

# HAYWARD YOUTH COMMISSION AGENDA

Monday, September 20, 2004  
Hayward City Hall, Room 2A

7:30 p.m. – 9:00 p.m.  
777 B Street, Hayward

**Chair: Ray Bonilla, Jr. Vice Chair: Caitlin Daly Recorder: Caitlin Daly Timekeeper: Briauna Johnson**

- 1) Meeting called to Order / Roll Call 7:30 p.m.
- 2) Minutes: May 17 and July 19

## Public Comments

*The Hayward Youth Commission Facilitator will recognize any member of the public that wishes to address the Hayward Youth Commission. The individual is allowed no more than three (3) minutes. The Hayward Youth Commission is unable to take any action on non-agendized items.*

- 3) Old Business 7:40 p.m.

- a) Work Group Reports: Budget, Public Relations, Events, Research & Information
- b) Finalizing Changes to Resolutions
- c) Team Building Event – Goals for the Year
- d) Revising/Rewriting Resource Guides
- e) St. Rose Health Faire

- 4) New Business 8:35 p.m.

- 5) Announcements 8:45 p.m.  
Report from Summer Intern at Hayward Area Historical Museum

- 9) Meeting Evaluation 8:50 p.m.

- 10) Next Meeting 8:55 p.m.

- a) Choose Timekeeper for next meeting
- b) Choose Agenda Items for next meeting

- 11) Adjournment 9:00 p.m.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation by Friday morning prior to the Monday meeting by contacting the Hayward Youth Commission Advisor (784-2660, Voice; 538-4315, TDD; 583-3601, FAX)

## HAYWARD YOUTH COMMISSION – MEETING MINUTES

Date: July 19, 2004      Time: 7:30 p.m.      Location: City Hall, Room 2A  
 Facilitator: Ray Bonilla      Vice Chair: Caitlin Daly      Recorder: Caitlin Daly

1. Meeting called to order at: 7:54 p.m.      The minutes from the May meeting will be acted on at the July meeting.

**Roll Call:**

Commissioners:      A = Attended (Leave blank if absent)  
    E = Excused

A	E		A	E		A	E		A	E	
X <input type="checkbox"/>	<input type="checkbox"/>	Bonilla, Ray (Jr.)	X <input type="checkbox"/>	<input type="checkbox"/>	Jauregui, Blanca	X <input type="checkbox"/>	<input type="checkbox"/>	Martin, Stephanie	X <input type="checkbox"/>	<input type="checkbox"/>	Shaminder Singh
<input type="checkbox"/>	x	Chan, Mina	<input type="checkbox"/>	x	Johnson, Briana	X <input type="checkbox"/>	<input type="checkbox"/>	Prentiss, David	<input type="checkbox"/>	X <input type="checkbox"/>	Vasquez, Vanessa
X <input type="checkbox"/>	<input type="checkbox"/>	Daly, Caitlin	<input type="checkbox"/>	<input type="checkbox"/>	Keefer, Desiree	X <input type="checkbox"/>	<input type="checkbox"/>	Reed, Dale			
<input type="checkbox"/>	x	Shivani Gupta	<input type="checkbox"/>	x	Ko, Kevin	X <input type="checkbox"/>	<input type="checkbox"/>	Serpa, Jeffrey			
<input type="checkbox"/>	x	Dandre Ignacio	<input type="checkbox"/>	<input type="checkbox"/>	Crystal Loché	<input type="checkbox"/>	<input type="checkbox"/>	Shivangili, Shale			

Advisors:      X = in Attendance

- |   |   |
|---|---|
| Hayward Unified School District           | <input type="checkbox"/> Matt Kawakami  |
| Hayward Police Department                 | <input type="checkbox"/> Frederick, Lance   |
| Hayward Area Recreation and Park District | X <input type="checkbox"/> Lange Sean      Ex <input type="checkbox"/> Chow, Adam |
| City of Hayward                           | X <input type="checkbox"/> Lundholm, Gail   |

**The minutes for June 21, 2004 were motioned to be approved by commissioner Serpa, seconded by Commissioner Daly, and approved by unanimous vote.**

**Public Comments:**

The Hayward Area Historical Society made a presentation in regards to their new photo exhibit. Their teen involvement Project representative, Gina Diaz, made the presentation.

**Orientation: In order to assure that new commissioners have a grasp on how we do things, new comers receive a handbook, with rosters, minutes, accomplishments, etc. Also, new comers receive a name tag which remains in your personal folder which remains at city hall in between meetings.**

**Old Business:**

- a) Letters to Officials on the Findings from the Youth Summit: The group decided as a whole to discontinue the letters so that the by-laws can be revised, then we can present those to our associated bodies. We will finish the by-laws, develop a presentation, then create a letter.
- b) Work group reports:
  - \*Budget –Kevin wanted reimbursement for the flowers that he purchased for Mrs. The Commission voted and declined the proposal. David moved, while Jeff seconded the motion.
  - \*Public Relations – Public relations had no meeting but would like to state that they have a lot of work ahead of them with the by-laws.
  - \*Events – Commissioner Prentis reported on several ideas on a “fun trip” that the commission could take as part of team building, while the business session associated with team building would take place on a different day and would be hosted by Adam and Sean. This session is on September 18, at 11 am, at the Boys and Girls club. The fun session will be held on September 25 ( no time yet).
  - \* Research and Information – Commissioner Keefer reported that there was no meeting or new information.
- c) Review of by-laws/Resolutions: In our copies, the changes that are made to the by-laws needs to be shown. Deletions and rewording has occurred. There were no revisions in section 8, the application of charter. Additions may now be added in the editing process. Caitlin motioned to move the article to section A on next meetings agenda. Jeff seconded and the motion passed unanimously.
- d) The team building has already underwent discussion in article 4b.

**New Business:**

- a) If interested in becoming a liaison, speak to the appropriate representative.

- b) The commission would like to have a booth set up at the St. Rose health Faire. The Public Relations and Events groups are working on the logistics.
- c) And d) were moved to next months agenda for time purposes.

**Announcements:** A recommendation was made to HARD for more drinking fountains at Tennyson Park. There is currently one, that rarely works, and it causes less people to go to the park. Also, a reminder was made about July 22's work session.

**Meeting Evaluation:**

While the attendance was poor and we got off to a late start, beneficial input did occur.

**Next Meeting:** Chair: Cm. Bonilla; Vice Chair: Cm. Daly, who be recorder for changes to the Resolution; Timekeeper: Cm. Johnson

**Agenda Items:** Old Business: Work Group Reports; Finalizing Changes to the Resolution; Team Building, Revising/Rewriting resource guides, the Saint Rose Health Faire

**Adjournment:** 9.19