

Notice of meeting and Agenda

Wednesday July 3rd, 2013, 7:00 pm in room 1C of City Hall

(Please note the change of venue to 1C of City Hall)

Hayward Ghazni Sister City Committee

NOTE: The Fund Raising Subcommittee will NOT meet separately but rather as a

Special Order of Business at 7:45 PM: Fundraising.

Call to Order and Approval of Agenda – Vice-Chair Carol Ruth Silver (questions? 1800 815 8103)

Approval of Minutes - Layma Murtaza

Treasurer's Report (including bank account) – Hamed Nekrawish

SPECIAL ORDER OF BUSINESS AT 7:45 pm: FUNDRAISING

- Direct mail letter and brochure – PLEASE bring your personal address book to contribute 5 names to list – we will address envelopes during the meeting for immediately delivery.
- Consideration of offer from Shuaib Amiri, president of Afghan Student Association at CSUEB, to do a joint fundraising event at the University this Fall.
- Further consideration and report by Hamed regarding possible future concert by popular professional Afghan musicians.
- Aref Yaqubi may play his fundraising video appeal to go on Afghan TV station.

CONTINUING MATTERS:

A. **Report by Bruce Green**, our Chair, who is in Afghanistan, via Skype or conference call. He has posted videos and other communications on our Facebook page. Check them out!

B. Report on **Plans for a trip to Ghazni and Afghanistan**, in September or October 2013 or in early 2014. The Afghanistan arrangements were being explored by Bruce Green, and our Hayward list being contacted by Rahima Haya. All plans are tentative, depending on security. Bruce's recommendation in June was to wait until 2014.

(Report from last month – no change – on preliminary investigation by the Vice-Chair: Global Exchange is doing a trip to Kabul on the 1st of October, 2013, and has room for us to join that with a delegation of up to SEVEN people, at a very reasonable price. Everyone arranges their own air travel.)

OLD BUSINESS:

C. Report on setting up on web site a **donation button** and/or asking members to pay their dues \$5. per month by credit card with our donation button. **NEED A VOLUNTEER WHO KNOWS HOW TO DO THIS!**

D. Report on progress on **San Jose/Herat Sister City** relationship (WHO CAN REPORT?).

E. Report on progress on a Nokia cell phone widows literacy project to be located in a rural village in Ghazni province, in partnership with other organizations. Check out:
<http://www.wired.co.uk/news/archive/2012-11/14/afghan-smartphone-literacy>,

NEW BUSINESS

F. Possible Sister City celebration or event in Hayward to highlight the Ghazni 2013 honor of Ghazni as a center of Islamic Civilization held at some time after mid-September or October, to coincide with the return of Bruce Green from Afghanistan. (Possibly tie this in with the CSUEB Afghan Student's Association offer?—see fundraising item above).

G. There will be no August Meeting of this Committee, due to respecting those members of the committee that will be fasting during the month of Ramadan (which happens July 9 – August 8 this year). Traditionally we do not meet during this time.

Next meeting: Wednesday September 4, 2013, 7 pm in room 1C of City Hall

ADDITIONS TO AGENDA

Meeting Minutes: Wednesday June 5th, 2013

Hayward- Ghazni Friendship City Partnership/Sister City Committee Room 4A Hayward City Hall 777 B St.

Attendees: Carol Ruth Silver, Arif Yaqubi, Layma Murtaza, Hamed Nekrawesh, Rahima Haya, Vanessa McAleer, Bruce Green (by conference call).

Called to order:

Carol Ruth Silver called meeting to order 7:07 P.M.

Approval of Agenda

Moved: Layma 2nd by Hamed Approved.

Approval of Minutes

Moved: Hamed 2nd by Vanessa Approved.

Treasurer's report

- The bank balance is \$8,099.55. The last few payments have been \$545 for the printing shop fees on May 17th. On May 8th we transferred \$1400 to Fatima Mushtaq. (\$1429 taken out to pay \$29 to Western Union for the transmission and \$1400 to Fatima.)
- On April 8th we transferred \$100 for the Asian American Heritage Festival for the booth.
- We did not receive a receipt from Fatima Mushtaq or Asian American Heritage Festival.

Hamed makes the Motion is to increase the authorization for the printing from \$500 to \$545 and to authorize the treasurer to reimburse Carol Ruth Silver for an additional \$50 for the canopy for the Asian American Heritage Festival.

- Deposits: \$20 sales from event
- \$60 Carol Ruth Silver's membership Check
- \$80 total deposit today

Special Order of Business:

- The committee needs to raise fun and replenish our treasury in order to keep our women's literacy project going. We would like to expand our services.
- This committee must address fundraising.

- Fundraising from the past has been a formal dinner in Hayward City Hall. It has relied on getting Bill Quirk to help out with fundraising.
- IDEA: Concert with Popular Afghan Musicians/Singers-
 - o Liability issues- investors- lenders.
 - o Is it possible to have an existing concert donate 5-10% to our committee in exchange for getting the word out to bigger audience?
 - o If concert doesn't work what other options are there?
- Targeted mailing with a cover letter
 - o Utilize the new brochure (Suggest- don't send all of our brochures but a few). Estimated we have 800+ remaining.
 - o Potentially ask Bill Quirk a list of 200 people for potential donors that are likely to respond. Send out brochure plus a letter that asks for a donation or to contribute. Widow's literacy program can be the target.
 - o Initial mailing of 200.
- Ask Shuaib (Current President of the Afghan Club of California State University East Bay) to make the next cultural show be a benefit show for the Hayward-Ghazni Sister City Committee. (Layma) – cc: Hamed, Carol Ruth and Bruce.

Old Business:

New Business:

Adjourned at 9:10 P.M.

Next Meeting : Wednesday, July 3rd, 2013 – 7:00 PM (Right before Ramadan begins on July 9th)

Respectfully submitted, Layma Murtaza, Secretary