

**CITY OF HAYWARD  
PERSONNEL AND AFFIRMATIVE ACTION COMMISSION**

**Thursday, March 11, 2004 at 5:30 p.m.**

**Hayward City Hall  
777 B Street  
Conference Room 2A**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS** *(Note: THE PUBLIC COMMENTS section provides an opportunity for citizens to address the Personnel and Affirmative Action Commission on items not listed on the agenda. The Commission welcomes your comments under this section, but is prohibited by State law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to staff.)*

**APPROVAL OF MINUTES**

1. Approval of minutes for meeting of January 8, 2004 (Action)

**REPORTS**

2. City Council Liaison (Information)
3. Affirmative Action Plan Annual Report for 2003 (Information)

**NEW BUSINESS**

4. Review of Human Resources Director's Certification of Eligible Registers (Previous Adoption Dates), (Action)
  - a) Battalion Chief, (2002)
  - b) Police Officer Lateral, (2003)
  - c) Secretary, (2002)
5. Extension of Eligible Registers, (Action)
  - a) Facilities Carpenter I/II, (2<sup>nd</sup> Extension, 6 months)
  - b) Staff Fire Captain, (2<sup>nd</sup> Extension, 6 months)
  - c) Utilities Maintenance Mechanic, (1<sup>st</sup> Extension, 6 months)

Beth Perrin-Scales  
Human Resources Director