



**Funabashi-Hayward
Sister Cities Committee
Meeting Agenda**

March 1, 2012

5:30 PM, Hayward City Hall, Room 1C

1. Meeting Called to Order Terry Lee, President
2. Minutes of February 2, 2012 meeting Shannon Honda, Secretary
3. Treasurer's Report Ray Tsurumoto, Treasurer
4. Old Business
 - a. IRS 501(c)3 status
 - b. Review of Mission Statement & Committee goals
 - c. Moreau-Ichifuna 20th Reunion, August 29th, 2012
 - d. Festivals & Fundraising Events
 - e. Cherry Tree donation from Japanese Consulate
5. New Business
 - a. Items from members
6. Adjourn

Please make every effort to attend!

Funabashi-Hayward Sister City Committee



MINUTES *Monthly Meeting* Meeting Date: February 2, 2012



Date of Approval _____

Call to Order: Committee meeting of the Funabashi-Hayward Sister City Committee was held in Hayward City Hall, Room 1C on **Thursday, February 02, 2012**. The meeting convened at 5:40 **P.M.**

- President **Terry Lee** presiding, with **Shannon Honda**, Secretary.

Members in attendance: Refer to Attached Document

Approval of minutes from November 30, 2011 Committee Meeting:

Motion by: Ray Tsurumoto Second: Monica Lucero

Officers Reports:

- Treasurer Report: by Ray Tsurumoto has submitted report (*Please refer to attached document*)
- Membership Report: Chris Menezes not present for meeting

Unfinished Business:

- IRS 501(c)3 status
 - Terry/Ray
 - Renewal of Non Profit status
 - Update from Terry Lee:
 - Status: Not resolved as of 2/2/2012
- Meeting Business
 - Mission statement and refocus of committee Goals
 - 2/2/2012: Terry to scan and send Mission Statement of Purpose to me
 - Will distribute to members to review and will discuss at next meeting

New Business:

- Anniversary Celebration
 - August 29th at Morrow High School
 - o Celebration of the relationship between Morrow High School and Ichifuna High School
 - Possible 8-10 Ichifuna guests
 - 21st Anniversary (missed the 20th year Anniversary)
 - Sister City invited by Terry Lee to participate
- Festivals and Fundraising Events:
 - Possible events to take part in for 2012
 - S.F. Cherry Blossom Festival (April 2012)
 - San Jose Nikkei Matsuri (May 2012)
 - Hayward Zucchini Festival (August 2012)
- Cherry Blossom Tree Donation (1 tree donation approved by Consulate)
 - Next meeting discussion
- March 1st, next meeting

Questions: None

Adjournment: The meeting was adjourned at 6:22**p.m.**

Secretary

Date of Approval

Funabashi-Hayward Sister City Committee



Statement of Purpose



“The purpose of this non-profit sister city committee is to foster mutual understanding between the peoples of Funabashi and Hayward and surrounding areas in order to better appreciate one another, as individuals and as citizens of our respective countries, through participation in exchanges of art, culture, business, industry, education and sports.

It is the hope of this committee that our Sister Cities of Funabashi and Hayward will experience many happy exchanges, especially of our youth, for they are our future.

Membership fees, fund raising efforts, and donations will be used for these purposes. The committee will focus on volunteerism by its members and other interested participants to realize our goals.”