	\$81
	200 and above Linear Ft	\$136
	Commercial (new installations)	
	0-50 Linear Ft	\$136
	51-100 Linear Ft	\$136
	101-150 Linear Ft	\$136
	151-200 Linear Ft	\$136
	200 and above Linear Ft	\$191

City of Hayward  
 Development Services Department  
**MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES**

FEE TYPES		FEE
<b>PLUMBING/GAS PERMIT FEES (cont'd)</b>		
Gas Range		
Residential		\$36
Commercial		\$54
Building Sewer (From building to back of sidewalk on property)		
Residential Sewer/Cleanout		\$54
Commercial Sewer		\$129
Grease Trap		\$90
Grease Interceptor		\$136
Vacuum Breaker, Backflow Preventor, Pressure Regulator (Each)		\$45
Roof Drain – Rainwater System		\$73
Water Heater		
First Heater, including Gas Vent		\$54
Each Additional Heater		\$45
Gas Vent Only		\$45
TPR Valve Only		\$45
Steam/Hot Water Boiler to 399K BTUs		\$109
Steam/Hot Water Boiler over 399K BTUs		\$163
Irrigation Sprinkler System		\$45
Water Pipe Repair/Replacement-Internal		\$54
Water Service Repair/Replacement		\$54
Drain-Waste & Vent – Residential		\$73
Drain-Waste & Vent - Commercial		\$109
Drinking Fountain		\$45
Industrial Wastewater Pretreatment Interceptor (incl trap & vent)		\$219
Sand & Grease		\$219
Neutralizer or Clarifier		\$219
Alteration, Repair Gas Piping, Residential		\$81
Alteration, Repair Gas Piping, Commercial		\$136
Gas Clothes Dryer		
Residential		\$45
Commercial		\$45
Industrial & Commercial Process Piping System (per 100 lf)		
Up to 250 ft		\$109
250 ft – 500 ft		\$163
501 ft and over		\$219
Solar Water System Fixtures (solar panels, tanks, water treatment equipment)		\$163
Graywater Systems		\$219
Medical Gas System (Each Outlet)		\$45
Medical Vacuum System (Per Pump)		\$81
Waste Piping		\$73
OTHER FEES:		
Other Plumbing and Gas Inspections (per hour)		\$109

a. Other Fees

(1) For inspection of plumbing units at manufacturing plants or special inspection as may be required (per hour or fraction thereof)

\$109  
per hour (minimum 4 hours)

(2) Special billing for permit fees

\$26

## 2. MECHANICAL FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL &amp; PLUMBING PERMIT FEES

FEE TYPES		FEES
<b>ADMINISTRATIVE AND MISC. FEES</b>		
	Travel and Documentation Fees:	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
<b>MECHANICAL PERMIT FEES</b>		
	Stand Alone Mechanical Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
<b>UNIT FEES:</b>		
Heating Equipment		
	Furnace	\$73
	Heater	\$73
<b>Residential</b>		
	Registers, diffusers & grilles (incl ducts) Each System	\$73
<b>Commercial</b>		
	Registers, diffusers & grilles (incl ducts) Each Item	\$5
	Heat pumps & combination heating/cooling	\$81
	Solar Heating System	\$109
	Radiators, convectors, radiant heat panels	\$45
	Hydronic Heating System (steam & water)	\$109
	Gas Vents (each)	\$36
	Chimney (Flue) Residential/Low Heat	\$45
	Chimney (Flue) Medium/High Heat	\$73
	Steam/Hot Water Boiler to 399K BTUs	\$109
	Steam/Hot Water Boiler over 399K BTUs	\$163
Cooling Equipment		
	Air Conditioning to 100,000 BTU	\$73
	Air Conditioning over 100,000 BTU	\$136
	Registers, diffusers & grilles (incl ducts) Each System	\$36
	Evaporative Cooler	\$73
	Refrigeration System, Commercial/Industrial	\$219
	Condensate Drain System (each inlet)	\$36
Exhaust System		
	Air Handling Unit to 10,000 CFM	\$45
	Air Handling Unit over 10,000 CFM	\$73
	Hoods, Commercial	\$109
	Hoods, Commercial Bathroom Vent System	\$45

City of Hayward  
 Development Services Department  
**MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES**

FEE TYPES		FEES
<b>MECHANICAL PERMIT FEES (cont'd)</b>		
	Hoods, Residential Range, Kitchen, Bathroom Vents	\$36
	Hoods, Commercial/Ind Fume Hoods	\$109
	Duct/Product Conveying System	\$219
	Thermal Oxidizers, Air Treatment System	\$219
	Gas or Lint Vents	\$36
	Gas Burners & Equipment	
	Range, Oven, Dryer, Residential	\$36
	Range, Oven, Dryer, Commercial	\$45
	Misc. Gas Logs, Log Lighters, Residential	\$45
	Misc. Gas Logs, Log Lighters, Commercial	\$45
	Alteration, Repair Gas Piping, Residential	\$81
	Alteration, Repair Gas Piping Commercial	\$136
	Fire/Smoke Dampers	\$45
	Electrostatic Filters	\$45
	Heater (Wall)	\$73
	Appliance Vent/Chimney (only)	\$36
	Refrigeration Compressor	\$73
	Boiler	\$163
	Chiller	\$163
	Heat Pump (Package Unit)	\$73
	Heater (Unit, Radiant, etc.)	\$73
	Air Handler	\$73
	Duct Work (only)	\$73
	Evaporative Cooler	\$73
	Make-up Air System	\$73
	Moisture Exhaust Duct (Clothes Dryer)	\$36
	Vent Fan, Single Duct (each)	\$36
	Vent System	\$73
	Exhaust Hood and Duct (Residential)	\$36
	Exhaust Hood, Type I (Commercial Grease Hood)	\$163
	Exhaust Hood, Type II (Commercial Steam Hood)	\$109
	Non-Residential Incinerator	\$219
	Refrigerator Condenser Remote	\$45
	Walk-In Box/Refrigerator Coil	\$109
	Industrial & Commercial Process Piping System (per 100 lf)	
	Up to 100 ft	\$109
	101 ft – 500 ft	\$163
	501 ft and over	\$219

City of Hayward  
 Development Services Department  
**MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES**

FEE TYPES		FEES
<b>MECHANICAL PERMIT FEES (cont'd)</b>		
	Gas Test/ Meter Reset	\$57
	<b>Gas Piping</b>	
	Residential (new installations)	
	0-50 Linear ft	\$73
	51-100 Linear Ft	\$73
	101-150 Linear Ft	\$81
	151-200 Linear Ft	\$81
	200 and above Linear Ft	\$136
	Commercial (new installations)	
	0-50 Linear Ft	\$136
	51-100 Linear Ft	\$136
	101-150 Linear Ft	\$163
	151-200 Linear Ft	\$163
	200 and above Linear Ft	\$219
	OTHER FEES:	
	Other Mechanical Inspections (per hour)	\$109

a. Other Fees

(1) For inspection of mechanical units at manufacturing plants or special inspection as may be required (per hour or fraction thereof)

\$109  
 per hour (minimum 4 hours on  
 weekends)

(2) Special billing for permit fees

\$26

### 3. ELECTRICAL FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL &amp; PLUMBING PERMIT FEES

FEE TYPES		FEES
<b>ADMINISTRATIVE AND MISC. FEES</b>		
	Travel and Documentation Fees:	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
<b>ELECTRICAL PERMIT FEES</b>		
	Stand Alone Electrical Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
<b>SYSTEM FEES:</b>		
	Single Phase Service (per 100 amps)	\$73
	Three Phase Service (per 100 amps)	\$100
	Circuits	
	1-20 Amperes	\$17
	30 Amperes	\$17
	40 Amperes	\$17
	50 Amperes	\$17
	70 Amperes	\$17
	100 Amperes	\$17
	101-200 Amperes	\$17
	201-300 Amperes	\$27
	301-400 Amperes	\$27
	Each add'l 100 amps over 400	\$27
<b>Electrical Service &amp; Meter Main Set</b>		
	Services <600 volts, first 100 amperes	\$73
	Services <600 volts, each add'l 100 amperes	\$45
	Services >600 volts, first 200 kVA	\$73
	Services >600 volts, over 200 kVA	\$127
	Additional meters (each)	\$45
<b>Subpanels/Panel boards</b>		
	Services <600 volts, first 100 amperes	\$73
	Services <600 volts, each add'l 100 amperes	\$45
	Services >600 volts, first 200 kVA	\$73
	Services >600 volts, over 200 kVA	\$127
<b>Reset meter</b>		
	Existing Circuit Additions	\$73
	Outlets, switches, receptacles ((each)	\$8
	Multi-outlet assemblies (per foot)	\$8
	Light fixtures (each)	\$8
	Temporary Service (each)	\$73

City of Hayward  
 Development Services Department  
**MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES**

FEE TYPES		FEES
<b>ELECTRICAL PERMIT FEES (cont'd)</b>		
Temporary Pole		\$73
Industrial/commercial Motors		
0-10 HP (per HP)		\$127
11+ HP (per HP)		\$127
Change, renewal, replacement of apparatus, <10 HP		\$127
Change, renewal, replacement of apparatus, >10 HP, each HP		\$127
Charge for Unit w/0-5 HP		\$127
Charge for Unit w/6-10 HP		\$127
Charge for Unit w/>10 HP		\$127
Generators, Motor Generator Sets, Balance Sets, etc.		
Power Transformer, 0-20 kVA, each kVA		\$127
Power Transformer, >20 kVA		\$127
Replacing Existing Electrical Appliance		\$73
Replacing Existing Electrical		\$100
Lighting Standards (each)		\$45
Pre-Inspection (per hour)		
Generator installation		\$109
Grounding Electrode		\$73
Signs		\$25
<b>OTHER FEES:</b>		
Other Electrical Inspections (per hour)		\$109

a. Other Fees

(1) For in-plant inspection of electrical installation or special inspection as may be required (per hour or fraction thereof)

\$109  
 per hour (minimum 4 hours on  
 weekends)

(2) Special billing for permit fees

\$26

**Mandatory fees added to all Building Permits**

1. Technology Fee	3% of building permit fee
2. SMIP Fee	.01% of valuation (Residential) .021% of valuation (Commercial)
3. Building Standards	\$1 (Valuation \$1-25k) \$2 (Valuation \$25-50k) \$3 (Valuation \$50-75k) \$4 (Valuation \$75-100k) add \$1 per every \$25k over 100k

**Additional Services/Other Fees**

1. Owner Requested Survey/Inspections	\$109 per hour per trade
2. Fire Survey	\$174
3. Permit fee for inspection of work done without permits	2X the regular building permit fee
4. Filing of Notice of Substandard or Hazardous Structure Fee	\$103
5. Removal of Notice of Substandard or hazardous Structure Fee	\$103
6. Reinspection fee when unusual number of inspections required	\$109 per hour
7. Additional plan check fee for revision and beyond two back checks	\$109 per hour
8. Code violation illegal project	\$109
9. Investigation fees for permit not yet obtained	2X the regular permit fee
10. Accelerated plan review fee	1-1/2 times the \$109.00 hourly rate
11. Permit renewal fee	\$106 per permit
12. Change of Contractor	\$135
13. Permit reprint	\$65
14. Administrative costs to process deferral requests	\$500
15. Microfiche Reproduction	\$3 first page, \$1 each additional
16. Laserfiche Reproduction	\$10 a sheet
17. Moved Structures	\$31 application
Survey	\$109 hour
Deposit to cover possible damage to City Property (refundable)	\$816 deposit
18. Permit research (payable in advance)	\$22 per permit
19. Notice and Order (processing/posting)	\$324

<b>B. PLANNING</b>		
<b>1. Pre-Application Meeting<sup>1</sup></b> (includes Fire Dept. fee)		\$1,683 per meeting
<b>2. Code Assistance Meeting<sup>1</sup></b> (payable with Fire Dept. fee)		\$279 per meeting
<b>3. Annexation Proceedings</b> Costs shall also include, but not be limited to, current annexation filing fees established by the Board of Equalization in manner provided by the State Government Code Section 54902.5.		Time & Material; \$15,000 Initial Deposit*
<b>4. LAFCO Utility Service Agreement</b> (Preparation of documents in connection with utility service to property outside of the City limits)		Time & Material; \$4,000 Initial Deposit*
<b>5. Environmental Assessment (Contract) Consultant Oversight</b>		Time & Material; \$6,000 Initial Deposit*
<b>6. General Plan Amendment<sup>1</sup></b>		Time & Material; \$15,000 Initial Deposit*
<b>7. Text Change to Zoning Ordinance<sup>1</sup></b>		Time & Material; \$15,000 Initial Deposit*
<b>8. Rezoning and Prezoning<sup>1</sup></b>		
a. Planned Development - Preliminary Plan		Time & Material; \$15,000 Initial Deposit*
b. Planned Development - Precise Plan		Time & Material; \$15,000 Initial Deposit*
c. Planned Development - Major Modification		Time & Material; \$15,000 Initial Deposit*
d. Planned Development - Minor Modification		Time & Material; \$6,000 Initial Deposit*
e. Zone Change and Prezoning		Time & Material; \$15,000 Initial Deposit*
<b>9. Conditional Use Permit<sup>1</sup></b>		Time & Material; \$7,000 Initial Deposit*

**10. Administrative Use Permit<sup>1</sup>**

- |  |   |
|--|---|
| a. Temporary Use   | Time & Material;<br>\$2,000 Initial Deposit*  |
| b. Administrative - Residential (including Livestock)                                | Time & Material;<br>\$4,000 Initial Deposit*  |
| c. Planning Commission Referral –<br>Residential (including Livestock)               | Time & Material;<br>\$4,000 Initial Deposit*  |
| d. Administrative - Commercial/Industrial  | Time & Material;<br>\$5,000 Initial Deposit*  |
| e. Administrative - Food Vendors   | Time & Material;<br>\$700 Initial Deposit*    |
| f. Planning Commission Referral - Commercial/<br>Industrial (including Food Vendors) | Time & Material;<br>\$15,000 Initial Deposit* |

**11. Site Plan Review<sup>1</sup>**

- |   |   |
|---|---|
| a. Single-Family Residential – Administrative<br>Approval                               | Time & Material;<br>\$4,000 Initial Deposit*  |
| b. Single-Family Residential – Planning Commission<br>Referral                          | Time & Material;<br>\$4,000 Initial Deposit*  |
| c. Single-Family Residential Hillside – Administrative<br>Approval                      | Time & Material;<br>\$5,000 Initial Deposit*  |
| d. Single-Family Residential Hillside – Planning<br>Commission Referral                 | Time & Material;<br>\$5,000 Initial Deposit*  |
| e. Multi-Family Residential (Including Multiple<br>SFRs) – Administrative Approval      | Time & Material;<br>\$5,000 Initial Deposit*  |
| f. Multi-Family Residential (Including<br>Multiple SFRs) - Planning Commission Referral | Time & Material;<br>\$15,000 Initial Deposit* |
| g. Commercial Industrial – Administrative Approval                                      | Time & Material;<br>\$5,000 Initial Deposit*  |
| h. Commercial Industrial – Planning Commission<br>Referral                              | Time & Material;<br>\$14,000 Initial Deposit* |

**12. Variance/Warrants - Administrative Approval**

Time & Material;  
\$7,000 Initial Deposit\*

**13. Variance/Warrants & Exceptions - Planning  
Commission Referral**

Time & Material;  
\$15,000 Initial Deposit\*

<b>14. Modification of Approved Development Plan – Administrative Approval</b>	Time & Material; \$10,000 Initial Deposit*
<b>15. Modification of Rehearing Approved Development Plan – Planning Commission Referral</b>	Time & Material; \$15,000 Initial Deposit*
<b>16. Extension of Approved Development Applications - Administrative</b>	Time & Material; \$1,000 Initial Deposit*
<b>17. Extension of Approved Development Applications - Hearing</b>	Time & Material; \$5,000 Initial Deposit*
<b>18. Designation of Historical or Architectural Significance<sup>1</sup></b>	
a. Single-Family Residential	Time & Material; \$5,000 Initial Deposit*
b. Multi-Family Residential	Time & Material; \$6,000 Initial Deposit*
c. Commercial/Industrial/Other	Time & Material; \$6,000 Initial Deposit*
<b>19. Development Agreement</b>	
a. Review of application, negotiation of agreements, processing through Planning Commission and City Council	Time & Material; \$8,000 Initial Deposit*
b. Annual Review	Time & Material; \$1,000 Initial Deposit*
c. Amendment Processing	Time & Material; \$6,000 Initial Deposit*
<b>20. Written Verification of Zoning Designation or Similar Request</b>	\$399 Per parcel
<b>21. Research</b>	per hour after \$216 plus \$41 first 15 minutes

<b>22. Sign Permits</b>	
a. Sign Permit (one business)	\$319
b. Sign Permit (each additional business – same application)	\$239
<b>23. Sign Program</b>	\$1,471
<b>24. Appeal Fee for Applicant (Appeal to PC or CC)</b>	\$14,000 Time & Material; Initial Deposit*
<b>25. Appeal Fee Other Than Applicant</b>	\$257
<b>26. Tentative Parcel Map and Tentative Parcel Map with Variance</b>	\$6,000 Time & Material; Initial Deposit*
<b>27. Parcel Map</b>	\$6,000 Time & Material; Initial Deposit*
<b>28. Tentative Tract Map<sup>1</sup></b>	
a. 14 parcels or less	\$12,000 Time & Material; Initial Deposit*
b. 15 parcels or more	\$15,000 Time & Material; Initial Deposit*
<b>29. Final Map</b>	\$15,000 Time & Material; Initial Deposit*
<b>30. Lot Line Adjustment</b>	\$6,000 Time & Material; Initial Deposit*
<b>31. Certificate of Merger or Certificate of Compliance</b>	\$6,000 Time & Material; Initial Deposit*
<b>32. Grading Permit Application</b>	\$6,000 Time & Material; Initial Deposit*
<b>33. Security Gate Application</b>	\$4,130
<b>34. Encroachment Permit – Street Events</b>	\$1,830
The City Manager may waive this fee for events sponsored by the City of Hayward or by City of Hayward educational institutions.	
<b>35. Encroachment Permit Application – Major Work</b>	\$8,000 Time & Material; Initial Deposit*

**36. Tree Preservation:**

a. Annual Pruning Certification	\$126
b. Tree removal/pruning	\$211

**37. Review of Building Permit Applications**

a. Commercial/Industrial Tenant Improvements or Additions	\$416.00
b. Addition - Single-Family Dwelling	\$274.00
c. Addition - Multi-Family Dwelling	\$568.00
d. New Accessory Structure	\$186.00
e. New Single Family Dwelling	\$499.00
f. New Single-Family Dwelling - Hillside	\$721.00
g. New Industrial Building	\$686.00
h. New Commercial Building	\$742.00
i. Over-the-Counter Approvals	\$149.00

**38. Inspections - Planning and Landscape**

a. Single-Family Residential - Subdivision	\$212
b. Multi-Family Residential Development	\$319
c. Single-Family Residential - Hillside	\$255
d. Re-Inspection	\$212
e. Miscellaneous	\$79

**39. General Plan Update Fee**

12% of Building Permit Fee

<sup>1</sup>It is recommended that major projects be reviewed at a Pre-Application Meeting prior to submittal of a Development Review Application. The Pre-Application Meeting fee will be credited against the required initial deposit for a corresponding Application.

\*If during the review of the project the Planning Director estimates that the charges will exceed the deposit, additional deposit(s) will be required. Also, the Planning Director may authorize a lesser initial deposit than shown if he/she determines that processing of an application will not entail need for the full initial deposit. Prompt payments of deposits or outstanding fees owed in association with the application will assure continued staff review of the project. Failure to provide requested deposit or fees associated with the application within an appropriate time frame as determined by the Planning Director will be treated as a withdrawal without prejudice of the application. Any surplus deposit remaining shall be refunded promptly upon project completion.

## Finance

### A. ASSESSMENT DISTRICT FEES

1.	<u>Establishment Fee</u> (applicable to all districts petitioned or requested after September 9, 1988)	\$3,084.00
2.	<u>Annual Administration Fee</u> (applicable to all districts)	\$2,934.00
3.	<u>Bond Call Fee</u> (applicable to all districts)	\$302.00
4.	<u>Annual Adjustment</u> : The 3 fees listed above shall be adjusted annually. Each fee shall increase by the lesser of: (1) 5% or (2) the percentage of increase, if any, in the San Francisco Bay Area Consumer Price Index (CPI-U) or (3) the City's actual incremental cost. When the 3 fees are so adjusted, the adjusted fees shall become the new base. The CPI for the San Francisco Bay Area in effect at the time of each annual updating of the Master Fee Resolution shall be used in determining each set of annual adjustments.	Calculated Adjustment
5.	<u>Irrevocability of the Establishment Fee</u> : Whether or not a proposed local improvement district becomes legally established, the Establishment Fee applies as the City's charge for initiating the transaction.	Same as amount paid in A (1)
6.	<u>Special Assessment Inquiries</u>	\$26.00 each
7.	<u>Secondary Disclosure Reporting</u>	\$256.00/ District

**B. OPERATING PERMITS**

1.	<u>Bingo Permit</u> (Reference HMC 4-3)	
a.	Initial or renewal Fee	\$50.00
2.	<u>Card Club Permit</u> (Reference HMC 4-3)	
a.	Application Fee	\$40.00
b.	Annual Table Fee	\$1,500.00 per table
3.	<u>Closeout Sale Permit</u> (Reference HMC 6-4)	
a.	Initial Fee	\$76.00
b.	Renewal	\$67.00
4.	<u>Public Dance Permit</u> (Reference HMC 6-2)	
a.	Annual Fee (payable quarterly in advance)	\$103.00/year
5.	<u>Preferential Parking Permit</u> (Reference Hayward Traffic Regulations Section 3.95 and Hayward Traffic Code 6.36)	
a.	Initial Fee and Biennial Renewal Fee (for up to two residential or visitor permits)	\$50.00
b.	Each additional residential permit	\$25.00
c.	Each additional visitor permit	\$25.00
6.	<u>Peep Show Permit</u> (Reference HMC 6-9)	
a.	Peep Show Device	Time & Material
b.	Investigation Fee	Time & Material

**C. MISCELLANEOUS FEES**

1.	Monthly Listing of New Hayward Based Businesses	\$5.50/month
2.	Business Verification/Ownership Research	\$8.00/business
3.	Parking Tax Offset Fee	\$2.50

## Fire Department

### A. FIRE PREVENTION

Standard Hourly Rate		\$210.00
OVERTIME (AFTERHOUR INSPECTION)	per hour	\$316.00
<b>New Fire Sprinkler Systems PLUS Hydraulic Calculation Fee* (See Below)</b>		
1-29 Heads	per floor or system	\$1,476.00
30-100 Heads	per floor or system	\$1,793.00
101-200 Heads	per floor or system	\$2,004.00
201-350 Heads	per floor or system	\$2,320.00
351+ Heads	per floor or system	\$2,847.00
<b>Fire Sprinkler —Tenant Improvements (PLUS Hydraulic Calculation Fee*, if applicable)</b>		
LESS THAN 30 HEADS W/ NO HYDRO <i>Minor plan check required-only one inspection</i>		\$630.00
LESS THAN 30 HEADS WITH HYDRO <i>Minor plan check required-only one inspection</i>		\$840.00
30-100 Heads	per floor or system	\$1,582.00
101-200 Heads	per floor or system	\$2,004.00
201-350 Heads	per floor or system	\$2,320.00
351+ Heads	per floor or system	\$2,847.00
<b>TRACT REVIEW – Fire Sprinkler Master Plan Check PLUS Hydraulic Calculation Fee*</b>		
	<b>SEE ABOVE</b>	
Duplicate TRACT Plan Check 13D SYSTEM (SFD/TOWNHOUSE)	per floor or system	\$840.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 200 Heads and Below	per floor or system	\$1050.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 201 – 350 Heads	per floor or system	\$1260.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 351+ Heads	per floor or system	\$1470.00
Additional Fire Sprinkler Review Items		

Hydraulic Calculation*	per remote area	\$843.00
Antifreeze System	per system	\$1,582.00
Dry Pipe Valve	per valve	\$1,687.00
Deluge/Pre Action	per valve	\$2,004.00
Pressure Reducing Station	per valve	\$2,320.00
Fire Pump	per pump	\$2,742.00
Water Storage Tank		
Gravity	per tank	\$1,582.00
Pressure	per tank	\$1,582.00
Fire Standpipe System		
Class I, II, III & Article 81	per standpipe	\$1,898.00
Fire Alarm System -New		
0-15 Devices*	per system	\$1,054.00
16-50 Devices	per system	\$1,476.00
51-100 Devices	per system	\$1,898.00
101-500 Devices	per system	\$2,320.00
Each additional 25 devices up to 1,000	per system	\$1,054.00
1001+	per system	\$4,219.00
Each additional 100 devices	per system	\$2,109.00
*Devices=All Initiating and indicating appliances, including Dampers		
Existing system under 8 devices		\$630.00
Additional Fire Alarm Review Items		
Hi/Lo Alarms	each	\$1,160.00

