

Agenda for January 4, 2012

Hayward-Ghazni Friendship City Partnership
Room 4A Hayward City Hall

Approval of Agenda

Approval of Minutes

Treasurers Report

- Shamim Khan has resigned as treasurer

OLD BUSINESS

- **Facebook Group** Anything to add? Implications of name change?
- Status of 501 (c) 3 registration
Including proposed new name: **Hayward-Ghazni Friendship City Partnership**

NEW BUSINESS

- Spring 2012 Fundraiser (confirmed items below in **bold** type)
 - o Date: **March 15**; Time: _____
 - o Place: Hayward City Hall Rotunda
 - o Theme: **Celebrating Afghan Women's Progress**
 - o Women's panel with **Cheryl Jennings** as moderator. Other participants:
 - Humaira Ghilzai
 - Heidi Kuhn (Roots of Peace)
 - Rahima Haya
 - o Poetry reading from **Najia Karim**
 - o Update concerning Arif Yaqoubi and "Road Show" photography exhibit
 - o Publicity
- Schedule of meetings for 2012 -- requested by City of Hayward
- Update from Nominating committee

MEMBER COMMENTS

FEEDBACK ON MEETING

Next meeting to take place on Wednesday, Feb. 1, 2011, 7 pm in room 4A of City Hall

Minutes for December 7, 2011
Hayward-Ghazni Sister City Committee
Room 4A Hayward City Hall
Meeting called to order: 7:05 PM

Members: Malaya Goris, Bruce Green, Stephanie Spencer, Rahima Haya, Carol Ruth Silver, Vahid Fozdar

Approval of Agenda: Originally this meeting was to be dedicated as a planning meeting for the March 15, 2011 fundraiser. It was decided to make it a regular meeting because we had a quorum and the treasurer's report had some items requiring action. (Motion by Stephanie Spencer, passed unanimously.)

Approval of Minutes: Motion by Stephanie Spencer, passed unanimously

Treasurers Report

- The following was sent by Shamim Kahn on 12/6/2011:
 - As of Dec 06, 2011, the balance in the HGSCC is: \$ 8,006.45
 - I had a couple of action items assigned to me during last meeting and here is the status:
 - I talked to BOA representative regarding an online account and a Debit card to ease the money transfer but I was told that we have an old account without online access and they were not able to issue an Debit card. This makes transfer of money via Western Union from the account difficult because WU does not accept checks.
 - I transferred \$375.00 to Fatema Mushtaqe on Dec 05, 2011 and notified Humaira - This transaction was done through Western Union but I had to use my personal money of \$375.00 plus \$10.00 Fee. I would like to be reimbursed for \$385.00
 - We should have online access to the bank account before establishing the Paypal account
 - BOA's solution was to close the existing account and open a new account. Minutes of the meeting, bylaws and non-profit registration documents such as bylaws are needed before a new account could be opened.
- Motion to close the current Bank of America account and open a new one at a bank to be determined by the treasurer and chairman. The standard banking resolution for that chosen bank shall as be approved by the treasurer. (Motion by Carol Ruth Silver, passed unanimously.)
- Motion to reimburse Shamim Kahn \$385 for the money she sent to Afghanistan. (Motion by Carol Ruth Silver, passed unanimously)
- Motion to instruct the treasurer to establish a paypal account and obtain a debit card when it is possible. (Motion by Carol Ruth Silver, passed unanimously)
- Motion to authorize the treasurer to open a Square account. (Motion by Carol Ruth Silver, passed unanimously)

Fund Raiser

- Motion to authorize the publicity committee to use a DBA of **Hayward-Ghazni Friendship City Partnership**. (Motion by Carol Ruth Silver, passed unanimously).
The change is for two reasons:
 - o It is a more interesting and descriptive title in English (partnership is better than "committee."
 - o It is easier to translate and is more culturally appropriate. The rules of Farsi grammar do not allow a literal translation of "sister city."
- Motion to title the March 15 event "**Celebrating Afghan Women's Progress.**" (Motion by Malaya Goris, passed unanimously)

Meeting adjourned: 8:55 (Motion by Vahid Fozdar, passed unanimously)

Next Meeting January 4, 2012