

Agenda for February 8, 2012

Hayward-Ghazni Friendship City Partnership/ Sister City Committee
Room 4A Hayward City Hall

Approval of Agenda

Approval of Minutes

Treasurers Report

- Hamed Nekrawish, interim treasurer

OLD BUSINESS

- **Facebook Group** Anything to add? Implications of name change?
- Status of 501 (c) 3 registration
Including proposed new name: **Hayward-Ghazni Friendship City Partnership**

NEW BUSINESS

- March 14, 2012 Fundraiser. (Event planning chairperson, Stephanie Spencer, will provide a separate updated work plan).
 - o Updates on phone conference calls held on January 12, 18, & 26.
 - o Update concerning Arif Yaqoubi and "Road Show" photography exhibit
 - o Publicity
 - Initial PDF flyer and "Save the Date" email blast
 - Bill Quirk's email blast and advice about future mailings
 - o Follow-up on email registrations & creation of spreadsheet
 - o Follow-up on food service
 - o Inclusion of booths of merchants (jeweler, artists) and NP organizations
- Schedule of meetings for 2012 --provided to City of Hayward on 1/25/12. (See attachment)
- Northern California Sister City Meeting, Jan 14 in Santa Clara-
 - o Bruce is now a board member of Nor Cal Sister Cities International and will be giving special attention to promoting the startup of new Friendship City Partnerships between Fremont and Kabul and San Jose and Herat.
 - o Bruce offered to facilitate hosting the next annual Nor Cal Sister Cities Conference in the Bay Area on October 20, 2012.

MEMBER COMMENTS

FEEDBACK ON MEETING

Next meeting to take place on Wednesday, March 7, 2011, 7 pm in room 4A of City Hall

Minutes for January 4, 2012

Hayward-Ghazni Friendship City Partnership/Sister City Committee
Room 4A Hayward City Hall

Meeting called to order at 7:15 p.m.

Members Present: Khalid Rana, Hamid Nekrawish, Bruce Green, Carol Ruth Silver, Stephanie Spencer, Humaira Ghilzai

At 7:25, visitors from Fame High School in Fremont joined the meeting to observe the meeting as part of a requirement for their Government class. Observers: Sania Arsala, Humera Jan, David Alvarado-Valencia, Mirwiss Pason, Juneied Almasri, Saliman Pason.

Approval of Agenda: As amended, to add discussion of 2012 Budget, and status of Kabul Bank account and local Hayward banking issues, under Treasurer's Report

Motion by Humaira Ghilzai, second by Hamid Nekrawish, unanimously approved

Approval of Minutes: Approved with no changes

Motion by Humaira Ghilzai, second by Hamid Nekrawish, unanimously approved

Treasurer's Report

1. Shamim Khan has resigned as treasurer and from the HGFCP because of a conflict with work
2. Bruce has mailed a check to Shamim, as she requested at the December 2011 meeting to reimburse her for the funds transfer to Fatima Mushtaque and the Western Union fee.
3. Bruce, in his capacity as chair, appointed Hamid Nekrawish to serve as interim treasurer until a new treasurer can be elected.
 - a. Hamid will continue to work on these issues as Interim Treasurer:
 - i. contact Bank of America about stopping the credit card charges
 - ii. Getting a debit card
 - b. These banking issues will be deferred until a new treasurer is elected for the 2012 term:
 - i. Researching the best bank account for the committee, and possibly closing the BOA account
4. Additional Kabul Bank account discussion and action on the motion deferred until the ~~February 1, 2012~~ meeting. [Meeting date changed to Feb. 8, 2012.]
 - a. Motion: that the HGFCP close the Kabul Bank account. Moved by Carol Ruth; seconded by Humaira; unanimously approved.
 - b. Discussion: the account should be closed because Fatima and Dawn are personally accountable for this account and the account is no longer needed because Western Union can be used to transfer funds from the U.S. to Afghanistan. We will ask Dawn to close the account.
5. A question was raised about the status of the classes during the winter and whether current HGFCP funds are sufficient to cover the 2012 budget as presented, as well as whether the travel subsidy for students is sufficient.
 - a. The Women's Literacy Class, housed at the Khunasan Learning Center is on hiatus for the winter. The boys and girls are still attending for arts and poetry study since school is closed for the winter. There are 30 students who each receive US\$5/month for transportation. However, travel costs have risen, and the travel subsidy may need to be raised.
 - i. Humaira will ask Fatima Mushtaque for her recommendation about increasing the travel subsidy so that it is equal to what the Afghan Friends Network is providing.
 - ii. Motion: Humaira Ghilzai is authorized to communicate with Fatima that the HGFCP will support an increase in travel funds. Moved by Carol Ruth, seconded by Khalid, unanimously approved
 - iii. A final decision about whether to approve an increase in travel funds is deferred until the ~~February 1, 2012~~ meeting. [Meeting date changed to Feb. 8, 2012.]
 - b. HGFCP funds on hand, based on treasurer's report of December 2011, are sufficient to cover the 2012 budget as submitted