Low Air/Temp Alarms	each	\$1,160.00
Graphic Annunciator Review	each	\$1,160.00
Hazardous Activities or Uses		
Installation Permits		
Clean Agent Gas Systems	each	\$1,160.00
Dry Chemical Systems	each	\$1,160.00
Wet Chemical/Kitchen Hood	each	\$1,160.00
Foam Systems	each	\$1,160.00
Paint Spray Booth	each	\$1,160.00
Vehicle Access Gate	each	\$526.00
Monitoring	each	\$632.00
Aboveground—Flammable/Combustible Liquid Tank and/or Pipe	per site	\$1054.00
Underground—Flammable/Combustible Liquid Tank and/or Pipe	per site	\$1054.00
Fuel Dispensing System Complete	per site	\$1,160.00
High Piled/Rack/Shelf Storage	each	\$1,371.00
Smoke Control CFC	each	\$1,371.00
Medical Gas Alarms	per system	\$1,160.00
Refrigerant System	each	\$1,054.00
Refrigerant Monitoring System	each	\$1,160.00
AMMR Review	each	\$632.00
Activity Permits (Single Event/One-Time)		
Open Flames and Candles (105.6.32)	per permit	\$843.00
Carnivals and Fairs (105.6.4)	per permit	\$1,054.00

Seasonal Lots (Christmas Tree/Pumpkin Lot)	per permit	\$210.00
Special Events (Haunted House/Camps)	per permit	\$210.00
Explosives (105.6.14)	per permit	\$1,054.00
Fireworks; Displays (105.6.14)	per permit	\$1,054.00
Hot-Works Operations (105.6.23)	per permit	\$843.00
LP-Gas (105.6.27)	per permit	\$1,054.00
Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings (105.6.26)	per permit	\$1,054.00
Covered Mall Buildings (105.6.9)	per permit	\$1,054.00
Open Burning (105.6.30)	per permit	\$1,054.00
Pyrotechnical Special Effects Material (105.6.36)	per permit	\$1,054.00
Temporary Membrane Structures, Tents and Canopies (105.6.43)		
Small Tent Structure ( 750 Sq. Ft. or less)	per permit	\$526.00
Large Tent Structure (751 Sq. Ft. or above)	per permit	\$647.00
Fire Safety Inspections	per application	\$843.00
Non-Compliance Inspections	per inspection	\$843.00
Outside Agency	per inspection	\$843.00
Annual State-Mandated Pre-Inspections (6 or less Occupants)	per facility	\$50.00
Annual State-Mandated Pre-Inspections (7 or more Occupants)	per facility	\$100.00
Apartments	per facility	\$843.00
24 Hour Community Care Facilities		
7 to 49	per facility	\$791.00
50 or More	per facility	\$843.00
Day Care Centers		
Residential 9-14	per facility	\$384.00
Commercial 15+	per facility	\$436.00

High Rise Building	per facility	\$1,265.00
Homes for the Mentally Impaired (7 or more Occupants)	per facility	\$843.00
Hospital and Jail	per facility	\$1,898.00
Hotels/Motels	per facility	\$843.00
School	per facility	\$949.00
Reports		
Life Safety Report	per report	\$0.50/page for first ten (10) pages of each document \$0.10 each additional page of same document
Life Safety Report Photographs	per photograph set	Direct cost of Duplication
Subpoenaed Reports	per report	\$0.50/page for first ten (10) pages of each document \$0.10 each additional page of same document
Other Fire Fees		
Key Switch	each	\$85.00
Gate Padlock	each	\$85.00
Underground Fire Service Plan Check	each	\$1,898.00
Emergency Underground Repair	each	\$630.00
Hydrant Flow Test (existing Hydrants)	each	\$738.00
Fire Plans Examiner Miscellaneous	each	\$316.00
Re-Inspection Fee	per hour	\$369.00
False Alarm Response *	per billed incident	\$949.00
Fire Hydrants	per hydrant	\$210.00
Re-roofing Permits /Siding/Windows (Applicable only in Wildland/Urban Interface)	per application	\$105.00
Fire Permit Extension Fee	per 6-month extension	\$105.00
Pre-Application/General Plan Review/Code Assistance	per meeting	\$843.00

Self Inspection Program	per facility	\$1,054.00
Planning/Engineering Referrals (HWD)	per application	\$843.00
Business License Reviews	each	\$738.00
Fairview Planning Referrals	each	\$316.00
Fairview New Construction	per application	\$949.00

<b>Annual Permits</b>		
Aerosol Products (105.6.1)	per year	\$1,054.00
Amusement Buildings (105.6.2)	per year	\$843.00
Aviation Facilities (105.6.3)	per year	\$843.00
Carnivals and Fairs (105.6.4)	per year	\$843.00
Cellulose Nitrate Film (105.6.5)	per year	\$843.00
Combustible Dust-Producing Operations (105.6.6)	per year	\$843.00
Combustible Fibers (105.6.7)	per year	\$843.00
Compressed Gases (105.6.8)	per year	\$843.00
Covered Mall Buildings (105.6.9)	per year	\$2,300.00
Cryogenic Fluids (105.6.10)	per year	\$843.00
Cutting and Welding (105.6.11)	per year	\$843.00
Dry Cleaning Plants (105.6.12)	per year	\$843.00
Exhibits and Trade Shows (105.6.13)	per year	\$843.00
Explosives (105.6.14)	per year	\$843.00
Fire Hydrants and Valves (105.6.15)	per year	\$843.00
Flammable and Combustible Liquids (105.6.16)	per year	\$843.00
Floor Finishing (105.6.17)	per year	\$843.00
Fruit and Crop Ripening (105.6.18)	per year	\$843.00
Fumigation or Thermal Insecticide Fogging (105.6.19)	per year	\$843.00
Hazardous Materials (105.6.20)	per year	\$843.00
HPM facilities (105.6.21)	per year	\$1,054.00
High-Piled Storage < 12000 SF (105.6.22)	per year	\$843.00
High-Piled Storage > 12000 SF (105.6.22)	per year	\$1,054.00
Hot-Works Operations (105.6.23)	per year	\$843.00

Industrial Ovens (105.6.24)	per year	\$843.00
Lumber Yards and WoodWorking Plants (105.6.25)	per year	\$843.00
Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings (105.6.26)	per year	\$843.00
LP-Gas (105.6.27)	per year	\$843.00
Magnesium (105.6.28)	per year	\$843.00
Miscellaneous Combustible Storage (105.6.29)	per year	\$843.00
Open Burning (105.6.30)	per year	\$843.00
Open Flames and Torches (105.6.31)	per year	\$843.00
Open Flames and Candles (105.6.32)	per year	\$843.00
Organic Coatings (105.6.33)	per year	\$843.00
Places of Assembly < 300 (105.6.34)	per year	\$843.00
Places of Assembly > 300 (105.6.34)	per year	\$1,054.00
Private Fire Hydrants (105.6.35)	per year	\$843.00
Pyrotechnical Special Effects Material (105.6.36)	per year	\$843.00
Pyroxylin Plastics (105.6.37)	per year	\$843.00
Refrigeration Equipment (105.6.38)	per year	\$843.00
Repair Garages and Motor Fuel-Dispensing Facilities (105.6.39)	per year	\$843.00
Rooftop Heliports (105.6.40)	per year	\$843.00
Spraying or Dipping (105.6.41)	per year	\$843.00
Storage of Scrap Tires and Tire Byproducts (105.6.42)	per year	\$843.00
Tire-Rebuilding Plants (105.6.44)	per year	\$843.00
Waste Handling (105.6.45)	per year	\$843.00
Wood Products (105.6.46)	per year	\$843.00
Essential City Facilities	per year	\$843.00

<b>FIRE DEPARTMENT MISCELLANEOUS FEES BUILDING PERMITS</b>		
Minor Tenant Improvement	per permit	\$630.00
Revision-minor changes to (E) permit	per permit	\$316.00
Cellular Sites		
Existing Site	per permit	\$630.00
New Site	per square footage	SEE CHART
Equipment Installations	per permit	\$630.00
HVAC/air units		
If over 2,000 cfm	per permit	\$210.00

**City of Hayward Fire Department  
Fire Prevention  
FIRE PLAN CHECK FEES ONLY  
(includes MEPs)**

IBC Class	IBC/CBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB	
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Assembly—Fixed Seating	1,500	\$1,347	\$8.9785	\$1,122	\$7.4821	\$898	\$5.9857
-	Theater, Concert Hall	7,500	\$1,886	\$7.1902	\$1,571	\$5.9918	\$1,257	\$4.7935
-	-	15,000	\$2,425	\$7.1779	\$2,021	\$5.9816	\$1,617	\$4.7853
-	-	30,000	\$3,502	\$3.5869	\$2,918	\$2.9891	\$2,334	\$2.3913
-	-	75,000	\$5,116	\$1.4282	\$4,263	\$1.1902	\$3,410	\$0.9521
-	-	150,000	\$6,187	\$4.1245	\$5,156	\$3.4371	\$4,125	\$2.7497
A-2	Assembly—Food & Drink	250	\$1,329	\$53.1648	\$1,108	\$44.3040	\$886	\$35.4432
-	Restaurant, Night Club, Bar	1,250	\$1,861	\$42.5226	\$1,551	\$35.4355	\$1,241	\$28.3484
-	-	2,500	\$2,392	\$42.5380	\$1,994	\$35.4483	\$1,595	\$28.3586
-	-	5,000	\$3,456	\$21.2792	\$2,880	\$17.7327	\$2,304	\$14.1862
-	-	12,500	\$5,052	\$8.4953	\$4,210	\$7.0794	\$3,368	\$5.6635
-	-	25,000	\$6,114	\$24.4547	\$5,095	\$20.3789	\$4,076	\$16.3031
A-3	Assembly—Worship, Amusement	600	\$1,684	\$28.0560	\$1,403	\$23.3800	\$1,122	\$18.7040
-	Arcade, Church, Community Hall	3,000	\$2,357	\$22.4540	\$1,964	\$18.7117	\$1,571	\$14.9693
-	-	6,000	\$3,031	\$22.4386	\$2,525	\$18.6989	\$2,020	\$14.9591
-	-	12,000	\$4,377	\$11.2347	\$3,647	\$9.3623	\$2,918	\$7.4898
-	-	30,000	\$6,399	\$4.4939	\$5,333	\$3.7449	\$4,266	\$2.9959
-	-	60,000	\$7,747	\$12.9122	\$6,456	\$10.7602	\$5,165	\$8.6081
A-5	Assembly—Outdoor Activities	1,500	\$1,914	\$12.7614	\$1,595	\$10.6345	\$1,276	\$8.5076
-	Amusement Park, Bleacher, Stadium	7,500	\$2,680	\$10.2190	\$2,233	\$8.5158	\$1,786	\$6.8126
-	-	15,000	\$3,446	\$10.1943	\$2,872	\$8.4953	\$2,297	\$6.7962
-	-	30,000	\$4,975	\$5.1136	\$4,146	\$4.2613	\$3,317	\$3.4091
-	-	75,000	\$7,276	\$2.0438	\$6,064	\$1.7032	\$4,851	\$1.3625
-	-	150,000	\$8,809	\$5.8728	\$7,341	\$4.8940	\$5,873	\$3.9152
A	A Occupancy Tenant Improvements	600	\$1,329	\$22.1424	\$1,108	\$18.4520	\$886	\$14.7616
-	-	3,000	\$1,861	\$17.7293	\$1,551	\$14.7744	\$1,240	\$11.8195
-	-	6,000	\$2,393	\$17.7139	\$1,994	\$14.7616	\$1,595	\$11.8093
-	-	12,000	\$3,455	\$8.8646	\$2,879	\$7.3872	\$2,304	\$5.9098
-	-	30,000	\$5,051	\$3.5397	\$4,209	\$2.9498	\$3,367	\$2.3598
-	-	60,000	\$6,113	\$10.1882	\$5,094	\$8.4902	\$4,075	\$6.7921
B	Business—Animal Hospital, Clinic,	500	\$975	\$19.4991	\$812	\$16.2493	\$650	\$12.9994
-	Outpatient, Barber Shop/Beauty Shop	2,500	\$1,365	\$15.5901	\$1,137	\$12.9917	\$910	\$10.3934
-	-	5,000	\$1,754	\$15.6055	\$1,462	\$13.0046	\$1,170	\$10.4036
-	-	10,000	\$2,535	\$7.8027	\$2,112	\$6.5023	\$1,690	\$5.2018
-	-	25,000	\$3,705	\$3.1242	\$3,088	\$2.6035	\$2,470	\$2.0828
-	-	50,000	\$4,486	\$8.9724	\$3,738	\$7.4770	\$2,991	\$5.9816
B	Business—Car Wash	200	\$620	\$31.0224	\$517	\$25.8520	\$414	\$20.6816
-	-	1,000	\$868	\$24.7933	\$724	\$20.6611	\$579	\$16.5289
-	-	2,000	\$1,116	\$24.8241	\$930	\$20.6867	\$744	\$16.5494
-	-	4,000	\$1,613	\$12.4146	\$1,344	\$10.3455	\$1,075	\$8.2764
-	-	10,000	\$2,358	\$4.9556	\$1,965	\$4.1297	\$1,572	\$3.3037
-	-	20,000	\$2,853	\$14.2665	\$2,378	\$11.8888	\$1,902	\$9.5110
B	Business—Laboratory	200	\$798	\$39.8793	\$665	\$33.2328	\$532	\$26.5862

-	-	1,000	\$1,117	\$31.9035	\$930	\$26.5862	\$744	\$21.2690
-	-	2,000	\$1,436	\$31.8881	\$1,196	\$26.5734	\$957	\$21.2587
-	-	4,000	\$2,073	\$15.9492	\$1,728	\$13.2910	\$1,382	\$10.6328
-	-	10,000	\$3,030	\$6.3869	\$2,525	\$5.3224	\$2,020	\$4.2579
-	-	20,000	\$3,669	\$18.3449	\$3,057	\$15.2874	\$2,446	\$12.2299
B	Business—All Other B Occupancy Type	250	\$665	\$26.5901	\$554	\$22.1584	\$443	\$17.7267
-	-	1,250	\$931	\$21.2536	\$775	\$17.7113	\$620	\$14.1691
-	-	2,500	\$1,196	\$21.2844	\$997	\$17.7370	\$797	\$14.1896
-	-	5,000	\$1,728	\$10.6345	\$1,440	\$8.8621	\$1,152	\$7.0897
-	-	12,500	\$2,526	\$4.2630	\$2,105	\$3.5525	\$1,684	\$2.8420
-	-	25,000	\$3,059	\$12.2351	\$2,549	\$10.1959	\$2,039	\$8.1567
B	Business—Professional Office, Bank	200	\$798	\$39.8793	\$665	\$33.2328	\$532	\$26.5862
-	Motor Vehicle Showroom, Dry Cleaning	1,000	\$1,117	\$31.9035	\$930	\$26.5862	\$744	\$21.2690
-	-	2,000	\$1,436	\$31.8881	\$1,196	\$26.5734	\$957	\$21.2587
-	-	4,000	\$2,073	\$15.9492	\$1,728	\$13.2910	\$1,382	\$10.6328
-	-	10,000	\$3,030	\$6.3869	\$2,525	\$5.3224	\$2,020	\$4.2579
-	-	20,000	\$3,669	\$18.3449	\$3,057	\$15.2874	\$2,446	\$12.2299
B	Business—High Rise Office	10,000	\$2,233	\$6.2047	\$1,860	\$5.1706	\$1,488	\$4.1365
-	-	50,000	\$4,714	\$3.9706	\$3,929	\$3.3089	\$3,143	\$2.6471
-	-	100,000	\$6,700	\$0.9952	\$5,583	\$0.8293	\$4,467	\$0.6635
-	-	200,000	\$7,695	\$0.3249	\$6,413	\$0.2708	\$5,130	\$0.2166
-	-	500,000	\$8,670	\$0.4001	\$7,225	\$0.3335	\$5,780	\$0.2668
-	-	1,000,000	\$10,670	\$1.0670	\$8,892	\$0.8892	\$7,114	\$0.7114
B	B Occupancy Tenant Improvements	250	\$665	\$26.5901	\$554	\$22.1584	\$443	\$17.7267
-	-	1,250	\$931	\$21.2536	\$775	\$17.7113	\$620	\$14.1691
-	-	2,500	\$1,196	\$21.2844	\$997	\$17.7370	\$797	\$14.1896
-	-	5,000	\$1,728	\$10.6345	\$1,440	\$8.8621	\$1,152	\$7.0897
-	-	12,500	\$2,526	\$4.2630	\$2,105	\$3.5525	\$1,684	\$2.8420
-	-	25,000	\$3,059	\$12.2351	\$2,549	\$10.1959	\$2,039	\$8.1567
E	Educational—Group Occupancy	1,000	\$1,684	\$16.8328	\$1,403	\$14.0273	\$1,122	\$11.2219
-	6+ persons, up to the 12th Grade	5,000	\$2,357	\$13.4663	\$1,964	\$11.2219	\$1,571	\$8.9775
-	-	10,000	\$3,030	\$13.4663	\$2,525	\$11.2219	\$2,020	\$8.9775
-	-	20,000	\$4,377	\$6.7254	\$3,647	\$5.6045	\$2,918	\$4.4836
-	-	50,000	\$6,395	\$2.6933	\$5,329	\$2.2444	\$4,263	\$1.7955
-	-	100,000	\$7,741	\$7.7412	\$6,451	\$6.4510	\$5,161	\$5.1608
E	Educational—Day Care	250	\$975	\$38.9944	\$812	\$32.4953	\$650	\$25.9963
-	5+ children, older than 2 1/2 yrs	1,250	\$1,365	\$31.1801	\$1,137	\$25.9835	\$910	\$20.7868
-	-	2,500	\$1,754	\$31.1801	\$1,462	\$25.9835	\$1,170	\$20.7868
-	-	5,000	\$2,534	\$15.5901	\$2,112	\$12.9917	\$1,689	\$10.3934
-	-	12,500	\$3,703	\$6.2330	\$3,086	\$5.1941	\$2,469	\$4.1553
-	-	25,000	\$4,482	\$17.9294	\$3,735	\$14.9411	\$2,988	\$11.9529
E	E Occupancy Tenant Improvements	250	\$975	\$38.9944	\$812	\$32.4953	\$650	\$25.9963
-	-	1,250	\$1,365	\$31.1801	\$1,137	\$25.9835	\$910	\$20.7868
-	-	2,500	\$1,754	\$31.1801	\$1,462	\$25.9835	\$1,170	\$20.7868
-	-	5,000	\$2,534	\$15.5901	\$2,112	\$12.9917	\$1,689	\$10.3934
-	-	12,500	\$3,703	\$6.2330	\$3,086	\$5.1941	\$2,469	\$4.1553
-	-	25,000	\$4,482	\$17.9294	\$3,735	\$14.9411	\$2,988	\$11.9529
F-1	Factory Industrial—Moderate Hazard	2,000	\$1,148	\$15.9471	\$957	\$13.2893	\$766	\$10.6314
-	-	10,000	\$2,424	\$10.2066	\$2,020	\$8.5055	\$1,616	\$6.8044
-	-	20,000	\$3,445	\$2.5486	\$2,871	\$2.1238	\$2,297	\$1.6991
-	-	40,000	\$3,955	\$0.8577	\$3,296	\$0.7148	\$2,636	\$0.5718
-	-	100,000	\$4,469	\$1.0219	\$3,724	\$0.8516	\$2,980	\$0.6813
-	-	200,000	\$5,491	\$2.7456	\$4,576	\$2.2880	\$3,661	\$1.8304
F-2	Factory Industrial—Low Hazard	1,500	\$1,329	\$8.8569	\$1,108	\$7.3808	\$886	\$5.9046

-	-	7,500	\$1,861	\$7.0794	\$1,551	\$5.8995	\$1,240	\$4.7196
-	-	15,000	\$2,392	\$7.1102	\$1,993	\$5.9252	\$1,594	\$4.7401
-	-	30,000	\$3,458	\$3.5500	\$2,882	\$2.9583	\$2,305	\$2.3666
-	-	75,000	\$5,056	\$1.4159	\$4,213	\$1.1799	\$3,370	\$0.9439
-	-	150,000	\$6,118	\$4.0784	\$5,098	\$3.3986	\$4,078	\$2.7189
F	F Occupancy Tenant Improvements	1,500	\$1,063	\$7.0856	\$886	\$5.9046	\$709	\$4.7237
-	-	7,500	\$1,489	\$5.6635	\$1,240	\$4.7196	\$992	\$3.7757
-	-	15,000	\$1,913	\$5.6881	\$1,594	\$4.7401	\$1,276	\$3.7921
-	-	30,000	\$2,767	\$2.8400	\$2,305	\$2.3666	\$1,844	\$1.8933
-	-	75,000	\$4,044	\$1.1327	\$3,370	\$0.9439	\$2,696	\$0.7551
-	-	150,000	\$4,894	\$3.2627	\$4,078	\$2.7189	\$3,263	\$2.1751
H-1	High Hazard Group H-1	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	Pose a detonation hazard	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
H-2	High Hazard Group H-2	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	Pose a deflagration hazard	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
H-3	High Hazard Group H-3	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	Readily support combustion	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
H-4	High Hazard Group H-4	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	Pose health hazards	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
H-5	High Hazard Group H-5	500	\$1,063	\$21.2721	\$886	\$17.7267	\$709	\$14.1814
-	Semiconductor Fabrication, R&D	2,500	\$1,489	\$17.0029	\$1,241	\$14.1691	\$993	\$11.3352
-	-	5,000	\$1,914	\$17.0275	\$1,595	\$14.1896	\$1,276	\$11.3517
-	-	10,000	\$2,765	\$8.5076	\$2,304	\$7.0897	\$1,844	\$5.6717
-	-	25,000	\$4,041	\$3.4104	\$3,368	\$2.8420	\$2,694	\$2.2736
-	-	50,000	\$4,894	\$9.7880	\$4,078	\$8.1567	\$3,263	\$6.5254
H	H Occupancy Tenant Improvements	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	-	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
I-1	Institutional—17+ persons, ambulatory	200	\$780	\$38.9890	\$650	\$32.4909	\$520	\$25.9927
-	-	1,000	\$1,092	\$31.1863	\$910	\$25.9886	\$728	\$20.7909
-	-	2,000	\$1,404	\$31.1986	\$1,170	\$25.9988	\$936	\$20.7991
-	-	4,000	\$2,028	\$15.5993	\$1,690	\$12.9994	\$1,352	\$10.3995
-	-	10,000	\$2,963	\$6.2422	\$2,470	\$5.2018	\$1,976	\$4.1615
-	-	20,000	\$3,588	\$17.9386	\$2,990	\$14.9488	\$2,392	\$11.9591
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$1,347	\$13.4663	\$1,122	\$11.2219	\$898	\$8.9775

