



**LIBRARY COMMISSION**

Main Library Meeting Room  
835 C Street, Hayward, CA 94541  
January 26, 2015  
6:30 PM

**A G E N D A**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes - *Regular Meeting of December 15, 2014***
- 5. Public Comment**

*This section provides an opportunity to address the Library Commission on items listed on the agenda, as well as other items of interest. The Commission welcomes comments and requests that speakers present their remarks within established time limits. (Individual comments are set at a 3-minute time limit; comments on behalf of a group are set at a 5-minute time limit.) As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

- 6. Reports**
  - a. Director of Library and Community Services**
  - b. Friends of the Hayward Public Library**
  - c. Library Commissioners**
  - d. City Council Liaison**
- 7. Agenda Building**
- 8. Adjournment**



# LIBRARY COMMISSION

MEETING MINUTES  
 REGULAR MEETING OF DECEMBER 15, 2014  
 MAIN LIBRARY MEETING ROOM  
 835 C STREET, HAYWARD, CA 94541

**I. CALL TO ORDER.**

Commissioner McAllister called the meeting to order at 6:36pm.

**II. PLEDGE OF ALLEGIANCE.**

All in attendance recited the Pledge of Allegiance.

**III. ROLL CALL**

X = Present O = Absent

Commissioner	Attendance This Meeting	Present to Date Regular Meetings	Absent to Date Regular Meetings	Attendance Special Meetings
Shelby Bergeron	X	3	1	0
Lisa Brunner	O	3	1	1
Peter Bufete	O	3	1	1
Brigette Lowe	X	4	0	1
Kari McAllister	X	2	2	0
Iris Murillo	O	3	1	1
Pedro Reynoso	P	3	1	0
<b>City Staff:</b> Sean Reinhart, Director of Library and Community Services Rachael McNamara, Acting Administrative Analyst I, Library and Community Services Clio Hathaway, Supervising Librarian, Library and Community Services				

**IV. APPROVAL OF MINUTES**

Commissioner Lowe motioned to approve the minutes of October 20, 2014 and Commissioner Bergeron seconded the motion. *The Library Commission approved the minutes of October 20, 2014 with 4 Yes, 0 No, and 0 Abstention.*

**V. PUBLIC COMMENT**

There were no public comments.

**VI. PRESENTATION: TEEN DESIGN PROCESS – 21<sup>ST</sup> CENTURY LIBRARY AND COMM. LEARNING CENTER**  
Supervising Librarian, Clio Hathaway provided an overview of the Teen Design Process for the 21<sup>st</sup> Century Library and Community Learning Center. The Teen Design Process was a great success and positive experience for all involved and the Teen Design Team looks forward to continuing being a part of the library design program.

**VII. REPORTS**

**A) DIRECTOR OF LIBRARY AND COMMUNITY SERVICES**

Director Reinhart reported that the 21<sup>st</sup> Century Library and Community Learning Center design was presented to City Council on November 18<sup>th</sup>. The creation of construction documents and approval for the project to go out to bid will go before City Council on May 26<sup>th</sup>. The award of the construction contract is anticipated to go before Council on July 21<sup>st</sup>, with a ground breaking to take place sometime around August 1<sup>st</sup>. More information regarding the 21<sup>st</sup> Century Library and Community Learning Center design, process and meeting minutes can be found at [www.HaywardLibrary.org](http://www.HaywardLibrary.org).

**B) FRIENDS OF THE HAYWARD PUBLIC LIBRARY**

Director Reinhart gave the report in Commissioner Bufete's absence. The Friends of the Hayward Public Library Board recently voted to put out an RFP for a consultant to do a fundraising feasibility study in regard to the 21<sup>st</sup> Century Library and Community Learning Center.

**C) LIBRARY COMMISSIONERS**

Commissioner Reynoso asked if Commissioners were allowed to write grants for the library. Director Reinhart welcomed Commissioner Reynoso's offer of grant writing services.

**D) CITY COUNCIL LIAISON**

Councilmember Jones relayed that Council will be discussing Measure C at the December 16<sup>th</sup> City Council meeting. Councilmember Jones also stated that the Council has been undertaking a catalyst site study.

**VIII. AGENDA BUILDING**

- TBD – Presentations from Library related programs

**IX. ADJOURNMENT.**

The meeting adjourned at 7:10 pm.