OLD BUSINESS

1. **Facebook Group** Anything to add? Implications of name change?
 - a. The name change will be noted on the FB page once it has been translated into Dari. Hamid will work with Humaira on the translation and then send the Dari to Bruce. Bruce will work on incorporating the Dari and English HGFCP name into a new logo that he will create
2. Status of 501 (c) 3 registration
 - a. Including proposed new name: **Hayward-Ghazni Friendship City Partnership**: This new name, which communicates the city relationship better than translating the English “Sister City” into Dari, can be used without a formal name change as a D.B.A. (“Doing Business As”) of the official Hayward-Ghazni Sister City name. “Sister City” does not translate in Dari, since the literal translation of cities as siblings is nonsensical. “Friendship City” translated into Dari communicates the spirit of the relationship. Bruce reported that the international Sister City organization has grappled with similar translation issues in other sister city contexts and has concluded that it is not necessary to have “Sister City” in the name that a committee selects to use. It is most important that the meaning of the relationship be communicable in both of the languages used in the partnership.
 - b. Further discussion and action on the 501(c)(3) application for a new organization will be deferred until the April 2012 meeting, to allow for focusing on planning for the March 2012 fundraiser event.

NEW BUSINESS

1. Spring 2012 Fundraiser:
 - a. See separate work plan for updates
 - b. Motion by Carol Ruth to have a weekly fundraiser planning call beginning on January 11, until March 8, 2012. Second by Stephanie, unanimously approved. Bruce will set up the conference call with a free service and send an email to the planning committee with the details
 - c. [Subsequent to this meeting, in deference to Bill Quirk and other Hayward City officials, the date of the fundraiser was changed and is now Wednesday, March 14, 2012. This new date has been confirmed with our speakers and the Hayward City Hall Rotunda has been reserved.]
2. Schedule of meetings for 2012—requested by City of Hayward—will be sent out later. [This was done by Bruce on 1/25/12.]
3. Update from Nominating committee:
 - a. Bruce and Humaira, nominating committee representatives, nominated:
 - i. Stephanie Spencer nominated for Secretary and elected unanimously
 - ii. Hamed Nekrawish, as interim treasurer, will interview prospective candidates for the position of treasurer and update committee with progress in this search.
 - b. Carol Ruth as Chairman Pro Tem called for acclamation for Bruce to be Chairman; he was acclaimed as Chairman for another year
 - c. Bruce as Chairman called for Carol Ruth to be voted Vice Chairman by acclamation; she was acclaimed as Vice Chairman for another year

MEMBER COMMENTS—Hamed Nekrawish has been invited to present at the Hayward Rotary Club on his work in Afghanistan and the current situation there on Monday, January 23 at 1:30 p.m.

FEEDBACK ON MEETING—none

Next meeting to take place on ~~Wednesday, Feb. 1, 2011~~, 7 pm [Meeting date changed to Feb. 8, 2012.] **in room 4A of City Hall.**