-	-	5,000	\$1,886	\$10.7730	\$1,571	\$8.9775	\$1,257	\$7.1820
-	-	10,000	\$2,424	\$10.7730	\$2,020	\$8.9775	\$1,616	\$7.1820
-	-	20,000	\$3,502	\$5.3803	\$2,918	\$4.4836	\$2,334	\$3.5869
-	-	50,000	\$5,116	\$2.1546	\$4,263	\$1.7955	\$3,410	\$1.4364
-	-	100,000	\$6,193	\$6.1929	\$5,161	\$5.1608	\$4,129	\$4.1286
I-4	Institutional—6+ persons, day care	500	\$1,329	\$26.5901	\$1,108	\$22.1584	\$886	\$17.7267
-	-	2,500	\$1,861	\$21.2536	\$1,551	\$17.7113	\$1,241	\$14.1691
-	-	5,000	\$2,392	\$21.2844	\$1,994	\$17.7370	\$1,595	\$14.1896
-	-	10,000	\$3,457	\$10.6345	\$2,880	\$8.8621	\$2,304	\$7.0897
-	-	25,000	\$5,052	\$4.2630	\$4,210	\$3.5525	\$3,368	\$2.8420
-	-	50,000	\$6,118	\$12.2351	\$5,098	\$10.1959	\$4,078	\$8.1567
I	I Occupancy Tenant Improvements	500	\$1,063	\$21.2721	\$886	\$17.7267	\$709	\$14.1814
-	-	2,500	\$1,489	\$17.0029	\$1,241	\$14.1691	\$993	\$11.3352
-	-	5,000	\$1,914	\$17.0275	\$1,595	\$14.1896	\$1,276	\$11.3517
-	-	10,000	\$2,765	\$8.5076	\$2,304	\$7.0897	\$1,844	\$5.6717
-	-	25,000	\$4,041	\$3.4104	\$3,368	\$2.8420	\$2,694	\$2.2736
-	-	50,000	\$4,894	\$9.7880	\$4,078	\$8.1567	\$3,263	\$6.5254
L	Labs	1,000	\$1,347	\$13.4663	\$1,122	\$11.2219	\$898	\$8.9775
-	-	5,000	\$1,886	\$10.7730	\$1,571	\$8.9775	\$1,257	\$7.1820
-	-	10,000	\$2,424	\$10.7730	\$2,020	\$8.9775	\$1,616	\$7.1820
-	-	20,000	\$3,502	\$5.3803	\$2,918	\$4.4836	\$2,334	\$3.5869
-	-	50,000	\$5,116	\$2.1546	\$4,263	\$1.7955	\$3,410	\$1.4364
-	-	100,000	\$6,193	\$6.1929	\$5,161	\$5.1608	\$4,129	\$4.1286
M	Mercantile—Department Store	1,000	\$1,063	\$10.6283	\$886	\$8.8569	\$709	\$7.0856
-	-	5,000	\$1,489	\$8.5199	\$1,240	\$7.0999	\$992	\$5.6799
-	-	10,000	\$1,915	\$8.5076	\$1,595	\$7.0897	\$1,276	\$5.6717
-	-	20,000	\$2,765	\$4.2435	\$2,304	\$3.5363	\$1,844	\$2.8290
-	-	50,000	\$4,038	\$1.6991	\$3,365	\$1.4159	\$2,692	\$1.1327
-	-	100,000	\$4,888	\$4.8879	\$4,073	\$4.0732	\$3,259	\$3.2586
M	Mercantile—Market	500	\$975	\$19.4991	\$812	\$16.2493	\$650	\$12.9994
-	-	2,500	\$1,365	\$15.5901	\$1,137	\$12.9917	\$910	\$10.3934
-	-	5,000	\$1,754	\$15.6055	\$1,462	\$13.0046	\$1,170	\$10.4036
-	-	10,000	\$2,535	\$7.8027	\$2,112	\$6.5023	\$1,690	\$5.2018
-	-	25,000	\$3,705	\$3.1242	\$3,088	\$2.6035	\$2,470	\$2.0828
-	-	50,000	\$4,486	\$8.9724	\$3,738	\$7.4770	\$2,991	\$5.9816
M	Mercantile—Motor fuel-dispensing	200	\$780	\$38.9890	\$650	\$32.4909	\$520	\$25.9927
-	-	1,000	\$1,092	\$31.1863	\$910	\$25.9886	\$728	\$20.7909
-	-	2,000	\$1,404	\$31.1986	\$1,170	\$25.9988	\$936	\$20.7991
-	-	4,000	\$2,028	\$15.5993	\$1,690	\$12.9994	\$1,352	\$10.3995
-	-	10,000	\$2,963	\$6.2422	\$2,470	\$5.2018	\$1,976	\$4.1615
-	-	20,000	\$3,588	\$17.9386	\$2,990	\$14.9488	\$2,392	\$11.9591
M	Mercantile—Retail or wholesale store	250	\$975	\$38.9944	\$812	\$32.4953	\$650	\$25.9963
-	-	1,250	\$1,365	\$31.1801	\$1,137	\$25.9835	\$910	\$20.7868
-	-	2,500	\$1,754	\$31.1801	\$1,462	\$25.9835	\$1,170	\$20.7868
-	-	5,000	\$2,534	\$15.5901	\$2,112	\$12.9917	\$1,689	\$10.3934
-	-	12,500	\$3,703	\$6.2330	\$3,086	\$5.1941	\$2,469	\$4.1553
-	-	25,000	\$4,482	\$17.9294	\$3,735	\$14.9411	\$2,988	\$11.9529
M	M Occupancy Tenant Improvements	250	\$798	\$31.9035	\$665	\$26.5862	\$532	\$21.2690
-	-	1,250	\$1,117	\$25.5166	\$930	\$21.2639	\$744	\$17.0111
-	-	2,500	\$1,436	\$25.5320	\$1,196	\$21.2767	\$957	\$17.0213
-	-	5,000	\$2,074	\$12.7481	\$1,728	\$10.6234	\$1,383	\$8.4987
-	-	12,500	\$3,030	\$5.0941	\$2,525	\$4.2451	\$2,020	\$3.3961
-	-	25,000	\$3,667	\$14.6667	\$3,056	\$12.2222	\$2,444	\$9.7778
R-1	Residential—Transient	1,000	\$1,684	\$16.8328	\$1,403	\$14.0273	\$1,122	\$11.2219

-	Boarding Houses, Hotels, Motels	5,000	\$2,357	\$13.4663	\$1,964	\$11.2219	\$1,571	\$8.9775
-	-	10,000	\$3,030	\$13.4663	\$2,525	\$11.2219	\$2,020	\$8.9775
-	-	20,000	\$4,377	\$6.7254	\$3,647	\$5.6045	\$2,918	\$4.4836
-	-	50,000	\$6,395	\$2.6933	\$5,329	\$2.2444	\$4,263	\$1.7955
-	-	100,000	\$7,741	\$7.7412	\$6,451	\$6.4510	\$5,161	\$5.1608
R-2	Residential—Permanent, 2+ Dwellings	500	\$1,329	\$26.5901	\$1,108	\$22.1584	\$886	\$17.7267
-	Apartment, Dormitory, Timeshare	2,500	\$1,861	\$21.2536	\$1,551	\$17.7113	\$1,241	\$14.1691
-	-	5,000	\$2,392	\$21.2844	\$1,994	\$17.7370	\$1,595	\$14.1896
-	-	10,000	\$3,457	\$10.6345	\$2,880	\$8.8621	\$2,304	\$7.0897
-	-	25,000	\$5,052	\$4.2630	\$4,210	\$3.5525	\$3,368	\$2.8420
-	-	50,000	\$6,118	\$12.2351	\$5,098	\$10.1959	\$4,078	\$8.1567
R-3	Dwellings—Custom Homes	1,500	\$957	\$15.9440	\$798	\$13.2867	\$638	\$10.6294
-	-	2,500	\$1,117	\$15.9517	\$930	\$13.2931	\$744	\$10.6345
-	-	3,500	\$1,276	\$15.9594	\$1,063	\$13.2995	\$851	\$10.6396
-	-	4,500	\$1,436	\$7.9451	\$1,196	\$6.6209	\$957	\$5.2967
-	-	6,500	\$1,595	\$18.2437	\$1,329	\$15.2031	\$1,063	\$12.1625
-	-	10,000	\$2,233	\$22.3309	\$1,861	\$18.6091	\$1,489	\$14.8873
R-3	Dwellings—Models, First Master Plan	1,500	\$2,273	\$37.8748	\$1,894	\$31.5623	\$1,515	\$25.2499
-	-	2,500	\$2,652	\$37.8748	\$2,210	\$31.5623	\$1,768	\$25.2499
-	-	3,500	\$3,030	\$37.8979	\$2,525	\$31.5816	\$2,020	\$25.2653
-	-	4,500	\$3,409	\$18.9451	\$2,841	\$15.7876	\$2,273	\$12.6301
-	-	6,500	\$3,788	\$43.2877	\$3,157	\$36.0731	\$2,526	\$28.8584
-	-	10,000	\$5,303	\$53.0339	\$4,419	\$44.1950	\$3,536	\$35.3560
R-3	Dwellings—Production Phase (Plot Plan)	1,500	\$359	\$5.9636	\$299	\$4.9697	\$239	\$3.9758
-	-	2,500	\$419	\$5.9713	\$349	\$4.9761	\$279	\$3.9809
-	-	3,500	\$478	\$5.9790	\$399	\$4.9825	\$319	\$3.9860
-	-	4,500	\$538	\$3.0049	\$448	\$2.5041	\$359	\$2.0033
-	-	6,500	\$598	\$6.8288	\$499	\$5.6906	\$399	\$4.5525
-	-	10,000	\$837	\$8.3722	\$698	\$6.9768	\$558	\$5.5814
R-3	Dwellings—Alternate Materials	1,500	\$598	\$9.9804	\$498	\$8.3170	\$399	\$6.6536
-	-	2,500	\$698	\$9.9804	\$582	\$8.3170	\$465	\$6.6536
-	-	3,500	\$798	\$9.9804	\$665	\$8.3170	\$532	\$6.6536
-	-	4,500	\$898	\$4.9902	\$748	\$4.1585	\$598	\$3.3268
-	-	6,500	\$997	\$11.3864	\$831	\$9.4887	\$665	\$7.5909
-	-	10,000	\$1,396	\$13.9587	\$1,163	\$11.6323	\$931	\$9.3058
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$1,316	\$21.9308	\$1,097	\$18.2756	\$877	\$14.6205
-	Custom Homes	2,500	\$1,535	\$21.9231	\$1,279	\$18.2692	\$1,023	\$14.6154
-	-	3,500	\$1,754	\$21.9384	\$1,462	\$18.2820	\$1,170	\$14.6256
-	-	4,500	\$1,974	\$10.9500	\$1,645	\$9.1250	\$1,316	\$7.3000
-	-	6,500	\$2,193	\$25.0725	\$1,827	\$20.8938	\$1,462	\$16.7150
-	-	10,000	\$3,070	\$30.7031	\$2,559	\$25.5859	\$2,047	\$20.4687
R-3	Dwellings (Tracts)—Hillside/Flood Zone/ Special-Models, First Master Plan	1,500	\$2,752	\$45.8468	\$2,293	\$38.2057	\$1,834	\$30.5645
-	-	2,500	\$3,210	\$45.8776	\$2,675	\$38.2313	\$2,140	\$30.5851
-	-	3,500	\$3,669	\$45.8160	\$3,057	\$38.1800	\$2,446	\$30.5440
-	-	4,500	\$4,127	\$22.9349	\$3,439	\$19.1125	\$2,751	\$15.2900
-	-	6,500	\$4,586	\$52.4315	\$3,821	\$43.6929	\$3,057	\$34.9544
-	-	10,000	\$6,421	\$64.2071	\$5,351	\$53.5059	\$4,280	\$42.8047
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$1,316	\$21.9308	\$1,097	\$18.2756	\$877	\$14.6205
-	Production Phase (Plot Plan)	2,500	\$1,535	\$21.9231	\$1,279	\$18.2692	\$1,023	\$14.6154
-	-	3,500	\$1,754	\$21.9384	\$1,462	\$18.2820	\$1,170	\$14.6256
-	-	4,500	\$1,974	\$10.9500	\$1,645	\$9.1250	\$1,316	\$7.3000
-	-	6,500	\$2,193	\$25.0725	\$1,827	\$20.8938	\$1,462	\$16.7150
-	-	10,000	\$3,070	\$30.7031	\$2,559	\$25.5859	\$2,047	\$20.4687
R-4	Residential—Assisted Living (6-16 persons)	500	\$1,152	\$23.0465	\$960	\$19.2054	\$768	\$15.3644

-	-	2,500	\$1,613	\$18.4372	\$1,344	\$15.3644	\$1,075	\$12.2915
-	-	5,000	\$2,074	\$18.4218	\$1,728	\$15.3515	\$1,383	\$12.2812
-	-	10,000	\$2,995	\$9.2237	\$2,496	\$7.6865	\$1,997	\$6.1492
-	-	25,000	\$4,378	\$3.6936	\$3,649	\$3.0780	\$2,919	\$2.4624
-	-	50,000	\$5,302	\$10.6037	\$4,418	\$8.8364	\$3,535	\$7.0691
R	R Occupancy Tenant Improvements	500	\$620	\$12.4043	\$517	\$10.3370	\$414	\$8.2696
-	-	2,500	\$868	\$9.9266	\$724	\$8.2721	\$579	\$6.6177
-	-	5,000	\$1,117	\$9.9266	\$930	\$8.2721	\$744	\$6.6177
-	-	10,000	\$1,613	\$4.9710	\$1,344	\$4.1425	\$1,075	\$3.3140
-	-	25,000	\$2,359	\$1.9853	\$1,965	\$1.6544	\$1,572	\$1.3235
-	-	50,000	\$2,855	\$5.7097	\$2,379	\$4.7581	\$1,903	\$3.8065
S-1	Storage—Moderate Hazard	1,000	\$922	\$9.2186	\$768	\$7.6822	\$614	\$6.1457
-	-	5,000	\$1,290	\$7.3626	\$1,075	\$6.1355	\$860	\$4.9084
-	-	10,000	\$1,658	\$7.3749	\$1,382	\$6.1457	\$1,106	\$4.9166
-	-	20,000	\$2,396	\$3.6895	\$1,997	\$3.0746	\$1,597	\$2.4597
-	-	50,000	\$3,503	\$1.4651	\$2,919	\$1.2209	\$2,335	\$0.9768
-	-	100,000	\$4,235	\$4.2353	\$3,529	\$3.5294	\$2,824	\$2.8236
S-1	Storage—Moderate Hazard, Repair Garage	250	\$780	\$31.1955	\$650	\$25.9963	\$520	\$20.7970
-	Motor Vehicles (not High Hazard)	1,250	\$1,092	\$24.9441	\$910	\$20.7868	\$728	\$16.6294
-	-	2,500	\$1,404	\$24.9441	\$1,170	\$20.7868	\$936	\$16.6294
-	-	5,000	\$2,027	\$12.4721	\$1,689	\$10.3934	\$1,351	\$8.3147
-	-	12,500	\$2,963	\$4.9864	\$2,469	\$4.1553	\$1,975	\$3.3242
-	-	25,000	\$3,586	\$14.3435	\$2,988	\$11.9529	\$2,391	\$9.5623
S-2	Storage—Low Hazard	1,000	\$1,152	\$11.5233	\$960	\$9.6027	\$768	\$7.6822
-	-	5,000	\$1,613	\$9.2032	\$1,344	\$7.6694	\$1,075	\$6.1355
-	-	10,000	\$2,073	\$9.2186	\$1,728	\$7.6822	\$1,382	\$6.1457
-	-	20,000	\$2,995	\$4.6119	\$2,496	\$3.8432	\$1,997	\$3.0746
-	-	50,000	\$4,378	\$1.8314	\$3,649	\$1.5262	\$2,919	\$1.2209
-	-	100,000	\$5,294	\$5.2942	\$4,412	\$4.4118	\$3,529	\$3.5294
S-2	Storage—Low Hazard, Aircraft Hangar	1,000	\$1,914	\$19.1421	\$1,595	\$15.9517	\$1,276	\$12.7614
-	-	5,000	\$2,680	\$15.3038	\$2,233	\$12.7532	\$1,786	\$10.2025
-	-	10,000	\$3,445	\$15.3161	\$2,871	\$12.7634	\$2,297	\$10.2108
-	-	20,000	\$4,977	\$7.6663	\$4,147	\$6.3886	\$3,318	\$5.1108
-	-	50,000	\$7,276	\$3.0534	\$6,064	\$2.5445	\$4,851	\$2.0356
-	-	100,000	\$8,803	\$8.8031	\$7,336	\$7.3359	\$5,869	\$5.8687
S-2	Storage—Low Hazard, Parking Garages	1,000	\$1,772	\$17.7139	\$1,477	\$14.7616	\$1,182	\$11.8093
-	Open or Enclosed	5,000	\$2,481	\$14.1834	\$2,067	\$11.8195	\$1,654	\$9.4556
-	-	10,000	\$3,190	\$14.1711	\$2,658	\$11.8093	\$2,127	\$9.4474
-	-	20,000	\$4,607	\$7.0917	\$3,839	\$5.9098	\$3,071	\$4.7278
-	-	50,000	\$6,735	\$2.8318	\$5,612	\$2.3598	\$4,490	\$1.8878
-	-	100,000	\$8,151	\$8.1505	\$6,792	\$6.7921	\$5,434	\$5.4337
S	S Occupancy Tenant Improvements	500	\$780	\$15.5993	\$650	\$12.9994	\$520	\$10.3995
-	-	2,500	\$1,092	\$12.4721	\$910	\$10.3934	\$728	\$8.3147
-	-	5,000	\$1,404	\$12.4844	\$1,170	\$10.4036	\$936	\$8.3229
-	-	10,000	\$2,028	\$6.2422	\$1,690	\$5.2018	\$1,352	\$4.1615
-	-	25,000	\$2,964	\$2.4993	\$2,470	\$2.0828	\$1,976	\$1.6662
-	-	50,000	\$3,589	\$7.1779	\$2,991	\$5.9816	\$2,393	\$4.7853
U	Accessory	600	\$975	\$16.2518	\$812	\$13.5432	\$650	\$10.8346
-	-	3,000	\$1,365	\$12.9892	\$1,137	\$10.8243	\$910	\$8.6594
-	-	6,000	\$1,754	\$12.9892	\$1,462	\$10.8243	\$1,170	\$8.6594
-	-	12,000	\$2,534	\$6.4946	\$2,112	\$5.4122	\$1,689	\$4.3297
-	-	30,000	\$3,703	\$2.6163	\$3,086	\$2.1803	\$2,469	\$1.7442
-	-	60,000	\$4,488	\$7.4795	\$3,740	\$6.2330	\$2,992	\$4.9864
-	U Tenant Improvements	200	\$798	\$39.8793	\$665	\$33.2328	\$532	\$26.5862

-	-	1,000	\$1,117	\$31.9035	\$930	\$26.5862	\$744	\$21.2690
-	-	2,000	\$1,436	\$31.8881	\$1,196	\$26.5734	\$957	\$21.2587
-	-	4,000	\$2,073	\$15.9492	\$1,728	\$13.2910	\$1,382	\$10.6328
-	-	10,000	\$3,030	\$6.3869	\$2,525	\$5.3224	\$2,020	\$4.2579
-	-	20,000	\$3,669	\$18.3449	\$3,057	\$15.2874	\$2,446	\$12.2299
-	Water Tank	1,000	\$638	\$6.3807	\$532	\$5.3172	\$425	\$4.2538
-	-	5,000	\$893	\$5.1095	\$744	\$4.2579	\$595	\$3.4063
-	-	10,000	\$1,149	\$5.1095	\$957	\$4.2579	\$766	\$3.4063
-	-	20,000	\$1,660	\$2.5527	\$1,383	\$2.1272	\$1,106	\$1.7018
-	-	50,000	\$2,425	\$1.0096	\$2,021	\$0.8413	\$1,617	\$0.6731
-	-	100,000	\$2,930	\$2.9303	\$2,442	\$2.4419	\$1,954	\$1.9535
<b>SHELL BUILDINGS</b>								
A-2	Shell: Assembly—Food & Drink	250	\$975	\$38.9944	\$812	\$32.4953	\$650	\$25.9963
-	-	1,250	\$1,365	\$31.1801	\$1,137	\$25.9835	\$910	\$20.7868
-	-	2,500	\$1,754	\$31.1801	\$1,462	\$25.9835	\$1,170	\$20.7868
-	-	5,000	\$2,534	\$15.5901	\$2,112	\$12.9917	\$1,689	\$10.3934
-	-	12,500	\$3,703	\$6.2330	\$3,086	\$5.1941	\$2,469	\$4.1553
-	-	25,000	\$4,482	\$17.9294	\$3,735	\$14.9411	\$2,988	\$11.9529
B	Shell: Business—Clinic, Outpatient	500	\$975	\$19.4991	\$812	\$16.2493	\$650	\$12.9994
-	-	2,500	\$1,365	\$15.5901	\$1,137	\$12.9917	\$910	\$10.3934
-	-	5,000	\$1,754	\$15.6055	\$1,462	\$13.0046	\$1,170	\$10.4036
-	-	10,000	\$2,535	\$7.8027	\$2,112	\$6.5023	\$1,690	\$5.2018
-	-	25,000	\$3,705	\$3.1242	\$3,088	\$2.6035	\$2,470	\$2.0828
-	-	50,000	\$4,486	\$8.9724	\$3,738	\$7.4770	\$2,991	\$5.9816
B	Shell: Business—Professional Office	500	\$975	\$19.4991	\$812	\$16.2493	\$650	\$12.9994
-	-	2,500	\$1,365	\$15.5901	\$1,137	\$12.9917	\$910	\$10.3934
-	-	5,000	\$1,754	\$15.6055	\$1,462	\$13.0046	\$1,170	\$10.4036
-	-	10,000	\$2,535	\$7.8027	\$2,112	\$6.5023	\$1,690	\$5.2018
-	-	25,000	\$3,705	\$3.1242	\$3,088	\$2.6035	\$2,470	\$2.0828
-	-	50,000	\$4,486	\$8.9724	\$3,738	\$7.4770	\$2,991	\$5.9816
M	Shell: Mercantile—Department Store	1,000	\$922	\$9.2186	\$768	\$7.6822	\$614	\$6.1457
-	-	5,000	\$1,290	\$7.3626	\$1,075	\$6.1355	\$860	\$4.9084
-	-	10,000	\$1,658	\$7.3749	\$1,382	\$6.1457	\$1,106	\$4.9166
-	-	20,000	\$2,396	\$3.6895	\$1,997	\$3.0746	\$1,597	\$2.4597
-	-	50,000	\$3,503	\$1.4651	\$2,919	\$1.2209	\$2,335	\$0.9768
-	-	100,000	\$4,235	\$4.2353	\$3,529	\$3.5294	\$2,824	\$2.8236
-	Other Shell Building	500	\$975	\$19.4991	\$812	\$16.2493	\$650	\$12.9994
-	-	2,500	\$1,365	\$15.5901	\$1,137	\$12.9917	\$910	\$10.3934
-	-	5,000	\$1,754	\$15.6055	\$1,462	\$13.0046	\$1,170	\$10.4036
-	-	10,000	\$2,535	\$7.8027	\$2,112	\$6.5023	\$1,690	\$5.2018
-	-	25,000	\$3,705	\$3.1242	\$3,088	\$2.6035	\$2,470	\$2.0828
-	-	50,000	\$4,486	\$8.9724	\$3,738	\$7.4770	\$2,991	\$5.9816

\*Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

**City of Hayward Fire Department  
Fire Prevention  
INSPECTION FEES ONLY  
(includes MEPs)**

IBC Class	IBC/CBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB	
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Assembly—Fixed Seating	1,500	\$820	\$2.7333	\$684	\$2.2777	\$547	\$1.8222
-	Theater, Concert Hall	7,500	\$984	\$2.1915	\$820	\$1.8263	\$656	\$1.4610
-		15,000	\$1,149	\$1.0835	\$957	\$0.9029	\$766	\$0.7223
-		30,000	\$1,311	\$0.7387	\$1,093	\$0.6156	\$874	\$0.4925
-		75,000	\$1,644	\$0.4432	\$1,370	\$0.3694	\$1,096	\$0.2955
-		150,000	\$1,976	\$1.3174	\$1,647	\$1.0978	\$1,317	\$0.8783
A-2	Assembly—Food & Drink	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-	Restaurant, Night Club, Bar	1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
A-3	Assembly—Worship, Amusement	600	\$1,025	\$8.5453	\$854	\$7.1211	\$684	\$5.6969
-	Arcade, Church, Community Hall	3,000	\$1,230	\$6.8485	\$1,025	\$5.7071	\$820	\$4.5657
-		6,000	\$1,436	\$3.4012	\$1,197	\$2.8343	\$957	\$2.2675
-		12,000	\$1,640	\$2.2777	\$1,367	\$1.8981	\$1,093	\$1.5185
-		30,000	\$2,050	\$1.3851	\$1,708	\$1.1543	\$1,367	\$0.9234
-		60,000	\$2,465	\$4.1091	\$2,055	\$3.4243	\$1,644	\$2.7394
A-5	Assembly—Outdoor Activities	1,500	\$820	\$2.7333	\$684	\$2.2777	\$547	\$1.8222
-	Amusement Park, Bleacher, Stadium	7,500	\$984	\$2.1915	\$820	\$1.8263	\$656	\$1.4610
-		15,000	\$1,149	\$1.0835	\$957	\$0.9029	\$766	\$0.7223
-		30,000	\$1,311	\$0.7387	\$1,093	\$0.6156	\$874	\$0.4925
-		75,000	\$1,644	\$0.4432	\$1,370	\$0.3694	\$1,096	\$0.2955
-		150,000	\$1,976	\$1.3174	\$1,647	\$1.0978	\$1,317	\$0.8783
A	A Occupancy Tenant Improvements	600	\$911	\$7.5950	\$760	\$6.3291	\$608	\$5.0633
-		3,000	\$1,094	\$6.0791	\$911	\$5.0659	\$729	\$4.0527
-		6,000	\$1,276	\$3.0472	\$1,063	\$2.5394	\$851	\$2.0315
-		12,000	\$1,459	\$2.0264	\$1,216	\$1.6886	\$973	\$1.3509
-		30,000	\$1,824	\$1.2158	\$1,520	\$1.0132	\$1,216	\$0.8105
-		60,000	\$2,188	\$3.6474	\$1,824	\$3.0395	\$1,459	\$2.4316
B	Business—Animal Hospital, Clinic,	500	\$1,025	\$10.2536	\$854	\$8.5447	\$684	\$6.8357
-	Outpatient, Barber Shop/Beauty Shop	2,500	\$1,230	\$8.2183	\$1,025	\$6.8486	\$820	\$5.4788
-		5,000	\$1,436	\$4.0937	\$1,197	\$3.4115	\$957	\$2.7292
-		10,000	\$1,641	\$2.7343	\$1,367	\$2.2786	\$1,094	\$1.8229
-		25,000	\$2,051	\$1.6467	\$1,709	\$1.3723	\$1,367	\$1.0978
-		50,000	\$2,462	\$4.9248	\$2,052	\$4.1040	\$1,642	\$3.2832
B	Business—Car Wash	200	\$684	\$17.0867	\$570	\$14.2390	\$456	\$11.3912
-		1,000	\$820	\$13.6663	\$684	\$11.3886	\$547	\$9.1109
-		2,000	\$957	\$6.8485	\$797	\$5.7071	\$638	\$4.5657
-		4,000	\$1,094	\$4.5452	\$912	\$3.7877	\$729	\$3.0301
-		10,000	\$1,367	\$2.7394	\$1,139	\$2.2829	\$911	\$1.8263
-		20,000	\$1,641	\$8.2029	\$1,367	\$6.8357	\$1,094	\$5.4686
B	Business—Laboratory	200	\$911	\$22.7887	\$760	\$18.9906	\$608	\$15.1925

