



COMMUNITY SERVICES COMMISSION

Hayward City Hall
777 B Street, Hayward, CA 94541
Conference Room 2A

REGULAR MEETING AGENDA

Wednesday, February 19, 2014 – 7PM

I. Call to Order

II. Pledge of Allegiance

III. Attendance

IV. Public Comments

The Public Comments section provides an opportunity for members of the public to address the Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, each item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.

V. Approval of Summary Notes from the January 15, 2014 Regular Meeting

VI. FY 2014-2015 Funding Process

- A. Debrief of the Arts and Music Application Review Committee
- B. Action Item: Draft FY 14-15 Arts and Music Funding Recommendations
- C. Next Steps

VII. Housing Rehabilitation Program Income

VIII. Substantial Amendment to the CDBG FY 13/14 Annual Action Plan for Timeliness

- Inclusion of Council Authorized Weekes ADA Accessibility Project
- Reauthorization of Unexpended CDBG Funds for Program Years 2003/04, 2005/06, and 2006/07 for Above Project

IX. FY 2013-2014 Liaison Assignments

777 "B" STREET, 2ND FLOOR
HAYWARD, CALIFORNIA, 94541
CSD RECEPTION: 510-583-4250
WWW.HAYWARD-CA.GOV

X. Future Agenda Items (Nonrecurring)

Action Item: Finalize Funding Recommendations - All Categories

XI. Commissioner Announcements

XII. Adjournment

Please do not wear scented products, as persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Commission after distribution of the Agenda packet, are available for public inspection in the Community Services Division Office of the Library and Community Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.



CITY OF
HAYWARD
HEART OF THE BAY

COMMUNITY SERVICES COMMISSION

Wednesday, January 15, 2014

Summary Notes

I. Call to Order

Meeting called to order at 7:08PM.

II. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

III. Attendance

City staff called the attendance of the Community Services Commission (CSC), and noted attendance on the Attendance Sheet.

Commissioners in Attendance:

- | | |
|----------------------|------------------------|
| 1. Araujo, Crystal | 8. Frink, Dania |
| 2. Balram, Neha | 9. Guernsey, Peggy |
| 3. Bonilla Jr., Ray | 10. Leppert, Robert |
| 4. Chiasson, Cynthia | 11. Manapragada, Sai |
| 5. Davis, Todd | 12. Moore, Linda |
| 6. Evans, Valarie | 13. Romero, Aramis |
| 7. Fagalde, Diane | 14. Willis Jr., Julius |

Commissioners Absent:

1. Samayoa, Elizabeth

Council Members in Attendance:

None

Staff in Attendance:

1. Sean Reinhart, Director of Library and Community Services
2. Dawn Jaeger, Community Services Division Manager
3. Dana Bailey, Senior Property Rehabilitation Specialist

Guests in Attendance:

Guests signed the Guest Sign-In Sheet.

IV. Public Comments

Anthony Wilson shared his experience as a client of the Hayward Community Action Network, and also expressed his appreciation for the opportunity to address the Services Application Review Committee.

Kenny Altima, Branch Operating Director of the YMCA, expressed his appreciation of the Community Services Commission's consideration of the YMCA's application. He also wanted to reiterate that the local YMCA does not receive any funding from the national YMCA organization, and that local fundraising was required to sustain programs.

V. Approval of Summary Notes from the December 18, 2013 Regular Meeting

Commissioner Leppert motioned to approve the December 18, 2013 Summary Notes. Commissioner Willis seconded the motion. *The CSC approved the December 18, 2013 Summary Notes with 10 Yes, 0 No, and 1 Abstentions.*

VI. FY 2014-2015 Funding Process

A. Debrief of the Services Application Review Committee: Day Two

Commissioner Bonilla, as Chairperson of the Community Services Commission, thanked commissioners that served on the Services Application Review Committee.

Commissioner Moore, as the Services Application Review Committee Chairperson, thanked commissioners that served on the committee for the level of participation and cooperation during the process. Commissioner Moore provided an overview of the Services review process. A total of thirty-one applicants were interviewed. Commissioner Moore acknowledged the difficulty of distributing funds when there is a limited availability of resources.

B. Action Item: FY 14-15 Draft Services Funding Recommendations

Commissioner Moore and City staff reviewed the slate of recommendations established by the Services Application Review Committee (ARC). Notes and comments that contributed to the funding determinations for each applicant was reviewed. Commissioners requested that the notes and comments be made available in writing for the next ARC. Discussion followed.

Vote #1

Commissioner Moore made a motion to accept the funding recommendations established by the Services ARC for Community Development Block Grant (CDBG) projects as the CSC's Draft Services Recommendations. Commissioner Evans seconded the motion. *The CSC approved the motion to accept the funding recommendations established by the Services ARC for CDBG projects as the CSC's Draft Services Recommendations with 9 Yes, 0 No, and 3 Abstentions.*

Three Commissioners recused themselves due to conflicts of interest.

Vote #2

Commissioner Moore made a motion to accept the funding recommendations established by the Services ARC for #15 (South Hayward Parish), #16 (Alameda County Office of Education), and #26 (Women on the Way). Commissioner Araujo discussed that she was not comfortable voting on the Alameda County Office of Education item at this time. Motion failed due to lack of a second.