-		1,000	\$1,094	\$18.2372	\$911	\$15.1976	\$729	\$12.1581
-		2,000	\$1,276	\$9.1109	\$1,063	\$7.5924	\$851	\$6.0739
-		4,000	\$1,458	\$6.0637	\$1,215	\$5.0531	\$972	\$4.0424
-		10,000	\$1,822	\$3.6628	\$1,518	\$3.0524	\$1,215	\$2.4419
-		20,000	\$2,188	\$10.9423	\$1,824	\$9.1186	\$1,459	\$7.2949
B	Business—All Other B Occupancy Type	250	\$798	\$15.9556	\$665	\$13.2963	\$532	\$10.6371
-		1,250	\$957	\$12.7583	\$798	\$10.6319	\$638	\$8.5055
-		2,500	\$1,117	\$6.3715	\$930	\$5.3096	\$744	\$4.2476
-		5,000	\$1,276	\$4.2528	\$1,063	\$3.5440	\$851	\$2.8352
-		12,500	\$1,595	\$2.5394	\$1,329	\$2.1161	\$1,063	\$1.6929
-		25,000	\$1,912	\$7.6488	\$1,594	\$6.3740	\$1,275	\$5.0992
B	Business—Professional Office, Bank	200	\$798	\$19.9301	\$665	\$16.6084	\$532	\$13.2867
-	Motor Vehicle Showroom, Dry Cleaning	1,000	\$957	\$15.9440	\$797	\$13.2867	\$638	\$10.6294
-		2,000	\$1,116	\$7.9874	\$930	\$6.6562	\$744	\$5.3249
-		4,000	\$1,276	\$5.3044	\$1,063	\$4.4204	\$851	\$3.5363
-		10,000	\$1,594	\$3.2011	\$1,329	\$2.6676	\$1,063	\$2.1341
-		20,000	\$1,915	\$9.5726	\$1,595	\$7.9772	\$1,276	\$6.3817
B	Business—High Rise Office	10,000	\$1,737	\$1.8648	\$1,448	\$1.5540	\$1,158	\$1.2432
-		50,000	\$2,483	\$0.9850	\$2,069	\$0.8208	\$1,655	\$0.6566
-		100,000	\$2,975	\$1.9904	\$2,480	\$1.6587	\$1,984	\$1.3270
-		200,000	\$4,966	\$0.6532	\$4,138	\$0.5444	\$3,311	\$0.4355
-		500,000	\$6,926	\$1.2004	\$5,771	\$1.0004	\$4,617	\$0.8003
-		1,000,000	\$12,928	\$1.2928	\$10,773	\$1.0773	\$8,618	\$0.8618
B	B Occupancy Tenant Improvements	250	\$798	\$15.9556	\$665	\$13.2963	\$532	\$10.6371
-		1,250	\$957	\$12.7583	\$798	\$10.6319	\$638	\$8.5055
-		2,500	\$1,117	\$6.3715	\$930	\$5.3096	\$744	\$4.2476
-		5,000	\$1,276	\$4.2528	\$1,063	\$3.5440	\$851	\$2.8352
-		12,500	\$1,595	\$2.5394	\$1,329	\$2.1161	\$1,063	\$1.6929
-		25,000	\$1,912	\$7.6488	\$1,594	\$6.3740	\$1,275	\$5.0992
E	Educational—Group Occupancy	1,000	\$1,139	\$5.7020	\$949	\$4.7517	\$760	\$3.8013
-	6+ persons, up to the 12th Grade	5,000	\$1,367	\$4.5401	\$1,140	\$3.7834	\$912	\$3.0267
-		10,000	\$1,594	\$2.2777	\$1,329	\$1.8981	\$1,063	\$1.5185
-		20,000	\$1,822	\$1.5185	\$1,518	\$1.2654	\$1,215	\$1.0123
-		50,000	\$2,278	\$0.9234	\$1,898	\$0.7695	\$1,518	\$0.6156
-		100,000	\$2,739	\$2.7394	\$2,283	\$2.2829	\$1,826	\$1.8263
E	Educational—Day Care	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-	5+ children, older than 2 1/2 yrs	1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
E	E Occupancy Tenant Improvements	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-		1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
F-1	Factory Industrial—Moderate Hazard	2,000	\$893	\$4.7801	\$744	\$3.9834	\$595	\$3.1868
-		10,000	\$1,276	\$2.5609	\$1,063	\$2.1341	\$850	\$1.7073
-		20,000	\$1,532	\$5.0972	\$1,276	\$4.2476	\$1,021	\$3.3981
-		40,000	\$2,551	\$1.6991	\$2,126	\$1.4159	\$1,701	\$1.1327
-		100,000	\$3,570	\$3.0534	\$2,975	\$2.5445	\$2,380	\$2.0356
-		200,000	\$6,624	\$3.3119	\$5,520	\$2.7599	\$4,416	\$2.2080
F-2	Factory Industrial—Low Hazard	1,500	\$911	\$3.0472	\$759	\$2.5394	\$608	\$2.0315

-		7,500	\$1,094	\$2.4316	\$912	\$2.0264	\$729	\$1.6211
-		15,000	\$1,277	\$1.2158	\$1,064	\$1.0132	\$851	\$0.8105
-		30,000	\$1,459	\$0.8105	\$1,216	\$0.6755	\$973	\$0.5404
-		75,000	\$1,824	\$0.4925	\$1,520	\$0.4104	\$1,216	\$0.3283
-		150,000	\$2,193	\$1.4621	\$1,828	\$1.2184	\$1,462	\$0.9747
F	F Occupancy Tenant Improvements	1,500	\$729	\$2.4378	\$608	\$2.0315	\$486	\$1.6252
-		7,500	\$875	\$1.9453	\$729	\$1.6211	\$584	\$1.2969
-		15,000	\$1,021	\$0.9726	\$851	\$0.8105	\$681	\$0.6484
-		30,000	\$1,167	\$0.6484	\$973	\$0.5404	\$778	\$0.4323
-		75,000	\$1,459	\$0.3940	\$1,216	\$0.3283	\$973	\$0.2627
-		150,000	\$1,754	\$1.1696	\$1,462	\$0.9747	\$1,170	\$0.7798
H-1	High Hazard Group H-1	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-	Pose a detonation hazard	1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
H-2	High Hazard Group H-2	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-	Pose a deflagration hazard	1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
H-3	High Hazard Group H-3	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-	Readily support combustion	1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
H-4	High Hazard Group H-4	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-	Pose health hazards	1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
H-5	High Hazard Group H-5	500	\$729	\$7.2949	\$608	\$6.0791	\$486	\$4.8632
-	Semiconductor Fabrication, R&D	2,500	\$875	\$5.8236	\$729	\$4.8530	\$583	\$3.8824
-		5,000	\$1,021	\$2.9303	\$851	\$2.4419	\$680	\$1.9535
-		10,000	\$1,167	\$1.9453	\$973	\$1.6211	\$778	\$1.2969
-		25,000	\$1,459	\$1.1573	\$1,216	\$0.9644	\$973	\$0.7716
-		50,000	\$1,748	\$3.4966	\$1,457	\$2.9138	\$1,166	\$2.3311
H	H Occupancy Tenant Improvements	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-		1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
I-1	Institutional—17+ persons, ambulatory	200	\$729	\$18.2310	\$608	\$15.1925	\$486	\$12.1540
-		1,000	\$875	\$14.5897	\$729	\$12.1581	\$583	\$9.7265
-		2,000	\$1,021	\$7.2887	\$851	\$6.0739	\$681	\$4.8591
-		4,000	\$1,167	\$4.8509	\$972	\$4.0424	\$778	\$3.2340
-		10,000	\$1,458	\$2.9303	\$1,215	\$2.4419	\$972	\$1.9535
-		20,000	\$1,751	\$8.7538	\$1,459	\$7.2949	\$1,167	\$5.8359
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275

-		5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
I-4	Institutional—6+ persons, day care	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
I	I Occupancy Tenant Improvements	500	\$729	\$7.2949	\$608	\$6.0791	\$486	\$4.8632
-		2,500	\$875	\$5.8236	\$729	\$4.8530	\$583	\$3.8824
-		5,000	\$1,021	\$2.9303	\$851	\$2.4419	\$680	\$1.9535
-		10,000	\$1,167	\$1.9453	\$973	\$1.6211	\$778	\$1.2969
-		25,000	\$1,459	\$1.1573	\$1,216	\$0.9644	\$973	\$0.7716
-		50,000	\$1,748	\$3.4966	\$1,457	\$2.9138	\$1,166	\$2.3311
L	Labs	1,000	\$911	\$4.5616	\$760	\$3.8013	\$608	\$3.0411
-		5,000	\$1,094	\$3.6320	\$912	\$3.0267	\$729	\$2.4214
-		10,000	\$1,276	\$1.8222	\$1,063	\$1.5185	\$850	\$1.2148
-		20,000	\$1,458	\$1.2148	\$1,215	\$1.0123	\$972	\$0.8099
-		50,000	\$1,822	\$0.7387	\$1,518	\$0.6156	\$1,215	\$0.4925
-		100,000	\$2,192	\$2.1915	\$1,826	\$1.8263	\$1,461	\$1.4610
M	Mercantile—Department Store	1,000	\$911	\$4.5616	\$760	\$3.8013	\$608	\$3.0411
-		5,000	\$1,094	\$3.6320	\$912	\$3.0267	\$729	\$2.4214
-		10,000	\$1,276	\$1.8222	\$1,063	\$1.5185	\$850	\$1.2148
-		20,000	\$1,458	\$1.2148	\$1,215	\$1.0123	\$972	\$0.8099
-		50,000	\$1,822	\$0.7387	\$1,518	\$0.6156	\$1,215	\$0.4925
-		100,000	\$2,192	\$2.1915	\$1,826	\$1.8263	\$1,461	\$1.4610
M	Mercantile—Market	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
M	Mercantile—Motor fuel-dispensing	200	\$729	\$18.2310	\$608	\$15.1925	\$486	\$12.1540
-		1,000	\$875	\$14.5897	\$729	\$12.1581	\$583	\$9.7265
-		2,000	\$1,021	\$7.2887	\$851	\$6.0739	\$681	\$4.8591
-		4,000	\$1,167	\$4.8509	\$972	\$4.0424	\$778	\$3.2340
-		10,000	\$1,458	\$2.9303	\$1,215	\$2.4419	\$972	\$1.9535
-		20,000	\$1,751	\$8.7538	\$1,459	\$7.2949	\$1,167	\$5.8359
M	Mercantile—Retail or wholesale store	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-		1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
M	M Occupancy Tenant Improvements	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-		1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
R-1	Residential—Transient	1,000	\$1,139	\$5.7020	\$949	\$4.7517	\$760	\$3.8013

-	Boarding Houses, Hotels, Motels	5,000	\$1,367	\$4.5401	\$1,140	\$3.7834	\$912	\$3.0267
-		10,000	\$1,594	\$2.2777	\$1,329	\$1.8981	\$1,063	\$1.5185
-		20,000	\$1,822	\$1.5185	\$1,518	\$1.2654	\$1,215	\$1.0123
-		50,000	\$2,278	\$0.9234	\$1,898	\$0.7695	\$1,518	\$0.6156
-		100,000	\$2,739	\$2.7394	\$2,283	\$2.2829	\$1,826	\$1.8263
R-2	Residential—Permanent, 2+ Dwellings	500	\$1,025	\$10.2536	\$854	\$8.5447	\$684	\$6.8357
-	Apartment, Dormitory, Timeshare	2,500	\$1,230	\$8.2183	\$1,025	\$6.8486	\$820	\$5.4788
-		5,000	\$1,436	\$4.0937	\$1,197	\$3.4115	\$957	\$2.7292
-		10,000	\$1,641	\$2.7343	\$1,367	\$2.2786	\$1,094	\$1.8229
-		25,000	\$2,051	\$1.6467	\$1,709	\$1.3723	\$1,367	\$1.0978
-		50,000	\$2,462	\$4.9248	\$2,052	\$4.1040	\$1,642	\$3.2832
R-3	Dwellings—Custom Homes	1,500	\$957	\$15.9440	\$798	\$13.2867	\$638	\$10.6294
-		2,500	\$1,117	\$15.9517	\$930	\$13.2931	\$744	\$10.6345
-		3,500	\$1,276	\$15.9594	\$1,063	\$13.2995	\$851	\$10.6396
-		4,500	\$1,436	\$15.9479	\$1,196	\$13.2899	\$957	\$10.6319
-		6,500	\$1,755	\$13.6707	\$1,462	\$11.3923	\$1,170	\$9.1138
-		10,000	\$2,233	\$22.3309	\$1,861	\$18.6091	\$1,489	\$14.8873
R-3	Dwellings—Models, First Master Plan	1,500	\$718	\$11.9503	\$598	\$9.9586	\$478	\$7.9669
-		2,500	\$837	\$11.9965	\$698	\$9.9971	\$558	\$7.9977
-		3,500	\$957	\$11.9734	\$798	\$9.9779	\$638	\$7.9823
-		4,500	\$1,077	\$11.9273	\$897	\$9.9394	\$718	\$7.9515
-		6,500	\$1,315	\$10.2563	\$1,096	\$8.5469	\$877	\$6.8376
-		10,000	\$1,674	\$16.7443	\$1,395	\$13.9536	\$1,116	\$11.1629
R-3	Dwellings—Production Phase (Plot Plan)	1,500	\$718	\$11.9503	\$598	\$9.9586	\$478	\$7.9669
-		2,500	\$837	\$11.9965	\$698	\$9.9971	\$558	\$7.9977
-		3,500	\$957	\$11.9734	\$798	\$9.9779	\$638	\$7.9823
-		4,500	\$1,077	\$11.9273	\$897	\$9.9394	\$718	\$7.9515
-		6,500	\$1,315	\$10.2563	\$1,096	\$8.5469	\$877	\$6.8376
-		10,000	\$1,674	\$16.7443	\$1,395	\$13.9536	\$1,116	\$11.1629
R-3	Dwellings—Alternate Materials	1,500	\$718	\$11.9503	\$598	\$9.9586	\$478	\$7.9669
-		2,500	\$837	\$11.9965	\$698	\$9.9971	\$558	\$7.9977
-		3,500	\$957	\$11.9734	\$798	\$9.9779	\$638	\$7.9823
-		4,500	\$1,077	\$11.9273	\$897	\$9.9394	\$718	\$7.9515
-		6,500	\$1,315	\$10.2563	\$1,096	\$8.5469	\$877	\$6.8376
-		10,000	\$1,674	\$16.7443	\$1,395	\$13.9536	\$1,116	\$11.1629
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$957	\$15.9440	\$798	\$13.2867	\$638	\$10.6294
-	Custom Homes	2,500	\$1,117	\$15.9517	\$930	\$13.2931	\$744	\$10.6345
-		3,500	\$1,276	\$15.9594	\$1,063	\$13.2995	\$851	\$10.6396
-		4,500	\$1,436	\$15.9479	\$1,196	\$13.2899	\$957	\$10.6319
-		6,500	\$1,755	\$13.6707	\$1,462	\$11.3923	\$1,170	\$9.1138
-		10,000	\$2,233	\$22.3309	\$1,861	\$18.6091	\$1,489	\$14.8873
R-3	Dwellings (Tracts)—Hillside/Flood Zone/ Special-Models, First Master Plan	1,500	\$957	\$15.9440	\$798	\$13.2867	\$638	\$10.6294
-		2,500	\$1,117	\$15.9517	\$930	\$13.2931	\$744	\$10.6345
-		3,500	\$1,276	\$15.9594	\$1,063	\$13.2995	\$851	\$10.6396
-		4,500	\$1,436	\$15.9479	\$1,196	\$13.2899	\$957	\$10.6319
-		6,500	\$1,755	\$13.6707	\$1,462	\$11.3923	\$1,170	\$9.1138
-		10,000	\$2,233	\$22.3309	\$1,861	\$18.6091	\$1,489	\$14.8873
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$957	\$15.9440	\$798	\$13.2867	\$638	\$10.6294
-	Production Phase (Plot Plan)	2,500	\$1,117	\$15.9517	\$930	\$13.2931	\$744	\$10.6345
-		3,500	\$1,276	\$15.9594	\$1,063	\$13.2995	\$851	\$10.6396
-		4,500	\$1,436	\$15.9479	\$1,196	\$13.2899	\$957	\$10.6319
-		6,500	\$1,755	\$13.6707	\$1,462	\$11.3923	\$1,170	\$9.1138
-		10,000	\$2,233	\$22.3309	\$1,861	\$18.6091	\$1,489	\$14.8873
R-4	Residential—Assisted Living (6-16 persons)	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791

-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
R	R Occupancy Tenant Improvements	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
S-1	Storage—Moderate Hazard	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275
-		5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
S-1	Storage—Moderate Hazard, Repair Garage	250	\$729	\$14.5774	\$608	\$12.1478	\$486	\$9.7183
-	Motor Vehicles (not High Hazard)	1,250	\$875	\$11.6841	\$729	\$9.7367	\$583	\$7.7894
-		2,500	\$1,021	\$5.8236	\$851	\$4.8530	\$681	\$3.8824
-		5,000	\$1,167	\$3.8988	\$972	\$3.2490	\$778	\$2.5992
-		12,500	\$1,459	\$2.3393	\$1,216	\$1.9494	\$973	\$1.5595
-		25,000	\$1,751	\$7.0055	\$1,459	\$5.8379	\$1,168	\$4.6704
S-2	Storage—Low Hazard	1,000	\$911	\$4.5516	\$759	\$3.7930	\$608	\$3.0344
-		5,000	\$1,093	\$3.6474	\$911	\$3.0395	\$729	\$2.4316
-		10,000	\$1,276	\$1.8314	\$1,063	\$1.5262	\$851	\$1.2209
-		20,000	\$1,459	\$1.2158	\$1,216	\$1.0132	\$973	\$0.8105
-		50,000	\$1,824	\$0.7233	\$1,520	\$0.6028	\$1,216	\$0.4822
-		100,000	\$2,185	\$2.1854	\$1,821	\$1.8212	\$1,457	\$1.4569
S-2	Storage—Low Hazard, Aircraft Hangar	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275
-		5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
S-2	Storage—Low Hazard, Parking Garages	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275
-	Open or Enclosed	5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
S	S Occupancy Tenant Improvements	500	\$729	\$7.2949	\$608	\$6.0791	\$486	\$4.8632
-		2,500	\$875	\$5.8236	\$729	\$4.8530	\$583	\$3.8824
-		5,000	\$1,021	\$2.9303	\$851	\$2.4419	\$680	\$1.9535
-		10,000	\$1,167	\$1.9453	\$973	\$1.6211	\$778	\$1.2969
-		25,000	\$1,459	\$1.1573	\$1,216	\$0.9644	\$973	\$0.7716
-		50,000	\$1,748	\$3.4966	\$1,457	\$2.9138	\$1,166	\$2.3311
U	Accessory	600	\$911	\$7.5950	\$760	\$6.3291	\$608	\$5.0633
-		3,000	\$1,094	\$6.0791	\$911	\$5.0659	\$729	\$4.0527
-		6,000	\$1,276	\$3.0472	\$1,063	\$2.5394	\$851	\$2.0315
-		12,000	\$1,459	\$2.0264	\$1,216	\$1.6886	\$973	\$1.3509
-		30,000	\$1,824	\$1.2158	\$1,520	\$1.0132	\$1,216	\$0.8105
-		60,000	\$2,188	\$3.6474	\$1,824	\$3.0395	\$1,459	\$2.4316
-	U Tenant Improvements	200	\$911	\$22.7887	\$760	\$18.9906	\$608	\$15.1925

-		1,000	\$1,094	\$18.2372	\$911	\$15.1976	\$729	\$12.1581
-		2,000	\$1,276	\$9.1109	\$1,063	\$7.5924	\$851	\$6.0739
-		4,000	\$1,458	\$6.0637	\$1,215	\$5.0531	\$972	\$4.0424
-		10,000	\$1,822	\$3.6628	\$1,518	\$3.0524	\$1,215	\$2.4419
-		20,000	\$2,188	\$10.9423	\$1,824	\$9.1186	\$1,459	\$7.2949
-	Water Tank	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275
-		5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
<b>SHELL BUILDINGS</b>								
A-2	Shell: Assembly—Food & Drink	250	\$911	\$18.2218	\$760	\$15.1848	\$608	\$12.1478
-		1,250	\$1,094	\$14.6051	\$911	\$12.1709	\$729	\$9.7367
-		2,500	\$1,276	\$7.2795	\$1,064	\$6.0662	\$851	\$4.8530
-		5,000	\$1,458	\$4.8735	\$1,215	\$4.0613	\$972	\$3.2490
-		12,500	\$1,824	\$2.9241	\$1,520	\$2.4368	\$1,216	\$1.9494
-		25,000	\$2,189	\$8.7569	\$1,824	\$7.2974	\$1,459	\$5.8379
B	Shell: Business—Clinic, Outpatient	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
B	Shell: Business—Professional Office	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138
M	Shell: Mercantile—Department Store	1,000	\$729	\$3.6413	\$608	\$3.0344	\$486	\$2.4275
-		5,000	\$875	\$2.9179	\$729	\$2.4316	\$583	\$1.9453
-		10,000	\$1,021	\$1.4651	\$851	\$1.2209	\$680	\$0.9768
-		20,000	\$1,167	\$0.9726	\$973	\$0.8105	\$778	\$0.6484
-		50,000	\$1,459	\$0.5787	\$1,216	\$0.4822	\$973	\$0.3858
-		100,000	\$1,748	\$1.7483	\$1,457	\$1.4569	\$1,166	\$1.1655
-	Other Shell Building	500	\$911	\$9.1186	\$760	\$7.5988	\$608	\$6.0791
-		2,500	\$1,094	\$7.2795	\$912	\$6.0662	\$729	\$4.8530
-		5,000	\$1,276	\$3.6628	\$1,063	\$3.0524	\$851	\$2.4419
-		10,000	\$1,459	\$2.4316	\$1,216	\$2.0264	\$973	\$1.6211
-		25,000	\$1,824	\$1.4467	\$1,520	\$1.2056	\$1,216	\$0.9644
-		50,000	\$2,185	\$4.3708	\$1,821	\$3.6423	\$1,457	\$2.9138

\*Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

**City of Hayward Fire  
Department  
Fire Prevention  
Fire Plan Check & Inspection  
Fees Combined  
(includes MEPs)**

IBC Class	IBC/CBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB	
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Assembly—Fixed Seating	1,500	\$2,167	\$11.7118	\$1,806	\$9.7598	\$1,445	\$7.8079
-	Theater, Concert Hall	7,500	\$2,870	\$9.3817	\$2,392	\$7.8181	\$1,913	\$6.2545
-	-	15,000	\$3,574	\$8.2614	\$2,978	\$6.8845	\$2,382	\$5.5076
-	-	30,000	\$4,813	\$4.3256	\$4,011	\$3.6047	\$3,209	\$2.8837
-	-	75,000	\$6,759	\$1.8714	\$5,633	\$1.5595	\$4,506	\$1.2476
-	-	150,000	\$8,163	\$5.4419	\$6,802	\$4.5349	\$5,442	\$3.6279
A-2	Assembly—Food & Drink	250	\$2,241	\$71.4058	\$1,867	\$59.5048	\$1,494	\$47.6038
-	Restaurant, Night Club, Bar	1,250	\$2,955	\$57.1123	\$2,462	\$47.5936	\$1,970	\$38.0749
-	-	2,500	\$3,669	\$49.8174	\$3,057	\$41.5145	\$2,446	\$33.2116
-	-	5,000	\$4,914	\$26.1271	\$4,095	\$21.7726	\$3,276	\$17.4181
-	-	12,500	\$6,874	\$11.4348	\$5,728	\$9.5290	\$4,582	\$7.6232
-	-	25,000	\$8,303	\$33.2116	\$6,919	\$27.6764	\$5,535	\$22.1411
A-3	Assembly—Worship, Amusement	600	\$2,709	\$36.5974	\$2,258	\$30.4979	\$1,806	\$24.3983
-	Arcade, Church, Community Hall	3,000	\$3,587	\$29.3026	\$2,990	\$24.4188	\$2,392	\$19.5350
-	-	6,000	\$4,466	\$25.8706	\$3,722	\$21.5588	\$2,978	\$17.2471
-	-	12,000	\$6,019	\$13.5022	\$5,016	\$11.2518	\$4,012	\$9.0014
-	-	30,000	\$8,449	\$5.8482	\$7,041	\$4.8735	\$5,633	\$3.8988
-	-	60,000	\$10,204	\$17.0060	\$8,503	\$14.1716	\$6,802	\$11.3373
A-5	Assembly—Outdoor Activities	1,500	\$2,734	\$15.4947	\$2,279	\$12.9122	\$1,823	\$10.3298
-	Amusement Park, Bleacher, Stadium	7,500	\$3,664	\$12.3859	\$3,053	\$10.3216	\$2,443	\$8.2572
-	-	15,000	\$4,593	\$11.3147	\$3,827	\$9.4289	\$3,062	\$7.5432
-	-	30,000	\$6,290	\$5.8236	\$5,242	\$4.8530	\$4,193	\$3.8824
-	-	75,000	\$8,911	\$2.4747	\$7,426	\$2.0623	\$5,941	\$1.6498
-	-	150,000	\$10,767	\$7.1779	\$8,972	\$5.9816	\$7,178	\$4.7853

A	A Occupancy Tenant Improvements	600	\$2,241	\$29.7412	\$1,867	\$24.7843	\$1,494	\$19.8275
-	-	3,000	\$2,954	\$23.8083	\$2,462	\$19.8403	\$1,970	\$15.8722
-	-	6,000	\$3,669	\$20.7611	\$3,057	\$17.3009	\$2,446	\$13.8407
-	-	12,000	\$4,914	\$10.8910	\$4,095	\$9.0758	\$3,276	\$7.2607
-	-	30,000	\$6,875	\$4.7555	\$5,729	\$3.9629	\$4,583	\$3.1703
-	-	60,000	\$8,301	\$13.8356	\$6,918	\$11.5297	\$5,534	\$9.2237
B	Business—Animal Hospital, Clinic,	500	\$2,000	\$29.7489	\$1,667	\$24.7907	\$1,333	\$19.8326
-	Outpatient, Barber Shop/Beauty Shop	2,500	\$2,595	\$23.8083	\$2,163	\$19.8403	\$1,730	\$15.8722
-	-	5,000	\$3,190	\$19.6992	\$2,659	\$16.4160	\$2,127	\$13.1328
-	-	10,000	\$4,175	\$10.5370	\$3,479	\$8.7809	\$2,784	\$7.0247
-	-	25,000	\$5,756	\$4.7709	\$4,797	\$3.9758	\$3,837	\$3.1806
-	-	50,000	\$6,949	\$13.8972	\$5,790	\$11.5810	\$4,632	\$9.2648
B	Business—Car Wash	200	\$1,304	\$48.1091	\$1,087	\$40.0910	\$869	\$32.0728
-	-	1,000	\$1,689	\$38.4904	\$1,407	\$32.0753	\$1,126	\$25.6603
-	-	2,000	\$2,074	\$31.6572	\$1,728	\$26.3810	\$1,382	\$21.1048
-	-	4,000	\$2,707	\$16.9598	\$2,256	\$14.1332	\$1,805	\$11.3065
-	-	10,000	\$3,724	\$7.6950	\$3,104	\$6.4125	\$2,483	\$5.1300
-	-	20,000	\$4,494	\$22.4694	\$3,745	\$18.7245	\$2,996	\$14.9796
B	Business—Laboratory	200	\$1,709	\$62.6681	\$1,424	\$52.2234	\$1,139	\$41.7787
-	-	1,000	\$2,210	\$50.1406	\$1,842	\$41.7839	\$1,474	\$33.4271
-	-	2,000	\$2,712	\$40.9990	\$2,260	\$34.1658	\$1,808	\$27.3326
-	-	4,000	\$3,532	\$22.0385	\$2,943	\$18.3654	\$2,354	\$14.6923
-	-	10,000	\$4,854	\$10.0343	\$4,045	\$8.3619	\$3,236	\$6.6895
-	-	20,000	\$5,857	\$29.2872	\$4,881	\$24.4060	\$3,905	\$19.5248
B	Business—All Other B Occupancy Type	250	\$1,462	\$42.5264	\$1,218	\$35.4387	\$975	\$28.3509
-	-	1,250	\$1,887	\$34.0273	\$1,573	\$28.3561	\$1,258	\$22.6849
-	-	2,500	\$2,313	\$27.6558	\$1,927	\$23.0465	\$1,542	\$18.4372
-	-	5,000	\$3,004	\$14.8873	\$2,503	\$12.4061	\$2,003	\$9.9248
-	-	12,500	\$4,121	\$6.8024	\$3,434	\$5.6687	\$2,747	\$4.5349
-	-	25,000	\$4,971	\$19.8839	\$4,142	\$16.5699	\$3,314	\$13.2559

B	Business—Professional Office, Bank	200	\$1,595	\$59.8055	\$1,329	\$49.8380	\$1,063	\$39.8704
-	Motor Vehicle Showroom, Dry Cleaning	1,000	\$2,073	\$47.8475	\$1,728	\$39.8729	\$1,382	\$31.8983
-	-	2,000	\$2,552	\$39.8755	\$2,127	\$33.2296	\$1,701	\$26.5837
-	-	4,000	\$3,349	\$21.2792	\$2,791	\$17.7327	\$2,233	\$14.1862
-	-	10,000	\$4,626	\$9.5726	\$3,855	\$7.9772	\$3,084	\$6.3817
-	-	20,000	\$5,583	\$27.9175	\$4,653	\$23.2646	\$3,722	\$18.6116
B	Business—High Rise Office	10,000	\$3,970	\$8.0695	\$3,308	\$6.7246	\$2,646	\$5.3797
-	-	50,000	\$7,197	\$4.9556	\$5,998	\$4.1297	\$4,798	\$3.3037
-	-	100,000	\$9,675	\$2.9857	\$8,063	\$2.4881	\$6,450	\$1.9904
-	-	200,000	\$12,661	\$0.9952	\$10,551	\$0.8294	\$8,441	\$0.6635
-	-	500,000	\$15,647	\$1.5903	\$13,039	\$1.3253	\$10,431	\$1.0602
-	-	1,000,000	\$23,598	\$2.3598	\$19,665	\$1.9665	\$15,732	\$1.5732
B	B Occupancy Tenant Improvements	250	\$1,462	\$42.5264	\$1,218	\$35.4387	\$975	\$28.3509
-	-	1,250	\$1,887	\$34.0273	\$1,573	\$28.3561	\$1,258	\$22.6849
-	-	2,500	\$2,313	\$27.6558	\$1,927	\$23.0465	\$1,542	\$18.4372
-	-	5,000	\$3,004	\$14.8873	\$2,503	\$12.4061	\$2,003	\$9.9248
-	-	12,500	\$4,121	\$6.8024	\$3,434	\$5.6687	\$2,747	\$4.5349
-	-	25,000	\$4,971	\$19.8839	\$4,142	\$16.5699	\$3,314	\$13.2559
E	Educational—Group Occupancy	1,000	\$2,823	\$22.5348	\$2,352	\$18.7790	\$1,882	\$15.0232
-	6+ persons, up to the 12th Grade	5,000	\$3,724	\$18.0371	\$3,104	\$15.0309	\$2,483	\$12.0247
-	-	10,000	\$4,626	\$15.7286	\$3,855	\$13.1072	\$3,084	\$10.4857
-	-	20,000	\$6,199	\$8.2696	\$5,166	\$6.8913	\$4,133	\$5.5130
-	-	50,000	\$8,680	\$3.6013	\$7,233	\$3.0011	\$5,787	\$2.4008
-	-	100,000	\$10,481	\$10.4806	\$8,734	\$8.7338	\$6,987	\$6.9871
E	Educational—Day Care	250	\$1,886	\$57.2162	\$1,572	\$47.6801	\$1,257	\$38.1441
-	5+ children, older than 2 1/2 yrs	1,250	\$2,458	\$45.7852	\$2,049	\$38.1544	\$1,639	\$30.5235
-	-	2,500	\$3,031	\$38.4904	\$2,526	\$32.0753	\$2,020	\$25.6603
-	-	5,000	\$3,993	\$20.4533	\$3,327	\$17.0444	\$2,662	\$13.6355
-	-	12,500	\$5,527	\$9.1571	\$4,606	\$7.6309	\$3,685	\$6.1047
-	-	25,000	\$6,672	\$26.6863	\$5,560	\$22.2386	\$4,448	\$17.7908

E	E Occupancy Tenant Improvements	250	\$1,886	\$57.2162	\$1,572	\$47.6801	\$1,257	\$38.1441
-	-	1,250	\$2,458	\$45.7852	\$2,049	\$38.1544	\$1,639	\$30.5235
-	-	2,500	\$3,031	\$38.4904	\$2,526	\$32.0753	\$2,020	\$25.6603
-	-	5,000	\$3,993	\$20.4533	\$3,327	\$17.0444	\$2,662	\$13.6355
-	-	12,500	\$5,527	\$9.1571	\$4,606	\$7.6309	\$3,685	\$6.1047
-	-	25,000	\$6,672	\$26.6863	\$5,560	\$22.2386	\$4,448	\$17.7908
F-1	Factory Industrial—Moderate Hazard	2,000	\$2,042	\$20.7426	\$1,701	\$17.2855	\$1,361	\$13.8284
-	-	10,000	\$3,701	\$12.7552	\$3,084	\$10.6294	\$2,467	\$8.5035
-	-	20,000	\$4,977	\$7.6458	\$4,147	\$6.3715	\$3,318	\$5.0972
-	-	40,000	\$6,506	\$2.5568	\$5,421	\$2.1307	\$4,337	\$1.7045
-	-	100,000	\$8,040	\$4.0753	\$6,700	\$3.3961	\$5,360	\$2.7168
-	-	200,000	\$12,115	\$6.0575	\$10,096	\$5.0479	\$8,077	\$4.0383
F-2	Factory Industrial—Low Hazard	1,500	\$2,241	\$11.9042	\$1,867	\$9.9201	\$1,494	\$7.9361
-	-	7,500	\$2,955	\$9.5110	\$2,462	\$7.9259	\$1,970	\$6.3407
-	-	15,000	\$3,668	\$8.2952	\$3,057	\$6.9127	\$2,445	\$5.5301
-	-	30,000	\$4,912	\$4.3708	\$4,094	\$3.6423	\$3,275	\$2.9138
-	-	75,000	\$6,879	\$1.9084	\$5,733	\$1.5903	\$4,586	\$1.2722
-	-	150,000	\$8,311	\$5.5404	\$6,926	\$4.6170	\$5,540	\$3.6936
F	F Occupancy Tenant Improvements	1,500	\$1,793	\$9.5233	\$1,494	\$7.9361	\$1,195	\$6.3489
-	-	7,500	\$2,364	\$7.6088	\$1,970	\$6.3407	\$1,576	\$5.0725
-	-	15,000	\$2,935	\$6.6362	\$2,445	\$5.5301	\$1,956	\$4.4241
-	-	30,000	\$3,930	\$3.4966	\$3,275	\$2.9138	\$2,620	\$2.3311
-	-	75,000	\$5,503	\$1.5267	\$4,586	\$1.2722	\$3,669	\$1.0178
-	-	150,000	\$6,648	\$4.4323	\$5,540	\$3.6936	\$4,432	\$2.9549
H-1	High Hazard Group H-1	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	Pose a detonation hazard	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327

H-2	High Hazard Group H-2	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	Pose a deflagration hazard	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327
H-3	High Hazard Group H-3	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	Readily support combustion	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327
H-4	High Hazard Group H-4	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	Pose health hazards	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327
H-5	High Hazard Group H-5	500	\$1,793	\$28.5546	\$1,494	\$23.7955	\$1,195	\$19.0364
-	Semiconductor Fabrication, R&D	2,500	\$2,364	\$22.8388	\$1,970	\$19.0323	\$1,576	\$15.2258
-	-	5,000	\$2,935	\$19.9331	\$2,445	\$16.6109	\$1,956	\$13.2888
-	-	10,000	\$3,931	\$10.4611	\$3,276	\$8.7176	\$2,621	\$6.9741
-	-	25,000	\$5,500	\$4.5678	\$4,584	\$3.8065	\$3,667	\$3.0452
-	-	50,000	\$6,642	\$13.2846	\$5,535	\$11.0705	\$4,428	\$8.8564
H	H Occupancy Tenant Improvements	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	-	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327

I-1	Institutional—17+ persons, ambulatory	200	\$1,509	\$57.2200	\$1,257	\$47.6834	\$1,006	\$38.1467
-	-	1,000	\$1,967	\$45.7760	\$1,639	\$38.1467	\$1,311	\$30.5173
-	-	2,000	\$2,424	\$38.4873	\$2,020	\$32.0728	\$1,616	\$25.6582
-	-	4,000	\$3,194	\$20.4502	\$2,662	\$17.0419	\$2,129	\$13.6335
-	-	10,000	\$4,421	\$9.1478	\$3,684	\$7.6232	\$2,947	\$6.0985
-	-	20,000	\$5,336	\$26.6801	\$4,447	\$22.2334	\$3,557	\$17.7867
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$2,076	\$17.1229	\$1,730	\$14.2691	\$1,384	\$11.4153
-	-	5,000	\$2,761	\$13.6786	\$2,301	\$11.3989	\$1,841	\$9.1191
-	-	10,000	\$3,445	\$12.2381	\$2,871	\$10.1984	\$2,297	\$8.1588
-	-	20,000	\$4,669	\$6.3530	\$3,891	\$5.2942	\$3,112	\$4.2353
-	-	50,000	\$6,575	\$2.7333	\$5,479	\$2.2777	\$4,383	\$1.8222
-	-	100,000	\$7,941	\$7.9412	\$6,618	\$6.6177	\$5,294	\$5.2942
I-4	Institutional—6+ persons, day care	500	\$2,241	\$35.6933	\$1,867	\$29.7444	\$1,494	\$23.7955
-	-	2,500	\$2,954	\$28.5485	\$2,462	\$23.7904	\$1,970	\$19.0323
-	-	5,000	\$3,668	\$24.9164	\$3,057	\$20.7637	\$2,445	\$16.6109
-	-	10,000	\$4,914	\$13.0764	\$4,095	\$10.8970	\$3,276	\$8.7176
-	-	25,000	\$6,875	\$5.7097	\$5,730	\$4.7581	\$4,584	\$3.8065
-	-	50,000	\$8,303	\$16.6058	\$6,919	\$13.8382	\$5,535	\$11.0705
I	I Occupancy Tenant Improvements	500	\$1,793	\$28.5546	\$1,494	\$23.7955	\$1,195	\$19.0364
-	-	2,500	\$2,364	\$22.8388	\$1,970	\$19.0323	\$1,576	\$15.2258
-	-	5,000	\$2,935	\$19.9331	\$2,445	\$16.6109	\$1,956	\$13.2888
-	-	10,000	\$3,931	\$10.4611	\$3,276	\$8.7176	\$2,621	\$6.9741
-	-	25,000	\$5,500	\$4.5678	\$4,584	\$3.8065	\$3,667	\$3.0452
-	-	50,000	\$6,642	\$13.2846	\$5,535	\$11.0705	\$4,428	\$8.8564
L	Labs	1,000	\$2,258	\$18.0278	\$1,882	\$15.0232	\$1,506	\$12.0186
-	-	5,000	\$2,980	\$14.4297	\$2,483	\$12.0247	\$1,986	\$9.6198
-	-	10,000	\$3,701	\$12.5829	\$3,084	\$10.4857	\$2,467	\$8.3886
-	-	20,000	\$4,959	\$6.6156	\$4,133	\$5.5130	\$3,306	\$4.4104
-	-	50,000	\$6,944	\$2.8810	\$5,787	\$2.4008	\$4,629	\$1.9207
-	-	100,000	\$8,384	\$8.3845	\$6,987	\$6.9871	\$5,590	\$5.5896

M	Mercantile—Department Store	1,000	\$1,975	\$15.1899	\$1,646	\$12.6583	\$1,317	\$10.1266
-	-	5,000	\$2,582	\$12.1519	\$2,152	\$10.1266	\$1,722	\$8.1013
-	-	10,000	\$3,190	\$10.3298	\$2,658	\$8.6081	\$2,127	\$6.8865
-	-	20,000	\$4,223	\$5.4788	\$3,519	\$4.5657	\$2,815	\$3.6526
-	-	50,000	\$5,867	\$2.4255	\$4,889	\$2.0212	\$3,911	\$1.6170
-	-	100,000	\$7,079	\$7.0794	\$5,900	\$5.8995	\$4,720	\$4.7196
M	Mercantile—Market	500	\$1,886	\$28.6177	\$1,572	\$23.8481	\$1,257	\$19.0785
-	-	2,500	\$2,459	\$22.8695	\$2,049	\$19.0580	\$1,639	\$15.2464
-	-	5,000	\$3,030	\$19.2375	\$2,525	\$16.0313	\$2,020	\$12.8250
-	-	10,000	\$3,992	\$10.2446	\$3,327	\$8.5372	\$2,661	\$6.8297
-	-	25,000	\$5,529	\$4.5708	\$4,607	\$3.8090	\$3,686	\$3.0472
-	-	50,000	\$6,672	\$13.3431	\$5,560	\$11.1193	\$4,448	\$8.8954
M	Mercantile—Motor fuel-dispensing	200	\$1,509	\$57.2200	\$1,257	\$47.6834	\$1,006	\$38.1467
-	-	1,000	\$1,967	\$45.7760	\$1,639	\$38.1467	\$1,311	\$30.5173
-	-	2,000	\$2,424	\$38.4873	\$2,020	\$32.0728	\$1,616	\$25.6582
-	-	4,000	\$3,194	\$20.4502	\$2,662	\$17.0419	\$2,129	\$13.6335
-	-	10,000	\$4,421	\$9.1478	\$3,684	\$7.6232	\$2,947	\$6.0985
-	-	20,000	\$5,336	\$26.6801	\$4,447	\$22.2334	\$3,557	\$17.7867
M	Mercantile—Retail or wholesale store	250	\$1,886	\$57.2162	\$1,572	\$47.6801	\$1,257	\$38.1441
-	-	1,250	\$2,458	\$45.7852	\$2,049	\$38.1544	\$1,639	\$30.5235
-	-	2,500	\$3,031	\$38.4904	\$2,526	\$32.0753	\$2,020	\$25.6603
-	-	5,000	\$3,993	\$20.4533	\$3,327	\$17.0444	\$2,662	\$13.6355
-	-	12,500	\$5,527	\$9.1571	\$4,606	\$7.6309	\$3,685	\$6.1047
-	-	25,000	\$6,672	\$26.6863	\$5,560	\$22.2386	\$4,448	\$17.7908
M	M Occupancy Tenant Improvements	250	\$1,709	\$50.1214	\$1,424	\$41.7678	\$1,139	\$33.4143
-	-	1,250	\$2,210	\$40.1217	\$1,842	\$33.4348	\$1,473	\$26.7478
-	-	2,500	\$2,712	\$32.8115	\$2,260	\$27.3429	\$1,808	\$21.8743
-	-	5,000	\$3,532	\$17.6216	\$2,943	\$14.6846	\$2,355	\$11.7477
-	-	12,500	\$4,854	\$8.0182	\$4,045	\$6.6818	\$3,236	\$5.3455
-	-	25,000	\$5,856	\$23.4236	\$4,880	\$19.5197	\$3,904	\$15.6157

R-1	Residential—Transient	1,000	\$2,823	\$22.5348	\$2,352	\$18.7790	\$1,882	\$15.0232
-	Boarding Houses, Hotels, Motels	5,000	\$3,724	\$18.0371	\$3,104	\$15.0309	\$2,483	\$12.0247
-	-	10,000	\$4,626	\$15.7286	\$3,855	\$13.1072	\$3,084	\$10.4857
-	-	20,000	\$6,199	\$8.2696	\$5,166	\$6.8913	\$4,133	\$5.5130
-	-	50,000	\$8,680	\$3.6013	\$7,233	\$3.0011	\$5,787	\$2.4008
-	-	100,000	\$10,481	\$10.4806	\$8,734	\$8.7338	\$6,987	\$6.9871
R-2	Residential—Permanent, 2+ Dwellings	500	\$2,355	\$36.8437	\$1,962	\$30.7031	\$1,570	\$24.5624
-	Apartment, Dormitory, Timeshare	2,500	\$3,091	\$29.4719	\$2,576	\$24.5599	\$2,061	\$19.6479
-	-	5,000	\$3,828	\$25.3781	\$3,190	\$21.1484	\$2,552	\$16.9187
-	-	10,000	\$5,097	\$13.3688	\$4,248	\$11.1407	\$3,398	\$8.9125
-	-	25,000	\$7,102	\$5.8790	\$5,919	\$4.8992	\$4,735	\$3.9193
-	-	50,000	\$8,572	\$17.1445	\$7,144	\$14.2871	\$5,715	\$11.4296
R-3	Dwellings—Custom Homes	1,500	\$1,914	\$31.9112	\$1,595	\$26.5926	\$1,276	\$21.2741
-	-	2,500	\$2,233	\$31.9035	\$1,861	\$26.5862	\$1,489	\$21.2690
-	-	3,500	\$2,552	\$31.9189	\$2,127	\$26.5991	\$1,701	\$21.2792
-	-	4,500	\$2,871	\$23.8930	\$2,393	\$19.9108	\$1,914	\$15.9287
-	-	6,500	\$3,349	\$31.9145	\$2,791	\$26.5954	\$2,233	\$21.2763
-	-	10,000	\$4,466	\$44.6618	\$3,722	\$37.2182	\$2,977	\$29.7745
R-3	Dwellings—Models, First Master Plan	1,500	\$2,991	\$49.8636	\$2,492	\$41.5530	\$1,994	\$33.2424
-	-	2,500	\$3,489	\$49.8328	\$2,908	\$41.5273	\$2,326	\$33.2219
-	-	3,500	\$3,988	\$49.8713	\$3,323	\$41.5594	\$2,658	\$33.2475
-	-	4,500	\$4,486	\$30.8723	\$3,739	\$25.7270	\$2,991	\$20.5816
-	-	6,500	\$5,104	\$53.5440	\$4,253	\$44.6200	\$3,403	\$35.6960
-	-	10,000	\$6,978	\$69.7783	\$5,815	\$58.1486	\$4,652	\$46.5188
R-3	Dwellings—Production Phase (Plot Plan)	1,500	\$1,077	\$17.9524	\$897	\$14.9604	\$718	\$11.9683
-	-	2,500	\$1,256	\$17.9294	\$1,047	\$14.9411	\$837	\$11.9529
-	-	3,500	\$1,436	\$17.9524	\$1,196	\$14.9604	\$957	\$11.9683
-	-	4,500	\$1,615	\$14.9321	\$1,346	\$12.4435	\$1,077	\$9.9548
-	-	6,500	\$1,914	\$17.0851	\$1,595	\$14.2376	\$1,276	\$11.3901
-	-	10,000	\$2,512	\$25.1165	\$2,093	\$20.9304	\$1,674	\$16.7443

R-3	Dwellings—Alternate Materials	1,500	\$1,316	\$21.9308	\$1,097	\$18.2756	\$877	\$14.6205
-	-	2,500	\$1,535	\$21.9231	\$1,279	\$18.2692	\$1,023	\$14.6154
-	-	3,500	\$1,754	\$21.9384	\$1,462	\$18.2820	\$1,170	\$14.6256
-	-	4,500	\$1,974	\$16.9521	\$1,645	\$14.1267	\$1,316	\$11.3014
-	-	6,500	\$2,313	\$21.6427	\$1,927	\$18.0356	\$1,542	\$14.4285
-	-	10,000	\$3,070	\$30.7031	\$2,559	\$25.5859	\$2,047	\$20.4687
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$2,273	\$37.8748	\$1,894	\$31.5623	\$1,515	\$25.2499
-	Custom Homes	2,500	\$2,652	\$37.8748	\$2,210	\$31.5623	\$1,768	\$25.2499
-	-	3,500	\$3,030	\$37.8979	\$2,525	\$31.5816	\$2,020	\$25.2653
-	-	4,500	\$3,409	\$26.8979	\$2,841	\$22.4149	\$2,273	\$17.9319
-	-	6,500	\$3,947	\$38.7432	\$3,289	\$32.2860	\$2,632	\$25.8288
-	-	10,000	\$5,303	\$53.0339	\$4,419	\$44.1950	\$3,536	\$35.3560
R-3	Dwellings (Tracts)—Hillside/Flood Zone/	1,500	\$3,708	\$61.8139	\$3,090	\$51.5116	\$2,472	\$41.2093
-	Special-Models, First Master Plan	2,500	\$4,327	\$61.8293	\$3,605	\$51.5244	\$2,884	\$41.2196
-	-	3,500	\$4,945	\$61.7755	\$4,121	\$51.4796	\$3,297	\$41.1836
-	-	4,500	\$5,563	\$38.8828	\$4,635	\$32.4024	\$3,708	\$25.9219
-	-	6,500	\$6,340	\$66.1022	\$5,284	\$55.0852	\$4,227	\$44.0682
-	-	10,000	\$8,654	\$86.5380	\$7,211	\$72.1150	\$5,769	\$57.6920
R-3	Dwellings—Hillside/Flood Zone/Special	1,500	\$2,273	\$37.8748	\$1,894	\$31.5623	\$1,515	\$25.2499
-	Production Phase (Plot Plan)	2,500	\$2,652	\$37.8748	\$2,210	\$31.5623	\$1,768	\$25.2499
-	-	3,500	\$3,030	\$37.8979	\$2,525	\$31.5816	\$2,020	\$25.2653
-	-	4,500	\$3,409	\$26.8979	\$2,841	\$22.4149	\$2,273	\$17.9319
-	-	6,500	\$3,947	\$38.7432	\$3,289	\$32.2860	\$2,632	\$25.8288
-	-	10,000	\$5,303	\$53.0339	\$4,419	\$44.1950	\$3,536	\$35.3560
R-4	Residential—Assisted Living (6-16 persons)	500	\$2,063	\$32.1459	\$1,720	\$26.7882	\$1,376	\$21.4306
-	-	2,500	\$2,706	\$25.7321	\$2,255	\$21.4434	\$1,804	\$17.1547
-	-	5,000	\$3,350	\$22.0847	\$2,791	\$18.4039	\$2,233	\$14.7231
-	-	10,000	\$4,454	\$11.6554	\$3,712	\$9.7128	\$2,969	\$7.7702
-	-	25,000	\$6,202	\$5.1403	\$5,168	\$4.2836	\$4,135	\$3.4268
-	-	50,000	\$7,487	\$14.9745	\$6,239	\$12.4787	\$4,991	\$9.9830