Vote #2

Commissioner Guernsey made a motion to accept the funding recommendation established by the Services ARC for the South Hayward Parish: Food Pantry and Women on the Way as part of the CSC's Draft Services Recommendations. Commissioner Leppert seconded the motion. *The CSC approved the motion to accept the funding recommendation established by the Services ARC for the South Hayward Parish: Food Pantry and Women on the Way as part of the CSC's Draft Services Recommendations with 10 Yes, 0 No, 1 Abstention, and 3 Recused.*

Vote #3

Commissioner Moore made a motion to accept the funding recommendation established by the Services ARC for the Alameda County Office of Education as part of the CSC's Draft Services Recommendations. Commissioner Willis seconded the motion. *The CSC approved the motion to accept the funding recommendation established by the Services ARC for the Alameda County Office of Education as part of the CSC's Draft Services Recommendations with 8 Yes, 2 No, 1 Abstention, and 3 Recused.*

Vote #4

Commissioner Guernsey made a motion to accept the funding recommendation established by the Services ARC for Women on the Way as part of the CSC's Draft Services Recommendations. Commissioner Leppert seconded the motion. *The CSC approved the motion to accept the funding recommendation established by the Services ARC for Women on the Way as part of the CSC's Draft Services Recommendations with 10 Yes, 0 No, 1 Abstention, and 3 Recused.*

Vote #5

Commissioner Willis made a motion to accept the funding recommendations established by the Services ARC for all remaining projects in the General Fund as the CSC's Draft Services Recommendations. Commissioner Leppert seconded the motion. *The CSC approved the motion to accept the funding recommendations established by the Services ARC for all remaining projects in the General Fund as the CSC's Draft Services Recommendations with 13 Yes, 0 No, and 1 Abstention.*

C. Next Steps

The establishment of CSC's Draft Services Recommendations marks the beginning of the Public Comment Period. The CSC will finalize its Infrastructure and Services Recommendations at the next CSC Regular Meeting in February. *The full slate of Draft Infrastructure Recommendations can be reviewed in Attachment 1 and Draft Services Recommendations can be reviewed in Attachment 2.*

Commissioners were requested to review Arts and Music applications in preparation for the Arts and Music ARC on February 1, 2014. Commissioners requested that City staff send hard copies of the applications or direct where to find them in CityDataServices so they can be reviewed.

VII. FY 2013-2014 Liaison Assignments

Commissioner Manapragada, as the Liaison Coordinator, reviewed the guidelines for liaison visits. It was requested that comments and feedback about the guidelines be sent directly to Commissioner Mananapragada as soon as possible. The deadline to conduct liaison visits is May 1, 2014. Commissioner Guernsey requested that City staff resend the liaison assignment list to commissioners.

VIII. Paratransit Report

Commissioner Guernsey, as the Paratransit Coordinator, provided an update about the Paratransit program. The most recent program performance report is available for review upon request to City staff.

IX. Future Agenda Items (Nonrecurring)

None

X. Commissioner Announcements

Commissioner Fagalde, as the Events Coordinator, distributed a calendar of community events.

XI. Adjournment

Meeting adjourned at 9:12pm.

HAYWARD CITY COUNCIL

RESOLUTION NO. 14-005

Introduced by Council Member Mendall

RESOLUTION APPROVING PLANS AND SPECIFICATIONS
FOR THE WEEKES ADA ACCESSIBLE PARKING LOT
CONSTRUCTION PROJECT, AND CALL FOR BIDS

WHEREAS, on April 16, 2013, the City Council passed Resolution No. 13-047, approving the Community Development Block Grant (CDBG) Program and the FY 2014 Action Plan related amendments; and

WHEREAS, in the Annual Action Plan and related amendments, it was indicated that funding required to meet CDBG timeliness standards would be used for previously approved infrastructure projects; and

WHEREAS, the Weekes ADA Accessible Parking Lot Project meets the project eligibility approved in the Action Plan, as well as the Department of Housing and Urban Development's (HUD) objective of utilizing funding to benefit low to moderate income neighborhoods; and

WHEREAS, the FY 2013 audit identified a total of \$252,954 from FY 2004, FY 2006, and FY 2007 that is marked for return to HUD unless spent as determined in the City's previous Annual Action Plan; and

WHEREAS, HUD will reabsorb the unused funds if the City does not spend them by the end of April; and

WHEREAS, the Weekes ADA Accessible Parking Lot Project is being accelerated to be completed by the middle of April to prevent this from happening; and

WHEREAS, those certain plans and specifications for the Weekes ADA Accessible Parking Lot Project, on file in the office of the City Clerk, are hereby adopted as the plans and specifications for the project; and

WHEREAS, the City Clerk is hereby directed to cause a notice calling for bids for the required work and material to be made in the form and manner provided by law; and

WHEREAS, sealed bids therefor will be received by the City Clerk's office at City Hall, 777 B Street, 4th Floor, Hayward, California 94541, up to the hour of 2:00 p.m. on Tuesday, February 11, 2014, and immediately thereafter publicly opened and declared by the City Clerk in the Public Works Conference Room, 4D, located on the 4th Floor of City Hall, Hayward, California.

NOW, THEREFORE, BE IT RESOLVED, that the City Council will consider a report on the bids at a regular meeting following the aforesaid opening and declaration of same.

BE IT FURTHER RESOLVED, that the project is categorically exempt under section 15311(b) of the California Environmental Quality Act Guidelines for the construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

IN COUNCIL, HAYWARD, CALIFORNIA January 21, 2014

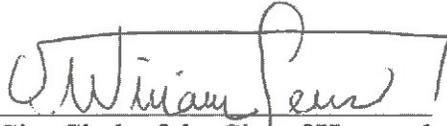
ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Jones, Halliday, Peixoto, Salinas, Mendall
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: 
City Clerk of the City of Hayward

APPROVED AS TO FORM:


City Attorney of the City of Hayward