R	R Occupancy Tenant Improvements	500	\$1,532	\$21.5229	\$1,276	\$17.9358	\$1,021	\$14.3486
-	-	2,500	\$1,962	\$17.2060	\$1,635	\$14.3384	\$1,308	\$11.4707
-	-	5,000	\$2,392	\$13.5894	\$1,994	\$11.3245	\$1,595	\$9.0596
-	-	10,000	\$3,072	\$7.3769	\$2,560	\$6.1475	\$2,048	\$4.9180
-	-	25,000	\$4,178	\$3.4474	\$3,482	\$2.8728	\$2,786	\$2.2982
-	-	50,000	\$5,040	\$10.0805	\$4,200	\$8.4004	\$3,360	\$6.7203
S-1	Storage—Moderate Hazard	1,000	\$1,651	\$12.8568	\$1,376	\$10.7140	\$1,101	\$8.5712
-	-	5,000	\$2,165	\$10.2805	\$1,804	\$8.5671	\$1,443	\$6.8537
-	-	10,000	\$2,679	\$8.8400	\$2,233	\$7.3667	\$1,786	\$5.8933
-	-	20,000	\$3,563	\$4.6621	\$2,969	\$3.8851	\$2,375	\$3.1081
-	-	50,000	\$4,962	\$2.0438	\$4,135	\$1.7032	\$3,308	\$1.3625
-	-	100,000	\$5,984	\$5.9836	\$4,986	\$4.9864	\$3,989	\$3.9891
S-1	Storage—Moderate Hazard, Repair Garage	250	\$1,509	\$45.7729	\$1,257	\$38.1441	\$1,006	\$30.5153
-	Motor Vehicles (not High Hazard)	1,250	\$1,967	\$36.6282	\$1,639	\$30.5235	\$1,311	\$24.4188
-	-	2,500	\$2,425	\$30.7923	\$2,020	\$25.6603	\$1,616	\$20.5282
-	-	5,000	\$3,194	\$16.3626	\$2,662	\$13.6355	\$2,130	\$10.9084
-	-	12,500	\$4,422	\$7.3256	\$3,685	\$6.1047	\$2,948	\$4.8838
-	-	25,000	\$5,337	\$21.3490	\$4,448	\$17.7908	\$3,558	\$14.2327
S-2	Storage—Low Hazard	1,000	\$2,063	\$16.0710	\$1,720	\$13.3925	\$1,376	\$10.7140
-	-	5,000	\$2,706	\$12.8507	\$2,255	\$10.7089	\$1,804	\$8.5671
-	-	10,000	\$3,349	\$11.0500	\$2,791	\$9.2084	\$2,233	\$7.3667
-	-	20,000	\$4,454	\$5.8277	\$3,712	\$4.8564	\$2,969	\$3.8851
-	-	50,000	\$6,202	\$2.5547	\$5,168	\$2.1290	\$4,135	\$1.7032
-	-	100,000	\$7,480	\$7.4795	\$6,233	\$6.2330	\$4,986	\$4.9864
S-2	Storage—Low Hazard, Aircraft Hangar	1,000	\$2,643	\$22.7803	\$2,203	\$18.9836	\$1,762	\$15.1869
-	-	5,000	\$3,554	\$18.2218	\$2,962	\$15.1848	\$2,370	\$12.1478
-	-	10,000	\$4,466	\$16.7813	\$3,721	\$13.9844	\$2,977	\$11.1875
-	-	20,000	\$6,144	\$8.6184	\$5,120	\$7.1820	\$4,096	\$5.7456
-	-	50,000	\$8,729	\$3.6444	\$7,274	\$3.0370	\$5,819	\$2.4296
-	-	100,000	\$10,551	\$10.5514	\$8,793	\$8.7928	\$7,034	\$7.0343

S-2	Storage—Low Hazard, Parking Garages	1,000	\$2,501	\$21.3706	\$2,085	\$17.8088	\$1,668	\$14.2470
-	Open or Enclosed	5,000	\$3,356	\$17.0891	\$2,797	\$14.2409	\$2,238	\$11.3927
-	-	10,000	\$4,211	\$15.6362	\$3,509	\$13.0302	\$2,807	\$10.4242
-	-	20,000	\$5,774	\$8.0644	\$4,812	\$6.7203	\$3,850	\$5.3762
-	-	50,000	\$8,194	\$3.4104	\$6,828	\$2.8420	\$5,462	\$2.2736
-	-	100,000	\$9,899	\$9.8988	\$8,249	\$8.2490	\$6,599	\$6.5992
S	S Occupancy Tenant Improvements	500	\$1,509	\$22.8942	\$1,257	\$19.0785	\$1,006	\$15.2628
-	-	2,500	\$1,967	\$18.2956	\$1,639	\$15.2464	\$1,311	\$12.1971
-	-	5,000	\$2,424	\$15.3900	\$2,020	\$12.8250	\$1,616	\$10.2600
-	-	10,000	\$3,194	\$8.1957	\$2,661	\$6.8297	\$2,129	\$5.4638
-	-	25,000	\$4,423	\$3.6567	\$3,686	\$3.0472	\$2,949	\$2.4378
-	-	50,000	\$5,337	\$10.6745	\$4,448	\$8.8954	\$3,558	\$7.1163
U	Accessory	600	\$1,886	\$23.8468	\$1,572	\$19.8723	\$1,257	\$15.8979
-	-	3,000	\$2,459	\$19.0682	\$2,049	\$15.8902	\$1,639	\$12.7121
-	-	6,000	\$3,031	\$16.0364	\$2,525	\$13.3637	\$2,020	\$10.6909
-	-	12,000	\$3,993	\$8.5209	\$3,327	\$7.1008	\$2,662	\$5.6806
-	-	30,000	\$5,527	\$3.8013	\$4,605	\$3.1678	\$3,684	\$2.5342
-	-	60,000	\$6,667	\$11.1116	\$5,556	\$9.2597	\$4,445	\$7.4077
-	U Tenant Improvements	200	\$1,709	\$62.6681	\$1,424	\$52.2234	\$1,139	\$41.7787
-	-	1,000	\$2,210	\$50.1406	\$1,842	\$41.7839	\$1,474	\$33.4271
-	-	2,000	\$2,712	\$40.9990	\$2,260	\$34.1658	\$1,808	\$27.3326
-	-	4,000	\$3,532	\$22.0385	\$2,943	\$18.3654	\$2,354	\$14.6923
-	-	10,000	\$4,854	\$10.0343	\$4,045	\$8.3619	\$3,236	\$6.6895
-	-	20,000	\$5,857	\$29.2872	\$4,881	\$24.4060	\$3,905	\$19.5248
-	Water Tank	1,000	\$1,367	\$10.0220	\$1,139	\$8.3516	\$911	\$6.6813
-	-	5,000	\$1,768	\$8.0274	\$1,473	\$6.6895	\$1,179	\$5.3516
-	-	10,000	\$2,169	\$6.5500	\$1,808	\$5.4583	\$1,446	\$4.3667
-	-	20,000	\$2,824	\$3.5335	\$2,354	\$2.9446	\$1,883	\$2.3557
-	-	50,000	\$3,884	\$1.6129	\$3,237	\$1.3441	\$2,590	\$1.0752
-	-	100,000	\$4,691	\$4.6909	\$3,909	\$3.9091	\$3,127	\$3.1272

<b>SHELL BUILDINGS</b>								
A-2	Shell: Assembly—Food & Drink	250	\$1,886	\$57.2162	\$1,572	\$47.6801	\$1,257	\$38.1441
-	-	1,250	\$2,458	\$45.7852	\$2,049	\$38.1544	\$1,639	\$30.5235
-	-	2,500	\$3,031	\$38.4904	\$2,526	\$32.0753	\$2,020	\$25.6603
-	-	5,000	\$3,993	\$20.4533	\$3,327	\$17.0444	\$2,662	\$13.6355
-	-	12,500	\$5,527	\$9.1571	\$4,606	\$7.6309	\$3,685	\$6.1047
-	-	25,000	\$6,672	\$26.6863	\$5,560	\$22.2386	\$4,448	\$17.7908
B	Shell: Business—Clinic, Outpatient	500	\$1,886	\$28.6177	\$1,572	\$23.8481	\$1,257	\$19.0785
-	-	2,500	\$2,459	\$22.8695	\$2,049	\$19.0580	\$1,639	\$15.2464
-	-	5,000	\$3,030	\$19.2375	\$2,525	\$16.0313	\$2,020	\$12.8250
-	-	10,000	\$3,992	\$10.2446	\$3,327	\$8.5372	\$2,661	\$6.8297
-	-	25,000	\$5,529	\$4.5708	\$4,607	\$3.8090	\$3,686	\$3.0472
-	-	50,000	\$6,672	\$13.3431	\$5,560	\$11.1193	\$4,448	\$8.8954
B	Shell: Business—Professional Office	500	\$1,886	\$28.6177	\$1,572	\$23.8481	\$1,257	\$19.0785
-	-	2,500	\$2,459	\$22.8695	\$2,049	\$19.0580	\$1,639	\$15.2464
-	-	5,000	\$3,030	\$19.2375	\$2,525	\$16.0313	\$2,020	\$12.8250
-	-	10,000	\$3,992	\$10.2446	\$3,327	\$8.5372	\$2,661	\$6.8297
-	-	25,000	\$5,529	\$4.5708	\$4,607	\$3.8090	\$3,686	\$3.0472
-	-	50,000	\$6,672	\$13.3431	\$5,560	\$11.1193	\$4,448	\$8.8954
M	Shell: Mercantile—Department Store	1,000	\$1,651	\$12.8568	\$1,376	\$10.7140	\$1,101	\$8.5712
-	-	5,000	\$2,165	\$10.2805	\$1,804	\$8.5671	\$1,443	\$6.8537
-	-	10,000	\$2,679	\$8.8400	\$2,233	\$7.3667	\$1,786	\$5.8933
-	-	20,000	\$3,563	\$4.6621	\$2,969	\$3.8851	\$2,375	\$3.1081
-	-	50,000	\$4,962	\$2.0438	\$4,135	\$1.7032	\$3,308	\$1.3625
-	-	100,000	\$5,984	\$5.9836	\$4,986	\$4.9864	\$3,989	\$3.9891
-	Other Shell Building	500	\$1,886	\$28.6177	\$1,572	\$23.8481	\$1,257	\$19.0785
-	-	2,500	\$2,459	\$22.8695	\$2,049	\$19.0580	\$1,639	\$15.2464
-	-	5,000	\$3,030	\$19.2375	\$2,525	\$16.0313	\$2,020	\$12.8250
-	-	10,000	\$3,992	\$10.2446	\$3,327	\$8.5372	\$2,661	\$6.8297
-	-	25,000	\$5,529	\$4.5708	\$4,607	\$3.8090	\$3,686	\$3.0472
-	-	50,000	\$6,672	\$13.3431	\$5,560	\$11.1193	\$4,448	\$8.8954

\*Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

**HAZARDOUS MATERIALS OFFICE****CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) PROGRAM  
PERMIT AND REGISTRATION FEES**

1. Hazardous Materials Storage Permit - Annual permit per facility for storage and/or handling of hazardous materials as defined in Hayward Municipal Code, Chapter 3, Article 8.

<u>Quantity Range</u>	<u>Description</u>	<u>Fee Amount</u>
1A	Storage of one (1) or more types Solid up to 500 lbs (pounds) Liquid up to 55 gallons Gaseous up to 2,000 cubic feet at STP	\$ 245.00 per year
2A	Storage of one (1) or more types Solid between 500 & 5,000 lbs Liquid between 55 & 550 gallons Gaseous between 200 & 2,000 cubic feet at STP	\$ 279.00 per year
3A	Storage of one (1) to five (5) types Solid between 5,000 & 25,000 lbs Liquid between 550 & 2,750 gallons Gaseous between 2,000 & 10,000 cubic feet at STP	\$ 346.00 per year
3B	Storage of six (6) or more types Solid between 5,000 & 25,000 lbs Liquid between 550 & 2,750 gallons Gaseous between 2,000 & 10,000 cubic feet at STP	\$ 380.00 per year
4A	Storage of one (1) to five (5) types Solid between 25,000 & 50,000 lbs Liquid between 2,750 & 5,000 gallons Gaseous between 10,000 & 20,000 cubic feet at STP	\$ 397.00 per year
4B	Storage of six (6) or more types Solid between 25,000 & 50,000 lbs Liquid between 2,750 & 5,000 gallons Gaseous between 10,000 & 20,000 cubic feet at STP	\$ 414.00 per year
5A	Storage of one (1) to five (5) types Solid 50,000 pounds or more Liquid 5,000 gallons or more Gaseous 20,000 cu. ft. or more at STP	\$ 448.00 per year
5B	Storage of six (6) to ten (10) types Solid 50,000 pounds or more Liquid 5,000 gallons or more Gaseous 20,000 cu. ft. or more at STP	\$ 482.00 per year
5C	Storage of eleven (11) or more types Solid 50,000 pounds or more Liquid 5,000 gallons or more Gaseous 20,000 cu. ft. or more at STP	\$ 516.00 per year

2. Other CUPA Program Elements

a. Annual State Surcharges

1. CUPA Program Oversight	\$ 24.00 per facility
2. Underground Storage Tanks (UST) Program	\$ 15.00 per UST
3. CalARP Program	\$ 270.00 per site
4. California Electronic Reporting System (CERS)	\$ 25.00 per facility

b.	Hazardous Waste Generator Program	
1.	Up to 27 gallons; 220 lbs generated per month	\$ 183.00 per year
2.	28 to 270 gallons; 221 to 2,220 lbs per month	\$ 206.00 per year
3.	271 gallons or more; 2,221 lbs or more per month	\$ 313.00 per year
c.	Hazardous Waste Treatment (Tiered Permit) Program	
1.	Permit by Rule (Fixed Units)	\$ 282.00 per facility per year
2.	Permit by Rule (Transportable units)	\$ 282.00 per unit per year
3.	Conditional Authorization	\$ 248.00 per facility per year
4.	Conditional Exemption, Specified Waste	\$ 214.00 per facility per year
5.	Conditional Exemption, Small Quantity Treatment	\$ 214.00 per facility per year
6.	Conditional Exemption, Commercial Laundry	\$ 214.00 per facility per year
7.	Conditional Exemption, Limited	\$ 214.00 per facility per year
d.	Hazardous Materials Business Plan (HMBP)	\$ 206.00 per facility per year
e.	Underground Storage Tank (UST) Program	\$ 656.00 for 1 <sup>st</sup> UST per year
		\$ 142.00 per add'l UST per year
f.	Aboveground Petroleum Storage Act Program - Spill Prevention Control and Countermeasure Plan	\$ 233.00 per facility per year
g.	California Accidental Release Prevention (CalARP) Program	
1.	Small CalARP facility	\$ 1,244.00 per facility per year
2.	Large CalARP facility	\$ 2,490.00 per facility per year

#### **NEW CONSTRUCTION PERMITS AND FEES**

1.	New Construction	
a.	Large, Tenant Improvement – New Facility	\$ 3,969.00
b.	Medium, Tenant Improvement – New Facility	\$ 2,605.00
c.	Small, Tenant Improvement – New Facility	\$ 1,319.00
2.	New Facility – No Construction	
a.	Medium to Large	\$ 1,601.00
b.	Small	\$ 776.00
3.	Underground Storage Tank	
a.	System Installation	2,723.00
b.	Piping Installation	\$ 1,191.00
c.	UDC/Sump Installation	\$ 1,191.00
d.	System Removal	\$ 1,480.00
e.	Piping Removal	\$ 957.00

f. UDC/Sump Removal	\$	957.00
g. EVR Phase I Installation or Upgrade	\$	542.00
h. EVR Phase II Installation or Upgrade	\$	989.00
i. Monitoring System Installation or Upgrade	\$	889.00
j. System Tank/Piping Repair	\$	1,598.00
k. System Miscellaneous Component Repair - Major	\$	1,598.00
l. System Miscellaneous Component Repair - Minor	\$	656.00
m. Temporary Closure	\$	1,256.00
4. Aboveground Storage Tanks		
a. System Installation	\$	1,064.00
b. System Removal	\$	915.00
c. System Repair or Modification	\$	793.00
5. California Accidental Release Prevention (CalARP) Program		
a. Large - Risk Management Plan Review	\$	6,692.00
b. Small - Risk Management Plan Review	\$	4,202.00
c. Other costs incurred, including but not limited to third-party review, laboratory work, public notice, communication and correspondence.		Actual Cost
6. Meetings		
a. Code Assistance Meeting	\$	348.00
b. Pre-Application Meeting	\$	281.00
7. Request for Alternate Means of Protection (AMP)		
a. Review	\$	232.00
<b>MISCELLANEOUS</b>		
1. Facility Closure		
a. 3A and above – full facility closure	\$	1,520.00
b. 3A and above – partial facility closure	\$	860.00
c. Below 3A – full facility closure	\$	521.00
d. Below 3A – partial facility closure	\$	346.00
2. Contamination		
a. Staff oversight	\$	142.00 per hour
3. Site Clearance		
a. New construction/use – large	\$	386.00
b. New construction/use – small	\$	230.00
c. Property transfer – large	\$	386.00
d. Property transfer – small	\$	230.00
4. Other Inspections and Compliance Verification		
a. Re-inspection (CUPA and non-CUPA)	\$	142.00 per hour
b. Re-inspection beyond allowed by permit	\$	270.00 per insp.
c. After-hours inspection	\$	214.00 per hour
d. Miscellaneous Inspections and Activities	\$	142.00 per hour
e. Compliance verification	\$	72.00 per notice

## **Library and Community Services**

### **A. GENERAL SCHEDULE OF CHARGES:**

1.	<u>Overdue Fines:</u>	
	a. Print material, videotapes and sound recordings	\$0.25/day (maximum cost of item)
	b. DVD's	\$1.00/day (maximum cost of item)
	c. Reference materials (return within 7 days)	\$3.00/day (maximum cost of item)
	d. Billing Fee – reference materials (returns after 7 days)	\$75.00
	e. Billing Fee – all others	\$20.00
	f. Fine Limit (non-returns)	Original cost of item plus Billing and Processing Fees
2.	<u>Replacement of Lost/Damaged Pamphlet</u> (includes \$0.50 for Barcode Replacement)	\$2.00
3.	<u>Replacement of Lost/Damaged Audio/Visual Case</u>	
	a. Multiple Cassettes/CD/DVD Cases	\$9.00
	b. Cassette Bags	\$3.00
	c. Single Compact Disc and DVD Cases	\$3.00
	d. Video Cassette Cases	\$4.00
	e. Video Booklet	\$3.00
4.	<u>Agendas and Minutes – Library Commission</u>	\$30.00/year
5.	<u>Inter-Library Loan</u> (+ any charges imposed by the lending library)	\$5.00
6.	<u>Processing fee for lost item in addition to original cost of item</u>	\$6.00
7.	<u>Replacement of lost library card</u> (borrower's card)	\$2.00
8.	<u>Replacement lost/damaged bar codes</u>	\$1.00
9.	<u>Teacher Loan Box</u> (includes \$0.50 for Barcode Replacement)	\$10.00
10.	<u>Mailing of library materials</u>	Cost of mailing
11.	<u>"Fines-Free" Library Loan Program Membership Fees</u>	
	a. Extended loan of up to 3 items at-a-time	\$2.99/month
	b. Extended loan of up to 5 items at-a-time	\$4.99/month
	c. Extended loan of up to 10 items at-a-time	\$8.99/month

**B. ADMINISTRATIVE SERVICES**

- |    |  |              |
|----|--|--------------|
| 1. | <u>Community Services Commission Agenda</u>  | \$15.00/year |
| 2. | <u>Community Services Commission Minutes</u> | \$15.00/year |

## Maintenance Services Department

### A. HAYWARD CITY HALL RENTAL

1. Fees for the use of Hayward City Hall, attached hereto and by this reference made a part hereof:

#### RENTAL RATES:

<b>Rotunda **</b>	\$675.00	Per Event
<b>Pre-function Area**</b>	\$408.00	Per Event
<b>Plaza – Half Day Rental</b>	\$470.00	4-Hour Rental
<b>Plaza – Full Day Rental</b>	\$517.00	All Day Rental
<b>Council Chambers</b>	\$470.00	Per Event
<b>Security Admin Fee</b>	\$47.00	Per Event
<b>Janitorial Admin Fee</b>	\$47.00	Per Event
<b>Portable Bar</b>	\$76.00	Per Event
<b>Sound System</b>	\$133.00	Per Event
<b>Insurance Admin Fee – City Purchased</b>	\$79.00	Per Issuance
<b>Insurance Admin Fee – Third Party</b>	\$54.00	Per Issuance

\*\*Rental fee includes the use of a maximum of 20 tables and 150 chairs. Additional tables and chairs will be the responsibility of the user.

#### Application Procedures

- File application with Facilities Management at least 60 days in advance.

#### Days/Hours of Use

- **DAYS:** Friday, Saturday, Sunday **only**. Rental is not available Monday thru Friday.
- **CITY HALL INDOOR EVENT HOURS:** Friday (5 pm – 10 pm), Saturday and Sunday (8 am – 10 pm.)
- **PLAZA EVENT HOURS:** From 8 am until 30 minutes before sundown, or 8pm at the latest.

#### Equipment & Cleanup

- Any equipment needed will be the responsibility of the user, including, staging, and audio-visual equipment. The City must approve any equipment, apparatus, or materials utilized. The user must setup their equipment, and remove all equipment after event. **All equipment and cleanup must end prior to 11 pm.**
- If dancing is desired, a dance floor will be required at the expense of the user. Users are responsible for rental, set-up and removal of the dance floor.
- Users will pay for all cleanup and janitorial services associated with the event.

- The City will arrange for trash containers and portable restrooms at Plaza events at the expense of the user.

#### Insurance Requirements

- Users will be responsible for providing a certificate of **general liability insurance of \$1,000,000 coverage** naming the city as additional insured.

#### Security & Staffing Requirements

- Events may require security guards; the City will determine the number. Users will pay for all guard services.
- Certain events may require Police and Facilities Attendant services, cost of which will be the responsibility of the user. The City will determine if these services are necessary.

#### Prohibited Uses

- Cooking or heating with gas-fired equipment, i.e., natural gas, propane, butane, etc.
- Flaming food, beverages, liquids or gases
- Pyrotechnic displays
- Gas or liquid fueled appliances, tools or apparatus
- Hazardous or toxic Materials

Chaffing dishes fueled by sterno are allowed

#### Deposits

- A cleaning and damage deposit may be required of certain events. This deposit will range from \$250 upwards, depending on the size and nature of the event.
- The lessee will be responsible for any damages to the buildings, furniture or equipment accruing through occupancy or use of the City Hall/Plaza by the lessee. Any, and all, lost equipment or damages sustained to the above, and that exceeds the original rental deposit, shall be compensated within five (5) days.

#### Other Charges and Fees (note all equipment fees are for one setup and per day)

- Additional Chairs \$3.00 per chair
- Additional Tables
  - 60" round (seats 8-10) \$9.00 per table
  - 24" round (Bistro Table) \$8.00 per table
  - 8 Feet Long Table \$8.00 per table
  - 8 Feet Long Class Room Table \$8.00 per table
- Indoor Dance Floor (12' x 12') – Set Up and Take-Down Fee: \$240.00

- Table Linens: By size (below): Set Up, Take-Down, Laundry, and Replacement/Damage Fees:

Linen: Rental Fees: Fully draped (table legs covered):	Fee:
White, poly cotton - round tables	\$9.00
White, Poly cotton – Small Round Cocktail Tables	\$9.00
White, poly cotton – Square – (for pie shaped tables)	\$9.00
White, poly cotton - banquet drapes (5ft.)	\$12.00
White, poly cotton - banquet drapes (6ft.)	\$12.00
White, poly cotton - banquet drapes (8ft.)	\$17.00

## B. STREET MAINTENANCE

1. <u>Cart Retrieval Fee</u>				\$31.00
2. <u>Sign Fabricated &amp; Installed by City Crew</u>				\$205.00
3. <u>Illegal Dumping on Public Right-of-Way</u>	<u>Fee</u>	<u>Penalty</u>		<u>Total</u>
a. First Violation				
Initial Inspection	No Charge	No Penalty		-
First follow-up inspection shows violation eliminated	No Charge	No Penalty		-
First follow-up inspection shows violation still exists,			-	-
City abates illegal dumping	\$920	\$100		\$1,020
b. Subsequent Violation within 12 Months ( <i>same property owner</i> )				
Initial Inspection	No Charge	No Penalty		-
First follow-up inspection shows violation eliminated	No Charge	No Penalty		-
First follow-up inspection shows violation still exists, City abates illegal dumping	\$920	\$800		\$1,720
Each subsequent inspection shows violation still exists	\$920	\$1,000		\$1,920
c. Special Assessment Per Parcel				\$342

## Police Department

### ANIMAL CONTROL

(Ref. Hayward Municipal Code, Chapter 4, Article 4)

For those fees designated to RTO (Refer To Office), the Animal Services Manager shall determine a reasonable fee or charge, basing that determination on the nature of the service; time spent; consistency with fees and charges specified for other services; actual costs incurred, including overhead and other indirect cost; and any other relevant factors.

1. Impounding Charges
  - a. For each dog and cat
    - (1) 1st impoundment \$35.00 penalty
    - (2) 2nd impoundment within one year \$75.00 penalty
    - (3) 3rd impoundment within one year \$150.00 penalty
    - (4) Impound dangerous animal \$150.00 penalty
    - (5) Field Impound \$100.00
  - b. For any unsterilized dog or cat impounded, an additional fee is assessed as mandated by the State of California Food & Agricultural Code.
    - (1) 1<sup>st</sup> Impoundment \$35.00 penalty
    - (2) 2<sup>nd</sup> Impoundment \$50.00 penalty
    - (3) 3<sup>rd</sup> Impoundment \$100.00 penalty
  - c. For each horse, bull, cow, steer, calf, colt, sheep, lamb, goat or hog
    - (1) 1st impoundment RTO (minimum \$40.00)  
Charge will be total direct cost
    - (2) 2nd impoundment within one year RTO (min. \$40.00)
    - (3) 3rd impoundment within one year RTO (min. \$40.00)
  - d. For each non-specified animal (rabbit, monkey, rat, etc.) RTO (min. \$40.00)
2. Feeding and Boarding Charges Per Day. Boarding charges shall be levied as of the first day of impoundment. Charges shall be waived where the animal is redeemed "off the truck."
  - a. For each dog, cat or small domestic pet \$14.00
  - b. Special needs animal (medications given, treatment) \$30.00 per day
  - c. For each horse, bull, cow, hog, steer, lamb, sheep, goat, colt, or calf. \$10.00 min. (RTO)
  - d. For each non-specified animal: \$ 2.00 min. (RTO)
3. Special Services
  - a. Owner surrender of adult unlicensed animals (includes \$85.00 per animal

	boarding fees for the State mandated holding period)	
b.	Owner surrender of additional animals less than ten weeks of age. Boarding fees for the State mandated holding period will also be charged.	\$5.00 per animal
c.	Owner surrenders – small animals/bird	\$30.00
d.	Owner brings dead animal to shelter for disposal	
	(1) Under 50 lbs.	\$54.00 per animal
	(2) Over 50 lbs..	\$67.00 per animal
	(3) Transportation of disposal	\$133.00 per animal
e.	Transportation of <u>stray</u> injured or sick animal to a veterinarian, where owner is later identified.	RTO
f.	Rabies vaccination certificate	Actual Vet Costs
g.	Para-influenza type vaccine	Actual Vet Costs
h.	Medical Testing	\$10.00 min/ \$50.00 max
i.	Microchip Insertion	
	(1) Animal adopted from the Shelter	\$15.00
	(2) Animals not adopted from the Shelter	\$25.00
4.	<u>Animal License and Permit Fees</u>	
a.	Unsterilized dog or cat	
	(1) Flat fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate (not to exceed 3 years)	\$17.00
	(2) Unsterilized animal	\$35.00 penalty
	(3) Unsterilized license renewal	\$17.00 plus penalty
	The Animal Services Manager is authorized to reduce dog license fees by one half of the amount set forth above	
b.	Sterilized dog or cat license	
	(1) Flat Fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate duration (not to exceed 3 years)	\$17.00
	(2) Sterilized, license renewal	\$17.00
c.	Late Penalty	\$5.00
d.	Replacement/Duplicate License	\$8.00
e.	Seeing or hearing dog	No Charge
f.	Fancier's Permit	\$250.00
5.	<u>Pick-up and Disposal of Dead Animals from Veterinarian</u>	

- |    |  |                                 |
|----|--|---------------------------------|
| a. | For 1 to 5 animals   | \$50.00                         |
| b. | For each additional  | \$10.00                         |
| 6. | <u>Observation Fees</u>  |                                 |
|    | All observation fees are assessed at the full rate and are not refundable, either in part or in full.  |                                 |
| a. | For each dog, cat or small domestic pet for quarantine, evidence and protective custody.   | \$14.00 per day                 |
| b. | Other Animals  | Actual Costs                    |
| c. | Property inspections (required prior to home quarantines and for the private retention of all animals declared dangerous outside a City of Hayward hearing).   | \$53.00 per inspection          |
| 7. | <u>Adoption Fees</u>   |                                 |
| a. | The fees charged for dogs and cats offered for adoption shall be set by the Animal Services Manager. In no case shall this amount be less than \$5.00. In no case shall animals listed as "Owner Surrendered" be adopted by the previous owner without payment of all fees and charges (as specified in the schedule) for shelter service in impounding and caring for the animal. | RTO (minimum \$5.00)<br>\$20.00 |
| b. | All Other Animals  | Market Value                    |
| c. | Spaying and neutering (mandated for dogs and cats prior to adoption)   | Veterinary contract cost        |
| d. | Administrative processing fee for the return of animals adopted from the shelter   | \$10.00                         |
| 8. | <u>Hearing Fee:</u> Hearing and inspection of property of owners of animals declared dangerous or potentially dangerous.   | \$150.00                        |

**B. POLICE ADMINISTRATION**

*Any charges not specified below shall be established by State and/or Federal statutes.*

1. Photocopying of Reports:
  - a. Traffic Accident Reports \$12.00 per report
  - b. Other Reports \$5.50 per report
2. Photographs Time & Motion
3. Fingerprinting \$23.00 each  
(Fingerprint processing fees established by Federal or State agencies shall be additional charge.)
4. Traffic & Police Security Services
  - a. Traffic control and police security services for pre-planned, non-city sponsored events Time & Motion
  - b. Planned traffic control for contractors and utilities Time & Motion
5. Permit Processing  
(Fees are for processing only, fingerprint and Department of Justice fees are not included)
  - a. Taxi Drivers
    - (1) Initial Permit \$260.00
    - (2) Annual renewal \$186.00
    - (3) Annual taxi operating sticker \$247.00
    - (4) Lost permit replacement \$91.00
  - b. Tow Permits
    - (1) Company 1<sup>st</sup> License \$297.00
    - (2) Company Annual Renewal \$297.00
    - (3) Driver 1<sup>st</sup> License \$297.00
    - (4) Driver Annual Renewal \$297.00
    - (5) Lost Permit Replacement \$74.00
  - c. Massage Establishment/technician permit
    - (1) Establishment permit
      - (a) one owner \$614.00
      - (b) two owners \$845.00
      - (c) three owners \$1,076.00
    - (2) Technician Permit
      - (a) Initial permit \$230.00
      - (b) Annual renewal \$76.00
      - (c) Lost permit replacement \$76.00

d.	Card clubs employee permit	
	(a) Initial permit	\$153.00
	(b) Annual renewal	\$153.00
	(c) Lost permit replacement	\$76.00
e.	Auto Sales/Repair Permit	\$175.00
f.	Background investigation	Time & Motion
g.	Firearm dealers annual permit	\$513.00
h.	Diversion program	Time & Motion
i.	Petty Theft Workshop	\$80.00/per participant
j.	Other permit processing	Time & Motion
k.	Alcohol Sales-Special Event Permits	\$42.00
6.	<u>Alarm Permit Fee</u>	
	a. new and annual renewal:	\$32.00
	b. for Low income or persons in a temporary or permanent disabled status who:	\$15.00
	(1) meet the City income guidelines as defined in the All City Department section of the Master Fee Schedule and	
	(2) file with the Revenue Division of the Finance Department a discount application and adequate documentary evidence showing that the Permit applicant comes within the provision of subparagraph (a).	
7.	<u>False Alarm Fees</u> (for instances of false alarms within any one-year period):	
	a. First False Alarm Fee	No Charge
	b. Second False Alarm Fee	\$182.00
	c. Third False Alarm Fee	\$182.00
	Penalty	\$ 50.00
	d. Fourth False Alarm Fee	\$182.00
	Penalty	\$200.00
	e. Fifth and Each Fee	\$182.00
	Subsequent False Alarm Penalty	\$400.00
8.	<u>Vehicle Release Fee</u>	\$235.00
9.	<u>Vehicle Verification or Administrative Fee</u>	
	a. Onsite verification	\$43.00
	b. Offsite verification	\$175.00
	c. Sign off of citation not issued by Hayward P.D.	\$ 20.00

- |     |   |                      |
|-----|---|----------------------|
| 10. | <u>Communication Tapes</u>  | \$103.00 per tape    |
| 11. | <u>Clearance Letters</u>  | \$43.00 per letter   |
| 12. | <u>Vehicle Abatement</u>  | \$263.00 per vehicle |
| 13. | <u>Prisoner Booking Fee</u>   | per prisoner         |
|     | a. Cite & Release   | \$ 89.00             |
|     | b. Hold for Court   | \$ 180.00            |
|     | c. Transfer to Santa Rita   | \$ 199.00            |
| 14. | <u>Driving Under the Influence</u>  | Time & Motion        |
|     | Recovery of the cost of the public safety response to a DUI violation using the fully burdened cost allocation rate.  |                      |
|     | The following is authorized by sec 4-11.20 HMC  |                      |
|     | a. First Violation  | \$ 750.00            |
|     | b. Second Violation   | \$ 1,500.00          |
|     | c. Third & Subsequent Violations  | \$ 2,500.00          |
|     | The following is authorized by sec 4-11.25 HMC  |                      |
|     | d. Administrative Citation – recovery of the cost of the public safety response to a violation of this ordinance using the fully burdened cost allocation rate. | Time & Motion        |
| 15. | <u>Firearms Range Maintenance Fees</u> – apportions the upkeep of the firearms range among user law enforcement agencies over a <u>fiscal year</u> period:      | \$ 750.00            |

## Public Works

### ENGINEERING AND TRANSPORTATION SERVICES

#### A. AIRPORT SERVICES

1. Monthly and Daily Fees for Aircraft Parking and Storage.

#### **Aircraft Hangar Waiting List Application** Refundable Deposit of \$100.00

	<u>Monthly Charges</u>
a. Hangar Space	
(1) Row "A" T-Hangars	\$ 233.00
(2) Standard T-Hangars	\$ 327.00
(3) Large T-Hangars	\$ 448.00
(4) Exec	\$ 815.00
(5) Executive I Hangars	\$1,076.00
(6) Executive II Hangars	\$1,174.00
b. Hangar Storage Rooms	
(1) Small	\$ 69.00
(2) Medium	\$ 86.00
(3) Large	\$ 167.00
(4) Extra Large	\$ 213.00
(5) Office Spaces	\$ 622.00
c. Tie Downs (Aircraft Gross Weight/Wing Span)	
(1) Single Engine 3,500 lb and Single Engine Helicopters	\$ 60.00
(2) Twin Engine 12,500 lb. less than 50 ft and Twin Engine Helicopters	\$ 75.00
(3) 12,501 - 25,000 lb. more than 50 ft	\$ 108.00
(4) 25,001 - 75,000 lb	\$ 161.00
(5) Excess of 75,000 lbs	\$ 216.00
d. Transient Overnight Tie Downs (Aircraft Gross Weight/Wing Span)	
	<u>Daily Charge</u>
(1) Single Engine 3,500 lb. less than 40 ft	\$ 5.00
(2) Twin Engine 12,500 lb. less than 50 ft and all Helicopters	\$ 7.00
(3) 12,501 - 25,000 lb. more than 50 ft	\$ 10.00
(4) 25,001 - 75,000 lb	\$ 23.00
(5) Excess of 75,000 lbs	\$ 29.00
(6) Lighter-than air Airships	\$ 20.00
e. Effective July 1, 1997 a late charge of \$15.00 or 5% of the monthly rent per month, whichever is greater, shall be assessed if rent is not paid within ten (10) days of its due date (does not apply to daily rent).	
f. Beginning July 1, 1999 and continuing every other year (biennially) on odd numbered years (e.g., July 2001, July 2003), all aircraft parking and storage charges, (excluding outside tiedowns), for the ensuing twenty-four (24) month period shall be adjusted proportionally upward seventy-five percent (75%) of the percentage increase in the All Urban Consumers Price Index (CPI) for the San Francisco-Oakland-San Jose area of the United States Department of Labor, Bureau of Labor Statistics, from December to two (2) years prior to December of the applicable year. The computed adjusted rates shall be rounded to the nearest dollar.	

- g. Every four (4) years, staff will conduct a market analysis to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, such shall be accomplished during the next hangar adjustment period. Such rates shall be charged unless otherwise directed by Council.
- h. Effective July 1, 1997, if the service of a member firm of the California Association of Photocopies and Process Servers must be utilized, a \$50 fee shall be charged to the individual or business necessitating said process service.
- i. The City shall charge a fee equal to the sum of the following: Five cents for each gallon of petroleum products delivered during the previous calendar month from the Leased Premises, or an amount equal to a 3 percent of the gross receipts (including fuel and gasoline taxes for which Lessee sold fuel products during the previous calendar month on or from the Airport, whichever amount is greater.
- j. All month-to-month Airport leases shall include a security deposit equal to one month's rent.

## 2. Permits

	<u>Annual</u>
a. Airport Annual Business Permit	\$120.00
b. Taxiway Access Permit	\$786.00

## 3. Airport Land Values

Airport Land Value is on file in the Airport Administration Office and available for review.

## 4. Gate Access Cards

Initial Issue for Airport Tenants	Free
Initial Issue for non-direct Airport Tenants	\$35.00
Replacement	\$25.00

## 5. Hangar Padlock Keys

Duplicate Key	\$5.00
Re-key Padlocks	\$35.00

## 6. Landing Fee

Commercial aircraft operations (shall include landings of all non-based general aviation aircraft that conduct air taxi, charter or cargo operations under FAR Part 121 or Part 135) based on maximum certificated gross landing weight:

	Per Landing	Daily	Monthly
0 - 3,500 pounds	\$2	\$5	\$13
3,501 - 6,250 pounds	\$4	\$10	\$26
6,251 - 12,500 pounds	\$8	\$20	\$52
12,501 - 25,000 pounds	\$16	\$40	\$104
25,001 - 50,000 pounds	\$32	\$80	\$208
50,001 pounds and above	\$64	\$160	\$416

## 7. Hangar Exchange

Administration Fee for Exchange between Tenants (each Tenant)	\$60.00
Administration Fee for Exchange into Vacant Hangar	\$60.00

8. Vacated Hangar Cleanup	
Cleanup and disposal of items, minimum charge of 2 hours	\$150.00
Additional hours, hourly rate	\$70.00
9. Ramp Sweeping Services, hourly rate	\$90.00
10. Weed Abatement Services, hourly rate	\$70.00 plus material

## **B. ENGINEERING SERVICES**

1. <u>Publication</u>	
a. Standard Detail	\$17.00
b. "No Parking" Signs	\$14.00
c. Copy and print full size prints (24x36) first 10 pages (fee is per page)	\$5.00
d. Copy and print full size prints (24x36) 11+ pages (fee is per page)	\$2.00
2. <u>Survey</u>	
a. Curb and gutter staking, up to 100 linear ft.	\$760.00
b. Curb and gutter staking: after 100 linear feet – each additional 50 linear feet	\$190.00
c. Grade calculations and cut sheets per location	\$342.00
d. Form checking: up to 100 linear feet	\$760.00
e. Form checking: after 100 linear feet – each additional 50 linear feet	\$190.00
3. <u>Sidewalk Rehabilitation Program</u>	
a. Single Family Residential lots	\$550.00
b. Multi Family with 1 or 2 damaged locations	\$550.00
c. Additional locations	\$550.00
4. <u>Major Street Improvement Plan Review</u>	\$2,400.00 (Deposit – T&M)
5. <u>Public Works Encroachment Permit Inspection Fees</u>	
a. Concrete	
(1) Curb, gutter, and/or sidewalk (including driveway) first 100 linear feet	\$403.00

	(2)	Each additional 100 linear feet or fraction thereof	\$403.00
	(3)	Driveway, handicapped ramp, curb return	\$293.00
	(4)	Planter strip fill (each property)	\$146.00
b.		Drainage	
	(1)	Drainage system and appurtenance, first 100 linear feet	\$512.00
	(2)	Each additional 100 linear feet or fraction thereof	\$403.00
	(3)	Drainage tie-in to existing structures	\$403.00
	(4)	Non-standard structures (other than above)	\$512.00
	(5)	Manholes, vaults, area drains, storm water inlets, other standard structures	\$512.00
	(6)	Storm Water Interceptors	\$512.00
c.		Street Work & Miscellaneous	
	(1)	Street cuts, trenches, up to 100 linear feet	\$403.00
	(2)	Each additional 100 linear feet or fraction thereof	\$293.00
	(3)	Street cuts, other, up to 100 square feet	\$403.00
	(4)	Each additional 100 sq. feet or fraction thereof	\$293.00
	(5)	Debris box placed in right-of-way	\$259.00
	(6)	Sidewalk area obstruction fee, first week	\$578.00
	(7)	Sidewalk area obstruction fee, each additional week	\$ 108.00
	(8)	Compaction tests - each test as required per hour	T&M
d.		Monitoring well inspection and plan review	
	(1)	First well	
		(a) Inspection	\$403.00
		(b) Plan Review	\$436.00
	(2)	Each additional well at same site	
		(a) Inspection	\$184.00
e.		Utility Services – New or Repaired	
	(1)	Each new or replaced utility pole location	\$293.00
	(2)	Each utility service connection in sidewalk or street (gas, electric, telephone, etc.)	\$403.00
f.		Sanitary Sewers	
	(1)	Sanitary Sewer Laterals	
		(a) From main in street or easement to building up to 100 linear feet	\$512.00
		(b) Each additional 100 linear feet or fraction thereof	\$293.00
		(c) Add for monitoring structure if required	\$512.00

(d)	From existing stub at right-of-way to building up to 100 linear feet	\$403.00
(e)	Each additional 100 linear feet or fraction thereof	\$293.00
(f)	Each building sewer repair or replacement	
(i)	In public right-of-way, complete	\$512.00
(ii)	In private property (no street evacuation)	\$403.00
(2)	Sanitary Sewer Building Court Mains	
(a)	Each building court main when plan, profile and cut sheet are required, initial 100 feet or less	\$512.00
(b)	Each additional 100 feet or fraction thereof	\$293.00
(c)	Each building court main when plan only is required for initial 100 feet or less	\$457.00
(d)	Each additional 100 feet or fraction thereof	\$293.00
g.	Additional Inspections	\$259.00
	For any public works encroachment permit on which an unreasonable number of inspections are required, an additional fee per inspection will be charged for each inspection over and above the number deemed reasonable by the City Engineer.	
6.	<u>Development Plan Review</u>	
a.	Industrial/Commercial	\$730.00
b.	Residential	\$360.00

**PUBLIC UTILITIES AND ENVIRONMENTAL SERVICES****1. SANITARY SEWER SERVICE CHARGES AND FEES**

- a. Sewer System Connection Charge (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.255)

	<u>Effective</u> <u>10-01-11</u>
(1) Single family, duplex, triplex, and fourplex residential units.	\$7,700.00
(2) High density residential and mobile homes, each residential unit.	\$6,853.00
(3) Commercial, industrial, institutional and all other connections:	
Per gallon of daily capacity required to serve the user.	\$21.508
Per pound per year of biochemical oxygen demand (BOD).	\$8.527
Per pound per year of suspended solids (SS).	\$9.173
Minimum charge	\$7,700.00

For the purposes of calculating non-residential sewer connection fees, carbonaceous biochemical oxygen demand (CBOD) and suspended solids (SS) will be reduced by 70% of the estimated values in the actual discharge, but not lower than the CBOD and SS for domestic wastewater, that is, 307 milligrams per liter and 258 milligrams per liter respectively. The property will be entitled to discharge CBOD and SS concentrations commensurate with the estimated actual concentration. The volume component will not be reduced and will be calculated at 100% of the estimated discharge. This provision will be in effect only from July 12, 2011 through September 30, 2013.

- b. Interest Rates on Sewer Connection Fee Payment Agreements (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.255)

12-month agreement – 1%  
 24-month agreement – 2%  
 36-month agreement – 3%  
 48-month (or longer) agreement – To be determined, with 4% minimum

- c. Sewer Service Charges (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.450)

<u>Effective</u> <u>10-01-11</u>	<u>Effective</u> <u>10-01-12</u>
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(1) Single Family Home Duplex, Triplex, Fourplex	\$26.47 per month payable bi-monthly @ \$52.94	\$27.27 per month payable bi-monthly @ \$54.54
	<u>Effective</u> <u>10-01-11</u>	<u>Effective</u> <u>10-01-12</u>
(2) Lifeline Rate	\$7.75 per month payable bi-monthly @ \$15.50 for bi-monthlywater bi-monthly water consumption of 500 cubic feet or less.	\$7.98 per month payable bi-monthly @ \$15.96 for bi-monthly water consumption of 500 cubic feet or less.
(3) Economy Rate	\$15.50 per month payable bi-monthly @\$31.00 for bi-monthly water consumption of more than 500 but less than 1,100. cubic feet.	\$15.97per month payable bi-monthly @ \$31.94for bi-monthly water consumption of more than 500 but less than 1,100 cubic feet.
(4) Multiple Residential Living	\$23.56 per month payable bi-monthly @ \$47.12 unit. (Each multiple residential living unit shall be considered as eighty nine hundredths (0.89)of service unit per month for the purposes of determining the applicablesewer charge.)	\$24.27 per month payable bi-monthly @ \$48.54 unit (Each multiple residential living unit shall be considered as eighty nine hundredths (0.89 )of service unit per month for the purposes of determining the applicable sewer charge.)
(5) Mobile Home Unit	\$18.52 per month payable bi-monthly @ \$37.04.	\$19.09 per month payable bi-monthly @ \$38.18.

Effective October 1, 2011

Commercial and Industrial Coded Users: The following service units shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Service Units *per 100 cu. ft. of water used (with irrigation meter)	Service Units *per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	0.379	0.342
2011	Slaughterhouse	0.442	0.397
2020	Dairy Products Processor	0.311	0.280
2030	Canning and Packing	0.216	0.195
2040	Grain Mill	0.292	0.262
2050	Bakery	0.339	0.305
2070	Fats and Oils	0.204	0.184
2080	Beverage Bottling	0.193	0.174
2090	Food Manufacturing	0.768	0.691
2600	Pulp and Paper Product Manufacturer	0.253	0.228
2810	Inorganic Chemicals	0.360	0.324
2850	Paint Manufacturer	0.569	0.512
3110	Leather Tanning	0.754	0.679
3410	Fabricated Metal	0.094	0.085
5812	Eating Place (without interceptor)	0.339	0.305
7210	Commercial Laundry	0.191	0.172
7218	Industrial Laundry	0.307	0.277
5813	Eating Place (with interceptor)	0.257	0.232
9999	All other UCC, including motels, hotels, and rooming houses	0.160	0.144

\* One service unit = \$26.47

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with the domestic wastewater definition in the Regulations, as determined by the Director of Public Works. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

Effective October 1, 2011

The following service charge shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Sewer Service Charge per 100 cu. ft. of water used (with irrigation meter)	Sewer Service Charge per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	\$10.04	\$9.04
2011	Slaughterhouse	\$11.70	\$10.52
2020	Dairy Products Processor	\$8.22	\$7.40
2030	Canning and Packing	\$5.72	\$5.15
2040	Grain Mill	\$7.72	\$6.94
2050	Bakery	\$8.97	\$8.07
2070	Fats and Oils	\$5.40	\$4.86
2080	Beverage Bottling	\$5.11	\$4.60
2090	Food Manufacturing	\$20.32	\$18.29
2600	Pulp and Paper Product Manufacturer	\$6.71	\$6.03
2810	Inorganic Chemicals	\$9.54	\$8.58
2850	Paint Manufacturer	\$15.06	\$13.56
3110	Leather Tanning	\$19.96	\$17.97
3410	Fabricated Metal	\$2.48	\$2.24
5812	Eating Place (without interceptor)	\$8.97	\$8.07
7210	Commercial Laundry	\$5.05	\$4.54
7218	Industrial Laundry	\$8.13	\$7.33
5813	Eating Place (with interceptor)	\$6.80	\$6.13
9999	All other UCC, including motels, hotels, and rooming houses	\$4.23	\$3.81

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with domestic wastewater definition in the Regulations, as determined by the Public Works Director. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

Effective October 1, 2012

Commercial and Industrial Coded Users: The following service units shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Service Units *per 100 cu. ft. of water used (with irrigation meter)	Service Units *per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	0.377	0.339
2011	Slaughterhouse	0.442	0.398
2020	Dairy Products Processor	0.309	0.278
2030	Canning and Packing	0.216	0.195
2040	Grain Mill	0.292	0.263
2050	Bakery	0.337	0.304
2070	Fats and Oils	0.205	0.184
2080	Beverage Bottling	0.193	0.174
2090	Food Manufacturing	0.760	0.684
2600	Pulp and Paper Product Manufacturer	0.254	0.230
2810	Inorganic Chemicals	0.362	0.326
2850	Paint Manufacturer	0.566	0.510
3110	Leather Tanning	0.749	0.674
3410	Fabricated Metal	0.096	0.086
5812	Eating Place (without interceptor)	0.337	0.304
7210	Commercial Laundry	0.191	0.172
7218	Industrial Laundry	0.307	0.276
5813	Eating Place (with interceptor)	0.257	0.231
9999	All other UCC, including motels, hotels, and rooming houses	0.160	0.144

\* One service unit = \$27.27

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with the domestic wastewater definition in the Regulations, as determined by the Director of Public Works. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

Effective October 1, 2012

The following service charge shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Sewer Service Charge per 100 cu. ft. of water used (with irrigation meter)	Sewer Service Charge per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	\$10.28	\$9.25
2011	Slaughterhouse	\$12.05	\$10.84
2020	Dairy Products Processor	\$8.43	\$7.59
2030	Canning and Packing	\$5.90	\$5.31
2040	Grain Mill	\$7.96	\$7.16
2050	Bakery	\$9.20	\$8.28
2070	Fats and Oils	\$5.59	\$5.03
2080	Beverage Bottling	\$5.27	\$4.74
2090	Food Manufacturing	\$20.73	\$18.66
2600	Pulp and Paper Product Manufacturer	\$6.93	\$6.24
2810	Inorganic Chemicals	\$9.87	\$8.88
2850	Paint Manufacturer	\$15.44	\$13.90
3110	Leather Tanning	\$20.42	\$18.38
3410	Fabricated Metal	\$2.61	\$2.35
5812	Eating Place (without interceptor)	\$9.20	\$8.28
7210	Commercial Laundry	\$5.22	\$4.70
7218	Industrial Laundry	\$8.37	\$7.54
5813	Eating Place (with interceptor)	\$7.01	\$6.31
9999	All other UCC, including motels, hotels, and rooming houses	\$4.36	\$3.92

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with domestic wastewater definition in the Regulations, as determined by the Public Works Director. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

## (6) Unclassified and Critical Users

- (a) "Critical Users" and those whose discharge does not respond to any UCC because of variations in wastewater constituents or treatment costs shall pay an amount calculated in accordance with the following formula where,

$$C = \frac{V}{M} (160 C_v + C_B \times BOD + C_S \times SS)$$

C = Sewer service charge during period for which billing is calculated.

V= Volume of water consumed per hundred cubic feet (CCF) during period for which the billing is calculated (total of public water service, metered flow and all private sources, except those meters or services specifically identified for irrigation purposes only).

BOD= Average Biochemical Oxygen Demand, in milligrams per liter, from user during period for which the billing is calculated.

SS= Average Suspended Solids, in milligrams per liter, from user during period for which the billing is calculated.

	<u>10-01-11</u>	<u>10-01-12</u>
Cv = Treatment cost per hundred cubic feet of water	\$2.13878	\$2.25662
CB = Treatment cost per pound of BOD	\$0.60036	\$0.60565
CS = Treatment cost per pound of SS	\$0.81847	\$0.84229
M = 160 for users with separate irrigation meters; and 178 for users without separate irrigation meters.		

- (b) The minimum fee for each user shall be that established for one (1) Service Unit per month.

## (7) Wastewater Discharge Permit Fees and Miscellaneous Charges

## (a) Wastewater Discharge Permit Fees

<u>Type of Permit</u>	<u>New Permit</u>	<u>Permit Renewal</u>	<u>Amendment</u>
Categorical	\$2,210.00	\$1,500.00	\$560.00
Categorical Non-Significant	\$1,660.00	\$1,180.00	\$495.00
Non-Categorical Significant	\$1,410.00	\$1,010.00	\$410.00
Groundwater	\$740.00	\$440.00	\$270.00
Non-Sewered Credit	\$410.00	\$410.00	N/A
Special Purpose (One-time discharge)	\$390.00	N/A	N/A

- (b) Compliance Schedule (for correction of violations) \$695.00

## (c) Wastewater Sampling

(1) Composite Sample with Lab Costs	\$580.00
(2) Composite Sample without Lab Costs	\$300.00
(3) Grab Sample	\$185.00
(4) Violation Follow-Up Sample with Lab Cost	\$585.00
(5) Violation Follow-Up Sample without Lab Cost	\$300.00
(6) Sampling Equipment Fee	\$25.00

(c) Violation follow-up inspection \$345.00

## (d) Development Plan Review

i. Industrial	\$165.00
ii. Commercial	\$95.00
iii. Residential	\$50.00

2. WATER SERVICE CHARGES AND INSTALLATION FEES

## a. Water Services charges for labor and materials (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.02 and 11-2.04)

## (1) Single Services. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8" x 3/4"	\$3,500.00
(b) 3/4" x 3/4"	\$3,500.00
(c) 3/4" x 1"	\$3,500.00
(d) 1" x 1"	\$3,500.00
(e) 1" x 1 1/2"	\$4,140.00
(f) 1 1/2" x 1 1/2"	\$4,580.00
(g) 1 1/2" x 2"	\$4,580.00
(h) 2" x 2"	\$4,870.00
(i) Larger than 2" x 2"	Actual cost of labor, materials, & equipment

## (2) Manifold Service. (Also see (4) below)

<u>Meter Size</u>	<u>Service Size</u>	<u>Fee</u>
(a) 5/8" x 5/8"	1"	\$4,450.00
(b) 3/4" x 3/4"	1"	\$4,450.00
(c) 1" x 1"	1 1/2"	\$4,450.00
(d) 1" x 1 1/2"	2"	\$4,740.00
(e) 1 1/2" x 1 1/2"	2"	\$5,020.00
(f) 1 1/2" x 2"	2"	\$5,180.00
(g) 2" x 2"	2"	\$5,360.00
(h) More than two meters		Actual cost of labor, materials, & equipment

## (3) Meters Set on Existing Service. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8"	\$180.00
(b) 3/4"	\$200.00
(c) 1"	\$310.00
(d) 1 1/2"	\$530.00
(e) 2"	\$660.00
(f) Larger than 2"	Actual cost of labor, materials, & equipment

(4) All meters in new developments shall have remote radio read capability. The cost for remote read capability is \$200 per meter, which is in addition to the fees listed above.

b. Water Service, Construction Work, Temporary Service (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22)

(1) The monthly meter service charge on all hydrant and construction meters shall be as follows:

(a) 3/4" meters	\$6.00 mo.
(b) 3" meters	\$62.00 mo.
(c) 4" meters	\$97.00 mo.
(d) 6" meters	\$194.00 mo.

(2) All hydrant and construction meter accounts will accrue charges for minimum monthly consumption on the following amounts, whether or not this amount of water is actually used.

(a) 3/4" meters	1,000 cu ft.
(b) 3" meters	2,800 cu ft.
(c) 4" meters	4,000 cu ft.
(d) 6" meters	6,000 cu ft.

(3) Failure to Report Hydrant or Construction Meter Reading shall cause a \$60.00 charge for each month that a reading is not reported (Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22). This charge is in addition to service charges and water usage charges.

- c. Water System Facilities Fee (Reference Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.54)

Facilities Fees shall be as follows:

	<u>Effective</u> 10-01-11	<u>Effective</u> 10-01-12
(1) Single-family residential unit, up to 1" meter	\$7,618.00	\$8,106.00
Each one-family dwelling unit in a multiple dwelling or each mobile home lot in a mobile home park.	\$6,094.00	\$6,484.00
(2) Non-residential units, each separate irrigation service, and each residential unit with meter size larger than 1"		
(a) 5/8"	\$6,094.00	\$6,484.00
(b) 3/4"	\$9,142.00	\$9,730.00
(c) 1"	\$15,236.00	\$16,210.00
(d) 1 1/2"	\$30,468.00	\$32,420.00
(e) 2"	\$48,746.00	\$51,870.00
(f) 3"	\$97,493.00	\$103,740.00
(g) 4"	\$152,340.00	\$162,100.00
(h) 6"	\$304,623.00	\$324,200.00
(i) 8"	\$487,443.00	\$518,720.00
(j) 10"	\$700,700.00	\$745,660.00
(3) Fire Service per service regardless of size.	\$6,094.00	\$6,484.00

d. Meter Services Charges Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.60)

(1) The bimonthly standard meter service charge for all meters (except temporary service for construction work), based on size of meter, shall be as follows:

(a) 5/8" meter (standard service)	\$12.00
(b) 3/4" meter	\$16.30
(c) 1" meter	\$24.70
(d) 1 1/2" meter	\$54.10
(e) 2" meter	\$95.20
(f) 3" meter	\$240.30
(g) 4" meter	\$ 476.00
(h) 6" meter	\$ 839.70
(i) 8" meter	\$1,162.40
(j) 10" meter	\$1,400.00

(2) Exemption for Low Income:

Notwithstanding any other provision of Hayward Municipal Code, Chapter 11, Article 2, a bi-monthly meter service charge of \$2.00 shall be imposed by this subsection upon any customer that:

- (a) meets the City income guidelines as defined in the All City Department section of the Master Fee Schedule and
- (b) files with the Revenue Division of the Finance Department a discount application and adequate documentary evidence showing that the applicant comes within the provision of subparagraph (a).

(3) The water usage charge based on the number of cubic feet of water supplied during each billing period shall be as follows:

Single Family Residential (including duplex, triplex and fourplex accounts)

**Cost Per CCF of Metered Water Consumption**

<b>Inside City of Hayward</b>	<b><u>Eff. Oct 1, 2011</u></b>	<b><u>Eff. Oct 1, 2012</u></b>
1 to 8 ccf (hundred cubic feet)	\$3.30	\$4.05
9 to 25 ccf	\$4.10	\$5.05
26 to 60 ccf	\$5.15	\$6.25
Over 60 ccf	\$5.65	\$6.80
<b>Outside City of Hayward</b>		
1 to 8 ccf	\$4.95	\$6.08
9 to 25 ccf	\$6.15	\$7.58
26 to 60 ccf	\$7.73	\$9.38
Over 60 ccf	\$8.48	\$10.20

## Multi-Family and Non-Residential

Inside City of Hayward	Cost Per CCF of Metered Water Consumption	
	<u>Eff. Oct 1, 2011</u>	<u>Eff. Oct 1, 2012</u>
1 to 200 ccf	\$4.30	\$5.15
Over 200 ccf	\$5.05	\$6.10

**Outside City of Hayward**

1 to 200 ccf	\$6.45	\$7.73
Over 200ccf	\$7.58	\$9.15

Note: hundred cubic feet = approximately 748 gallons of water

- e. Fire Service Connections Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.39)

The fire service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$25.00
2. 4" fire service connection	\$29.00
3. 6" fire service connection	\$42.00
4. 8" fire service connection	\$42.00
5. 10" fire service connection	\$50.00

- f. Fire Service Connections Outside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.41)

The fire service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$37.50
2. 4" fire service connection	\$43.75
3. 6" fire service connection	\$63.00
4. 8" fire service connection	\$63.00
5. 10" fire service connection	\$75.00

- g. Fire Flow Test. A charge of \$300 shall be applied for each fire flow test.

- h. A 50% surcharge on water usage and a domestic sewer service charge shall be applied in the event that a fire service connection is used for any purpose other than those specifically identified in the Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.20, that is, for extinguishing fires or authorized testing of the fire protection system(s).

- i. Other Water System Fees and Charges

Account Establishment Fee	\$40.00
After-Hours Meter Activation Fee	\$70.00
Meter Lock Fee	\$80.00
Meter Removal Fee	\$80.00
Meter Test Fee (up to 1 ½-inch meter)	\$70.00
Meter Test Fee (2-inch meter or larger)	\$290.00
Noticing Fee	\$5.00

- j. Special Billings

1. Special Requests for Water Billing	
(a) Base Rate Services	\$26.00
(b) Each Additional Meter	\$9.00

### 3. STORMWATER SYSTEM SERVICE CHARGES

(Charges authorized upon effective date of Stormwater Management and Urban Runoff Control Program Ordinance Implementing Hayward Municipal Code Chapter 11, Article 5) (Reference: Hayward Municipal Code Section 11-5.53)

#### (a) STORMWATER SERVICE CHARGES

<u>Land Use Category Description</u>	<u>LUF</u>	(1)	(2)	(3)	<u>Service Charge/ Runoff Acre/Year</u>
			<u>Minimum Parcel Size (Acre)</u>	<u>Runoff Factor</u>	
• Commercial/Industrial	A		0.25	.8	\$338.32
• Parking Lots	P		0.25	.8	\$285.60
• Utilities	U		0.25	.8	\$285.60
• Institutional/Apartments	B		0.25	.6	\$285.60
• Condominium	CD		#	.6	\$285.60
• Single Family up to 4 -	C		0.25	.4	\$285.60
• Single Family Ranches	CR		0.25	.4	\$285.60
• Vacant Land (Utilized)	D		10.00	.005	\$285.60
• Vacant Land (Non-	E		17.00	.003	\$285.60
• Owned by Government	X		0.25	.4*	\$285.60
• Parcels w/o Valuation	XX				
• Utilities on Leased Land	UX				
• Cemeteries	CX				
• Common Area	CA				

#### NOTES:

- (1) LUF = Land Use Factor coding system utilized by Alameda County Flood Control
  - (2) Minimum Parcel Size is the minimum size on which charges are calculated
  - (3) Runoff Factor is the ratio between impervious surface area and total surface area as determined by the Alameda County Flood Control District
- # Condominium parcel size is determined by dividing the parcel size by the total number of units.
- \* Or as determined

Rate Formula: Service Charge per year = PARCEL SIZE x RUNOFF FACTOR x SERVICE CHARGE/RUNOFF ACRE/YEAR

(b)	Stormwater Treatment Measure Inspection	\$275.00
(c)	Stormwater Facility Inspections	
	Industrial (under State Permit)	\$185.00
	Industrial (not under State Permit)	\$150.00
	Restaurant	\$130.00
	Commercial	\$110.00

*“The stormwater facility inspection fee will be waived if the inspection does not result in an adverse finding for the property and the potential for pollutant discharge is nonexistent.”*

#### 4. LOW INCOME REFUSE SERVICE RATES

A residential subscriber shall receive a discount in the amount of \$6.04 per month for refuse service for a single-unit dwelling based on the following:

- a. The subscriber meets the City income guidelines as defined in the All City Department section of the Master Fee Schedule and
- b. the subscriber files with the Revenue Division of the Department of Finance a discount application and adequate documentary evidence showing that the subscriber comes within the provision of subparagraph (a).

#### 5. SOLID WASTE PLAN REVIEW FEES

##### a. Development Plan Review

Single Family or Remodel	\$ 50.00
Tract Development	\$160.00
Commercial/Industrial	
Tenant Improvement w/ Trash Enclosure	\$120.00
Tenant Improvement w/o Trash Enclosure	\$ 80.00
Mixed Use (Commercial & Residential)	Actual Cost

## **Technology Services**

### **A. VIDEO TECHNICIAN**

Video services, including editing and duplication, provided for events \$75.00/hour

### **B. GIS MAPS**

#### 1. Heavyweight Coated Paper (per page)

a.	24" x 30"	\$4.00 per page
b.	36" x 48"	\$8.00 per page
c.	42" x 60"	\$13.00 per page
d.	60" x 100"	\$29.00 per page

#### 2. Semi-gloss Photo Paper (per page)

a.	24" x 30"	\$5.00 per page
b.	36" x 48"	\$10.00 per page
c.	42" x 60"	\$14.00 per page
d.	60" x 100"	\$34.00 per page

## **Glossary of Terms**

The following description of fee charges has been prepared for your convenience. If you have any questions regarding fee charges, please feel free to discuss them with a member of the City staff.

### **Annexation Fees:**

Charges for time and material costs involved in processing applications for the annexation of property to the City.

### **Compliance Services Fees:**

Charges imposed to defray the City's labor and materials cost of assuring compliance with specific City ordinances such as weed abatement.

### **Inspection Fees:**

Charges related to the physical inspection of facilities, buildings, sites, equipment, etc.

### **Licenses and Permit Fees:**

Charges imposed to defray the cost incurred in processing applications for licenses and permits which authorize the holder to engage in a specific function or activity, and include the costs of assuring compliance with related conditions and regulations.

### **Penalty Fees and Fines:**

Charges imposed for non-compliance with specific City requirements.

### **Plan Check Fees:**

Charges for time and materials costs for the detailed inspection of plans submitted to the City for review.

### **Rental Fees:**

Charges for use of City facilities and services.

### **Service Fees:**

Charges for time and materials costs incurred by the City in the course of providing those services for which fees or charges are not otherwise specifically set forth.

### **Special Services Fees:**

Charges for time and materials costs incurred by the City in the course of providing extraordinary services.

# City of Hayward Traffic Code

## Fine and Bail Schedule

All fines not paid within legal time requirements will be assessed a penalty (total amount due will be the fine amount plus a penalty) (penalty equals double the fine amount plus an administration fee of \$18)

<u>Section</u>	<u>Offense</u>	<u>Bail</u>
<b><u>Uniform Fire Code</u></b>		
9.01.4	Parked in Fire Lane	218.50
<b><u>Hayward Municipal Code</u></b>		
<b>Chapter 6</b>	Violation of any provision regulating TAXICABS is subject to Government Code section 36900:	
	- 1st violation within a 12 month period (infraction):	100.00
	- 2nd violation within a 12 month period (infraction):	200.00
	- 3rd violation within a 12 month period (infraction):	500.00
	- Add'l violations within a 12 month period (misdemeanor)	500.00
6-5.04(a)	Insurance	
6-5.04(b)	Taxicab Stands	
6-5.04(c)	Standing on Streets	
6-5.04(d)	Soliciting Passengers	
6-5.04(e)	Direct Route	
6-5.04(f)	Business License	
6-5.04(g)	Mechanical Condition	
6-5.04(h)	Exterior Condition	
6-5.04(I)	Complaint Procedure	
6-5.04(j)	Information to be posted in taxicabs	
6-5.04(k)	Excessive Charges	
6-5.04(l)	Sanitary Condition	
6-5.04(m)	Fire Extinguisher	
6-5.04(n)	Baggage	
6-5.04(o)	Refusal to Pay Fine	
6-5.04(p)	Refusal to Carry Passengers	
6-5.04(q)	Unlicensed Taxicabs	
6-5.04(r)	Taxicab Identification	
6-5.04(s)	Driver's License and Permit	
6-5.04(t)	Operation certificate and license	
6-5.04(u)	Waybills Required	
<b><u>Hayward Traffic Code</u></b>		
5.02	Obediance to Traffic Control Devices	297.50
6.01.1	No Parking - Red Curb Zone	67.50
6.01.2	Yellow Curb, Loading Zone	67.50
6.01.3	White Curb, Passenger Loading Zone	67.50
6.01.4	Green Curb Zone - Over Time Limit	77.50
6.01.5	Blue Curb, Disabled Persons Zone	337.50
6.05	Parking in Alley	67.50
6.06	Bus Zone	287.50
6.23	Municipal Lot/City Property Special Restrictions	67.50
6.23h	Disabled Persons Stall	337.50
6.24	Selling on Street/City Property	242.50
6.30	Over Time Limit	77.50
6.32	Commercial Vehicle, Over Posted Time Limit	129.50
6.33	Commercial Vehicle in Residential Area	129.50
6.35	Not Parked within Designated Space	67.50

<u>Section</u>	<u>Offense</u>	<u>Bail</u>
6.36(a)	Residential Permit Parking only	75.00
6.36(b)	BART Commuter Parking on Designated Streets	35.00
6.37	Driving Off Interstate Truck Route	63.50
6.38	Commercial Vehicle in Posted No Parking	129.50
6.39a	Parked off Pavement or Not Leading to Garage	107.50
8.10	Double Parked	67.50
8.11	No Parking in Parkways	67.50
8.12	Parked on Street over 72 Hours	77.50
8.13	Parking on Street for Sale or Repairs	107.50
8.14	Private Property Parking	107.50
8.15	Disabled Persons Stall, Private Property	337.50
8.17	Narrow Street Posted No Parking	67.50
8.18	Parked on Hill, Wheels not Curbed	67.50
8.20.3	Posted No Parking	67.50
8.20.4	No parking - Street Sweeping Zone	75.00
8.21	Not 18", not Parallel to Left Side One Way	67.50
8.22	Parked at Angle	67.50
8.30	Temporary No Parking Area	67.50
8.39	Leaving Attended Parking Lot without Paying	77.50
8.50	Blocking Crosswalk	67.50
<b><u>California Vehicle Code</u></b>		
21113a	Violate Restriction on School Grounds, etc.	67.50
22500a	No Parking in an Intersection	67.50
22500b	Parked Across Crosswalk	67.50
22500d	Parking W/I 15' of Fire Station Driveway	77.50
22500e	Parked Blocking Driveway	67.50
22500f	Parked on Sidewalk	67.50
22500g	Parked Adjacent To or Opposite Street Excavation	67.50
22500h	Double Parked	67.50
22500i	Bus Passenger Loading Zone w/Red Curb	287.50
22500j	No Parking in Tunnel or Tube	70.50
22500k	No Parking on a Bridge	70.50
22502a	Parked Wrong Side of Road/over 18" from Curb	70.50
22507.8a	Disabled Parking Space	340.50
22507.8c	Disabled Access Area	340.50
22507b	Disabled Parking - Obstruct or Block Access	340.50
22513	Tow Truck on Freeway	43.50
22514	Park w/in 15' of Fire Hydrant	80.50
22515	Unattended Vehicle with Motor Running	80.50
22516	Locked Vehicle Person Inside Can't Escape	113.50
22521	Parking on or w/in 7.5' of Railroad Track	70.50
22522	Block Sidewalk Ramp for Disabled Painted Red	340.50
22523a	Vehicle Abandoned on Highway or Street	460.50
22523b	Vehicle Abandoned on Private Property	460.50
25300e	Warning Device Parked Vehicle	86.50
26708	Tinted windshield	35.50
26710	Defective windshield	35.50
27155	No gas cap	35.50
27465b	Bald tire	35.50
4000a	No evidence of current registration	60.50
40226	Dismissal of Handicap Citation	35.50
4462b	Display false tab	35.50
5200	No plate	35.50
5204a	Expired tags	35.50

**DATE:** April 23, 2013

**TO:** Mayor and City Council

**FROM:** Assistant City Manager

**SUBJECT:** Support for California Senate Bill 407: Local Agency Executive Compensation  
(Continued from April 16, 2013)

### **RECOMMENDATION**

Staff makes no recommendation on this bill. If Council wishes to support the bill, a proposed Resolution is attached supporting California Senate Bill 407 (SB 407 by Jerry Hill, District 13), which expands current law regulating local agency executive compensation to include deputy or assistant chief officers and any person whose position is held by an employment contract between that person and the local agency. Or, Council can choose to take no action.

### **BACKGROUND AND DISCUSSION**

Staff was asked by a majority of Council to bring this bill forward for Council discussion. This report outlines some background on SB 407, which is titled *Local government: officers and employees: contracts*, for the Council's information and provides a proposed resolution supporting the legislation for Council consideration.

In 2011, Governor Brown signed Assembly Bill 1344 (Feuer), which regulates local agency compensation practices for executive employees. The bill was in response to allegations of abuse of power among some local agencies, including allegations against the former city management of Bell, CA. AB 1344 went into effect January 1, 2012.

According to its author, Senator Jerry Hill, SB 407 was introduced to address the concern that AB 1344 does not extend to some local agency executives who work under contracts. Existing law defines local agency executive as any person who is either the chief executive officer or a department head. SB 407 would extend the definition to any person who is a deputy or assistant chief executive officer, and any person whose position is held by an employment contract between that person and the local agency.

AB 1344 specifies the following limits on contracts for local agency executives<sup>1</sup>:

- The contract must be ratified by the agency's governing board in open session, and the board cannot call a special meeting for that purpose. Copies of the contract agreements must be publicly available.
- The contract cannot be automatically renewed if it provides for an automatic increase in compensation that exceeds a cost-of-living adjustment.
- The contract must include provisions limiting the maximum cash settlement to be paid upon termination to no more than an amount equal to eighteen months' salary. If the executive's contract has less than a year to run, then the amount can't exceed the remaining expected salary.
- The contract must include provisions for the local agency to be reimbursed for paid leave and the cost of legal criminal defense funded by the agency if the officer or employee is convicted of a crime involving an abuse of public office or position.

SB 407 is set for hearing at the Senate Appropriations Committee on April 15, 2013.

The City of Hayward consistently and adamantly supports the stated purpose of the bill: increased transparency of public salaries no matter what employment vehicle is used or at what level in the organization a person is employed; and unequivocally agrees that employees convicted of a felony should be held accountable financially and otherwise. However, the bill is also a continued erosion of local control; a possible over reaction on part of the State to abuse identified in a few Southern California jurisdictions; and an attempt by the State to minimize the State's own failure to exercise oversight powers they already have.

The City of Hayward currently makes all salaries available to the public on our website, including those for executives and Council Appointed Officers; and all Council Appointed Officer contracts are already approved at a public meeting by the full Council. Existing law defines a local agency executive as any person who is either the chief executive officer or a department head. SB 407 would extend the definition to any person who is a deputy or assistant chief executive officer, which flies in the face of the construct of the Council-Manager form of government and further erodes the local autonomy and prerogative granted to Charter cities, like Hayward.

## **FISCAL AND ECONOMIC IMPACT**

There are no identifiable negative or positive financial or economic impacts of this measure directly on the City of Hayward. The City is diligent about ensuring and practicing transparent executive compensation approval procedures, consistent with the City's existing policies and practices.

In addition, by expanding the duties of local officials, this bill would impose yet another unfunded state-mandated local program. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. If the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those

costs shall be made pursuant to statutory provisions.<sup>1</sup> Despite this current State law, the State generally has not reimbursed local government for State mandates for many years and is highly unlikely to resume doing so.

*Prepared by:* Mary Thomas, Management Fellow

*Recommended by:* Kelly McAdoo, Assistant City Manager

Approved by:



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Fran David, City Manager

Attachments:

Attachment I: A Resolution in Support of Senate Bill 407: Local Officials' Compensation

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<sup>1</sup> Source: [http://totalcapitol.com/?bill\\_id=201320140SB407](http://totalcapitol.com/?bill_id=201320140SB407)

HAYWARD CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

A RESOLUTION IN SUPPORT OF SENATE BILL 407: LOCAL AGENCY EXECUTIVE COMPENSATION

WHEREAS, Senate Bill 407 (SB 407) expands existing law regulating executive compensation to include deputy or assistant chief officers and any person whose position is held by an employment contract with a local government agency; and

WHEREAS, the proposed legislation ensures transparent executive compensation practices through a variety of means, including requiring that the contract be ratified at a public meeting, prohibiting an automatic compensation increase in excess of a cost-of-living adjustment, and restricting the maximum cash settlement to be paid upon termination of the contract;

WHEREAS, ensuring transparent executive compensation practices in local jurisdictions throughout California increases citizen trust in local governments.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hayward expresses its support for SB 407, and encourages Officials elected to represent Hayward in the State Legislature to vote for this bill.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_, 2013

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

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City Attorney of the City of Hayward